NCJJ | NCJFCJ

National Center for Juvenile Justice

Research Division of the
National Council of Juvenile and
Family Court Judges

Part IA – Technical Proposal

Juvenile Services Evidence Based Program Resource Center

RFP: 3502

Vendor Name: National Council of Juvenile and Family Court Judges

Address: 300 E. Second St., Suite 1500, Reno, NV 89501

Opening Date: November 1, 2017
Opening Time: 2:00 PM

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VENDOR INFORMATION SHEET FOR RFP 3502

Vendor Shall:

A) Provide all requested information in the space provided next to each numbered question. The information provided in Sections V1 through V6 shall be used for development of the contract;

B) Type or print responses; and

C) Include this Vendor Information Sheet in Section III of the Technical Proposal.

V1	Company Name	National Council of Juvenile and Family Court Judges

V2	Street Address	300 E. Second St., Suite 1500

V3	City, State, ZIP	Reno, NV 89501

V4	Telephone Number		
	Area Code: 775	Number: 507-4777	Extension:

V5	Facsimile Number		
	Area Code: 775	Number: 507-4848	Extension:

V6	Toll Free Number		
	Area Code:	Number:	Extension:

V7	***Contact Person for Questions / Contract Negotiations, including address if different than above***
	Name: Melissa Sickmund
	Title: Director, National Center for Juvenile Justice, NCJFCJ
	Address: 3700 S. Water St., Suite 200, Pittsburgh, PA 15203
	Email Address: msickmund@ncjfcj.org

V8	Telephone Number for Contact Person		
	Area Code: 412	Number: 246-0824	Extension:

V9	Facsimile Number for Contact Person		
	Area Code: 412	Number: 227-6955	Extension:

V10	***Name of Individual Authorized to Bind the Organization***	
	Name: Joey Orduna Hastings	Title: Chief Executive Officer, NCJFCJ

V11	Signature ***(Individual shall be legally authorized to bind the vendor per NRS 333.337)***	
	Signature:	Date: 10/26/17

State of Nevada
Department Administration
Purchasing Division
515 E. Musser Street, Suite 300
Carson City, NV 89701

Brian Sandoval
Governor

Jeffrey Haag
Administrator

SUBJECT:	Amendment 01 to Request for Proposal 3502
RFP TITLE:	Juvenile Services Evidence Based Program Resource Center
DATE OF AMENDMENT:	October 17, 2017
DATE OF RFP RELEASE:	October 6, 2017
OPENING DATE:	November 1, 2017
OPENING TIME:	2:00 PM
CONTACT:	Gail Burchett, Purchasing Officer II

The following shall be a part of RFP ***3502.*** If a vendor has already returned a proposal and any of the information provided below changes that proposal, please submit the changes along with this amendment. You need not re-submit an entire proposal prior to the opening date and time.

---

1. How much funding is available? Is there a funding cap?

   Max $144,567.00

2. What, if any, state funding (including any Federal pass through funds) might contribute to sustaining the evidence based resource center? Will any OJJDP JJDPA formula grant funds be used to support the evidence based resource center?

   The resource center could be eligible to apply for a number of state grants or funding; no additional sources have been identified at this time. No Formula Grant funding or other federal funding for the current grant cycle is available but applicant could apply for JJDPA pass through funding in the future.

3. Might there be an ongoing appropriation from the NV legislature?

   The next legislative session is 2019. Budget building for 2020/2021 has not yet begun.

4. Can funds from this award be used to seek supplemental funding for sustaining the resource center (development/fundraising activities)?

   Yes, the selected vendor can seek outside funding to assist with this project and use these funds to assist with that endeavor.

5. Is the vendor expected to complete all the tasks listed in 2.1.2.1 within 6 months?

A. ***The vender at minimum should have an email and/or phone contact to assist jurisdictions and service providers within 6 months.***
B. ***Training plans have some flexibility, not necessarily within 6 months.***
C. ***Same as B.***
D. ***Same as B.***
E. ***The vender should establish an operating structure for the clearing house for evidence based resources by program area and provide access those resources within 6 months.***
F. ***Collaboration should begin once the clearing house is established, but there is some flexibility.***
G. ***This does not have to be completed within 6 months, but the vendor is expected to provide this service as part of the startup costs.***
H. ***Same as A.***
I. ***This should be immediate after contract initiation.***

6. Have a set of evidence based programs already been identified for use in Nevada?

   No

7. Has the state determined the level of funding that needs to be raised for sustainability?"

   No – the state will work with the selected vendor to discuss sustainability options such as additional state funding, grant funding, private funding, or a combination of funding. The state has facilitated some donor funding meetings already.

8. Has the state identified any possible funding sources?

   Yes. One private contributor has pledged a contribution of $25,000.

9. Must information from existing resumes be transferred into the format provided in the RFP, or can current resumes that contain the information requested be used (but not in the format in attachment F)?

   Attachments may be in Word, Excel or PDF.

10. Is that applicant expected to use the RFP Word document when responding to section 2, Scope of Work? Or can the applicant repeat those questions/statements and provide our responses in our own formatting and not the indented format of the RFP?

    The vendor can submit a word or PDF scope of work with answers to the questions/statements in the RFP. The vendor is expected to address every area in their attachment.

ALL ELSE REMAINS THE SAME FOR RFP 3502.

Vendor must sign and return this amendment with proposal submitted.

Vendor Name: National Council of Juvenile and Family Court Judges

Authorized Signature:

Title: Chief Executive Officer Date: 10/26/17

This document must be submitted in the "State Documents" section of vendors' technical proposal.

ATTACHMENT A – CONFIDENTIALITY AND CERTIFICATION OF INDEMNIFICATION

Submitted proposals, which are marked "confidential" in their entirety, or those in which a significant portion of the submitted proposal is marked "confidential" **shall not** be accepted by the State of Nevada. Pursuant to NRS 333.333, only specific parts of the proposal may be labeled a "trade secret" as defined in NRS 600A.030(5). All proposals are confidential until the contract is awarded; at which time, both successful and unsuccessful vendors' technical and cost proposals become public information.

In accordance with the submittal instructions of this RFP, vendors are requested to submit confidential information in separate files marked "**Part IB Confidential Technical**" and "**Part III Confidential Financial**".

The State shall not be responsible for any information contained within the proposal. If vendors do not comply with the labeling and packing requirements, proposals shall be released as submitted. In the event a governing board acts as the final authority, there may be public discussion regarding the submitted proposals that shall be in an open meeting format, the proposals shall remain confidential.

By signing below, I understand it is my responsibility as the vendor to act in protection of the labeled information and agree to defend and indemnify the State of Nevada for honoring such designation. I duly realize failure to so act shall constitute a complete waiver and all submitted information shall become public information; additionally, failure to label any information that is released by the State shall constitute a complete waiver of any and all claims for damages caused by the release of the information.

This proposal contains Confidential Information, Trade Secrets and/or Proprietary information.

Please initial the appropriate response in the boxes below and provide the justification for confidential status.

Part IB – Confidential Technical Information			
YES		NO	X
Justification for Confidential Status			

Part III – Confidential Financial Information			
YES		NO	X
Justification for Confidential Status			

National Council of Juvenile and Family Court Judges
Company Name

Signature

Joey Orduna Hastings
Print Name

10/26/17
Date

This document shall be submitted in Section IV of vendor's technical proposal

ATTACHMENT B – VENDOR CERTIFICATIONS

Vendor agrees and shall comply with the following:

(1) Any and all prices that may be charged under the terms of the contract do not and shall not violate any existing federal, State or municipal laws or regulations concerning discrimination and/or price fixing. The vendor agrees to indemnify, exonerate and hold the State harmless from liability for any such violation now and throughout the term of the contract.

(2) All proposed capabilities can be demonstrated by the vendor.

(3) The price(s) and amount of this proposal have been arrived at independently and without consultation, communication, agreement or disclosure with or to any other contractor, vendor or potential vendor.

(4) All proposal terms, including prices, shall remain in effect for a minimum of 180 days after the proposal due date. In the case of the awarded vendor, all proposal terms, including prices, shall remain in effect throughout the contract negotiation process.

