

Brian Sandoval  
Governor



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Director

Greg Smith  
Purchasing Administrator

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Purchasing Division*

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November 26, 2013

**MEMORANDUM**

To: All State Agencies, the Nevada System of Higher Education, the Court System, the Legislative Counsel Bureau and all Political Subdivisions within the State of Nevada

From: Greg Smith, Administrator

Subject: Background Screening and Verification Services

The Purchasing Division is announcing three contracts for Background Screening and Verification Services. The contracts are with:

American Databank  
Employer Lynx  
Sterling Infosystems

The contract documents are available on our website at: <http://purchasing.state.nv.us/>.

Use of these contracts is not mandatory; however, their use is strongly encouraged, as they contain security clauses which are designed to help protect confidential and personal information. Agencies needing to obtain these services must do their own solicitation if they choose not to use one of these contracts.

Questions, comments or concerns, should be directed to Purchasing Officer, Colleen Janes, at (775) 684-0186 or via email at [cjanes@admin.nv.gov](mailto:cjanes@admin.nv.gov). Feedback on these contracts is welcomed.

Purchasing 2014-09