State of Nevada
Department Administration
Purchasing Division
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Brian Sandoval
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SUBJECT:	Amendment 1 to Request for Proposal 3475
RFP TITLE:	**Independent Verification & Validation (IV&V) for Child Support Enforcement (CSE) System Replacement**
DATE OF AMENDMENT:	September 15, 2017
DATE OF RFP RELEASE:	August 21, 2017
OPENING DATE:	October 19, 2017
OPENING TIME:	2:00 PM
CONTACT:	Ronda Miller, Procurement Staff Member

The following shall be a part of RFP 3475**.** If a vendor has already returned a proposal and any of the information provided below changes that proposal, please submit the changes along with this amendment. You need not re-submit an entire proposal prior to the opening date and time.

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1. What is the Department's estimated cost of the Child Support Enforcement Computer System Modernization Independent Verification and Validation (IV&V) project?

   The state declines to release budget information.

2. Has the Department allocated funding for the Child Support Enforcement Computer System Modernization Independent Verification and Validation (IV&V) project? If so, through which source (budget, CIP, state/federal grant)?

   Refer to the State's response to Question #1.

3. Has a time frame been established in which a RFP(s) may be issued for an implementation vendor, quality assurance services (QA), a project management office (PMO), and staff augmentation, in addition to the IV&V services requested in this RFP?

   Yes, refer to State solicitation opportunities: RFP 3462, RFP 3433, and RFP 3267.

   At this time we do not anticipate releasing a separate RFP for staff augmentation services.

4. Which other systems will have to integrate or interface with the Child Support Enforcement Computer System Modernization Independent Verification and Validation (IV&V) and which vendor provided each system?

   Refer to RFP 3462, technical requirements.

5. Who is the project manager/IT contact for this project and what is their contact information?

This information will be provided to the selected vendor.

6. When and through what procurement method does the Department anticipate procuring the related staff augmentation services?

   If DWSS requires staff augmentation, a contract amendment will be provided to the selected vendor.

7. Please confirm that the state's Feasibility contractor is precluded from award of the IV&V contract.

   Yes, the State's Feasibility Study contractor is precluded from award of the IV&V Services contract.

8. Section 6.4, page 53. The State shall pay all invoiced amounts, less a 15% hold back, following receipt of the invoice and a fully completed project deliverable sign-off form. Question: The use of a hold back is contrary to the nature and objectives of an IV&V assessment. IV&V is an independent assessment that delivers findings that are independent of the developing and sponsoring organizations. The findings of an IV&V assessment and the payment for the assessment should not be subject to negotiations. If the IV&V deliverable meets the contractual requirements it should be paid in full at the time of acceptance. Introducing a hold back that is released subject to negotiations creates an unnecessary conflict of interest. Request that the state remove the hold back provision.

   The state declines this request.

9. Section 11.2, page 61. Effective July 1, 2017, a five percent (5%) preference will be awarded to businesses based in Nevada. Question: Our company is based in Denver but has offices across the US including Nevada. Our staff for this project are primarily Nevada based. Would this qualify for the five percent (5%) preference?

   No.

10. What is the overall budget for the NV CSE Replacement project?

    Refer to the State's response to Question #1

11. What is the budget for IV&V services for this project?

    Refer to the State's response to Question #1

12. Please identify any firms that are prohibited from being awarded this contract.

    Refer to the State's response to Question #7

13. Section 3.2.3 states: "Vendor's response must be limited to no more than five (5) pages per task..." To confirm, Section 3.1.11 includes the two tasks (Planning & Administration and IV&V Activities), correct?

The five (5) page limit applies to each task, sub-task, service, or activity in the RFP, including those associated with deliverables. If additional pages are needed for a particular task, the five (5) page limit can be applied to all tasks in the RFP as an overall average.

14. Must each IV&V team member have all of the qualifications listed in Section 4.4.2 Individual Verification Services Team Member Qualifications or may the combined qualifications of all team members fulfill these qualifications?

    Each IV&V team member must have all of the qualifications listed in Section 4.4.2 Individual Verification Services Team Member Qualifications.

15. Section 10.2.2.5 references 'System Requirements.' To confirm for purposes of this proposal, these requirements are the IV&V Requirements listed in Section 3.6.3, correct?