(5) No attempt has been made at any time to induce any firm or person to refrain from proposing or to submit a proposal higher than this proposal, or to submit any intentionally high or noncompetitive proposal. All proposals shall be made in good faith and without collusion.

(6) All conditions and provisions of this RFP are deemed to be accepted by the vendor and incorporated by reference in the proposal, except such conditions and provisions that the vendor expressly excludes in the proposal. Any exclusion shall be in writing and included in the proposal at the time of submission.

(7) Each vendor shall disclose any existing or potential conflict of interest relative to the performance of the contractual services resulting from this RFP. Any such relationship that might be perceived or represented as a conflict shall be disclosed. By submitting a proposal in response to this RFP, vendors affirm that they have not given, nor intend to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant or any employee or representative of same, in connection with this procurement. Any attempt to intentionally or unintentionally conceal or obfuscate a conflict of interest shall automatically result in the disqualification of a vendor's proposal. An award shall not be made where a conflict of interest exists. The State shall determine whether a conflict of interest exists and whether it may reflect negatively on the State's selection of a vendor. The State reserves the right to disqualify any vendor on the grounds of actual or apparent conflict of interest.

(8) All employees assigned to the project are authorized to work in this country.

(9) The company has a written equal opportunity policy that does not discriminate in employment practices with regard to race, color, national origin, physical condition, creed, religion, age, sex, marital status, sexual orientation, developmental disability or handicap.

(10) The company has a written policy regarding compliance for maintaining a drug-free workplace.

(11) Vendor understands and acknowledges that the representations within their proposal are material and important, and shall be relied on by the State in evaluation of the proposal. Any vendor misrepresentations shall be treated as fraudulent concealment from the State of the true facts relating to the proposal.

(12) Vendor shall certify that any and all subcontractors comply with Sections 7, 8, 9, and 10, above.

(13) The proposal shall be signed by the individual(s) legally authorized to bind the vendor per NRS 333.337.

National Council of Juvenile and Family Court Judges

Vendor Company Name

Vendor Signature

Joey Orduna Hastings

Print Name

10/26/17

Date

This document shall be submitted in Section IV of vendor's technical proposal

NCJFCJ
at 1937
NATIONAL COUNCIL OF
JUVENILE AND FAMILY COURT JUDGES
WWW.NCJFCJ.ORG

JOEY ORDUNA HASTINGS
Chief Executive Officer
University of Nevada, Reno Affiliate
P.O. Box 8970 | Reno, NV 89507
Phone: (775) 507-4777
Email: contactus@ncjfcj.org

CELEBRATING 80 YEARS 1937-2017

October 26, 2017

Gail Burchett
State of Nevada, Purchasing Division
515 E. Musser Street, Suite 300
Carson City, NV 89701

RE: RFP 3502 – Juvenile Services Evidenced Based Program Resource Center
Disclosures

Dear Ms. Burchett:

Pursuant to the above-named RFP, the National Council of Juvenile and Family Court Judges (NCJFCJ) makes the following disclosures:

DISCLOSURE IN RESPONSE TO COMPANY BACKGROUND AND REFERENCES – VENDOR INFORMATION, No. 3.1.6:

The NCJFCJ has one employee who was employed by an agency of the State of Nevada within the last two years. Human Resources Director, Ann Wilkinson, was employed by the State of Nevada Transportation Authority and the Nevada Department of Administration within that time period. Ms. Wilkinson will provide human resources support and guidance to all organization staff, including staff working on this project, as needed in the regular course of business. She will not have any direct project tasks.

CONFLICT OF INTEREST DISCLOSURE IN RESPONSE TO ATTACHMENT B. – VENDOR CERTIFICATIONS, No. 7:

The NCJFCJ Chief Executive Officer, Joey Orduna Hastings, and the Secretary of the NCJFCJ Board of Directors, Judge Egan Walker, have been appointed by Governor Brian Sandoval to co-chair the Nevada Juvenile Justice Oversight Commission. Neither will have any direct project tasks.

If I can be of any further assistance, please contact me at (775) 507-4866 or jhastings@ncjfcj.org.

Sincerely,

Joey Orduna Hastings
Chief Executive Officer

2. SCOPE OF WORK

Introduction

Nevada's AB 472 requires the Juvenile Justice Oversight Committee to develop a five year strategic plan that establishes policies and procedures relating to the use of evidence based practices for youth involved in the juvenile justice system. As Nevada's juvenile justice system moves towards incorporating more evidence based programs and practices, state agencies and treatment providers must shift organizational culture and commit time, energy, and resources to successfully transitioning to a research-based system. As Nevada embarks on development of an evidence based resource center, they are fortunate to be able to learn from advancements in implementation science and experiences in other reform-minded states.

There is a growing body of research on implementation science, which is the study of factors that influence the full and effective use of innovations in practices (National Implementation Research Network, 2015). Recently, implementation science has been applied to the implementation of juvenile justice programs (Development Services Group, 2015). The field of implementation science has identified four discernable stages and common components of successfully implemented programs (National Implementation Research Network). The stages are: exploration where readiness is assessed, installation where resources are identified and secured, initial implementation where competencies are built and attempted, and full implementation where the innovation is used with fidelity by most practitioners and produce good outcomes. The National Implementation Research Network also identifies key competency, organizational, and leadership drivers of successful implementation.

The National Center for Juvenile Justice (NCJJ) has studied numerous entities designed to support quality implementation of evidence based programs and practices (EBP) in the juvenile justice system. Our research indicates that there are five key characteristics of EBP support centers: strong leadership, clear and unambiguous vision, flexible development, well-designed data structure, and collaboration (Thomas, Hyland, Deal, Wachter, & Zaleski, 2016).

Combining learning from both implementation science and our study of how juvenile justice systems support EBPs, we envision the development and operation of Nevada's Juvenile Services Evidence Based Program Resource Center (EBP Resource Center) to occur in four phases: 1) Assess and Plan, 2) Prepare, 3) Learn, and 4) Sustain. The first six months of start-up funds are devoted to Phase 1. Activities in Phase 1 include assessing the training and technical assistance needs of the Nevada Division of Child and Family Services (DCFS), community providers, and court and probation administrators around implementing and monitoring EBPs and their readiness to do so. The results of this assessment will be reported to the state stakeholders and used in connection with the Juvenile Justice Oversight Commission's forthcoming five year strategic plan to craft a clear vision and design for the EBP Resource Center. A key deliverable of Phase 1 will be the documentation of a work plan and staffing plan to incorporate and monitor the implementation of evidence based programs and practices throughout Nevada's juvenile justice system. Phase 1 will also include development and dissemination of web-based trainings on foundational components of evidence based programs and practices in juvenile justice. Phase 1 is critical to the ultimate

success of the EBP Resource Center because it satisfies the requirements of the exploration stage of implementation by assessing readiness, assessing fit between intervention programs and community needs, and prepares stakeholders by mobilizing information and support.

The next three phases will focus on implementing the plan, through preparing stakeholders and practitioners through training, technical assistance, and resource availability; learning from each other through strategic partnerships, regional trainings, and data capacity improvements; and focusing on sustaining the EBP Resource Center through ongoing training cycles and proliferation of quality assurance and quality improvement practices. Phases 2-4 are dependent on our ability to secure ongoing funding in collaboration with the state.

The second phase, Prepare, aligns with implementation science's installation stage and will be largely informed by the Juvenile Justice Oversight Commission's five year strategic plan. EBP Resource Center staff will develop methods for supporting evidence based programs and practices identified by the Commission and coordinate trainings and workshops narrowly focused on specific programs or practices. The EBP Resource Center staff will also assist regions and jurisdictions to develop service matrices and implement a process for producing regional "report cards" that report on the current status of evidence based programs and practices in each region and the extent to which they are adhering to the standards established by the Commission.

The third phase, Learn, is expected to take a year and will serve as the initial implementation stage. During this phase, most agencies and community providers will be implementing the identified programs and practices. The EBP Resource Center will be responsive to the needs of juvenile justice professionals in this stage and coordinate and facilitate skill building and implementation trainings on specific interventions, programs, and cultural components.

