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STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

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MEMORANDUM

August 22, 2023

To: All State Agencies
From: Purchasing Division, Department of Administration
Subject: State Purchasing Vendor Fair - VenFest 2023

The State of Nevada Purchasing Division will host a vendor fair Tuesday, October 17th, 2023, from 9:00 am - 4:00 pm. This event will be held at the Reno-Sparks Convention Center, 4590 South Virginia Street, Reno, Nevada. This is a great time to meet vendors and learn about their products and services. Below is a list of some of the vendors attending VenFest 2023:

- Lowe's (building supply)
- HB workplaces (office furniture)
- SHI International (software/cloud solutions)
- ADT Commercial (security)
- Opportunity Village (Preferred Purchase Program)

During the vendor fair, the State Purchasing Division will be hosting three (3) in-person training courses at the same location. Each course will be approximately 45 minutes long and will be offered twice throughout the day. Registration will be available in NEATS* and space is limited:

- NevadaEPro Basics* (Introduction to NevadaEPro)
- Beyond NevadaEPro Basics* (Approval Paths and Open Markets)
- How to Use and the Benefits of Statewide Usage Contracts.

This event is open to all public employees (State and Political subdivisions). Food trucks will be available from 11:00 am - 2:00 pm.