    Section 10.2.2.5 is not applicable.

16. Page 12 - Section 3.1.2 Scope of Work: The RFP states the IV&V Vendor is supposed to actively participate in all meetings. However, the State also points out the need to limit onsite presence and oversight. How many and what type of meetings is the IV&V Vendor expected to attend? Please clarify.

    The IV&V vendor will be expected to actively participate in all meetings during semi-annual IV&V review periods as needed to meet the goals, objectives and requirements of this solicitation.

17. Page 16 - Section 3.1.11.1.b and c Planning and Administration: How many and what type of meetings is the IV&V Vendor expected to attend during the 6-month period? As the report is scheduled to be developed and completed within 8-10 weeks, this information will be valuable for coverage and staffing.

    Refer to the State's response to Question #16.

18. Page 16 - Section 3.1.11.1.d Planning and Administration: Are monthly status reports required for months where the Vendor has no activity?

    No. Refer to section 3.5.1.4.

19. Page 16 - Section 3.1.11.2.g IV&V Activities: Does the document archive need to reside on the State servers?

    No. The documents are sent directly to the OCSE and the independent Contract Officer. The State requests a courtesy copy, which will reside on the State servers. The courtesy copy on the State servers should not be considered a backup to the originals maintained by both the IV&V vendor and independent Contract Officer.

20. Section 17 - Section 3.2.3 Vendor Response to Scope of Work: Please clarify what is defined as a "task." What sections are limited to no more than five (5) pages?

    Refer to the State's response to Question #13.

21. Page 48 - Section 4.7 Project Management - Section 4.13 Project Software Tools: Please explain where these RFP sections should be referenced in vendor responses.

Identify section within your submitted technical response. Refer to the State's response to Question #73 in reference to sections 4.10 through 4.13.

22. Page 57 - Section 10.2.2.5 Section V. System Requirements: Please explain what section of the RFP this refers to.

Refer to the State's response to Question #15.

23. In section 2.1 Project, the RFP states: "The State will contract for an implementation vendor, quality assurance services (QA), a project management office (PMO), and staff augmentation, in addition to the IV&V services requested in this RFP."

Will the State be releasing additional RFPs related to the services mentioned above? If so, does the State have planned or targeted release dates for those solicitations?

Refer to the State's response to Question #3

24. Page 46 - Section 4.4.2 Individual Verification Services Team Member Qualifications: Is each proposed team member required to meet all of the qualifications listed in this section (4.4.2.1 - 4.4.2.16), or can the proposed team collectively meet the qualifications?

Refer to the State's response to Question #14

25. Section 2.2 (page 7 of 89) states, "For purposes of this IV&V for the CSEP system, the following staffing units, numbers, and locations are applicable" Does the State foresee a need/desire for IV&V staff to travel to other locations outside of Carson City?

At this time the State does not anticipate the need to travel to other locations.

26. Section 2.3 (page 9 of 89) states, "The IV&V vendor will provide IV&V services for the concurrent CSE System Replacement Project (the Replacement Project). The Replacement Project includes State staff, an implementation vendor, a PMO vendor, a Quality Assurance vendor, and contracted staff augmentation." Please clarify what "concurrent" means in its usage here.

This refers to the PMO, DD&I, and QA components of the Replacement Project.

27. Section 3.1.2 (page 13 of 89) states, "The vendor will perform all IV&V responsibilities defined in this RFP throughout the term of the contract. The vendor is expected to actively participate in all meetings and to contribute IV&V expertise to all phases of the State's Child Support Enforcement (CSE) System Replacement Project (the Replacement Project)." Please clarify the expectations for IV&V (1) "to actively participate in all meetings" and (2) "to contribute IV&V expertise to all phases" of the project. Is it the State's expectation that IV&V will have representation at every project meeting across all phases of the project? Or that IV&V will participate in select meetings across all project phases? Please define specifically which meetings the IV&V is required to attend.

Refer to the State's response to Question #16.