The fourth and final phase, Sustain, is not time-bound. During this full implementation stage, the EBP Resource Center will continue to provide responsive TTA, build the clearinghouse of resources for juvenile justice professionals, and engage in continuous quality improvement activities.

In addition to the Scope of Work below, we have also provided a logic model and a framework for Nevada's Juvenile Services Evidence Based Program Resource Center in the additional information section.

2.1 RESOURCE CENTER

2.1.1 The Resource Center will be home to all of the identified evidence based programs identified for use within the Nevada juvenile justice system.

2.1.1.1 There is no requirement where the resource center is located.

2.1.1.2 The resource center may be virtual with the approval of the using agency.

2.1.1.3 The money allocated to this project is for startup costs.

2.1.1.4 The awarded vendor is expected to secure other funding to assist in maintaining this resource center going forward. The state will assist in this venture as needed by applying for grants.

2.1.2 The vendor will be given the entire lump sum within six (6) months and the expectation of that sum includes the following:

2.1.2.1 The vendor will:

A. Provide technical assistance to the Division of Child and Family Services, each regional department of juvenile services, and treatment providers to support the implementation and operation of evidence based programs and practices;

The provision of technical assistance by the EBP Resource Center will be informed by existing information, including the system assessment conducted for the Statewide Juvenile Justice Improvement Initiative, and the Juvenile Justice Oversight Commission's forthcoming five year strategic plan. The EBP Resource Center staff will also develop a survey to send to DCFS, community providers, and court and probation administrators. The survey will include items related to the needs of the community, current programming, training needs, data capacity, and readiness for EBP. The results of the survey will inform a long-term strategy for technical assistance that will be developed during Phase 1 and will encompass multiple methods of TA including phone and email consultation, cross-site visits, on-site visits, and dissemination of resources. In addition, during Phase 1, EBP Resource Center staff will communicate via email with employees at DCFS, probation and court administrators, and treatment providers to inform them of the purpose and goals for the EBP Resource Center and to provide contact information. The EBP Resource Center staff will be available to respond to phone and email TA requests from DCFS, regional departments, court and probation employees, and treatment providers. TA requests and responses will be documented, summarized in reports to the stakeholders, and analyzed to inform future trainings and technical assistance. EBP Resource Center staff will also collect satisfaction surveys from recipients of TA and use the information to improve internal processes and TA.

B. Provide various types of training to persons employed in the juvenile justice system;

The EBP Resource Center will be responsible for providing training to juvenile justice professionals on the use of evidence based programs and practices and the analysis of quality assurance protocols to ensure such programs meet the evidence based standards developed by the Juvenile Justice Oversight Commission. During Phase 1, EBP Resource Center staff will develop and provide access to online trainings that focus on the basics of evidence based programs and practices in juvenile justice, drivers of successful implementation of evidence based programs and practices, and the importance of evaluating quality of implementation. Content of future online and in person training will be driven by the Juvenile Justice Oversight Commission's five year strategic plan as well as the survey of DCFS, community providers, and court and probation administrators. The survey will include items related to

the needs of the community, current programming, training needs, data capacity, and readiness for EBP. The results of the survey will inform a long-term strategy for trainings and will encompass training needs for various roles in the juvenile justice system as well as various levels of readiness for EBP. After the start-up phase, the EBP Resource Center may facilitate both online and in-person trainings at regional conferences or workshops depending on needs and available resources.

C. Provide training in evidence based programs and practices;

As mentioned, the EBP Resource Center will be responsible for training juvenile justice professionals on the use of evidence based programs and practices. The Juvenile Justice Oversight Commission is responsible establishing policies and procedures relating to the use of EBP; it is expected that the Commission's five year strategic plan will identify specific programs and practices to target. The EBP Resource Center staff will be available to assist the Commission in that component of the strategic plan, and the strategic plan will inform a long-term strategy for trainings. In Phase 1, while the Commission is still working on their strategic plan, the EBP Resource Center will develop and provide access to foundational trainings on EBP in juvenile justice settings. These trainings will not focus on specific programs or practices, but rather provide an overview of evidence based programs and practices, drivers of successful implementation of evidence based programs and practices, and the importance of evaluating quality of implementation. For example, the overview of evidence based programs and practices will focus on the definitions of evidence based programs and practices, principles of effective interventions, and risk-need-responsivity principle. The consensus-based, long-term work plan developed in Phase 1 will identify future trainings specific to evidence based programs and practices. These trainings will be web-based and subsequently made available to system stakeholders on the EBP Resource Center website.

D. Provide training in the analysis of quality assurance protocols to ensure such programs meet the evidence based standards;

AB 472 requires the Juvenile Justice Oversight Committee to develop evidence based standards and report annually on the Division's compliance with the standards. This is critical as EBPs must be implemented as designed to result in the anticipated outcomes. Measures of fidelity may include program design elements such as the existence of documentation of processes and standardized training as well as measures of fidelity in program delivery to include adherence to protocols and serving the targeted population. The proposed staff of the EBP Resource Center are knowledgeable of existing similar methods for assessing the implementation of juvenile justice programs, including the Standardized Program Evaluation Protocol (SPEP) (developed at Vanderbilt University) and the Evidence Based Correctional Program Checklist (CPC) (developed by the University of Cincinnati). Process data are often necessary to monitor implementation and to make plans to improve program quality (Loeffler-Cobia, Deal, & Rackow, 2012). This will be a challenge for Nevada as the Statewide Juvenile Justice Improvement Initiative reports that "No program/service data" was available for the system analysis (The Council of State Governments Justice Center, 2016). The EBP Resource Center staff will be able to provide information to the Juvenile Justice Oversight Committee to inform decisions on what tools to use or to develop to best meet

the needs of DCFS and Nevada's community providers and court and probation administrators. The proposed staff also have experience with incrementally building data capacity of jurisdictions and agencies and developing strategies that are attainable given data limitations. The staff of the EBP Resource Center will develop a plan to provide training to practitioners in quality assurance protocols and establish a protocol for yearly review and reporting, and the plan will be implemented in future phases.

E. Act as a resource clearinghouse on evidence based programs and practices;

As defined in AB 472, the EBP Resource Center will be a clearinghouse on evidence based programs and practices for Nevada's juvenile justice system. As such, EBP Resource Center staff will develop a website that provides access to resources related to existing evidence based programs and practices. There are a number of existing web-based resources that evaluate and categorize programs and interventions along the continuum of evidence based that the EBP Resource Center can leverage. These resources include the National Institute of Justice's CrimeSolutions.gov and the Substance Abuse and Mental Health Services Administration's National Registry of Evidence Based Programs and Practices. By doing so, the EBP Resource Center will capitalize on the rigorous research and evaluation methods employed by both registries. CrimeSolutions.gov is a web based directory of programs and practices in criminal justice, juvenile justice, and crime victim services that have undergone evaluation and meta-analyses to determine what works. SAMHSA's National Registry of Evidence based Programs and Practices (NREPP) is a searchable database of more than 330 interventions for the prevention and treatment of mental and substance use disorders. It helps people, agencies, and organizations identify and implement evidence based programs and practices in their communities. As the Juvenile Justice Oversight Commission issues its five year plan and identifies specific programs or practices to be supported statewide, the clearinghouse website will include additional information regarding these programs including: the objectives of the program, key components, and access to training, as demonstrated in NCJJ's Advancing Competency Development: A Resource Guide for Pennsylvania (Hunninen, 2009).

F. Facilitate collaboration among state and local agencies and treatment providers who serve the juvenile justice system; and

Research on implementation science and organizational development points to strong leadership as a key driver of successful programming (National Implementation Research Network). Likewise, all of the juvenile justice-related EBP support centers NCJJ studied pointed to strong leadership and a clear vision as being imperative to their initiation and operation (Thomas, Hyland, Deal, Wachter, & Zaleski, 2016). This leadership cannot be left to DCFS alone, but must include a coalition of representatives from relevant state the local agencies and treatment providers who share in a distinct vision and mission for the state juvenile justice system and demonstrate commitment to incorporating evidence based programs and practices into their work. To facilitate this collaboration, staff of the EBP Resource Center in partnership with DCFS and other state leaders will coordinate a day and a half long meeting to occur in Reno, Nevada. At this meeting, staff from the EBP Resource Center will present the results of the survey to stakeholders. The EBP Resource Center will

supply an experienced facilitator who will assist the stakeholders in affirming a shared vision and mission for the EBP Resource Center and deciding on a long-term strategy for the EBP Resource Center. The strategy will include how selected EBPs will be supported; where, when, and how trainings will occur; future plans for the EBP Resource Center; and how support for the EBP Resource Center will be obtained. This group of stakeholders will continue to be engaged through regular phone calls and emails as described in Task H. As the EBP Resource Center evolves, this group of stakeholders will be called on to provide guidance and feedback, and staff will seek out other opportunities for multi-agency collaboration including group trainings and workshops, cross-site visits, and forums.

