State of Nevada

Purchasing Division

Request for Proposal: 3521

For

VENUES FOR THE GOVERNOR'S CONFERENCE ON TOURISM

SUBMISSION FOR CIRCUS & ELDORADO JOINT VENTURE, LLC

PART IA – TECHNICAL PROPOSAL

RFP Title: Venues for the Governor's Conference on Tourism

RFP: 3521

Vendor Name: Circus & Eldorado Joint Venture, LLC

Address: 407 N. Virginia St.
Reno, NV 89501

Opening Date: February 5, 2018

Opening Time: 2:00PM

Section II -

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Section – III – Vendor Information Sheet

Vendors shall provide a company profile in the table format below.

Question	Response
Company name:	***Circus & Eldorado Joint Venture, LLC*** ***Trade Name: Silver Legacy Resort Casino Reno***
Ownership (sole proprietor, partnership, etc.):	***Limited Liability Company***
State of incorporation:	***Nevada***
Date of incorporation:	***June 26, 2013***
# of years in business:	***4***
List of top officers:	***Gary L. Carano*** ***Thomas R. Reeg*** ***Anthony L. Carano*** ***Edmund L. Quatmann, Jr.*** ***Gregg R. Carano***
Location of company headquarters, to include City and State:	***100 W. Liberty St., Ste. 1150*** ***Reno, NV 89501***
Location(s) of the office that shall provide the services described in this RFP:	***Silver Legacy - 407 N. Virginia St. Reno, NV 89501*** ***Eldorado Resort – 345 N. Virginia St. Reno, NV 89501***
Number of employees locally with the expertise to support the requirements identified in this RFP:	***10+***
Number of employees nationally with the expertise to support the requirements in this RFP:	***See above, as our employees for this event are based in Reno.***
Location(s) from which employees shall be assigned for this project:	***407 N. Virginia St.*** ***Reno, NV 89501***

Section IV – State Documents

A.

V1	Company Name	***Circus & Eldorado Joint Venture, LLC***

V2	Street Address	***407 N. Virginia St.***

V3	City, State, ZIP	***Reno, NV 89501***

V4	Telephone Number		
	Area Code: ***775***	Number: ***329-4777***	Extension:

V5	Facsimile Number		
	Area Code: ***775***	Number: ***785-9042***	Extension:

V6	Toll Free Number		
	Area Code: 800	Number: ***866-580-1760***	Extension:

V7	***Contact Person for Questions / Contract Negotiations, including address if different than above***
	Name: ***Amanda Berry***
	Title: ***Regional Sales Manager***
	Address: ***Sales Department – 407 N. Virginia St. Reno, NV 89501***
	Email Address: ***aberry@silverlegacy.com***

V8	Telephone Number for Contact Person		
	Area Code: (***775)***	Number: ***453-7848***	Extension:

V9	Facsimile Number for Contact Person		
	Area Code: (***775)***	Number: ***785-9042***	Extension:

V10	***Name of Individual Authorized to Bind the Organization***	
	Name: ***Gregg R. Carano***	Title: ***Vice President & General Manager***

V11	Signature ***(Individual shall be legally authorized to bind the vendor per NRS 333.337)***	
	Signature: Gregg Carano	Date: 2-2-18

B.

ATTACHMENT A – CONFIDENTIALITY AND CERTIFICATION OF INDEMNIFICATION

Submitted proposals, which are marked "confidential" in their entirety, or those in which a significant portion of the submitted proposal is marked "confidential" **shall not** be accepted by the State of Nevada. Pursuant to NRS 333.333, only specific parts of the proposal may be labeled a "trade secret" as defined in NRS 600A.030(5). All proposals are confidential until the contract is awarded; at which time, both successful and unsuccessful vendors' technical and cost proposals become public information.

In accordance with the submittal instructions of this RFP, vendors are requested to submit confidential information in separate files marked "**Part IB Confidential Technical**" and "**Part III Confidential Financial**".

The State shall not be responsible for any information contained within the proposal. If vendors do not comply with the labeling and packing requirements, proposals shall be released as submitted. In the event a governing board acts as the final authority, there may be public discussion regarding the submitted proposals that shall be in an open meeting format, the proposals shall remain confidential.

