State of Nevada
Department of Health and Human Services, Division of Welfare and Support Services

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INDEPENDENT VERIFICATION & VALIDATION (IV&V) FOR CHILD SUPPORT ENFORCEMENT (CSE) SYSTEM REPLACEMENT

RFP #3475

Part II

COST PROPOSAL

October 19, 2017

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Part II – Cost Proposal	
RFP Title:	***IV&V for Child Support Enforcement System Replacement Project***
RFP:	***3475***
Vendor Name:	***FusionSTO***
Address:	***PO Box 6954, Santa Fe, NM 87502***
Opening Date:	***10/19/17***
Opening Time:	***2:00 PM***

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Part II – Cost Proposal

RFP 3475 Independent Verification & Validation Services (IV&V) of the CSEP System Replacement Project

COST PROPOSAL INSTRUCTIONS

Contents of the cost proposal must be as follows:

1. Tab I - Title Page

The title page must include the following:

A.	Cost Proposal for:	***Independent Verification & Validation Services (IV&V) of the C***
B.	RFP:	***3475***
C.	Proposer Information:	Name: **FusionSTO**
		Address: **PO Box 6954, Santa Fe, NM 87502**
D.	Proposal opening date:	***October 19, 2017***
E.	Proposal opening time:	***2:00 PM***

2. Tab II - Cost Proposal

A. Cost proposal must be in the format identified in ***Section 5, Project Costs***.

C. Proposers must provide a CD of their cost proposal within the master cost proposal.

3. Tab III - Cost Proposal Certification of Compliance with Terms and Conditions of RFP

B. Proposers must include Attachment B-2, Cost Proposal Certification of Compliance with Terms and Conditions of RFP for ***Section 5, Project Costs*** within this section.

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5.1 COST SCHEDULES

The cost for each deliverable must be complete and include all expenses, including travel, per diem and out-of-pocket expenses as well as administrative and/or overhead expenses. Detailed backup must be provided for all cost schedules completed.

5.1.1 Detailed Deliverable Cost Schedule

The schedules have been set-up so that the sub-total from each deliverable cost schedule will automatically be transferred to the summary table in Section 5.1.3, Summary Schedule of Project Costs.

However, it is ultimately the proposer's responsibility to make sure that all totals are correctly transferred to the summary table in Section 5.1.3, Summary Schedule of Project Costs prior to submitting their cost proposal.

Deliverable Number		Description of Deliverable	Activity Number	Cost
3.5	**Planning and Administration Deliverables**			
	3.5.2.1	Detailed Project Plan	3.5.1.1	$41,500.00
	3.5.2.2	Attendance at all scheduled meetings	3.5.1.2 and 3.5.1.3	$23,350.00
	3.5.2.3	Written Monthly Project Status Reports	3.5.1.4	$18,000.00
	3.5.2.4	IV&V Checklists	3.5.1.5 and 3.5.1.6	$72,000.00
		Subtotal for 3.5 - Planning and Administration		***$154,850.00***
3.6	**IV&V Activities Deliverables**			
	3.6.4.1	Initial IV&V Review	3.6.2.1	$30,900.00
	3.6.4.2	Initial IV&V Review Report (Draft and Final)	3.6.2.2	$80,000.00
	3.6.4.3	Periodic IV&V Reviews	3.6.2.3	$339,900.00
	3.6.4.4	Periodic IV&V Review Reports	3.6.2.4	$880,000.00
	3.6.4.5	Formal Briefing Presentations	3.6.2.5	$129,000.00
	3.6.4.6	Deliverable Observation Reports (DOR)	3.6.2.6	$57,500.00
	3.6.4.7	Document Archive	3.6.2.7	$3,000.00
		Subtotal for 4.6 - IV&V Activities		***$1,520,300.00***
		Total Section 5.1.1 Detailed Deliverable Cost Schedules		***$1,675,150.00***

5.1.2 Other Associated Costs

Proposers must identify any other costs not covered on the Detailed Deliverable Cost Schedules and/or the specific cost scheudles for any hardware and/or software proposes, as follows:

5.1.2.1 The schedule has been set up so that the sub-total from this cost schedule will automatically be transferred to the summary table in ***Section 5.1.3, Summary Schedule of Project Costs.***

However, it is ultimately the proposer's responsibility to make sure that all totals are correctly transferred to the summary table in ***Section 5.1.3, Summary Schedule of Project Costs*** prior to submitting their cost proposal.

5.1.2.2 Proposers must provide detailed information for each item identified.

Item #	Description of Other Associated Costs	Cost
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
	SUB-TOTAL FOR 5.1.2	$0.00

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5.1.3 Summary Schedule of Project Costs

Sub-totals from each of the previous cost schedules must be transferred to the following summary schedule of project costs.

Deliverable or Cost Schedule Number	Summary of Total Project Costs	Cost
3.5	Planning and Administration Deliverables	$154,850.00
3.6	IV&V Activities Deliverables	$1,520,300.00
	Sub-Total of Project Tasks	$1,675,150.00
5.1.2	Other Associated Costs	$0.00
	Sub-Total of Other Associated Costs	$0.00
	Total Project Costs	***$1,675,150.00***

5.1.4 **Hourly Rate Schedule for Change Orders**

5.1.4.1 Prices quoted for change orders/regulatory changes must remain in effect for six (6) months after State acceptance of the successfully implemented system.

5.1.4.2 Proposers must provide firm, fixed hourly rates for change orders/regulatory changes, including updated documentation.

5.1.4.3 Proposers must provide a firm, fixed hourly rate for each staff classification identified on the project. Proposers must not provide a single compilation rate.

Classification Title	Hourly Rate
IV&V Consultant	$125.00
Project Manager	$125.00