



STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Purchasing Division*

515 East Musser Street, Suite 300 | Carson City, Nevada 89701  
Phone: 775-684-0170 | Fax: 775-684-0188

**Purchasing Use Only:**

Approval#: 200501 @

**SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM**

**ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY**

<b>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</b>			
<b>State Agency Name:</b>		<i>Department of Health and Human Services Division of Child and Family Services</i>	
<b>a</b>	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Katrina Nielsen, Administrative Services Officer</i>	<i>775-684-4414</i>	<i>knielsen@dcfs.nv.gov</i>

<b>Vendor Information:</b>	
<b>Identify Vendor:</b>	<i>Chapin Hall</i>
<b>Contact Name:</b>	<i>Jacinta Epting</i>
<b>b</b>	<b>Complete Address:</b>
	<i>Chapin Hall at the University of Chicago 1313 East 60<sup>th</sup> St. Chicago, IL 60637</i>
	<b>Telephone Number:</b>
	<i>773-256-5141</i>
	<b>Email Address:</b>
	<i>jepting@chapinhall.org</i>

<b>Type of Waiver Requested – Check the appropriate type:</b>	
<b>c</b>	<b>Sole or Single Source:</b>
	<i>X</i>
	<b>Professional Service Exemption:</b>

<b>Contract Information:</b>				
<b>d</b>	<b>Is this a new Contract?</b>	<b>Yes</b>	<i>X</i>	<b>No</b>
	<b>Amendment:</b>	<i>#</i>		
	<b>CETS:</b>	<i>#</i>		

<b>Term:</b>				
<b>e</b>	<b>One (1) Time Purchase:</b>			
	<b>Contract:</b>	<b>Start Date:</b>	<i>10/01/2019</i>	<b>End Date:</b>
				<i>09/30/2023</i>

04/22/2020 J. McEntel

<b>Funding:</b>	
State Appropriated:	50%
Federal Funds:	
Grant Funds:	
Other (Explain):	50% Reimbursement from the Nevada Supreme Court

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<b>Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:</b>	
	\$120,000

**Provide a description of work/services to be performed or commodity/good to be purchased:**

Chapin Hall will provide information on an Internet-based reporting system that will be used by DCFS, the Nevada judicial system and other authorized entities to obtain state specific and nationwide child welfare data and the ability to generate reports relevant to federal outcomes such as time of adoption, time to reunification, placement stability, time to permanency and foster care reentry. Chapin Hall will provide technical assistance on extracting, interpreting and using information from the database to analyze child welfare system performance. The Nevada Supreme Court is a significant user of this information and will be reimbursing the Division for half of the expense.

**What are the unique features/qualifications required for this service or good that are not available from any other vendor:**

Chapin Hall specializes in compiling child welfare data and provides a flexible longitudinal database from Nevada's records. Data on child welfare case processing and outcomes are not easily accessed. Specific data points are provided to the federal government and is made available to the public. However, the scope is limited and includes only the large jurisdictions in the State. Chapin Hall specializes in compiling the data in a meaningful way through the Foster Care Data Archive. The Nevada judicial system, Nevada child welfare, other judicial districts and Community Improvement Council Members have been offered training by the Supreme Court to access this data.

Chapin Hall data center membership provides the following benefits:

A state-of-the-art, longitudinal child welfare database: For each member state, the Data Center designs, builds, and provides a copy of a sophisticated, flexible, longitudinal database built from the state's own administrative child welfare records. Member states receive semiannual updates of this database.

Access to the Multistate Foster Care Data Archive (FCDA) web tool: The FCDA web tool is an online portal to states' longitudinal databases. The web tool is a high-powered, user-friendly, decision support instrument that enables a wide variety of users to answer critical questions about systemic trends and outcomes. It includes a comprehensive User Guide as well as Recipes—a blog designed to orient users to the concepts behind longitudinal analysis and guide them step-by-step through the kinds of analyses that the web tool can produce.