By signing below, I understand it is my responsibility as the vendor to act in protection of the labeled information and agree to defend and indemnify the State of Nevada for honoring such designation. I duly realize failure to so act shall constitute a complete waiver and all submitted information shall become public information; additionally, failure to label any information that is released by the State shall constitute a complete waiver of any and all claims for damages caused by the release of the information.

This proposal contains Confidential Information, Trade Secrets and/or Proprietary information.
Please initial the appropriate response in the boxes below and provide the justification for confidential status.

Part IB – Confidential Technical Information			
YES		NO	X
Justification for Confidential Status			

Part III – Confidential Financial Information			
YES	X	NO	
Justification for Confidential Status			
Dun and Bradstreet Number; Federal Tax Identification Number			

Circus & Eldorado Joint Venture, LLC
Company Name

Signature

GREGG CARANO
Print Name

2-2-18
Date

C.

ATTACHMENT B – VENDOR CERTIFICATIONS

Vendor agrees and shall comply with the following:

(1) Any and all prices that may be charged under the terms of the contract do not and shall not violate any existing federal, State or municipal laws or regulations concerning discrimination and/or price fixing. The vendor agrees to indemnify, exonerate and hold the State harmless from liability for any such violation now and throughout the term of the contract.

(2) All proposed capabilities can be demonstrated by the vendor.

(3) The price(s) and amount of this proposal have been arrived at independently and without consultation, communication, agreement or disclosure with or to any other contractor, vendor or potential vendor.

(4) All proposal terms, including prices, shall remain in effect for a minimum of 180 days after the proposal due date. In the case of the awarded vendor, all proposal terms, including prices, shall remain in effect throughout the contract negotiation process.

(5) No attempt has been made at any time to induce any firm or person to refrain from proposing or to submit a proposal higher than this proposal, or to submit any intentionally high or noncompetitive proposal. All proposals shall be made in good faith and without collusion.

(6) All conditions and provisions of this RFP are deemed to be accepted by the vendor and incorporated by reference in the proposal, except such conditions and provisions that the vendor expressly excludes in the proposal. Any exclusion shall be in writing and included in the proposal at the time of submission.

(7) Each vendor shall disclose any existing or potential conflict of interest relative to the performance of the contractual services resulting from this RFP. Any such relationship that might be perceived or represented as a conflict shall be disclosed. By submitting a proposal in response to this RFP, vendors affirm that they have not given, nor intend to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant or any employee or representative of same, in connection with this procurement. Any attempt to intentionally or unintentionally conceal or obfuscate a conflict of interest shall automatically result in the disqualification of a vendor's proposal. An award shall not be made where a conflict of interest exists. The State shall determine whether a conflict of interest exists and whether it may reflect negatively on the State's selection of a vendor. The State reserves the right to disqualify any vendor on the grounds of actual or apparent conflict of interest.

(8) All employees assigned to the project are authorized to work in this country.

(9) The company has a written equal opportunity policy that does not discriminate in employment practices with regard to race, color, national origin, physical condition, creed, religion, age, sex, marital status, sexual orientation, developmental disability or handicap.

(10) The company has a written policy regarding compliance for maintaining a drug-free workplace.

(11) Vendor understands and acknowledges that the representations within their proposal are material and important, and shall be relied on by the State in evaluation of the proposal. Any vendor misrepresentations shall be treated as fraudulent concealment from the State of the true facts relating to the proposal.

(12) Vendor shall certify that any and all subcontractors comply with Sections 7, 8, 9, and 10, above.

(13) The proposal shall be signed by the individual(s) legally authorized to bind the vendor per NRS 333.337.

Circus & Eldorado Joint Venture, LLC
Vendor Company Name

Vendor Signature

Gregg Carano
Print Name

2/2/18
Date

SECRETARY OF STATE

STATE OF NEVADA

CERTIFICATE OF EXISTENCE WITH STATUS IN GOOD STANDING

I, Barbara K. Cegavske, the duly elected and qualified Nevada Secretary of State, do hereby certify that I am, by the laws of said State, the custodian of the records relating to filings by corporations, non-profit corporations, corporation soles, limited-liability companies, limited partnerships, limited-liability partnerships and business trusts pursuant to Title 7 of the Nevada Revised Statutes which are either presently in a status of good standing or were in good standing for a time period subsequent of 1976 and am the proper officer to execute this certificate.