28. Section 3.1.5 (page 14 of 89) states, "The frequency of IV&V oversight services under this procurement, resulting in a report of findings and recommendations has been determined to be Semi-Annual. Any bidder whose proposal suggests a constant presence on or within the Replacement Project will likely find their costs unnecessarily higher than those of a bidder who proposes to accomplish the same mission (from IV&V review initiation to final report delivery and presentation) within the otherwise defined, periodic timeframe of semi-annual." Section 3.1.5 appears to conflict with Section 3.1.2 (see above). The latter discourages a constant presence whereas the former appears to encourage active participation on a daily basis. Please clarify the State's intent regarding IV&V involvement with the project.

Refer to the State's response to Question #16

29. Section 3.1.10 (page 16 of 89) (and also Sections 12.3.4.1 and 12.3.4.6 (page 67 of 89)) states " IV&V services will be performed periodically, through performance of semi-annual IV&V reviews, as part of a larger oversight role of the day-to-day operations and management of the Replacement Project by State and Federal entities. … The IV&V Service Provider shall have access to all key staff on site at the State's Replacement Project location(s) daily, as needed to observe meetings, review deliverables and documentation, conduct interviews, etc., in order to ensure a high level of integrity and confidence in the IV&V Service Provider's State's Replacement Project oversight and monitoring. The contractor shall be required to have its project management located in Carson City for the duration of the project. The State shall provide space for four (4) contractor personnel. If additional space is required, the space selected by the contractor shall be mutually agreed upon by the State." Section 3.1.10 appears to conflict with Section 3.1.5 while appearing to be more consistent with Section 3.1.2 (see above). Sections 3.1.2 and 3.1.10 appear to encourage active participation on a daily basis, whereas Section 3.1.5 discourages a constant presence. Sections 12.3.4.1 and 12.3.4.6 also seem to provide conflicting information.

Will the State please clarify the intent regarding level of IV&V involvement with the project, in regard to maintaining a daily monitoring roll or a periodic monitoring presence? Please also clarify the State's expectations regarding IV&V staff working onsite or offsite/remote.

Refer to the State's response to Question #16. The State expects the IV&V vendor to be onsite to conduct semi-annual reviews.

30. Section 3.2.4.5 (page 18 of 89) states, "Provide a risk management assessment and capacity planning services." Please clarify the State's expectations for capacity planning services. What is the State seeking in terms of outcome(s)?

The vendor should determine what is needed to meet the goals, objectives and requirements and propose an appropriate solution.

31. Section 3.2.4.7, J (page 18 of 89) states, "Inventory and review the application software for completeness and adherence to programming standards for the State's Replacement Project." Please clarify the State's expectations with "Inventory and review the application software for completeness and adherence to programming standards" for the replacement project. What is the State seeking in terms of outcome(s)?

Refer to the State's response to Question #30.

32. Deliverable 3.5.2.2 (page 26 of 89) requires, "Attendance at all scheduled meetings." Please clarify the State's intent by "attendance at all scheduled meetings." Please define specifically which meetings the IV&V is required to attend.

Refer to the State's response to Question #16

33. Section 3.6.2.1 (page 27 of 89) and Section 3.6.2.3 (page 29 of 89) required that "The IV&V Service Provider will be restricted to conducting its onsite review within a 10-calendar day period." Does the State mean within a 10-business day period? (If calendar days, then 8 business days would be the max possible.) Please explain what the State wishes to achieve by imposing this limit.

The State is adhering to federal requirements as per the IV&V Statement of Work Template located at https://www.acf.hhs.gov/css/resource/ivv-statement-of-work-template.

34. Section 3.6.2.7 (page 31 of 89), regarding Archive documents, states, "A complete CD-ROM archive of all IV&V Documents including draft and final reports, status briefings, exception reports, all versions of the Project Management Plan, Deliverable Observation Review (DOR) Reports, Monthly (Financial) Invoicing, Project Status Reports, and all project materials, documentation, artifacts, data, reports, forms, etc., collected by the IV&V Service Provider during the course of their latest IV&V Review. This complete archive is to be submitted with the respective final invoice for the IV&V Review period in question." Please clarify if the expectation is that this be submitted semi-annually, together with the IV&V Review Report, or at final project close?

This complete archive is to be submitted with the respective final invoice for the IV&V Review period in question.