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*Technical assistance and educational opportunities: Data Center members receive five hours of general technical assistance on installation and use of the longitudinal database and web tool. Additionally, members enjoy access to a variety of web-based and in-person training opportunities provided throughout the year. These general trainings focus on using the FCDA web tool and developing sound analytic queries pertaining to outcomes for children in foster care. Other training opportunities can be negotiated on a case-by-case basis.*

*The Data Center is a partnership of state child welfare agencies, Chapin Hall at the University of Chicago, the American Public Human Services Association, and the Center for Social Services Research, University of California at Berkeley. Because of this partnership, it is possible to analyze admission, discharge and caseload trends, as well as permanency outcomes such as length of stay in foster care, placement stability, and re-entry not only within Nevada, but in comparison with other states. The Multistate portal of the web tool standardizes variables across states in order to enable apples to apples comparisons between them. In addition to contributing the data available on this platform, member states may elect to establish a state-specific portal that enables intrastate analyses of variables that may be customized according to state coding requirements. The current active states are as follows: Arizona, California, Connecticut, District of Columbia, Illinois, Kentucky, Maryland, New Jersey, New York, Oklahoma, South Carolina, Tennessee, Texas, Virginia and Washington.*

**Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:**

*Chapin Hall is the only entity that specializes in the collection and analysis of this data that has worked with Nevada and has a longitudinal database of Nevada records. This information is used in Nevada to improve outcomes for children subject to dependency proceedings. Chapin Hall has conducted research for multiple states and is relied upon by Congress to help shape child welfare public policy. The service is not a commercially viable service and is conducted by a non-profit entity to achieve a public good.*

**Were alternative services or commodities evaluated? Check One.**

Yes:

No:

☒ X

a. **If yes**, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.

b. **If not**, why were alternatives not evaluated?

*Chapin Hall is the only vendor identified that provides these services. Additionally, this vendor possesses the necessary expertise and capabilities to continue to assist Nevada in achieving timely permanency for children subject to child welfare proceedings though data collection and reporting. Chapin Hall has a unique ability to provide this service and it receives funding support from a variety of private foundations and governments.*

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**Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.**

Yes:

X

No:

a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

Term Start and End Dates		Value	Short Description	Type of Procurement (RFP#, RFQ#, Waiver #)
10/01/2018	09/30/2019	\$30,000	Child welfare information management and research tools	Subscription
10/01/2017	09/30/2018	\$30,000	Child welfare information management and research tools	Subscription
10/01/2016	09/30/2017	\$30,000	Child welfare information management and research tools	Subscription
10/01/2015	09/30/2016	\$30,000	Child welfare information management and research tools	Subscription
10/01/2014	09/30/2015	\$25,000	Child welfare information management and research tools	Subscription
10/01/2013	09/30/2014	\$25,000	Child welfare information management and research tools	Subscription
10/1/2012	09/30/2013	\$25,000	Child welfare information management and research tools	Subscription
10/1/2011	09/30/2012	\$25,000	Child welfare information management and research tools	Subgrant

**What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?**

If Chapin Hall is not engaged to continue providing service, Nevada's child welfare system will no longer have access to crucial longitudinal data to use to continue improving outcomes for children. Lack of access to the data and reports could potentially contribute to backsliding in terms of the substantial gains we have seen in child welfare outcomes such as the over one-hundred-day reduction in the average time to permanency.

**What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?**

Internet searches were done to attempt to identify another vendor that provides this service. Chapin Hall and the Federal Government are the only entities that collect, report, and analyze this type of child welfare data, often in partnership. Thus, no other competitor can be identified through research or consultation. As a non-profit entity, Chapin Hall charges rates necessary to provide service not return a profit.

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*The Statewide and Tribal Automated Child Welfare Information Systems (SACWIS/TACWIS) is a federally funded data collection system that is used by a majority of the states. However, state systems are in various stages of development and use. Additionally, each State has the latitude to establish its own format and functionality. Thus, the longitudinal information on children and families in these systems is limited and unique to each state. As described above, Chapin Hall's solution provides the child welfare data in a format that is useful to the Nevada judicial system and other users to improve child welfare outcomes.*

**Will this purchase obligate the State to this vendor for future purchases? Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.**

Yes:

☒

No:

☒

a. *If yes, please provide details regarding future obligations or needs.*

*Although there is no obligation to the State for future purchases, the entity already has the format and import/export capability of the records. Additionally, the participation of many other states makes this a service that will likely be desirable in the future.*

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By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

*Kelley McCann-Navarro*

Agency Representative Initiating Request

*Kelley McCann-Navarro*

Print Name of Agency Representative Initiating Request

*4/17/2020*

Date

*Mandi Davis*

Signature of Agency Head Authorizing Request

*Mandi Davis, Deputy Administrator*

Print Name of Agency Head Authorizing Request

*4/22/20*

Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

*Kevin D. Doty*

Administrator, Purchasing Division or Designee

*5/5/2020*

Date