I further certify that the records of the Nevada Secretary of State, at the date of this certificate, evidence, **CIRCUS AND ELDORADO JOINT VENTURE, LLC**, as a limited liability company duly organized under the laws of Nevada and existing under and by virtue of the laws of the State of Nevada since June 26, 2013, and is in good standing in this state.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of State, at my office on February 1, 2018.

Barbara K. Cegavske

Barbara K. Cegavske
Secretary of State

Electronic Certificate
Certificate Number: C20180201-2166
You may verify this electronic certificate online at **http://www.nvsos.gov/**

Section V – Scope of Work

1.1 SUMMIT AND MEGAFAM TIMEFRAME

1.1.1 The Summit will be held over a two (2)-day time frame, with an additional two (2) days for the MegaFAM, between October and November.

The timeframe proposed for the two (2) day summit, with an additional two (2) days for the MegaFAM are the following dates:
Monday – Friday: November, 12, 2018 – November 16, 2018
Pre/Post Event dates are also available
MegaFAM is available to book pre/post event dates.

Additional timeframe available:
Monday – Friday: November 26, 2018 – November 30, 2018
Pre/Post Event dates are also available
MegaFAM is available to book pre/post event dates.

1.1.2 The Summit must be held Monday through Friday, but the FAM may be held on the weekend preceding or following the Summit.

MegaFAM is available to book pre/post event dates.

1.1.3 The Division of Tourism will work with the selected host venue to determine the dates for the Summit and for the mega FAM.

MegaFAM is available to book pre/post event dates.

1.2 ATTENDANCE

1.2.1 Approximately 300-350 delegates will be in attendance.

Resort can easily accommodate the above amount of delegates.

1.3 ROOM REQUIREMENTS

1.3.1 The following are estimated room nights based on the 2017 program. Room confirmations will be provided ten (10) days prior to the Summit.

1.3.2 Accommodations MUST be available at or below the State per diem rate of $102.00 per night which does not include resort fees and taxes for all rooms listed within the room block and any other state employees in attendance.

Resort is able to provide room accommodations at or below prevailing 2018 November State per diem rate. (This rate does not include Washoe County Tax, nightly Resort Fee or nightly City Surcharge.)

1.3.3 Delegates will make room reservations directly with the hotel and are responsible for their entire room account. There will be no advance deposits required for attendees.

Resort is available to waive advance deposit fees upon delegate making own room reservation.

1.3.4 Designated conference booking site – all rooms can be reserved either via a website or phone.

Upon contract signing, a designated website link will be provided to delegates to book their accommodations directly with the resort.

1.3.5 Tourism will make every attempt to ensure all international guests arrive and depart as scheduled; however, situations may occur that result in a late check-in, early departure or no-show. Charges for any of the above changes will not apply.

Resort can accommodate late/early check-in upon room availability at the time of arrival/departure. No-shows within a forty-eight (48) hour period will not be charged.

1.3.6 Host hotel will provide a group code for booking rooms at the group rate.

Upon contract signing, a designated booking code will be created for delegates to reference to receive the group rate.

1.3.7 A ten (10)-day conference cutoff will apply to the room block, after which rooms not reserved may be returned to general inventory.

To maintain and manage hotel inventory, a fourteen (14) day conference cutoff will be applied to the room block, after which rooms not reserved may be returned to general inventory.

1.3.8 Room attrition clause will not apply.

Resort will waive room attrition clause within contract.

1.3.9 Accommodations MUST NOT at any time during the registration process be available to the public through any channel at a lesser rate than the published Summit cost.

1.3.9.1 Should any rate lower than the conference rate become available through any channel for the same level of room during the time period covering the conference, the lesser rate will be made available to the conference attendees.

1.3.9.2 Tourism MUST be notified in advance of any room discounts that may impact the conference rate.

Resort will maintain rate protection up to thirty (30) days prior to scheduled arrival date. Resort may conduct a reservation audit, and honor any lower rate offered to delegates at the time of booking.

