Part II

Cost Proposal

Section I

RFP Title:	Limited Print Services
RFP:	RFP 3503
Vendor Name:	DynaGraphics
Address:	2001 Timber Way Reno, NV 89512
Opening Date:	November 28, 2017
Opening Time:	2:00 PM

Attachment G - Cost Schedule for RFP 3503 Limited Print Services

In order to fairly evaluate submitted proposals, Tourism needs to determine the projected fiscal year cost of each solution. We recognize that each vendor likely has different pricing schemes and have provided this flexible spreadsheet to help us understand the costs of e ach proposed solution. It is important that you do not alter the spreadsheet beyond plugging in the requested cost values in the cells with yellow shading . Several generic line items have been included to allow the inclusion of fees not specifically anticipated. It is permissible to alter the descriptions o f these line items to describe the nature of the fee. Please ensure the total set-up/development costs and ongoing fiscal year costs calculated by the spreadsheet accurately reflect all costs to Tourism based on the four years of this contract FY18-FY21.

				FY18	FY19	FY20	FY21	Total Four Year Cost
Initial One-Time Set-up/Development Costs								
Online Ordering system	one time			$ 1,996				$ 1,996
Initial set-up of online ordering portal - as described in RFP 3503	one time							$ -
Any Additional Initial Set-up Cost (Please Identify and Describe)	one time							$ -
Any Additional Initial Set-up Cost (Please Identify and Describe)	one time							$ -
Any Additional Initial Set-up Cost (Please Identify and Describe)	one time							$ -
Any Additional Initial Set-up Cost (Please Identify and Describe)	one time							$ -
Ongoing Fiscal Year Costs			Unit Cost					
Online ordering system annual maintenance	term		$ -	$ -	$ -	$ -	$ -	$ -
Nevada Department of Tourism and Cultural Affairs								
Business Card Address 1	per minimum	*250*	$ 76.00	76	76	76	76	$ 304
Business Card Address 2	per minimum	*250*	$ 76.00	$ 76	76	76	76	$ 304
Letterhead	per minimum	*500*	$ 50.00	$ 50	50	50	50	$ 200
#10 Envelope Address 1	per minimum	*500*	$ 63.00	$ 63	63	63	63	$ 252
#10 Envelope Address 2	per minimum	*500*	$ 63.00	$ 63	63	63	63	$ 252
Notecard	per minimum	*250*	$ 37.00	$ 37	37	37	37	$ 148
Notecard Envelope Address 1	per minimum	*250*	$ 37.00	$ 37	37	37	37	$ 148
Notecard Envelope Address 2	per minimum	*250*	$ 37.00	$ 37	37	37	37	$ 148
				$ 439	$ 439	$ 439	$ 439	
Nevada Commission on Tourism								
Business Card	per minimum	*250*	$ 76.00	$ 76	$ 76	$ 76	$ 76	$ 380
			$ 76.00	$ 76.00	$ 76.00	$ 76.00	$ 76.00	
Nevada Division of Tourism								
Business Card 1 Address 1	per minimum	*250*	$ 76.00	$ 76	$ 76	$ 76	$ 76	$ 304
Business Card 1 Address 2	per minimum	*250*	$ 76.00	$ 76	$ 76	$ 76	$ 76	$ 304
Business Card 2 Address 1	per minimum	*250*	$ 76.00	$ 76	$ 76	$ 76	$ 76	$ 304
Business Card 2 Address 2	per minimum	*250*	$ 76.00	$ 76	$ 76	$ 76	$ 76	$ 304
Business Card 3	per minimum	*250*	$ 76.00	$ 76	$ 76	$ 76	$ 76	$ 304
Letterhead	per minimum	*500*	$ 50.00	$ 50	$ 50	$ 50	$ 50	$ 200
#10 Envelope Address 1	per minimum	*500*	$ 63.00	$ 63	$ 63	$ 63	$ 63	$ 252
#10 Envelope Address 2	per minimum	*500*	$ 63.00	$ 63	$ 63	$ 63	$ 63	$ 252