35. Section 3.6.3.2 (page 32 of 89) regarding Requirement Description states:
• (see 5.4.2.1 for more details)
• (see 5.5.2.1 and 5.5.2.2 for more details)
• (see 5.5.2.3 and 5.5.2.4 for more details)
• (see 5.5.2.5 for more details)

These references are not found within this RFP. We have made an effort to interpret. Please confirm our interpretation / cross-references are correct:

• 5.4.2.1 = 3.5.1.1
• 5.5.2.1 and 5.5.2.2 = 3.6.2.1 and 3.6.2.2
• 5.5.2.3 and 5.5.2.4 = 3.6.2.3 and 3.6.2.4
• 5.5.2.5 = 3.6.2.5

The references provided above are correct. Section 3.6.3.2 IV&V Project Management is revised as follows:

REQUIREMENT ITEM	REQ #	REQUIREMENT DESCRIPTION
IV&V Management Plan	**IM-1**	As the first deliverable the IV&V provider shall develop an IV&V Management Plan. This plan shall describe the activities, personnel, schedule, standards, and methodology for conducting the IV&V reviews. (see 3.5.1.1 for more details)

REQUIREMENT ITEM	REQ #	REQUIREMENT DESCRIPTION
Conduct Initial Review	**IM-2**	Prepare and deliver an Initial IV&V report on the required activities. Report on status of each activity. (see *3.6.2.1* and *3.6.2.2* for more details)
Conduct Periodic Review(s)	**IM-3**	Prepare and deliver a Follow-up IV&V report on the required activities. Report on status of each activity and progress since the previous report. (see *3.6.2.3 and 3.6.2.4* for more details)
Management Briefing	**IM-4**	Prepare and deliver a formal presentation(s) on the status of the IV&V project. Presented as required, with at least ten (10) business days' notice. No more than once a month. (see *3.6.2.5* for more details)

36. Section 12.3.4.6 (page 67 of 89) states, "The State shall provide space for four (4) contractor personnel. If additional space is required, the space selected by the contractor shall be mutually agreed upon by the State." Please clarify if this space is available for four IV&V staff on a permanent, daily basis throughout the life of the contract. If not, please clarify the State's intent in providing this space.

    The State will provide space for four (4) contractor personnel as needed to meet the goals, objectives and requirements of this solicitation.

37. Section 1. (pg. 4) states, "The resulting contract will be administered by an independent Contract Officer and will be for a contract term of six (6) year(s);" Who is the contracting officer for the IV&V contract?

    Refer to the State's response to Question #5.

38. Section 3.2.3 states, "Vendor's response must be limited to no more than five (5) pages per task not including appendices, samples and/or exhibits." Will the State please define what it regards as a task as opposed to an activity. Are the tasks listed as the items in 3.2.11.2 and 3.2.11.3?

    Refer to the State's response to Question #13.

39. Section 3.1.11.1 (pg. 16) states, "Attend requested IV&V project meetings and Steering Committee meetings." Will the State please provide detail on how often the steering committee meets?

    Refer to the State's response to Question #56.

40. RFP Section 10.2.2.5 states that bidders should respond to System Requirements in Section V of the proposal response. Can the State please clarify which section of the RFP contains the System Requirements?

    Refer to the State's response to Question #22.

41. RFP Section 10.2.2.6 states that bidders should respond to RFP Section 4, Scope of Work, in Section VI of the proposal response. The Scope of Work is in Section 3 of the RFP. Section 3.2 of the SOW, Vendor Response to the Scope of Work, states that "Vendors must provide information regarding their approach to meeting the requirements described within Sections 4.4

through 4.6." Can the State please clarify which sections of RFP Section 3, Scope of Work, require a response?

Section 10.2.2.6 is revised as follows:

Vendors shall place their written response(s) to Section 3, Scope of Work in bold/italics immediately following the applicable RFP question, statement and/or section.

Section 3.2.1 is revised as follows:

Within the proposal, vendors must provide information regarding their approach to meeting the requirements described within Sections 3.4 through 3.6.