1.3.10 Twenty (20) upgraded rooms for designated VIPs at group rate will be needed.

Resort will provide (20) upgraded rooms for designated VIPs at the group rate.

1.3.11 Two (2) complimentary suites for designated VIPs will be needed.

Resort will provide (2) complimentary Presidential Suites for designated VIPs during the entirety of the Summit, or as needed.

1.4 DAY ROOMS

1.4.1 Summit – 3/10 rooms
1.4.2 Summit – 2/20 rooms
1.4.3 Summit – 1/85 rooms
1.4.4 Summit (Opening Day) – 120 rooms
1.4.5 Summit – 50 rooms
1.4.6 Summit +1 – 5 rooms
1.4.7 Total Anticipated Room Nights: 290

Resort can accommodate the above room block

1.5 MEETING ROOM REQUIREMENTS

1.5.1 Summit Sessions

General Session Room: Round tables for 8-10, if available, crescent round set-up. Stage centered in the room. A stage riser large enough to accommodate 1-2 standing podiums, a potential panel of presenters, and preferably rear-screen projection with two (2) large screens on either side would be desired.

Meeting Room Assignment: Grand Exposition Hall "B"

Available Set-up: Classroom style - Up to (350) attendees
Rounds of (10) – Up to (300) attendees

Audio/Visual requirements can be met

1.5.2 Break-out Sessions:

Three (3) rooms set classroom style for 30-50 as noted in the agenda with one (1) standing podium and screen.

Meeting Room Assignment:
Breakout #1 – Silver Baron Ballroom "C"
Breakout #2 – Silver Baron Ballroom "D"
Breakout #3 – Silver Baron Ballroom "E"

Available Set-up: Classroom style – up to 50 attendees for each breakout room

Audio/Visual requirements can be met

1.5.3 Sales Marketplace

1.5.3.1 This will require space other than the Exhibitor area.

1.5.3.2 Up to sixty (60) 6' small tables placed around the perimeter of a room and up to four (4) chairs.

Meeting Room Assignment: Grand Exposition Hall "C" with overflow into Grand Exposition Hall Pre-function foyer

Available Set-up: MAX Fifty (50) 6' Tables

1.5.4 Media Marketplace

1.5.4.1 This will require space other than the Exhibitor area.

1.5.4.2 Up to thirty (30) 6' small tables placed around the perimeter of a room and up to four (4) chairs.

Meeting Room Assignment: Grand Exposition Hall "A"

Available Set-up: Thirty (30) 6' Tables

1.5.5 Exhibitor Area: Thirty-five (35) 8' or 10' rectangular tables draped and skirted with two (2) chairs at each station, unless otherwise noted by the exhibitor.

Meeting Room Assignment: Silver Baron Ballrooms "A" & "1, 2, 3, 4, 5 & 6"

Available Set-up: Thirty-five (35) 8' or 10' rectangular tables draped and skirted with two (2) chairs at each station

1.5.5.1 Exhibits may require electricity and/or Internet.

Resort is available to provide both – reference Cost Schedule for Audio-Visual

1.5.5.2 Exhibitor space must be on an exclusive hold throughout the event to ensure the table set-ups may remain intact.

Resort will provide all function space to a twenty-four (24) hold, per day, as needed.

1.5.5.3 Space enough to accommodate meeting breaks.

Resort is able to accommodate meeting space for breaks.

1.5.5.4 General session audio will be available in the exhibitor area.

Audio capabilities can be met to provide sound to the entire Grand Exposition Hall at the time of the General Session.

1.6 Administration Space

1.6.1 Staff Office

Meeting Room Assignment: Grand Exposition Hall "Platinum"

Available Set-up: To Be Determined

1.6.1.1 Space should be available on a 24-hour basis during conference dates plus one (1) day before and after the conference dates.

Resort may provide Staff Office on a twenty-four (24) hour hold during conference, and additional days, as needed.

1.6.1.2 Lockable area is required.

Meeting space is lockable

1.6.2 Registration

Space should have phone and Internet capabilities and be located adjacent to the meeting rooms.