G. Provide support for the assessment of the implementation of evidence based standards by such state and local agencies.

The Juvenile Justice Oversight Commission is required by legislation to define evidence based standards. The EBP Resource Center staff will compile and leverage existing research on the importance of assessing evidence based standards, including learnings from the field of implementation science and juvenile justice-related examples, to assist the Commission and to prepare trainings for juvenile justice professionals. For example, the EBP Resource Center will assist in assessing community needs to identify appropriate interventions, inform the development of policies and processes that support effective implementation, and create systems to monitor program implementation and improve performance. These tasks are aligned with recommendations from the Pew-MacArthur Results First Initiative (2016). This support will be disseminated through trainings for juvenile justice stakeholders and resources for inclusion on the EBP Resource Center website. The strategy for incorporating this information will be part of the long-term strategy and workplan developed in Phase 1 in collaboration with state stakeholders.

H. Develop and maintain a communication strategy in order to be accessible to the Division of Child and Family Services, each regional department of juvenile services, and treatment providers.

EBP Resource Center staff will develop a communication strategy early in Phase 1 to ensure proper and timely communication occurs between EBP Resource Center staff, DCFS, regional departments, and treatment providers. The communication strategy will address the manner of communication, how often, and with whom. At a minimum, the communication strategy will include regular (at least monthly) scheduled conference calls with identified leadership. The EBP Resource Center will also maintain an email distribution list to engage in regular email communication with juvenile justice professionals across the state. These emails will serve to educate the field on juvenile justice-related evidence based programs and practices and contact information for the EBP Resource Center.

I. Develop and submit a staffing plan to deliver the required items in this Scope of Work.

For Phase 1, the initial start-up for the EBP Resource Center, NCJFCJ/NCJJ staff will serve as the EBP Resource Center staff and fulfill all training and technical assistance duties. Before the end of Phase 1, EBP Resource Center staff will develop and submit a staffing plan

for the next three phases to ensure the planned training and technical assistance can be completed on time and by qualified staff. The staffing plan will identify the responsible parties for key activities along with timelines and key deliverables. Staff will be assigned to tasks that align with their areas of expertise and acquired skills. The staffing plan will be informed by discussions with leadership and the consensus-based, long-term work plan for the EBP Resource Center. The staffing plan may remain primarily NCJFCJ/NCJJ staff after Phase 1, or it may also include specific EBP experts, partnerships with universities, or additional DCFS staff.

Tasks in addition to Scope of Work

The RFP indicates that the awarded vendor is expected to secure other funding to assist in maintaining the resource center going forward. To that end, NCJFCJ Development Director will devote approximately 10% of her time in Phase 1 to seeking sustaining support. The Development Director will explore various funding sources, including state and local foundations, as well as national philanthropy organizations in collaboration with DCFS.

There are general administrative tasks that must be completed to support successful project completion. The EBP Resource Center staff will have at least weekly internal meetings to discuss progress on key tasks, ensure timelines are met, troubleshoot unanticipated hurdles, and identify and address areas for improvement. They will also engage in regular communication with DCFS and complete reports necessary for documenting performance.

References

The Council of State Governments Justice Center. 2016. The Statewide Juvenile Justice Improvement Initiative in Nevada. Second Presentation to the Task Force: Key Findings from the System Analysis.

Development Services Group, Inc. 2015. "Implementation Science." Literature review. Washington, D.C.: Office of Juvenile Justice and Delinquency Prevention. https://www.ojjdp.gov/mpg/litreviews/Implementation_Science.pdf

Hunninen, M. 2008. Advancing Competency Development: A Resource Guide for Pennsylvania. Pittsburgh, PA: National Center for Juvenile Justice.

Loeffler-Cobia, J., Deal, T., and Rackow, A. 2012. Continuous Quality Improvement Guide for Juvenile Justice Organizations. Harrisburg, PA: Pennsylvania Commission on Crime and Delinquency.

National Implementation Research Network. 2015. Implementation Stages. Retrieved from http://nirn.fpg.unc.edu/learn-implementation/implementation-stages

Pew-MacArthur Results First Initiative. 2016. Implementation Oversight for Evidence-Based Programs: A Policymaker's Guide to Effective Program Delivery. http://www.pewtrusts.org/~/media/assets/2016/05/rf_programimplementationbrief.pdf

Thomas, D., Hyland, N., Deal, T., Wachter, A., and Zaleski, S. 2016. Evidence-Based Policies, Programs, and Practices in Juvenile Justice: Three States Achieving High Standards Through State Support Centers. Pittsburgh, PA: National Center for Juvenile Justice.

3. COMPANY BACKGROUND AND REFERENCES

3.1 VENDOR INFORMATION

3.1.1 Vendors shall provide a company profile in the table format below.

Question	Response
Company name:	***National Council of Juvenile and Family Court Judges***
Ownership (sole proprietor, partnership, etc.):	***Nonprofit corporation***
State of incorporation:	***Nevada***
Date of incorporation:	***January 27, 1975***
# of years in business:	***80***
List of top officers:	***Judge Anthony Capizzi, President, Dayton, OH*** ***Judge Katherine Tennyson, Immediate Past President, Portland, OH*** ***Judge John Romero, President-Elect, Albuquerque, NM*** ***Judge Ramona Gonzalez, Treasurer, LaCrosse, WI*** ***Judge Egan Walker, Secretary, Reno, NV*** ***Joey Orduna Hastings, Chief Executive Officer, Reno, NV*** ***Cheryl Dailey, Chief Financial Officer, Reno, NV***
Location of company headquarters, to include City and State:	***300 E. Second St., Suite 1500 Reno, NV***
Location(s) of the office that shall provide the services described in this RFP:	***300 E. Second St., Suite 1500 Reno, NV*** ***3700 S. Water St., Suite 200, Pittsburgh, PA 15203***
Number of employees locally with the expertise to support the requirements identified in this RFP:	***40***
Number of employees nationally with the expertise to support the requirements in this RFP:	***15***
Location(s) from which employees shall be assigned for this project:	***Reno and Pittsburgh – see above.***

3.1.2 A Nevada-based business may apply for a five percent (5%) preference on its proposal. This preference may apply if a business has its principal place of business within Nevada. This preference cannot be combined with any other preference, granted for the award of a contract using federal funds, or granted for the award of a contract procured on a multi-state basis. To claim this

preference a business must submit a letter with its proposal showing that it qualifies for the preference. ***SEE ATTACHED LETTER.***

3.1.3 **Please be advised**, pursuant to NRS 80.010, a corporation organized pursuant to the laws of another state shall register with the State of Nevada, Secretary of State's Office as a foreign corporation before a contract can be executed between the State of Nevada and the awarded vendor, unless specifically exempted by NRS 80.015.

3.1.4 The selected vendor, prior to doing business in the State of Nevada, shall be appropriately licensed by the State of Nevada, Secretary of State's Office pursuant to NRS76. Information regarding the Nevada Business License can be located at http://nvsos.gov.

Question	Response
Nevada Business License Number:	***NV19751000331***
Legal Entity Name:	***National Council of Juvenile and Family Court Judges***

Is "Legal Entity Name" the same name as vendor is doing business as?

Yes	***X***	No	

If "No", provide explanation.

3.1.5 Has the vendor ever been engaged under contract by any State of Nevada agency?

Yes	***X***	No	

If "Yes", complete the following table for each State agency for whom the work was performed. Table can be duplicated for each contract being identified.

