



NV Statewide Food Contract for Prime Vendor Food Program

USF/Sourcewell #112917-USF

**(this is not a line-item bid, secondary supplier or backup program)
Customer number must be established in advance per Agency Participation Requirements below**

Sourcewell

Awarded Contract

Contract # 112917-USF

Agency Fact Sheet for Food Contract

Program Scope

The Department of Administration, Purchasing Division has established a new Statewide Prime Vendor Food and Food Supplies Contract to provide a source for foodservice, in conjunction with cooperative contracts offered by Sourcewell. This is a convenience contract that may be used by state departments, agencies, higher education institutions, non-mandatory state agencies and other eligible entities, **for a prime vendor food program to include at least 80% of facility food purchases on an ongoing basis.**

NV Adopted Sourcewell Food contract.

US Foods was awarded by Sourcewell Contract # 112917-USF, powered by Vizient.

Contract Start: 10/1/2021

Contract Expires: 1/22/23

Sourcewell Contract documentation is available at:

<https://www.omniapartners.com/publicsector/supplier/s/us-foods/contract-documentation#c35654>

Agency Participation Requirements:

#112917-USF follows the USF/Vizient Agreement Allow 2-4 weeks to establish a customer number and then locations must provide US Foods with purchase history or line-item product needs and quantities before a shipping date can be established. US Foods will determine the shipping start date based on product availability and service requirements.

Provide delivery address:

Delivery location must be rostered under Vizient program for Agency to participate. Provide name and delivery address(s) and USF will initiate the process to roster the location.

Payment Information-Delivery address and payment address and contact information is also required to create a customer number. US Foods will provide a payment information form for this requirement.

Information needed to initiate process:

New account information form which includes, Estimated annual volume \$\$, and Deliveries per week requested?
Product purchase history item and quantities can be submitted separately.

Contract Information

- Follows USF/Vizient Agreement
- Stocking requirement – 3 cases per week VMA and 5 cases/week non-VMA
- Minimum Order - \$600
- Credit Terms - assigned following USF review
- Fuel surcharge – None at this time
- Order via US Foods Online e-commerce
- Contract includes 1% admin fee in % markup
- Delivery Schedule-established by US Foods based on service capabilities by market.

US Foods Contacts:

Northern NV

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Southern NV

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Please complete the: State of NV-New Account Information excel document to initiate the new account process and submit to randy.bair@usfoods.com

Contact Information 10/1/21

- USF Director: Paula Bruck 815-674-1646, paula.bruck@usfoods.com
- NV State Administrator: Annette Morfin, 775-684-0185 or amorfin@admin.nv.gov
- www.purchasing.nv.gov