Meeting Room Assignment: Grand Exposition Hall "Pre-function Foyer"

Phone & Internet available

1.6.3 Press Room: Small room located near the conference area with electricity.

Meeting Room Assignment: Grand Exposition Hall "Bronze"

Available Set-up: To Be Determined
Electricity available

Additional Meeting Space Available if needed:
Grande Exposition Hall "Silver"
Grand Exposition Hall "Gold"

1.7 Meals Space

1.7.1 Luncheon

1.7.1.1 The space should allow for round tables for eight (8)-ten (10) people each for an approximate total of 250 allowing space for a stage on riser with one (1) standing podium and a large projection screen.

1.7.1.2 This may be a separate space from the General Session room.

Meeting Room Assignment: Grand Exposition Hall "B" (Same as General Session)

Available Set-up: Rounds of (10) – Up to (300) attendees

Alternative Meal Space Available: More than (300) attendees
Meeting Room Assignment: Crystal Ballroom – Eldorado Resort Casino
OR
Meeting Room Assignment: Mandalay Ballroom – Circus Circus Hotel Casino

1.7.2 Welcome Reception

1.7.2.1 Buffet style for hors d'oeuvres with 2-3 cocktail bars to accommodate approximately 300 people; or as determined with event staff to make this a fun, energizing, and welcoming event,

As an opportunity to showcase multiple meeting/function space, the Resort would like to hold the Welcome Reception at another property.

Meeting Room Assignment: Crystal Ballroom – Eldorado Resort Casino

Available Set-up: Rounds of (10), High-boy Cocktail Tables, Lounge Area, Buffet Style for Hors d'oeuvres, up to (4) Bars

1.7.2.2 This welcome reception is generally provided without cost to the conference.

Silver Legacy Resort Casino will provide a Complimentary fun, energizing, and welcoming Reception, including a full-hosted bar and assortment of hors d'oeuvres, equal to the number of people registered at Silver Legacy Resort Casino within the official room block, the night of the event. Gratuity, based on the retail value of the reception, is the responsibility of the State of Nevada.

1.7.3 Dinner

1.7.3.1 The space should allow for round tables for eight (8)-ten (10) people each for an approximate total of 250 allowing space for a stage with one (1) standing podium and a large projection screen.

1.7.3.2 This may be a separate space from the General Session room.

1.7.3.3 The dinner may be hosted at an off-site location.

As an opportunity to showcase multiple meeting/function space, the Resort would like to hold the Welcome Reception at another property.

Meeting Room Assignment: Reno Ballroom

Available Set-up: Rounds of (10)

Audio/Visual requirements can be met

1.7.4 The Division of Tourism will work with the venue to determine the most cost effective way to use the space available for meals and sessions.

1.8 Food and Beverage Requirements

1.8.1 The venue must have onsite food and beverage facilities available to prepare and serve quality meals for approximately 300 delegates.

Resort is capable of handling onsite food and beverage for over (300) delegates.

1.8.2 Final guaranteed number of guests will be provided to the hotel three (3) business days prior to the conference dates.

Resort requires final guaranteed numbers up to seventy-two (72) hours prior to the conference date.

1.8.3 Food and beverage minimum expenditure guarantees will be negotiated.

Due to the nature of this conference, the Resort may be flexible with food and beverage minimum expenditures.

1.8.4 The Division of Tourism team and/or its contracted meeting planner must be able to sample the menu items that will be prepared for the conference prior to making a decision about the menu.

The Resort will provide up to five (5) guests a tasting of the menu options to be prepared for the conference.

1.8.5 The host venue will provide a one (1)-hour, complimentary hosted reception on the opening day of the Summit. Ideally this should include a full-hosted bar and assortment of hors d'oeuvres.

Silver Legacy Resort Casino will provide a Complimentary fun, energizing, and welcoming Reception, including a full-hosted bar and assortment of hors d'oeuvres, equal to the number of people registered at Silver Legacy Resort Casino within the official room block, the night of the event. Gratuity, based on the retail value of the reception, is the responsibility of the State of Nevada.

1.8.5.1 The venue may have an opportunity to welcome/address the attendees during the reception.

1.8.6 Please note: The Division of Tourism cannot pay for alcohol, (e.g. wine at dinner). The host venue must be willing to accommodate payment from a third (3rd)-party organization(s) for alcohol.