Question	Response
Name of State agency:	***Supreme Court of Nevada / Administrative Office of the Courts***
State agency contact name:	***Katherine R. Malzahn-Bass***
Dates when services were performed:	***09/23/2011 - 06/30/2013***
Type of duties performed:	***12-369 Consulting services for the Court Improvement Program (CIP).***
Total dollar value of the contract:	***$78,300.00***
Name of State agency:	***Supreme Court of Nevada / Administrative Office of the Courts***
State agency contact name:	***Katherine R. Malzahn-Bass***
Dates when services were performed:	***09/13/2012 - 06/30/2014***
Type of duties performed:	***13-393 Professional consulting services for the Court Improvement Program (CIP).***

Question	Response
Total dollar value of the contract:	***$63,000.00***
Name of State agency:	***Supreme Court of Nevada / Administrative Office of the Courts***
State agency contact name:	***Katherine R. Malzahn-Bass***
Dates when services were performed:	***07/22/2013 - 04/30/2014***
Type of duties performed:	***14-408 Professional consulting services for the Court Improvement Program (CIP).***
Total dollar value of the contract:	***$110,000.00***
Name of State agency:	***Supreme Court of Nevada / Administrative Office of the Courts***
State agency contact name:	***Katherine R. Malzahn-Bass***
Dates when services were performed:	***05/07/2014 - 11/30/2015***
Type of duties performed:	***14-421 Professional consulting services for the Court Improvement Program (CIP).***
Total dollar value of the contract:	***$115,000.00***
Name of State agency:	***Supreme Court of Nevada / Administrative Office of the Courts***
State agency contact name:	***Katherine R. Malzahn-Bass***
Dates when services were performed:	***07/17/2015 - 09/15/2016***
Type of duties performed:	***16-436 Professional consulting services for the Court Improvement Program (CIP).***
Total dollar value of the contract:	***$125,000.00***
Name of State agency:	***Supreme Court of Nevada / Administrative Office of the Courts***
State agency contact name:	***Katherine R. Malzahn-Bass***
Dates when services were performed:	***08/01/2016 - 08/31/2017***
Type of duties performed:	***17-458 Professional consulting services for the Court Improvement Program (CIP).***
Total dollar value of the contract:	***$125,000.00***
Name of State agency:	***Supreme Court of Nevada / Administrative Office of the Courts***
State agency contact name:	***Katherine R. Malzahn-Bass***
Dates when services were performed:	***08/22/2017 – To Date (10/31/2018)***
Type of duties performed:	***18-471 Professional consulting services for the Court Improvement Program (CIP).***
Total dollar value of the contract:	***$152,600.00***

3.1.6 Are you now or have you been within the last two (2) years an employee of the State of Nevada, or any of its agencies, departments, or divisions?

Yes		No	***X***

If "Yes", please explain when the employee is planning to render services, while on annual leave, compensatory time, or on their own time?

If you employ (a) any person who is a current employee of an agency of the State of Nevada, or (b) any person who has been an employee of an agency of the State of Nevada within the past two (2) years, and if such person shall be performing or producing the services which you shall be contracted to provide under this contract, you shall disclose the identity of each such person in your response to this RFP, and specify the services that each person shall be expected to perform. ***SEE ATTACHED DISCLOSURE***

3.1.7 Disclosure of any significant prior or ongoing contract failures, contract breaches, civil or criminal litigation in which the vendor has been alleged to be liable or held liable in a matter involving a contract with the State of Nevada or any other governmental entity. Any pending claim or litigation occurring within the past six (6) years which may adversely affect the vendor's ability to perform or fulfill its obligations if a contract is awarded as a result of this RFP shall also be disclosed.

Does any of the above apply to your company?

Yes		No	***X***

If "Yes", please provide the following information. Table can be duplicated for each issue being identified.

Question	**Response**	
Date of alleged contract failure or breach:		
Parties involved:		
Description of the contract failure, contract breach, or litigation, including the products or services involved:		
Amount in controversy:		
Resolution or current status of the dispute:		
If the matter has resulted in a court case:	Court	Case Number
Status of the litigation:		

3.1.8 Vendors shall review and provide if awarded a contract the insurance requirements as specified in ***Attachment D, Insurance Schedule for RFP 3502.***

3.1.9 Company background/history and why vendor is qualified to provide the services described in this RFP. Limit response to no more than five (5) pages.

The National Council of Juvenile and Family Court Judges (NCJFCJ) has a long history of providing training and technical assistance (TTA) to improve practices and outcomes for youth and their families

involved with the justice system. NCJFCJ provides the resources, knowledge, and training to improve the lives of those seeking justice including:

- ***Cutting-edge educational programs—NCJFCJ is considered a leader in the provision of educational programming to professionals in the juvenile and family justice systems. NCJFCJ's Annual and National Juvenile Justice Conferences offer participants educational sessions highlighting recent research, trends and innovative policies and practices; current Supreme Court decisions; self-care and skill building techniques; and replication strategies for emerging programs and services from across the country.***
- ***Wide-ranging technical assistance—NCJFCJ has a national network of more than 100 juvenile and family courts that serve as "labs for change" that develop and test promising practice, and subsequently serve as models and mentors to jurisdictions nationwide. Central to these projects are widely used NCJFCJ guidebooks such as the "Juvenile Delinquency Guidelines: Improving Court Practice in Juvenile Delinquency Cases," "Enhanced Resource Guidelines: Improving Court Practice in Child Abuse and Neglect Cases," and "Evidence-Based Practice 101: Understanding and Using Evidence to Inform the Domestic Violence Field."***

The organization also administers several national resource centers that provide a mix of on-site TTA and useful training publications. NCJFCJ's Juvenile Drug Court Training and Technical Assistance Project works with U.S. Department of Justice (DOJ) to help juvenile drug courts implement or enhance their juvenile drug courts. Our School-Justice Partnership National Resource Center, also funded by DOJ provides TTA to help jurisdictions "keep kids in school and out of court." Additionally, NCJFCJ's Resource Center on Domestic Violence: Child Protection and Custody (Resource Center), funded by the U.S. Department of Health and Human Services, provides TTA a robust online resource center and policy development to a multi-disciplinary audience on child protection and child custody issues in the context of domestic violence.

Nationally respected research center—The National Center for Juvenile Justice (NCJJ), located in Pittsburgh, Pennsylvania, is NCJFCJ's research division. Since 1973, NCJJ has been pursuing effective justice for children and families through research and technical assistance. NCJJ's success stems from a unique blend of technical skill and practical experience that has enabled us to make complex research and statistical information understood by juvenile justice professionals and decision makers. NCJJ is known across the nation for providing TTA and information resources to support juvenile justice reform.

Publications—NCJFCJ and NCJJ publications, such as those listed below, provide guidance on best practices, information on policy and practice innovations across the country, advice on improving data use, or statistics on the juvenile justice system:

- ***Juvenile Offenders and Victims: National Report series***
- ***Juvenile Court Statistics report series***
- ***Juvenile Justice with Eyes Open***
- ***Desktop Guide to Good Juvenile Probation Practice***
- ***State Responses to Serious and Violent Juvenile Crime***
- ***Continuous Quality Improvement Guide for Juvenile Justice Organizations***
- ***Evidence-Based Policies, Programs, and Practices in Juvenile Justice: Three States***
- ***Achieving High Standards Through State Support Centers***
- ***5 Ways Juvenile Court Judges Can Use Data***
- ***5 Ways State Juvenile Corrections Administrators Can Use Data***
- ***School Pathways to the Juvenile Justice System Project: A Practice Guide***
- ***Collecting Data and Sharing Information to Improve School-Justice Partnerships***

***Online Resources*—NCJJ has also developed several online resources including the Statistical Briefing Book and its Easy Access family of data analysis tools, the National Juvenile Court Data Archive site, and the Juvenile Justice GPS (Geography, Policy, Practice & Statistics) site. A website is currently under development to presenting recommended measures and data elements for juvenile justice systems being created by our Juvenile Justice Model Data Project.**

