



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	220503 (u)

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	ENTER STATE AGENCY NAME HERE:	Division of Public and Behavioral Health Southern Nevada Adult Mental Health Services	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	Menyone Thomas, Contract Manager Ronda Miller, MA III	702-486-4252 775-684-5932	mthomas@health.nv.gov Rondamiller@health.nv.gov

1b	Vendor Information:	
	Vendor Name:	Alsco Inc.
	Contact Name:	Rigoberto Ocegueda
	Complete Address: City, State, and Zip Code	2300 N. Commerce Street, NLV, NV 89030
	Telephone Number:	702-561-6662
Email Address:	rocegueda@alsco.com	

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	X
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	X	No:
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:		No: X
	Contract:	Start Date:	7/1/2022	End Date: 6/30/2023

1f	Funding:	
	State Appropriated:	
	Federal Funds:	X
	Grant Funds:	
	Other (Explain):	

Rec'd 04/20/22 // auto v

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1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$209,132.00

2	Provide a description of work/services to be performed or commodity/good to be purchased:
	AlSCO will provide and launder linens bed sheets, bed pads, blankets, and towels to Southern Nevada Adult Mental Health Services (SNAMHS) hospital facilities. Soiled linens will be placed in biohazard bags by SNAMHS staff. AlSCO will pick up soiled laundry to be hygienically cleaned and handled to prevent recontamination during loading and transport.

3	What are the unique features/qualifications required for this service or good that are not available from any other vendor:
	The Center for Medicare & Medicaid Services (CMS) states it is important that all potentially contaminated linen be handled with appropriate measures to prevent and control infection transmission. AlSCO provides services that will remove soil, and hygienically clean linens. The new State of Nevada vendor, Cintas does not provide this needed / required service for the hospitals.

4	Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
	AlSCO has provided services to SNAMHS facilities for the past eight years as a statewide contractor. Cintas was the only vendor awarded a statewide contract through the new RFP. Cintas do not provide or clean linens required for SNAMHS health-care facilities. Cintas is unable to meet the laundry needs of SNAMHS.

5	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
		X	
	a. <i>If yes</i> , what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.		
	<i>AlSCO is the only current laundry services contractor able to provide the laundry services for SNAMHS. Services provided by Cintas did not meet the needs of the agency, therefore was never used. Cintas required the agency launder and purchase types of linen needed for the hospitals. The agency does not have the budget or the manpower to purchase and launder linen in house.</i>		
b. <i>If not</i> , why were alternatives not evaluated?			

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6	Has the agency purchased this service or commodity in the past? Check One:				Yes	No
	<i>NOTE: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</i>				X	
	a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, the following information must be provided:					
	<i>Term</i>		<i>Value</i>	<i>Short Description</i>	<i>Type of Procurement</i> <i>ENTER RFP#, RFQ#, Waiver #</i>	
	<i>Start Date</i>	<i>End Date</i>				
	1/1/2014	12/31/2017	\$700,000	Laundry Services	RFP#2048	
	7/1/2018	6/30/2022	\$678,676	Laundry Services	RFP#3485	

7	<p>What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?</p> <p>Denial of waiver request would result in the hospital not having a supply of clean and sanitized bedsheets, pads, blankets, and towels, which could jeopardize patient and staff safety. SNAMHS is requesting this waiver be approved for one year to allow the Division to go through the RFP process.</p>
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8	<p>What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?</p> <p>Services was solicited by the Purchasing Division. Cintas was the only vendor to bid for services. Cintas was awarded statewide contract 99SWC-NV22-11324 to replace AlSCO, however Cintas is not able to supply the needed linens and services as AlSCO is able to provide.</p>
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9	Will this purchase obligate the State to this vendor for future purchases? Check One:		Yes	No
	<i><u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u></i>			X
	a. If yes, please provide details regarding future obligations or needs.			

Purchasing Use Only:	
Approval #:	

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Ronda Miller

Signature of Agency Representative Initiating Request

Ronda Miller

Print Name of Agency Representative Initiating Request

4-19-22

Date

Kelli Quintero

Signature of Agency Head Authorizing Request

Kelli Quintero

Print Name of Agency Head Authorizing Request

4/25/22

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

* NOTE: Agency to include Cintas email dated 04-05-2022 from
Name of agency or entity who provided information or review:
*Brett Herzog as an attachment in CETS**

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

*

Kevin D. Doty

Administrator, Purchasing Division or Designee

5/3/22

Date

Cindy L. Stoeffler

From: Ronda Miller
Sent: Monday, May 2, 2022 4:37 PM
To: Cindy L. Stoeffler
Subject: FW: Laundry services for Southern Nevada Adult Mental Services

I did get this from program when the process started.

From: Menyone Thomas <mthomas@health.nv.gov>
Sent: Monday, April 11, 2022 10:35 AM
To: Ronda Miller <rondamiller@health.nv.gov>
Subject: FW: Laundry services for Southern Nevada Adult Mental Services

Here is the emails from Cintas.

From: Herzog, Brett <HerzogB2@cintas.com>
Sent: Tuesday, April 5, 2022 10:21 AM
To: Menyone Thomas <mthomas@health.nv.gov>
Cc: Zito, Zachary <ZitoZ@cintas.com>; Guesman, Leandra <GuesmanL@cintas.com>
Subject: RE: Laundry services for Southern Nevada Adult Mental Services

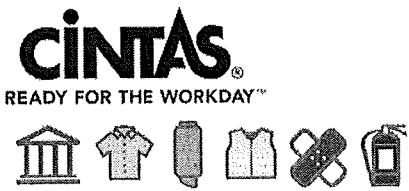
WARNING - This email originated from outside the State of Nevada. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Waiver # 220503 @

Menyone,

Cintas offers a large variety of services and products on the Nevada State Contract. Unfortunately "Biohazard" pickup of Bed Linens is not one of them. Is it possible to launder those in-house?

Brett Herzog | Government Account Manager
P: [949.910.1718](tel:949.910.1718)



From: Menyone Thomas <mthomas@health.nv.gov>
Sent: Monday, April 4, 2022 1:11 PM
To: Herzog, Brett <HerzogB2@cintas.com>
Cc: Zito, Zachary <ZitoZ@cintas.com>; Guesman, Leandra <GuesmanL@cintas.com>
Subject: RE: Laundry services for Southern Nevada Adult Mental Services

EXTERNAL USE CAUTION