Request for information

Date

Solicitation number

Single point of contact name

Single point of contact email

Requesting agency

Request for information title

Response deadline date and time

This request for information (RFI) is available at [nevadaepro.com](https://nevadaepro.com) as a bid solicitation.

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# Applicable regulations governing procurement

## All applicable Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC) documentation can be found at: [www.leg.state.nv.us/law1.cfm](http://www.leg.state.nv.us/law1.cfm).

## Vendors are advised to review Nevada’s ethical standards requirements, including but not limited to [NRS 281A](https://www.leg.state.nv.us/NRS/NRS-281A.html), [NRS 333.800](https://www.leg.state.nv.us/NRS/NRS-333.html#NRS333Sec800), and [NAC 333.155](https://www.leg.state.nv.us/nac/nac-333.html#NAC333Sec155).

## This solicitation is a request for information (RFI) only. It is not a solicitation for bids or proposals. No contract award will result from this RFI. Aggregate information from this RFI will be analyzed and may be used as budget justification or to develop a subsequent solicitation.

## All information received in response to this solicitation is considered confidential business information by the Administrator of the Nevada State Purchasing Division of the Department of Administration. This solicitation will not lead to evaluation or award pursuant to [NRS 333.335(7)](https://www.leg.state.nv.us/NRS/NRS-333.html#NRS333Sec335), so responses remain confidential.

# Project overview

## [insert project overview]

## Requesting agency background

### [insert agency background]

# Scope of work

## [insert scope of work or include as attachment]

# Cost

## [Cost estimate]

# Timeline

## All questions shall be submitted using the bid Q&A feature in [nevadaepro.com](https://nevadaepro.com) by the deadline below.

## The following represents the proposed timeline for this project.

### All times stated are Pacific Time (PT).

### These dates represent a tentative schedule of events.

### The State reserves the right to modify these dates at any time.

#### Deadline for questions No later than 4:00 pm on \*\*/\*\*/\*\*\*\*

#### Answers posted On or about \*\*/\*\*/\*\*\*\*

#### Submission deadline No later than 2:00 pm on \*\*/\*\*/\*\*\*\*

# Submission checklist

## This section identifies the information requested and how to respond.

### Information should be submitted as a quote through [nevadaepro.com](https://nevadaepro.com).

### Technical information and cost information should not be included in the same attachment.

### All attachments should be flagged as confidential in [nevadaepro.com](https://nevadaepro.com).

### Additional attachments may be included.