***Projects*—NCJJ has a long history of working with jurisdictions to improve juvenile justice practice and the data systems that support juvenile justice. For nearly 3 decades, NCJJ's DOJ funded Technical Assistance to Juvenile Courts project provided the best information available to juvenile justice professionals in a timely, cost effective manner. NCJJ developed significant staff expertise, services, and resources aimed at helping juvenile courts and probation departments instill best practices, address day-to-day problems, and improve operations.**

***A major part of this TA project, the Juvenile Probation Officer Initiative, developed the Desktop Guide to Good Juvenile Probation Practice series. Subsequently, a training curriculum was developed based on the Desktop Guide and field tested in four states, and a companion Juvenile Probation Administrator's Desktop Guide was developed. The second edition of the Desktop Guide to Good Juvenile Probation Practice was released in 2002, and NCJJ is currently in discussions with a private funder to update the Desktop Guide to reflect developments in juvenile probation over the past decade and today's vision of juvenile justice reform.**

This NCJJ project provided practical problem-solving strategies to a wide range of juvenile justice practitioners. Responses that involved extended services involving an on-site presence were often described in bulletins for broader dissemination. Among the more popular bulletins in the series are:

1. ***A Vision, a Mission, and a Plan for Strategic Action in Washtenaw County, MI: Uses the experience of one county to illustrate using strategic planning to achieve system reform.***
2. ***Workload Measurement for Juvenile Justice System Personnel: Practices and Needs: Discusses approaches to measuring juvenile justice system personnel requirements.***
3. ***When Systems Collide: Improving Court Practices and Programs in Dual Jurisdiction Cases: Identifies promising court-based or court-linked practices and programs that address the difficult challenges posed by dual jurisdiction cases.***

The National Juvenile Court Data Archive has been a core NCJJ project for more than 4 decades. Most NCJJ staff members have "cut their teeth" working on the Archive. Archive products have been used by nationwide and internationally as the primary source for information on the activities of juvenile courts in the U.S. The Archive is also a TA provider helping jurisdictions improve not only their information systems, but their use and dissemination of the data they collect. The Archive's annual workshop for data contributors has led to dozens of information system and data use improvements across the country. Nevada has long been a contributor to the Archive and has benefitted from the Archive's TA.

In the 1990s, DOJ asked NCJJ to document the various ways states were responding to the surge in juvenile violence. State Responses to Serious and Violent Juvenile Crime, released in 1996, detailed numerous changes aligned in a handful of themes across the 50 states and DC in reaction to a national upsurge in juvenile offending—among them, limits placed on the boundaries of juvenile jurisdiction and "blended sentencing" (a term coined in the report). The impact of these changes is still highly present in state policies today. NCJJ's approach for documenting state practice and policies eventually evolved into the State Juvenile Justice Profiles web site. At its peak in 2005, the web site logged over 500 user sessions per day and was a tool for practitioners across the country.

For more than 10 years, NCJJ worked as part of the MacArthur Foundation's Models for Change Juvenile Justice Reform Initiative as the data lead on the project's National Resource Bank. As part of that work, NCJJ staff helped improve states' use of data and research on and implementation of evidence-based practices. NCJJ launched the Juvenile Justice GPS (Geography, Policy, Practice & Statistics) web site in the spring of 2014 so the Foundation and the public could track system change once the Initiative ended. The site tracks changes to state jurisdictional boundaries (Raise the Age and provisions for transfer to criminal court); juvenile defense; racial/ethnic fairness (data to monitor disproportionality); system structure and practices in juvenile court and probation (including the use of evidence-based resource or support centers, risk assessment, and mental health screening); status offense issues, and system integration (handling of dual system youth). The case study on evidence-based support centers in three states was a product of the JJGPS work. The NCJJ project team was able to explore the various models for resource center structures, operations, and sustainment. This information will be extremely useful as the Nevada Juvenile Services Evidence Based Program Resource Center develops and evolves.

Funded by the Pew Charitable Trust, NCJJ and the Council of Juvenile Correctional Administrators (CJCA) conducted a Multi-State Study of Juvenile Recidivism in five states that were strongly positioned to serve as models for the field. The project explored the structural, policy, and practice differences that complicate standardized measures of subsequent offending and provided states with templates for conducting regular ongoing analyses of youth's subsequent offending.

NCJJ's Juvenile Justice Model Data Project (MDP) is developing model measures and analyses that monitor trends and assess the efficiency and effectiveness of juvenile justice systems and will provide guidance to the field on the data elements and coding categories required to calculate the model measures. The project has proceeded through a variety of methods: 1) A comprehensive review of policies, reporting practices, data systems, and existing recommendations ensure that the forthcoming recommendations for data improvements are grounded in existing research, realistic, and meaningful to juvenile justice stakeholders. 2) Case studies of three juvenile justice systems advanced in data collection and use provided insights to factors that facilitate data improvements and investment in research, documented the measures and data elements most meaningful to practitioners and how terminology and system processing differs across systems. 3) Guided discussions with key informants identified major information needs, data uses, and potential dissemination strategies. 4) Assessment of current data collection and use in two pilot sites informed recommendations to help the sites prioritize data system improvements and processes for analyzing and using data. The project's recommended model measures, required data elements, coding categories, and definitions will be available in an online database that allows searching by keyword, decision point, measures, and data elements, and system practitioners will have access to a three-dimensional assessment that assesses the data capacity of their juvenile justice system and starts a plan for data improvements.

Several smaller projects will also inform our work in developing Nevada's evidence-based resource center:

The Quality Improvement Initiative (Qii), funded by the Pennsylvania Commission on Crime and Delinquency, provided an opportunity for juvenile justice providers to gain knowledge and experience around defining, improving, and communicating about their interventions. Continuous Quality Improvement is a commitment to ongoing assessment of service delivery and client outcomes and using data to inform decisions. Using a guided quality improvement process, and with the support of NCJJ TTA, service providers assessed the current implementation of an intervention and developed and implemented an improvement plan. This project helped Pennsylvania providers prepare for the state's eventual adoption of the Standardized Protocol for the Evaluation of Programs (SPEP).

NCJJ conducted an evaluability assessment of George Junior Republic (GJR) array of residential treatment services for delinquent and dependent boys. NCJJ researchers conducted site visits, documentation reviews, data system assessments and interviews to determine if the GJR program was ready to be evaluated and what form of evaluation would be most effective. The evaluability assessment was followed by an outcome evaluation. This study measured individual-level outcomes representing the accomplishment of program and treatment objectives. The New York Division of Criminal Justice Services (DCJS) hired NCJJ to conduct an analysis of juvenile justice programming for youth in New York. NCJJ worked with DCJS and county-level juvenile justice professionals to systematically inventory available juvenile justice programs according to type, level of risk, targeted population, and associated risk factors. NCJJ identified resource coverage and service gaps and assisted in the development of a county-level, online database of programs available to juvenile justice involved youth in 9 pilot counties. NCJJ also worked with the DCJS to further the state's juvenile justice strategy, enhance system responsiveness to juvenile crime, and promote system accountability by creating a program assessment model, refining and standardizing research-based performance measures, and integrating program assessment into DCJS operations.

3.1.10 Provide a brief description of the length of time vendor has been providing services described in this RFP to the public and/or private sector.

