



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

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December 2, 2016

MEMORANDUM

To: All State Agencies, the Nevada System of Higher Education, the Court System, the Legislative Counsel Bureau and all Political Subdivisions within the State of Nevada

From: Jeffrey Haag, Administrator

Subject: Surplus Property - DMV on Sahara Ave in Las Vegas

The Department of Motor Vehicles on Sahara Ave in Las Vegas will be moving to a new building. On December 12th and 13th, the DMV will host an open house at the Sahara location for state agencies to 'shop' for free items such as: desks, file cabinets, chairs (plastic, upholstered), trash cans, auto lift, compressor, conference room tables, metal bookcases, metal lockers, wood shelves, stanchions and more.

Date and time: Monday and Tuesday, December 12-13, 2016
8:00am – 5:00pm

Location: Department of Motor Vehicles, Sahara Office
2701 E Sahara Ave.
Las Vegas, NV 89104

All items will be processed as required by the Purchasing Division's [Surplus Property Program](#) and Property Disposition Reports will be completed at the open house.

Any items your agency acquires from the open house will need to be removed from the facility at time of selection, which is first come first serve. Please bring assistance if needed and a vehicle appropriate for moving.

For more information, please contact Judy Gates with DMV (775) 684-4512 via email JGates@dmv.nv.gov, Shefawn Phillips with DMV (702) 486-8669 via email at SPhillips@dmv.nv.gov or Nikki Peterson with Purchasing (775) 684-0192 via email at nicholepeterson@admin.nv.gov.