42. RFP Section 3.6.2.6 states, "Create Deliverable Observation Reports (DOR) as necessary. If desired and requested by the Replacement Project team, CSEP, and DWSS, the IV&V Service Provider will prepare and deliver a one-time, focused, specific Deliverable Observation Report to the IV&V Contract Officer (for delivery to the State Replacement Project, etc.,) and OCSE, at the same time, presenting an analysis of a prescribed deliverable or other task not specifically referenced by this scope of work. Examples of such focused Deliverables Observation Reports include: a network capacity, bandwidth, and throughput analysis; independent analysis of compliance of a project deliverable with contract specifications, etc. The Replacement Project team, CSEP, and DWSS may receive a debriefing on the results of such a DOR from the IV&V Service Provider only with the concurrence and attendance of OCSE." Please clarify if the Deliverable Observation Reports (DOR) are only "upon request" and thus will be scoped and priced separately if/when the State were to make this request of IV&V.

The Deliverable Observation Reports (DOR) are included in the project budget and should not be priced separately.

43. RFP Section 5.1 states in several places that "… detailed backup for all cost schedules shall be provided …" Can the State please clarify what constitutes acceptable detailed backup?

Detailed backup includes but is not limited to any details that clearly define how the vendor derived the cost for each line item.

44. Attachment I, Project Costs includes such terms as "attendance at all scheduled meetings", "Periodic IV&V Reviews", and "Deliverable Observation Reports" the cost of each of which requires knowledge of the frequency of each deliverable. Can the State please provide an estimate of the frequency of each line item so that all vendors are bidding on the same scope of work?

Refer to the State's response to Question #30.

45. What is the estimated number of stakeholders the IV&V vendor would be responsible for interviewing?

Refer to the State's response to Question #30.

46. Can the IV&V vendor assume that all project activities would be conducted in Carson City, or will there be a requirement to conduct some of the IV&V activities in other areas of Nevada, requiring travel outside of Carson City?

Refer to the State's response to Question #25.

47. Would the State please verify that the CSE Replacement Project is intended to primarily be an application development effort (instead of a project to acquire a Commercial Off the Shelf (COTS) or Modifiable Off the Shelf (MOTS) package product implementation). If this assumption is accurate, would the State please describe the system development life cycle (SDLC) methodology that they anticipate using for this initiative (i.e., Waterfall, Agile, Hybrid, other)

The CSE Replacement Project will be a transfer system, the system development life cycle methodology will be determined by the selected vendor with concurrence by the State.

48. For purposes of proposal evaluation (technical proposal and cost proposal), can we assume that the Replacement Project will continue through the stated contract term of April 30, 2024?

Yes.

49. Section 2.3 Concurrent Impacts/Projects: Please elaborate on what is meant by "concurrent CSE System Replacement Project" in the first sentence of this section.

Refer to the State's response to Question #26.

50. Section 2.3 states "In addition to the Implementation Contractor which is the subject of this RFP, the Program will be procuring the following contractor services…" Please clarify that the "subject of this RFP" is IV&V services.

The subject of this RFP is IV&V services. Sections 2.3 is revised as follows:

amend 1 attachment.docx

51. Section 2.3.1.3 describes IV&V services, which we believe is the subject of this RFP. Can we assume that they meant to include the Implementation Contractor description in this section instead of IV&V.

Refer to the State's response to Question #50.

52. Section 2.3.1 references the term "NCSEAS" four times in this section. Please define this term (or should this term be replaced by "the Replacement Project."

Refer to the State's response to Question #50.

53. Section 2.5 Project Software lists the tools to be used for project management. Must the awarded IV&V vendor have all of these tools for use during the project, or would the State provide relevant data residing within the tools (specifically, Work item Tracking Tool and Bugzilla)?

The State must approve all software.

54. Section 2.6.2 of the RFP describes the role of Project Sponsor. Would the State please describe the relationship between the Project Sponsor and the State's IV&V Contract Officer?

Refer to Section 1, paragraph 6 of the RFP.

55. Section 3.1.8. Would the State verify that the stakeholder group involved in IV&V activities (e.g., for interviewing, observation, etc.) is limited to the following groups listed in this section: State's Replacement Project management staff, CSEP staff, and the State's Replacement Project vendor staff (including any sub-contractors)? If not, would the State please list other stakeholders with which the IV&V vendor will be asked to engage?

Section 3.1.8 does not refer to a stakeholder group.