NCJFCJ and its research division, NCJJ, have been providing justice system professionals with the knowledge and skills to improve the lives of the families and children who seek justice for decades. NCJFCJ's vital and important work began in 1937 when a group of judges came together looking to improve the effectiveness of the nation's juvenile courts. Over the past 80 years, NCJFCJ has sought to address the myriad issues in juvenile and family courts. Since 1969, NCJFCJ has been headquartered in Reno and affiliated with the University of Nevada Reno. NCJJ's history dates back to 1973 when it was established as NCJFCJ's center for independent research on juvenile justice. Some of our work that is relevant to this RFP were projects that were just a year or two in duration. But most of NCJFCJ and NCJJ's TTA and system reform work has its roots in work begun decades ago. The listing below indicates the duration of some of these key projects:

Comprehensive Training and Technical Assistance to Judges: 1974–present
National Juvenile Court Data Archive: 1975–present
Technical Assistance to Juvenile Courts: 1983–2011
National Juvenile Justice Data Analysis Program: 1990–present
Statistical Briefing Book: 1995–present
Child Abuse Training for Judicial and Court Personnel: 1995–present
Model Courts: 1995–present
Creating Juvenile Drug Courts Communities of Practice:
Sharing Information Across Courts to Improve Practice: 2002–present
Models for Change Juvenile Justice Reform Initiative: 2003–2015
National Judicial Institute on Domestic Violence: 2006–present
SafeHavens: 2008–present
Pennsylvania Juvenile Justice Quality Improvement Initiative: 2010–2012
Resource Center on Domestic Violence: Child Protection and Custody: 2011–present
New York Division of Criminal Justice Services: 2011–2012
George Junior Republic: Evaluation Research Studies: 2011–2012 & 2013–2015
TA to Domestic Violence TA Providers: 2011–present
Middlesex Vicinage, NJ Dual System Collaboration/Integration Project: 2012–2013
Juvenile Justice GPS (Geography, Policy, Practice & Statistics): 2013–present
Quality Improvement Ctr-Research-based Infant & Toddler Court Teams: 2013–present
Capacity Building Center for Courts: 2014-Present

Multi-State Recidivism Study: 2014–2017
School Justice Partnership: 2014–present
Family Court Enhancement Project: 2014–present
Judicial Engagement Network: 2015–present
Juvenile Justice Model Data Project: 2015–present
DV Quality Improvement Center: 2016–present
Linking Systems of Care: 2016–present

3.1.11 Financial information and documentation to be included in accordance with ***Section 8.5, Part III – Confidential Financial Information***.

3.1.11.1 Dun and Bradstreet Number ***081275067***

3.1.11.2 Federal Tax Identification Number ***36-2486896***

3.1.11.3 The last two (2) years and current year interim:

A. Profit and Loss Statement ***See attached***
B. Balance Statement ***See attached***

3.2 SUBCONTRACTOR INFORMATION

Subcontractors are defined as a third party, not directly employed by the contractor, who shall provide services identified in this RFP. This does not include third parties who provide support or incidental services to the contractor.

3.2.1 Does this proposal include the use of subcontractors?

Yes		No	***X***

If "Yes", vendor shall:

3.2.1.1 Identify specific subcontractors and the specific requirements of this RFP for which each proposed subcontractor shall perform services.

3.2.1.2 If any tasks are to be completed by subcontractor(s), vendors shall:

A. Describe how the work of any subcontractor(s) shall be supervised, channels of communication shall be maintained and compliance with contract terms assured; and

B. Describe your previous experience with subcontractor(s).

3.2.1.3 Provide the same information for any proposed subcontractors as requested in ***Section 3.1, Vendor Information***.

3.2.1.4 Vendor shall not allow any subcontractor to commence work until all insurance required of the subcontractor is provided to the vendor.

3.2.1.5 Vendor shall notify the using agency of the intended use of any subcontractors not identified within their original proposal and provide the information originally requested in the RFP in ***Section 3.2, Subcontractor Information***. The vendor shall receive agency approval prior to subcontractor commencing work.

3.3 BUSINESS REFERENCES

3.3.1 Vendors shall provide a minimum of three (3) business references from similar projects performed for private and/or public sector clients within the last seven (7) years.

3.3.2 Vendors shall submit ***Attachment E, Reference Questionnaire*** to their business references.

3.3.3 It is the vendor's responsibility to ensure that completed forms are received by the Purchasing Division on or before the deadline as specified in ***Section 7, RFP Timeline*** for inclusion in the evaluation process. Reference Questionnaires not received, or not complete, may adversely affect the vendor's score in the evaluation process.

3.3.4 The State reserves the right to contact and verify any and all references listed regarding the quality and degree of satisfaction for such performance.

3.4 VENDOR STAFF RESUMES

A resume shall be completed for each proposed key personnel responsible for performance under any contract resulting from this RFP per ***Attachment F, Proposed Staff Resume.***

NCJFCJ
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NATIONAL COUNCIL OF
JUVENILE AND FAMILY COURT JUDGES
WWW.NCJFCJ.ORG

JOEY ORDUNA HASTINGS
Chief Executive Officer
University of Nevada, Reno Affiliate
P.O. Box 8970 | Reno, NV 89507
Phone: (775) 507-4777
Email: contactus@ncjfcj.org

CELEBRATING 80 YEARS 1937-2017

October 26, 2017

Gail Burchett
State of Nevada, Purchasing Division
515 E. Musser Street, Suite 300
Carson City, NV 89701

RE: RFP3502 – Juvenile Services Evidenced Based Program Resource Center
Application for Preference

Dear Ms. Burchett,

Pursuant to Sections 3.1.2 and 9.2 of the above noted RFP, the National Council of Juvenile and Family Court Judges (NCJFCJ) is applying for five percent (5%) preference on its proposal submitted in response to the RFP.

The NCJFCJ qualifies for this preference as a Nevada-based non-profit corporation, with its principal place of business in Reno, Nevada since 1969.

Thank you for your consideration. If I can be of any further assistance, please contact me at (775) 507-4866 or jhastings@ncjfcj.org.

Sincerely,

Joey Orduna Hastings
Chief Executive Officer

NCJFCJ
at 1937
NATIONAL COUNCIL OF
JUVENILE AND FAMILY COURT JUDGES
WWW.NCJFCJ.ORG

JOEY ORDUNA HASTINGS
Chief Executive Officer
University of Nevada, Reno Affiliate
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Phone: (775) 507-4777
Email: contactus@ncjfcj.org

CELEBRATING 80 YEARS 1937-2017

October 26, 2017

Gail Burchett
State of Nevada, Purchasing Division
515 E. Musser Street, Suite 300
Carson City, NV 89701

RE: RFP 3502 – Juvenile Services Evidenced Based Program Resource Center
Disclosures

Dear Ms. Burchett:

Pursuant to the above-named RFP, the National Council of Juvenile and Family Court Judges (NCJFCJ) makes the following disclosures:

DISCLOSURE IN RESPONSE TO COMPANY BACKGROUND AND REFERENCES – VENDOR INFORMATION, No. 3.1.6:

The NCJFCJ has one employee who was employed by an agency of the State of Nevada within the last two years. Human Resources Director, Ann Wilkinson, was employed by the State of Nevada Transportation Authority and the Nevada Department of Administration within that time period. Ms. Wilkinson will provide human resources support and guidance to all organization staff, including staff working on this project, as needed in the regular course of business. She will not have any direct project tasks.

CONFLICT OF INTEREST DISCLOSURE IN RESPONSE TO ATTACHMENT B. – VENDOR CERTIFICATIONS, No. 7:

The NCJFCJ Chief Executive Officer, Joey Orduna Hastings, and the Secretary of the NCJFCJ Board of Directors, Judge Egan Walker, have been appointed by Governor Brian Sandoval to co-chair the Nevada Juvenile Justice Oversight Commission. Neither will have any direct project tasks.

If I can be of any further assistance, please contact me at (775) 507-4866 or jhastings@ncjfcj.org.

Sincerely,

Joey Orduna Hastings
Chief Executive Officer

NATIONAL COUNCIL OF JUVENILE AND FAMILY COURT JUDGES
AND AFFILIATES

CONSOLIDATED STATEMENT OF ACTIVITIES
For the 11 Months Ended August 31, 2017
(Unaudited)

	10/01/17-08/31/17
REVENUE AND SUPPORT	
Federal and state grants and contracts	$ 9,742,297
Foundation grants and contracts	446,603
Other grants and contributions	555,394
Registration fees	627,425
Dues and subscriptions	269,983
Investment income, net	6,195
Other revenue	194,190
TOTAL REVENUE AND SUPPORT	11,842,087
EXPENSES	
Program Services:	
Program Services	9,242,399
Supporting Services:	
Management and general	2,372,003
Fundraising and grant proposals	228,453
Total Supporting Services	2,600,456
TOTAL EXPENSES	11,842,855
CHANGE IN NET ASSETS	(768)
NET ASSETS, BEGINNING OF YEAR	4,780,382
NET ASSETS, END OF PERIOD	$ 4,779,614

NATIONAL COUNCIL OF JUVENILE AND FAMILY COURT JUDGES AND AFFILIATES

CONSOLIDATED STATEMENT OF ACTIVITIES
For the Year Ended September 30, 2016
(With Summarized Financial Information for the Year Ended September 30, 2015)

