A Cost Proposal for

Nevada Department of Health and Human Service, Division of Welfare and Supportive Services

IV&V for Child Support Enforcement (CSE) System Replacement

19 October 2017
Engagement: 330045358
Solicitation Number: RFP 3475

Title Page — Section I

Part II — Cost Proposal	
RFP Title:	IV&V for Child Support Enforcement System
RFP:	3475
Vendor Name:	Gartner Inc.
Address:	10 Glenlake Parkway Suite 390, Atlanta GA 30328
Opening Date:	10/19/17
Opening Time:	2:00 PM

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1.0 Cost Proposal — Section II

Gartner has developed our fixed fee costs by estimating the level of effort required to perform the tasks included in the Request for Proposal provided. This proposal has followed the structure outlined in Section 5.1 and Section 10.4). Gartner has attempted to align with the instructions included on the "Cost Proposal Instructions" tab of excel spreadsheet embedded in Attachment I — Project Costs, however, there were some differences in the instructions.

1.1 Detailed Deliverables Cost Schedules (Tab 5.1.1)

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5.1 COST SCHEDULES

The cost for each deliverable must be complete and include all expenses, including travel, per diem and out-of-pocket expenses as well as administrative and/or overhead expenses. Detailed backup must be provided for all cost schedules completed.

5.1.1 Detailed Deliverable Cost Schedule

The schedules have been set-up so that the sub-total from each deliverable cost schedule will automatically be transferred to the summary table in ***Section 5.1.3, Summary Schedule of Project Costs.***

However, it is ultimately the proposer's responsibility to make sure that all totals are correctly transferred to the summary table in ***Section 5.1.3, Summary Schedule of Project Costs*** prior to submitting their cost proposal.

Deliverable Number		Description of Deliverable	Activity Number	Cost
3.5	**Planning and Administration Deliverables**			
	3.5.2.1	Detailed Project Plan	3.5.1.1	$30,000.00
	3.5.2.2	Attendance at all scheduled meetings	3.5.1.2 and 3.5.1.3	$10,000.00
	3.5.2.3	Written Monthly Project Status Reports	3.5.1.4	$10,000.00
	3.5.2.4	IV&V Checklists	3.5.1.5 and 3.5.1.6	$15,000.00
		Subtotal for 3.5 - Planning and Administration		***$65,000.00***
3.6	**IV&V Activities Deliverables**			
	3.6.4.1	Initial IV&V Review	3.6.2.1	$175,000.00
	3.6.4.2	Initial IV&V Review Report (Draft and Final)	3.6.2.2	$100,000.00
	3.6.4.3	Periodic IV&V Reviews	3.6.2.3	$1,925,000.00
	3.6.4.4	Periodic IV&V Review Reports	3.6.2.4	$1,320,000.00
	3.6.4.5	Formal Briefing Presentations	3.6.2.5	$84,000.00
	3.6.4.6	Deliverable Observation Reports (DOR)	3.6.2.6	$72,000.00
	3.6.4.7	Document Archive	3.6.2.7	$10,000.00
		Subtotal for 4.6 - IV&V Activities		***$3,686,000.00***
		Total Section 5.1.1 Detailed Deliverable Cost Schedules		***$3,751,000.00***

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1.2 Other Associated Costs (Tab 5.1.2)

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5.1.2 Other Associated Costs

Proposers must identify any other costs not covered on the Detailed Deliverable Cost Schedules and/or the specific cost scheudles for any hardware and/or software proposes, as follows:

5.1.2.1 The schedule has been set up so that the sub-total from this cost schedule will automatically be transferred to the summary table in ***Section 5.1.3, Summary Schedule of Project Costs.***

However, it is ultimately the proposer's responsibility to make sure that all totals are correctly transferred to the summary table in ***Section 5.1.3, Summary Schedule of Project Costs*** prior to submitting their cost proposal.

5.1.2.2 Proposers must provide detailed information for each item identified.

Item #	Description of Other Associated Costs	Cost
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
	SUB-TOTAL FOR 5.1.2	$0.00

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1.3 Summary Schedule of Project Costs (Tab 5.1.3)

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5.1.3 Summary Schedule of Project Costs

Sub-totals from each of the previous cost schedules must be transferred to the following summary schedule of project costs.

Deliverable or Cost Schedule Number	Summary of Total Project Costs	Cost
3.5	Planning and Administration Deliverables	$65,000.00
3.6	IV&V Activities Deliverables	$3,686,000.00
	Sub-Total of Project Tasks	$3,751,000.00
5.1.2	Other Associated Costs	$0.00
	Sub-Total of Other Associated Costs	$0.00
	Total Project Costs	***$3,751,000.00***

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1.4 Hourly Rate Schedule for Change Orders (Tab 5.1.4)

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5.1.4 Hourly Rate Schedule for Change Orders

5.1.4.1 Prices quoted for change orders/regulatory changes must remain in effect for six (6) months after State acceptance of the successfully implemented system.

5.1.4.2 Proposers must provide firm, fixed hourly rates for change orders/regulatory changes, including updated documentation.

5.1.4.3 Proposers must provide a firm, fixed hourly rate for each staff classification identified on the project. Proposers must not provide a single compilation rate.

Classification Title	Hourly Rate
Senior Manager	$375.00
Senior Consultant	$300.00

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