1.8.6.1 Alcohol must not be included in the food and beverage guarantees or invoices.

The Resort will provide invoices accordingly to exclude alcohol in the food and beverage guarantee or invoices.

1.9 Audio/Visual (AV) Needs

1.9.1 AV capabilities and equipment, e.g., sound, lighting, microphones, projectors, screens, Internet, and telephone lines shall be provided in all meeting rooms.

Resort is available to provide Audio/Visual needs for each component of the conference. Please reference the Cost Schedule for Audio-Visual.

1.9.2 Complimentary Internet access shall be available to attendees in the conference space.

Complimentary WiFi is available in all meeting & function areas, as well as guestrooms.

1.9.2.1 If this includes an additional cost, this must be provided in the proposal response.

1.9.3 $5,000 credit shall be provided toward AV expenses.

Resort will provide the State of Nevada up to $5,000.00 credit of in-house audio-visual services. This credit does not include the cost of labor.

1.9.4 Venue AV technician(s) shall be available through the conference.

Resort can accommodate this request; labor costs will apply. Please reference the Cost Schedule for Audio-Visual.

1.9.5 AV requirements may change as the Convention matures and finalized AV Equipment Cost is a base line cost.

Resort understands the nature of the event may cause final AV changes and/or additions and will accommodate accordingly.

1.10 Setup and Labor Needs

Janitorial services, AV services and room set up and teardown will be required in all meeting rooms.

Resort provides Public Area Housekeeping in all function and meeting space on a daily basis.

1.11 Requested Concessions

1.11.1 One (1) complimentary guest room for every fifty (50) rooms booked on a cumulative basis.

In consideration of your guest room commitment, we are pleased to extend one (1) complimentary room night per every fifty (50) revenue room nights actually utilized each night by the State of Nevada. Recipients of earned complimentary room nights are to be determined by State of Nevada, and must be utilized during the contracted group conference dates. Discounted staff rooms or additional comp nights as outlined in this contract will not be counted towards the 1 (one) per fifty (50). All earned complimentary room nights must be used during the outlined conference dates, or will be forfeited. Complimentary room nights hold no cash value.

1.11.2 Twenty (20) upgraded rooms shall be required for the designated VIPs at the group rate.

Resort will upgrade (20) rooms for your VIPs to utilize during outlined conference dates. Please advise us of the persons who will receive the upgraded suites.

1.11.3 Two (2) complimentary suites shall be required for the designated VIPs.

Resort will provide (2) complimentary Presidential Suites for your VIPs to utilize during outlined conference dates. Please advise us of the persons who will receive the upgraded suites.

1.11.4 Complimentary Internet shall be accessed in the conference space.

Nightly Resort Fee includes complimentary internet access in guestrooms, conference and mezzanine space.

1.11.5 Ten (10) complimentary on-call round-trip transfers to and from RNO shall be provided.

Resort will provide up to ten (10) complimentary round-trip transfers to and from the Reno-Tahoe International Airport.

1.11.6 $5,000 credit toward AV expenses shall be provided.

Resort will provide the State of Nevada up to $5,000.00 credit of in-house audio-visual services. This credit does not include the cost of labor.

1.11.7 Discounted spa treatments, or other onsite activities (if available) shall be provided for all event attendees.

Resort will provide discount offers for on-property Spa Services, as well as discounted tickets to the featured show inside the Eldorado Showroom for conference delegates.

1.11.8 Event directional signage shall be placed throughout the property, as needed, to guide attendees to meeting rooms.

Ample directional signage will be provided within the property to guide attendees to meeting rooms.

1.11.9 Welcome sign on hotel's exterior marquee and event information shall be presented on all internal communications channels.

Welcome signage will be provided during conference dates.

1.11.10 One-hour cocktail reception hosted by the venue shall be provided the evening of the first (1st) full day.

Silver Legacy Resort Casino will provide a Complimentary fun, energizing, and welcoming Reception, including a full-hosted bar and assortment of hors d'oeuvres, equal to the number of people registered at Silver Legacy Resort Casino within the official room block, the night of the event. Gratuity, based on the retail value of the reception, is the responsibility of the State of Nevada.

