Informal solicitation

Date

Solicitation number

Single point of contact name

Single point of contact email

Contracting agency

Project title

Quote submission deadline

This informal solicitation is available at [nevadaepro.com](https://nevadaepro.com) as a bid solicitation.

# Project

## **Overview**

### [AGENCY] is seeking quotes from qualified vendors to provide [SERVICES] services as described in the scope of work.

### The State intends to award one contract in conjunction with this informal solicitation, as determined in the best interests of the State. [AGENCY] shall administer contract(s) resulting from this solicitation. The resulting contract(s) are expected to be for a contract term of [XXX].

## **Scope of work**

### [add scope of work]

## **Vendor background.** Provide a company background/history and why vendor is qualified to provide the services described here. Provide a brief description of the length of time vendor has been providing services described in this solicitation to the public and/or private sector.

# Attachments

## Standard form contract

## Insurance schedule

# Evaluation

### Submit quotes through [nevadaepro.com](https://nevadaepro.com).

### Quotes shall be consistently evaluated and scored based upon the following factors and relative weights.

#### Technical Factor #1 20

#### Technical Factor #2 30

#### Cost Factor 50

# Mandatory minimum requirements

## Pursuant to NRS 333.311 a contract cannot be awarded to a vendor that does not comply with the requirements listed in this section. By submitting a quote, vendor confirms compliance with all mandatory minimum requirements.

## **Nevada Law and State indemnity.** Pursuant to [NRS 333.339](https://www.leg.state.nv.us/nrs/nrs-333.html#NRS333Sec339), any contract that is entered into may not: (1) require the filing of any action or the arbitration of any dispute that arises from the contract to be instituted or heard in another state or nation; or (2) require the State to indemnify another party against liability for damages.

## **No Boycott of Israel.** Pursuant to [NRS 333.338](https://www.leg.state.nv.us/nrs/nrs-333.html#NRS333Sec338), the State of Nevada cannot enter a contract with a company unless that company agrees for the duration of the contract not to engage in a boycott of Israel. By submitting a response, vendor agrees that if it is awarded a contract, it will not engage in a boycott of Israel as defined in [NRS 333.338(3)(a)](https://www.leg.state.nv.us/nrs/nrs-333.html#NRS333Sec338).

## **Nevada business license.** Pursuant to [NRS 353.007](https://www.leg.state.nv.us/nrs/nrs-353.html#NRS353Sec007), prior to contract execution awarded vendor must hold a state business license pursuant to [NRS chapter 76](https://www.leg.state.nv.us/nrs/nrs-076.html) unless exempted by [NRS 76.100(7)(b)](https://www.leg.state.nv.us/nrs/nrs-076.html#NRS076Sec100). Business license must match [nevadaepro.com](https://nevadaepro.com) vendor registration.