

Steve Sisolak  
Governor



Laura E. Freed  
Director

Colleen Murphy  
Deputy Director

Kevin D. Doty  
Administrator

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION

*Purchasing Division*

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MEMORANDUM

July 2, 2020

To: All State Agencies, the Nevada System of Higher Education, the Court System, the Legislative Counsel Bureau, and all Political Subdivisions within the State of Nevada

From: Kevin D. Doty, Administrator

Subject: **Surplus Property – Public and Behavioral Health – Las Vegas Area**

The Department of Health and Human Services, Division of Public and Behavioral Health (DPBH), is offering various items to any state or local government in or around the Las Vegas area. Items include file cabinets, desks, chairs, bookcases, cabinets, tables, and other miscellaneous furniture and equipment.

Due to the COVID-19 pandemic, appointments will be made for any interested agencies to view surplus items. We ask that representatives from interested agencies adhere to the Governor's directive mandating face coverings. Additionally, agencies will need to provide labor and transportation to remove desired items from these locations. Surplus not claimed by the close of business on July 8, 2020, will be disposed of.

Date: **July 7, 2020 through July 8, 2020**

Location: **4220 S. Maryland Parkway, Building D, Suite 810**

Any items your agency acquires from DPBH will need to be removed from the facility at time of selection. Please bring assistance and a vehicle appropriate for moving the items selected.

For more information or to make an appointment, please contact Tammy Carney at 702-668-3268. Alternate contacts: Carna Washington at 702-668-3236 and Selena Gray at 702-668-3229.

All items will be processed as required by the Purchasing Division's [Surplus Property Program](#) and the use of Receipt of Excess Property will be completed at the time of transfer. For questions regarding the program, please contact Judy Gates via phone at 775-684-0192 or email at [sp@admin.nv.gov](mailto:sp@admin.nv.gov).

Purchasing 2020-09