56. 12. Section 3.1.11.1 Planning and Administration. This section lists IV&V tasks and activities, including attendance at various meetings. Would the State please verify that these activities are to take place during each 10-week Semi-annual assessment period only, and not during months in which IV&V is not actively engaged? (Note: Section 3.5.1.4 is clear that providing written monthly status reports are during active work only.) Additionally, can the State estimate the number of Steering Committee meetings would be held each month, and what IV&V's role would be in those meetings?

The activities in section 3.1.11.1 are required during each semi-annual assessment period and not during inactive periods. The Steering Committee currently meets on a monthly basis. Steering Committee meetings may increase in frequency based on project needs. The IV&V vendor is invited to attend Steering Committee meetings during semi-annual review periods.

57. 13. Section 3.5.1.2 indicates that IV&V will "attend monthly project status meetings." Would the State please verify that these activities are to take place during each 10-week semi-annual assessment period only, and not during months in which IV&V is not actively engaged?

Refer to the State's response to Question #16.

58. Section 3.5.1.3 indicates that IV&V will "attend and participate in all IV&V project related meetings requested, as well as Steering Committee meetings." Would the State please verify that these activities are to take place during each 10-week semi-annual assessment period only, and not during months in which IV&V is not actively engaged? Can the State estimate the number of Steering Committee meetings would be held each month, and what IV&V's role would be in those meetings?

Refer to the State's response to Question #56.

59. Section 3.6.2.5 indicates that the IV&V vendor would 'Conduct formal briefing presentations to the DWSS, CSEP, Replacement Project, and OCSE on the Respective IV&V Review Report.' However, Section 3.6.2.2 (the last paragraph in subsection E) does not include this language. Please verify that they would value form briefing presentations for the Initial IV&V Review Report as well as subsequent ones.

Yes.

60. Section 3.6.2.6. Since the creation of Deliverable Observation Reports (DOR) are "as necessary"; and since the scope (size, effort involved) for each DOR is unknown, can we assume that the rate table within the Cost Proposal will be used for each of these, when needed? What assumptions about the number of DORs and the size and complexity of deliverables should we use to price Deliverable 3.6.4.6?

Refer to the State's response to Question #42.

61. Section 3.6.3.2 includes a table of IV&V Project Management requirements; including a requirement entitled "Management Briefing." Would the State please verify that these would only be required during active work only?

Management briefing is required during the semi-annual IV&V review period.

62. Section 12.3.4 indicates that "the contractor shall be required to have its project management located in Carson City for the duration of the project." Is this statement accurate for this project? Must the awarded IV&V vendor have a physical office presence in Carson City? Other subsections of Section 12.3 seem more relevant to the application development vendor, and not the IV&V vendor. If this is the case, as a proposing IV&V vendor, can we just assume that these subsections are not relevant to us, or would the State consider removing the non-relevant elements?

Refer to the State's response to Question #16.

63. Section 4.1, where should we include responses to this section within our proposal?

Response to section 4.1 should be included in 10.2.2.7 Section VII – Company Background and References. Section 10.2.2.7 is revised as follows:

Vendors shall place their written response(s) to ***Section 4, Company Background and References*** in ***bold/italics*** immediately following the applicable RFP question, statement and/or section. This section shall also include the requested information in ***Section 4.2, Subcontractor Information***, if applicable.

64. Throughout the RFP, there seems to be incorrect references (e.g. Section 4 it refers to "Section 4, Scope of Work" while Section 3 is named Scope of Work). Can you confirm these are incorrect and provide updated references as necessary?

References to Section 4, Scope of Work, should read as "Section, 3 Scope of Work".

65. Section 3.2.3 of the RFP states the "Vendor's response must be limited to no more than five (5) pages per task not including appendices, samples and/or exhibits." Can you please confirm a task is defined as the tasks defined in Section 3.1.11 – 3.1.11.1 Planning and Administration and 3.1.11.2 IV&V Activities?

Refer to the State's response to Question #13.

66. P. 13 of the RFP mentions, section 3.6.2.6 which states the IV&V vendor must "Create Deliverable Observation Reports (DOR) as necessary." Can you estimate the number of DORs that will be provided through the duration of the project?

Refer to the State's response to Question #42.

67. Section 4.1 of the RFP defines vendor information that must be provided, however the Submission Checklist only includes the "Vendor Information Sheet" which does not include all of the required information. Can you advise as to where this information should be provided?

