

State of Nevada  
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300  
Carson City, NV 89701



Brian Sandoval  
Governor

Patrik Cates  
Director

Jeffrey Haag  
Administrator

<b>Purchasing Use Only:</b>	
Approval#:	1160502

## SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

**ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY**

<b>1a</b>	<b>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</b>		
	State Agency:	Nevada Department of Veterans Services	
	Contact Name and Title	Phone Number	Email Address
	Joseph Theile	775-825-9752	theilej@veterans.nv.gov

<b>Vendor Information:</b>	
Identify Vendor:	Garratt Callahan
Contact Name:	Jay Nordling, District Manager
Address:	50 Ingold Road, Burlingame, CA 94010
Telephone Number:	702-759-3240
Email Address:	jnordling@g-c.com

<b>1c</b>	<b>Type of Waiver Requested – Check the appropriate type:</b>	
	Sole or Single Source:	
	Professional Service Exemption:	X

<b>Contract Information:</b>				
<b>1d</b>	Is this a new Contract?	Yes	X	No
	Amendment:	#		
	CETS:	#		

<b>1e</b>	<b>Term: 2 Years</b>			
	One (1) Time Purchase:			
	Contract:	Start Date:	May 2016	End Date: 06/30/2018

<b>Funding:</b>	
State Appropriated:	
Federal Funds:	65%
Grant Funds:	
Other (Explain):	35% Private/County

<b>1g</b>	<b>Total Estimated Value of this Service Contract, Amendment or Purchase:</b>
	\$30,400.00 (\$15,200/year, payable at \$1,266.67 per month)

2	<b>Provide a description of work/services to be performed or commodity/good to be purchased:</b>
	<i>Monthly maintenance of chlorine injection systems, includes: chemicals, parts, service visits, testing supplies and reagents and written reports; Quarterly Legionella Sampling, 10 samples per quarter, CDC Elite local Las Vegas lab Effex will be utilized; pricing locked for two years.</i>

3	<b>What are the unique features/qualifications required for this service or good that are not available from any other vendor:</b>
	<i>Upon the discovery of Legionella in the NSVH water system, SPWB was directed by the Risk Management Office to address the situation as an emergency. SPWB contracted with Garratt Callahan to design, install, and maintain this one-off specialized system for the NSVH. Vendor has been performing this function under State Public Works and now NDVS is taking over the payment for these services. There is no other vendor who understands and can maintain this system.</i>

4	<b>Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:</b>
	<i>This is an emergency situation and the NSVH cannot go without this service as Legionella is a life threatening bacteria especially to many of the residents of the NSVH who have compromised health. In response to an emergency situation SPWB, contracted with Garratt Callahan to design, install, and maintain this one-off, specialized, system for the NSVH. There is no other vendor qualified to maintain this one-off specialized system. This is a temporary solution to the problem and NDVS and SPWB continue to partner together toward the installation of a permanent remedy.</i>

5	<b>Were alternative services or commodities evaluated? Check One.</b> Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>
	<i>Upon the discovery of Legionella in the NSVH water system, SPWB was directed by the Risk Management Office to address the situation as an emergency. SPWB contracted with Garratt Callahan to design, install, and maintain this one-off, specialized, system for the NSVH. The process being performed is considered the acceptable practice in response to a positive Legionella test. NSVH continues to work in conjunction with the SPWB toward the installation of a system to provide a permanent solution and rectify the water situation at the NSVH.</i>
	b. <i>If not, why were alternatives not evaluated?</i>

6	<b>Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.</b> Yes: <input type="checkbox"/> No: <input type="checkbox"/> <input checked="" type="checkbox"/>												
	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>												
	<table border="1"> <thead> <tr> <th>Term Start and End Dates</th> <th>Value</th> <th>Short Description</th> <th>Type of Procurement (RFP, RFQ, Waiver #)</th> </tr> </thead> <tbody> <tr> <td></td> <td>\$</td> <td></td> <td></td> </tr> <tr> <td></td> <td>\$</td> <td></td> <td></td> </tr> </tbody> </table>	Term Start and End Dates	Value	Short Description	Type of Procurement (RFP, RFQ, Waiver #)		\$				\$		
	Term Start and End Dates	Value	Short Description	Type of Procurement (RFP, RFQ, Waiver #)									
	\$												
	\$												

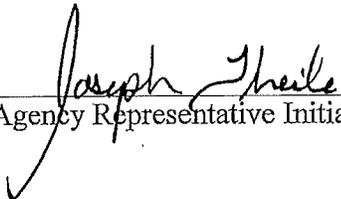
		\$		
		\$		
		\$		

7	<b>What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?</b>
	<i>Death of residents; lawsuits from family and friends of residents; compromised health; closing of NSVH; displacement of residents; non-compliance with federal and state requirements, loss of funding; potential impact on the opening of the Northern Nevada Veterans Home (currently pending federal funding).</i>

8	<b>What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?</b>
	<i>This vendor was selected by SPWB to address an emergency situation. This is the same vendor being used under State Public Works and the prices are consistent with the prices paid by State Public Works who currently run the process. There is no other vendor qualified to maintain this one-off, specialized, system as it was designed, installed, and has been maintained by Garratt Callahan..</i>

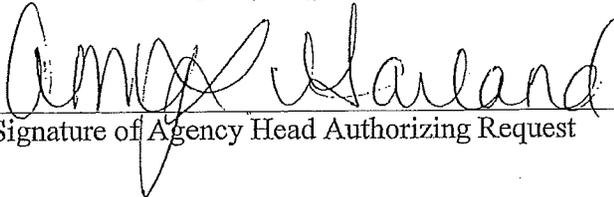
9	<b>Will this purchase obligate the State to this vendor for future purchases? Check One.</b>	Yes:		No:	<input checked="" type="checkbox"/>
	a. <i>If yes, please provide details regarding future obligations or needs.</i>				

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

  
 \_\_\_\_\_  
 Agency Representative Initiating Request

Joseph Theile, MAII  
 \_\_\_\_\_  
 Print Name of Agency Representative Initiating Request

05/09/2016  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Signature of Agency Head Authorizing Request

Amy Garland, CFO  
 \_\_\_\_\_  
 Print Name of Agency Head Authorizing Request

05/09/2016  
 \_\_\_\_\_  
 Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the

information you provided. This signature does not exempt your agency from any other processes that may be required.

---

Name of agency or entity who provided information or review:

---

Representative Providing Review

---

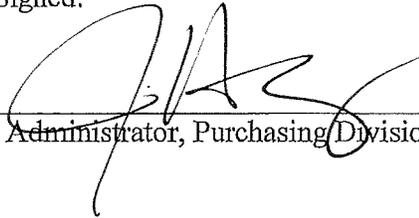
Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:



---

Administrator, Purchasing Division or Designee

5-9-2016

Date