

Brian Sandoval  
Governor



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Director

Greg Smith  
Purchasing Administrator

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION

*Purchasing Division*

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November 29, 2012

**MEMORANDUM**

To: All State Agencies, the Nevada System of Higher Education, the Court System, the Legislative Counsel Bureau and all Political Subdivisions within the State of Nevada

From: Greg Smith, Administrator

Subject: PC/LAN Technical Services

The Purchasing Division is pleased to announce a contract for PC/LAN Technical Services. This award includes all services requiring on-site diagnostics or intervention for agencies without available dedicated technicians for their desktop or server computing environments. Services will be rendered on an as-needed basis and the vendor will bill user agencies directly based on an established all-inclusive hourly rate (labor, overhead, travel, etc.). This contract is effective immediately through August 31, 2014.

**To receive services, ALL using agencies must call the Enterprise Information Technology Services Help Desk at 775-684-4333.** A help ticket will be initiated and the contracted vendor will be dispatched.

For contract questions, please contact Marcy Troescher by telephone at (775) 684-0199 or by email at [mtroescher@admin.nv.gov](mailto:mtroescher@admin.nv.gov). For technical questions, please contact Laura Smolyansky by telephone at (775) 684-5856 or by email at [laurasmolyansky@admin.nv.gov](mailto:laurasmolyansky@admin.nv.gov).

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