1.11.11 Complimentary rooms for FAM participants shall be provided for an average of sixty (60) participants.

Resort will provide up to (60) guestroom accommodations on a complimentary basis for FAM participants.

State of Nevada
Department Administration
Purchasing Division
515 E. Musser Street, Suite 300
Carson City, NV 89701

Brian Sandoval
Governor

Jeffrey Haag
Administrator

SUBJECT:	Amendment 1 to Request for Proposal 3521
RFP TITLE:	Venues for the Governor's Conference on Tourism
DATE OF AMENDMENT:	January 19, 2018
DATE OF RFP RELEASE:	January 5, 2018
OPENING DATE:	February 5, 2018
OPENING TIME:	2:00 PM
CONTACT:	Annette Morfin, Procurement Staff Member

The following shall be a part of RFP ***3521.*** If a vendor has already returned a proposal and any of the information provided below changes that proposal, please submit the changes along with this amendment. You need not re-submit an entire proposal prior to the opening date and time.

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1. In section 2.7, Meals Space, 2.7.2.1 & 2.7.2.2 states: Welcome Reception – Buffet style for hors d'oeuvres with 2-3 cocktail bars to accommodate approximately 300 people; or as determined with event staff to make this a fun, energizing, and welcome event. This welcome conference is generally provided without cost to the conference.

   In section 2.11 Requested Concessions, 2.11.10 states: One-hour cocktail reception hosted by the venue shall be provided the evening of the first (1st) full day.

   I just wanted to clarify that these two outlines were for, in fact, the same event?? The verbiage is a bit confusing, and makes it seem like two different events, so again, just wanted some further clarification.
   The two (2) outlines are for the same event.

ALL ELSE REMAINS THE SAME FOR RFP 3521.

Vendor must sign and return this amendment with proposal submitted.

Vendor Name: ***Circus & Eldorado Joint Venture, LLC***

Authorized Signature: Amanda Berry

Title: ***Regional Sales Manager*** Date: ***1/29/18***

This document must be submitted in the "State Documents" section of vendors' technical proposal.

Section VI– Company Background and References

Question	Response
Nevada Business License Number:	***NV-20151364821***
Legal Entity Name:	***Circus & Eldorado Joint Venture, LLC***

Is "Legal Entity Name" the same name as vendor is doing business as?

Yes		No	X

If "No", provide explanation.

1.11.12 Has the vendor ever been engaged under contract by any State of Nevada agency?

Yes		No	X

If "Yes", complete the following table for each State agency for whom the work was performed. Table can be duplicated for each contract being identified.

Question	Response
Name of State agency:	
State agency contact name:	
Dates when services were performed:	
Type of duties performed:	
Total dollar value of the contract:	

1.11.13 Are you now or have you been within the last two (2) years an employee of the State of Nevada, or any of its agencies, departments, or divisions?

Yes		No	X

If "Yes", please explain when the employee is planning to render services, while on annual leave, compensatory time, or on their own time?

If you employ (a) any person who is a current employee of an agency of the State of Nevada, or (b) any person who has been an employee of an agency of the State of Nevada within the past two (2) years, and if such person shall be performing or producing the services which you shall be contracted to provide under this contract, you shall disclose the identity of each such person in your response to this RFP, and specify the services that each person shall be expected to perform.

1.11.14 Disclosure of any significant prior or ongoing contract failures, contract breaches, civil or criminal litigation in which the vendor has been alleged to be liable or held liable in a matter involving a contract with the State of Nevada or any other governmental entity. Any pending claim or litigation occurring within the past six (6) years which may adversely affect the vendor's ability to perform or fulfill its obligations if a contract is awarded as a result of this RFP shall also be disclosed.

Does any of the above apply to your company?

Yes		No	X

If "Yes", please provide the following information. Table can be duplicated for each issue being identified.