Refer to the State's response to Question # 63.

68. P. 67, Section 12.3.4 of the RFP states the contactor shall be required to have its project management located in Carson City. In section 3.1.5 the RFP outlines that a "constant presence on or within the Replacement Project will likely find their costs unnecessarily higher." Would the State clarify what is required? Is it project management work must be done in Carson City? Or is the State requiring that the vendor must establish a project office in Carson City and include the costs of this in the fixed price proposal? Please advise.

Refer to the State's response to Question #16.

69. P. 71, section 12.3.11 of the RFP discusses source code. Can vendors assume this does not apply to the scope of the IV&V engagement?

This section applies to more than source code, and does apply to the scope of the IV&V engagement. Any documents, special tools created throughout the process, etc. are the property of the State of Nevada.

70. Section 1.3 of the RFP outlines the IV&V vendor cannot bid on subsequent contracts related to the Child Support Enforcement System Replacement Project. Is the incumbent vendor(s) that has supported the planning, requirements, IAPD, RFP and procurement effort for the CSE system allowed to bid on this RFP?

Yes, the vendor that supported the planning, requirements, IAPD and RFP effort is precluded from award of the IV&V Services contract.

71. Section 3.1.2 states "The vendor is expected to actively participate in all meetings and to contribute IV&V expertise to all phases of the State's Child Support Enforcement (CSE) System Replacement Project". This appears to conflict with the statements in the RFP including section 3.1.5. Is Section 3.1.2 intended to apply only to those meetings determined to require IV&V attendance to support the IV&V Plan?

Refer to the State's response to Question #16.

72. In general, the requirements in section 3.6.3 of the RFP define the IV&V vendor's role is to evaluate, verify or validate the project team's performance. A few of the requirements request the vendor determine or evaluate (e.g. requirement DM-3, ST-2 and SD-12) project related metrics. Please clarify whether the State expects the vendor to perform additional activities to address these requirements. For example, to meet requirement DM-3 "Determine conversion error rates and if the error rates are manageable" does the vendor need to provide tools to analyze the data to determine and measure error rates or does the vendor need to evaluate/verify/validate the error rates and determine if the error rates are manageable.

The IV&V vendor must use federal guidelines to determine the appropriate methodology.

73. Sections 4.10, 4.11, 4.12, and 4.13 all revolve heavily around system development processes/activities and not IV&V assessment/review activities. Can the State confirm that these sections are relevant to the IV&V contractor?

Sections 4.10 Design and Development Processes, 4.11 Configuration Management, 4.12 Peer Review Management and 4.13 Project Software Tools are not applicable to this solicitation. However, the IV&V vendor should verify and report that work is progressing and deliverables are produced in a timely manner. How verification and reporting occurs is the responsibility of the selected vendor.

74. Can the State confirm the onsite requirement for this project as section 12.3.4.1 states, 'The contractor shall be required to have its project management located in Carson City for the duration of the project?' This approach does not appear to be consistent with conducting periodic reviews.

Refer to the State's response to Question #16

75. Sections 12.3.11 Source Code Ownership and 12.3.13 Guaranteed Access to Software refer to activities, processes, tools, etc. that are specific to a development contractor. Can the State confirm that these items should apply to the IV&V contractor?

Refer to the State's response to Question #69.

76. Will the State provide an estimated / maximum budget for this project, in order to provide additional guidance for the scope of services to be provided by the IV&V vendor?

Refer to the State's response to Question #1.

77. Section 3.5.1.4 states "Provide written monthly status reports no more than once a month during active work conducting a semi-annual (Initial or Periodic) IV&V Review..." Can the State please clarify what is meant by the term "active work?" Does the State expect monthly reports during and immediately following Initial / Periodic reviews, or does the State anticipate monthly reports regularly throughout the duration of the IV&V contract?

The State anticipates monthly reports during the semi-annual IV&V review periods. Refer to the State's response to Question #1.

ALL ELSE REMAINS THE SAME FOR RFP 3475.

Vendor must sign and return this amendment with proposal submitted.

Vendor Name: Computer Consultants International, INC.

Authorized Signature:

Title: President & CEO Date: October 19, 2017

This document must be submitted in the "State Documents" section of vendors' technical proposal.