

Steve Sisolak
Governor



Laura E. Freed
Director
Colleen Murphy
Deputy Director
Kevin D. Doty
Administrator

**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

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June 12, 2020

MEMORANDUM

To: All State Agencies, the Nevada System of Higher Education, the Court System, the Legislative Counsel Bureau and all Political Subdivisions within the State of Nevada

From: Kevin D. Doty, Administrator

Subject: **Surplus Property – Governor’s Office of Energy – Northern NV**

The Governor’s Office of Energy is offering various items to any state or local government in or around the Carson City area. Items include file cabinets, desks, chairs, office supplies, tables, bookcases and other miscellaneous furniture and equipment.

Due to COVID-19, appointments will be made for any interested agencies to view surplus items. Additionally, agencies will need to provide labor and transportation to remove desired items from these locations. Surplus not claimed by the close of business on June 26, 2020, will be disposed of.

Date: **June 24, 2020 to June 26, 2020**

Location: **755 N. Roop St., Ste 202, Carson City, NV**

Any items your agency acquires from GOE will need to be removed from the facility at time of selection. Please bring assistance and a vehicle appropriate for moving.

For more information or to make an appointment, please call Laura Wickham at 775-434-4046.

All items will be processed as required by the Purchasing Division’s [Surplus Property Program](#) and the use of Receipt of Excess Property will be completed at the time of transfer. Please contact Judy Gates by phone at 775-684-0192 or email at sp@admin.nv.gov with any questions regarding the program.

Purchasing 2020-05