Question	**Response**	
Date of alleged contract failure or breach:		
Parties involved:		
Description of the contract failure, contract breach, or litigation, including the products or services involved:		
Amount in controversy:		
Resolution or current status of the dispute:		
If the matter has resulted in a court case:	Court	Case Number
Status of the litigation:		

1.11.15 Vendors shall review and provide if awarded a contract the insurance requirements as specified in ***Attachment D, Insurance Schedule for RFP 3521.***

1.11.16 Company background/history and why vendor is qualified to provide the services described in this RFP. Limit response to no more than five (5) pages.

<u>Business Strengths and Strategy</u>

Personal service and high quality amenities -

We focus on customer satisfaction and delivering superior guest experiences. We seek to provide our customers with an extraordinary level of personal service and popular gaming, dining and entertainment experiences designed to exceed customer expectations in a clean, safe, friendly and fun environment. Our senior management is actively involved in the daily operations of our properties, frequently interacting with gaming, hotel and restaurant patrons to ensure that they are receiving the highest level of personal attention. Management believes that personal service is an integral part of fostering customer loyalty and generating repeat business.

Management team with deep gaming industry experience and strong local relationships-

We have an experienced management team that includes, among others, Gary Carano, our Chief Executive Officer and the Chairman of the Board, who has more than thirty years of experience in the gaming and hotel industry. Mr. Carano was the driving force behind ERI's development and operations in Nevada and Louisiana and ERI's acquisition of MTR Gaming and Circus Reno. In addition to Gary Carano, our senior executives have significant experience in the gaming and finance industries. Our extensive management experience and unwavering commitment to our team members, guests and equity holders have been the primary drivers of our strategic goals and success. We take pride in our reinvestment in our properties and the communities we support along with emphasizing our family-style approach in an effort to build loyalty among our team members and guests. We will continue to focus on the future growth and diversification of our company while maintaining our core values and striving for operational excellence.

The Eldorado Reno, Silver Legacy and Circus Reno properties, (the "Reno Tri-Properties") are connected in a "seamless" manner by enclosed, climate controlled skywalks. These enclosed skywalks serve as entertainment bridge ways between the three properties and house slot machines, restaurants and retail shops. The Reno Tri-Properties comprise the heart of the Reno market's prime gaming area and room base, providing the most extensive and the broadest variety of gaming, entertainment, lodging and dining amenities in the Reno area, with an aggregate of 4,096 rooms, 23 restaurants and enough parking to accommodate approximately 6,100 vehicles, and as of December 31, 2016, approximately 3,000 slot machines and 150 table and poker games. We believe that the centralized location and critical mass of these three properties, together with the ease of access between the facilities, provide significant advantages over other freestanding hotel/casinos in the Reno market.

In September 2016, the Company announced that it plans to invest more than $50.0 million in facility enhancements to Eldorado Reno, Silver Legacy and Circus Reno. Eldorado's master plan for the three connected properties, which span eight city blocks in downtown Reno, will be phased over three years, and commenced in the fourth quarter of 2016. Consequently, we believe that our success is influenced to some degree by the Lake Tahoe market. We believe that approximately two-thirds of visitors to the Reno market arrive by some form of ground

transportation. Popular special events include the United States Bowling Congress Men's and Open Championship bowling tournaments, National Championship Air Races, a PGA tour event, Street Vibrations, a motorcycle event, and Hot August Nights, a vintage car event.

1.11.17 Provide a brief description of the length of time vendor has been providing services described in this RFP to the public and/or private sector.

Circus & Eldorado Joint Venture, LLC. has been providing quality service in hospitality, food and beverage, as well as the gaming industry. A large amount of business held at our property is focused on convention and conference based events.

Section VII – Other Informational Material

Vendors shall include any other applicable reference material in this section clearly cross referenced with the proposal.

OUTSIDE SERVICES

The State of Nevada will be responsible for paying all fees associated with the Vendor tabletops displays. Silver Legacy Resort Casino can assist you in contacting a Decorating Company who can make all arrangements for your trade show/tabletop event. Two (2) local companies we recommend are GES and Freeman Decorating. The standard fees are $35.00 for each 6-foot table including two (2) chairs, linen & skirting. Additional fees will be charged for electrical needs. Silver Legacy Resort Casino does not have an inventory of tables and skirting to accommodate tradeshows.

****Food &Beverage Menus are available upon request***

****Audio Visual Menus are available upon request***