Notecard	per minimum	*250*	$ 37.00	$ 37	$ 37	$ 37	$ 37	$ 148
Notecard Envelope Address 1	per minimum	*250*	$ 37.00	$ 37	$ 37	$ 37	$ 37	$ 148
Notecard Envelope Address 2	per minimum	*250*	$ 37.00	$ 37	$ 37	$ 37	$ 37	$ 148
				$ 667	$ 667	$ 667	$ 667	
Division of Museums and History								
Business Card Address 1	per minimum	*250*	$ 76.00	$ 76	$ 76	$ 76	$ 76	$ 304
Business Card Address 2	per minimum	*250*	$ 76.00	$ 76	$ 76	$ 76	$ 76	$ 304
Business Card Address 3	per minimum	*250*	$ 76.00	$ 76	$ 76	$ 76	$ 76	$ 304
Business Card Address 4	per minimum	*250*	$ 76.00	$ 76	$ 76	$ 76	$ 76	$ 304
Business Card Address 5	per minimum	*250*	$ 76.00	$ 76	$ 76	$ 76	$ 76	$ 304
Business Card Address 6	per minimum	*250*	$ 76.00	$ 76	$ 76	$ 76	$ 76	$ 304
Business Card Address 7	per minimum	*250*	$ 76.00	$ 76	$ 76	$ 76	$ 76	$ 304
Business Card Address 8	per minimum	*250*	$ 76.00	$ 76	$ 76	$ 76	$ 76	$ 304
#10 Envelope Address 1	per minimum	*500*	$ 63.00	$ 63	$ 63	$ 63	$ 63	$ 252
#10 Envelope Address 2	per minimum	*500*	$ 63.00	$ 63	$ 63	$ 63	$ 63	$ 252
#10 Envelope Address 3	per minimum	*500*	$ 63.00	$ 63	$ 63	$ 63	$ 63	$ 252
#10 Envelope Address 4	per minimum	*500*	$ 63.00	$ 63	$ 63	$ 63	$ 63	$ 252
#10 Envelope Address 5	per minimum	*500*	$ 63.00	$ 63	$ 63	$ 63	$ 63	$ 252
#10 Envelope Address 6	per minimum	*500*	$ 63.00	$ 63	$ 63	$ 63	$ 63	$ 252
#10 Envelope Address 7	per minimum	*500*	$ 63.00	$ 63	$ 63	$ 63	$ 63	$ 252
#10 Envelope Address 8	per minimum	*500*	$ 63.00	$ 63	$ 63	$ 63	$ 63	$ 252
Letterhead	per minimum	*500*	$ 50.00	$ 50	$ 50	$ 50	$ 50	$ 200
Notecard	per minimum	*250*	$ 37.00	$ 37	$ 37	$ 37	$ 37	$ 148
Notecard Envelope	per minimum	*250*	$ 37.00	$ 37	$ 37	$ 37	$ 37	$ 148
			$ 1,236.00	$ 1,236.00	$ 1,236.00	$ 1,236.00	$ 1,236.00	
Nevada Arts Council								
Business Card Address 1	per minimum	*250*	$ 76.00	$ 76	$ 76	$ 76	$ 76	$ 304
Business Card Address 2	per minimum	*250*	$ 76.00	$ 76	$ 76	$ 76	$ 76	$ 304
#10 Envelope Address 1	per minimum	*500*	$ 63.00	$ 63	$ 63	$ 63	$ 63	$ 252
#10 Envelope Address 2	per minimum	*500*	$ 63.00	$ 63	$ 63	$ 63	$ 63	$ 252
Letterhead	per minimum	*500*	$ 50.00	$ 50	$ 50	$ 50	$ 50	$ 200
Notecard	per minimum	*250*	$ 37.00	$ 37	$ 37	$ 37	$ 37	$ 148
Notecard Envelope	per minimum	*250*	$ 37.00	$ 37	$ 37	$ 37	$ 37	$ 148
			$ 402.00	$ 402.00	$ 402.00	$ 402.00	$ 402.00	
Nevada Indian Commission								
Business Card	per minimum	*250*	$ 76.00	$ 76	$ 76	$ 76	$ 76	$ 304
#10 Envelope	per minimum	*500*	$ 63.00	$ 63	$ 63	$ 63	$ 63	$ 252
Letterhead	per minimum	*500*	$ 50.00	$ 50	$ 50	$ 50	$ 50	$ 200
Notecard	per minimum	*250*	$ 37.00	$ 37	$ 37	$ 37	$ 37	$ 148
Notecard Envelope	per minimum	*250*	$ 37.00	$ 37	$ 37	$ 37	$ 37	$ 148
			$ 263.00	$ 263.00	$ 263.00	$ 263.00	$ 263.00	
Any Additional Daily/Weekly/Monthly/Annual Cost (Please Identify and Describe)	term							$ -
Any Additional Daily/Weekly/Monthly/Annual Cost (Please Identify and Describe)	term							$ -
Any Additional Daily/Weekly/Monthly/Annual Cost (Please Identify and Describe)	term							$ -
Any Additional Daily/Weekly/Monthly/Annual Cost (Please Identify and Describe)	term							$ -
Total Cost Per Fiscal Year				**$ 2,398**	**$ 402**	**$ 402**	**$ 402**	**$ 3,604**