

State of Nevada
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300
Carson City, NV 89701



Steve Sisolak
Governor

Patrick Cates
Director

Jeffrey Haag
Administrator

Purchasing Use Only:	
Approval#:	190903

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:		
	State Agency:		
	Contact Name and Title	Phone Number	Email Address
	Sylvia Terrazas, PO II	775-684-4554	sterrazas@dps.state.nv.us

Vendor Information:	
Identify Vendor:	Spacesaver Intermountain
Contact Name:	Scott Srodes
Address:	630 South 11 Street Las Vegas, NV 89101
Telephone Number:	702-951-8127
Email Address:	ssrodes@spaceverIM.com

1c Type of Waiver Requested – Check the appropriate type:	
Sole or Single Source:	<input checked="" type="checkbox"/>
Professional Service Exemption:	<input type="checkbox"/>

Contract Information:					
1d	Is this a new Contract?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
	Amendment:	#			
	CETS:	#			

1e Term:					
6 Month					
Contract:	Start Date:	Nov 12, 2019	End Date:	May 30, 2020	

1f Funding:	
State Appropriated:	<input checked="" type="checkbox"/>
Federal Funds:	<input type="checkbox"/>
Grant Funds:	<input type="checkbox"/>
Other (Explain):	

1g	Total Estimated Value of this Service Contract, Amendment or Purchase:
	\$92,400

2	Provide a description of work/services to be performed or commodity/good to be purchased:
	<i>This contract would replace the existing outdated and unsupported evidence locker control cabinets (hardware), locks, wiring and the outdated and unsupported existing management software. The hardware will be replaced in fifty-four (54) evidence lockers, in nine (9) evidence locations throughout the State. Nine upgraded fans will be replaced in nine refrigerated lockers.</i>

3	What are the unique features/qualifications required for this service or good that are not available from any other vendor:
	<i>Upgraded Spacesaver audit control systems, software and locks are the only product compatible with existing evidence locker audit control system. Spacesaver Inter Mountain components are trademarked and the only product that will fit into existing locker brackets and pre-drilled openings. Certified Spacesaver technicians are required to provide service in order to maintain warranties on the evidence lockers.</i>

4	Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
	<i>No other products are compatible with Spacesaver Intermountain. Upgraded components have been engineered by Spacesaver to fit existing openings and brackets. Control cabinets are designed to fit existing evidence locker configurations. Audit control electronics are engineered to integrate only with Spacesaver locks.</i>

5	Were alternative services or commodities evaluated? Check One.	Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>	
	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>					
	<i>The hardware and software for these lockers are trademarked and no other components are compatible. The only other option would be to replace all lockers, parts and software at of cost of more than \$300,000.00</i>					
	b. <i>If not, why were alternatives not evaluated?</i>					
	<i>The existing locker/cabinets were purchased by this vendor and the requested replacement of lockers, parts and software would have to be replaced in their entirety at a cost of more than \$300,000.</i>					

6	Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.			Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>						
	<i>Term Start and End Dates</i>		<i>Value</i>	<i>Short Description</i>	<i>Type of Procurement (RFP#, RFQ#, Waiver #)</i>		
			\$	<i>Please see the attached quotation and Invoice from previous purchase.</i>			
			\$				

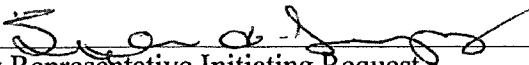
			\$		
			\$		

	<p>What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?</p> <p><i>If the waiver is denied, State of Nevada law enforcement evidence collection will be substantially delayed.</i></p>
7	<p><i>The current software will not support adding additional officer access to evidence lockers. Therefore, when evidence is collected by an officer without evidence locker access, an existing officer with access, must deposit the evidence on behalf of the submitting officer. This process is time consuming for the officers and can cause substantial delays in the depositing of important evidence and could result in the evidence not being sufficiently preserved for legal matters.</i></p>

	<p>What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?</p> <p><i>Research was conducted on evidence lockers of the following companies:</i></p> <ol style="list-style-type: none"> <i>1. Granger</i> <i>2. School Lockers</i> <i>3. Southwest Solutions</i> <p><i>The initial cost of the evidence lockers is similar to that of Spacesaver Intermountain (\$300,000.00+). The above evidence locker hardware and software are not compatible with Spacesaver Intermountain Evidence Lockers.</i></p>
8	

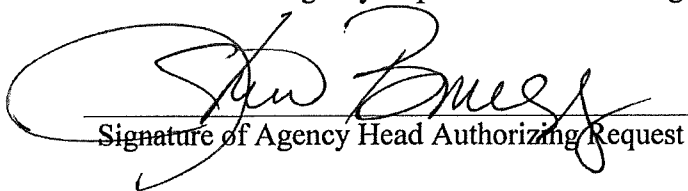
	<p>Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u></p>	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
9	<p>a. <i>If yes, please provide details regarding future obligations or needs.</i></p> <p><i>Future upgraded versions to the software and/or hardware</i></p>				

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.


Agency Representative Initiating Request

Sylvia Terruzas
Print Name of Agency Representative Initiating Request

9/3/2019
Date


Signature of Agency Head Authorizing Request

9-3-2019

Sheri Brueggeman
Print Name of Agency Head Authorizing Request

9-4-2019
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

Kevin D. Doty
Administrator, Purchasing Division or Designee

9/10/19
Date