	Unrestricted	Temporarily Restricted	Permanently Restricted	2016 Total	2015 Total
REVENUE AND SUPPORT					
Federal and state grants and contracts	$ 11,072,454	$ -	$ -	$ 11,072,454	$ 9,781,060
Foundation grants and contracts	993,843	15,045	-	1,008,888	1,637,803
Other grants and contributions	553,402	1,382	-	554,784	559,240
Registration fees	603,515	-	-	603,515	399,993
Dues and subscriptions	280,304	-	-	280,304	280,611
Investment income, net	17,478	209,646	-	227,124	73,547
Other revenue and gains	2,899,862	-	-	2,899,862	121,674
Net assets released from restrictions:					
Satisfaction of program restrictions	419,180	(419,180)	-	-	-
TOTAL REVENUE AND SUPPORT	16,840,038	(193,107)	-	16,646,931	12,853,928
EXPENSES					
Program Services:					
Juvenile and Family Law	4,305,543	-	-	4,305,543	4,058,130
Family Violence and Domestic Relations	4,616,063	-	-	4,616,063	3,776,244
National Center for Juvenile Justice	2,307,794	-	-	2,307,794	2,317,233
Total Program Services	11,229,400	-	-	11,229,400	10,151,607
Supporting Services:					
Management and general	3,233,529	-	-	3,233,529	2,402,213
Fundraising and grant proposals	293,350	-	-	293,350	330,844
Total Supporting Services	3,526,879	-	-	3,526,879	2,733,057
TOTAL EXPENSES	14,756,279	-	-	14,756,279	12,884,664
CHANGE IN NET ASSETS	2,083,759	(193,107)	-	1,890,652	(30,736)
NET ASSETS (DEFICIT), BEGINNING OF YEAR	(57,579)	2,347,309	600,000	2,889,730	2,920,466
NET ASSETS, END OF YEAR	$ 2,026,180	$ 2,154,202	$ 600,000	$ 4,780,382	$ 2,889,730

The full audit is available at http://www.ncjfcj.org/about/ncjfcj

The accompanying notes are an integral part of these consolidated financial statements.

NATIONAL COUNCIL OF JUVENILE AND FAMILY COURT JUDGES AND AFFILIATES

CONSOLIDATED STATEMENT OF ACTIVITIES
For the Year Ended September 30, 2015
(With Summarized Financial Information for the Year Ended September 30, 2014)

	Unrestricted	Temporarily Restricted	Permanently Restricted	2015 Total	2014 Total
REVENUE AND SUPPORT					
Federal and state grants and contracts	$ 9,781,060	$ -	$ -	$ 9,781,060	$ 9,194,830
Foundation grants and contracts	1,587,803	50,000	-	1,637,803	1,788,181
Other grants and contributions	557,273	1,967	-	559,240	646,142
Registration fees	399,993	-	-	399,993	417,882
Dues and subscriptions	280,611	-	-	280,611	321,004
Investment income, net	15,577	57,970	-	73,547	215,616
Other revenue	121,674	-	-	121,674	77,273
Net assets released from restrictions:					
Satisfaction of program restrictions	168,477	(168,477)	-	-	-
TOTAL REVENUE AND SUPPORT	12,912,468	(58,540)	-	12,853,928	12,660,928
EXPENSES					
Program Services:					
Juvenile and Family Law	4,058,130	-	-	4,058,130	3,804,777
Family Violence and Domestic Relations	3,776,244	-	-	3,776,244	3,287,267
National Center for Juvenile Justice	2,317,233	-	-	2,317,233	2,363,046
Total Program Services	10,151,607	-	-	10,151,607	9,455,090
Supporting Services:					
Management and general	2,402,213	-	-	2,402,213	2,346,962
Fundraising and grant proposals	330,844	-	-	330,844	284,181
Total Supporting Services	2,733,057	-	-	2,733,057	2,631,143
TOTAL EXPENSES	12,884,664	-	-	12,884,664	12,086,233
CHANGE IN NET ASSETS	27,804	(58,540)	-	(30,736)	574,695
NET ASSETS (DEFICIT), BEGINNING OF YEAR	(85,383)	2,405,849	600,000	2,920,466	2,345,771
NET ASSETS (DEFICIT), END OF YEAR	$ (57,579)	$ 2,347,309	$ 600,000	$ 2,889,730	$ 2,920,466

The full audit is available at http://www.ncjfcj.org/about/ncjfcj

The accompanying notes are an integral part of these consolidated financial statements.

NATIONAL COUNCIL OF JUVENILE AND FAMILY COURT JUDGES
AND AFFILIATES

CONSOLIDATED STATEMENT OF FINANCIAL POSITION
August 31, 2017
(Interim-Unaudited)

	2017
ASSETS	
Cash and cash equivalents	$ 450,147
Grants and accounts receivable, net	1,029,822
Prepaid expenses and other assets	101,205
Investments	2,581,946
Note receivable, net	1,803,125
Property and equipment, net	314,866
Cash surrender value, life insurance policies	19,660
TOTAL ASSETS	$ 6,300,771
LIABILITIES AND NET ASSETS	
Liabilities	
Accounts payable	$ 347,572
Accrued payroll and employee benefits	661,547
Line of credit	200,000
Health insurance claims	129,713
Deferred revenue	182,325
TOTAL LIABILITIES	1,521,157
TOTAL NET ASSETS	4,779,614
TOTAL LIABILITIES AND NET ASSETS	$ 6,300,771

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FOR REVIEW & DISCUSSION
PURPOSES ONLY

NATIONAL COUNCIL OF JUVENILE AND FAMILY COURT JUDGES AND AFFILIATES

CONSOLIDATED STATEMENT OF FINANCIAL POSITION
September 30, 2016
(With Summarized Financial Information as of September 30, 2015)

	2016	2015
ASSETS		
Cash and cash equivalents	$ 191,600	$ 1,217,244
Grants and accounts receivable, net	2,043,019	1,546,568
Prepaid expenses and other assets	171,315	202,535
Investments	2,576,150	2,429,720
Note receivable, net	2,141,196	-
Property and equipment, net	293,794	48,238
Cash surrender value of life insurance policies	19,660	18,913
TOTAL ASSETS	$ 7,436,734	$ 5,463,218
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts payable	$ 1,130,273	$ 618,265
Cash overdraft	122,787	-
Accrued payroll and employee benefits	722,453	625,764
Line of credit	200,000	200,000
Health insurance claims	129,713	115,269
Deferred revenue	351,126	1,014,190
TOTAL LIABILITIES	2,656,352	2,573,488
Net Assets		
Unrestricted (deficit)	2,026,180	(57,579)
Temporarily restricted	2,154,202	2,347,309
Permanently restricted	600,000	600,000
TOTAL NET ASSETS	4,780,382	2,889,730
TOTAL LIABILITIES AND NET ASSETS	$ 7,436,734	$ 5,463,218

The full audit is available at http://www.ncjfcj.org/about/ncjfcj

The accompanying notes are an integral part of these consolidated financial statements.

NATIONAL COUNCIL OF JUVENILE AND FAMILY COURT JUDGES AND AFFILIATES

CONSOLIDATED STATEMENT OF FINANCIAL POSITION
September 30, 2015
(With Summarized Financial Information as of September 30, 2014)

	2015	2014
ASSETS		
Cash and cash equivalents	$ 1,217,244	$ 1,761,045
Grants and accounts receivable, net	1,546,568	1,237,477
Prepaid expenses and other assets	202,535	153,525
Investments	2,429,720	2,438,233
Property and equipment, net	48,238	73,711
Cash surrender value, life insurance policies	18,913	18,200
TOTAL ASSETS	$ 5,463,218	$ 5,682,191
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts payable	$ 618,265	$ 468,533
Accrued payroll and employee benefits	625,764	586,009
Line of credit	200,000	200,000
Health insurance claims	115,269	114,593
Deferred revenue	1,014,190	1,392,590
TOTAL LIABILITIES	2,573,488	2,761,725
Net Assets		
Unrestricted (deficit)	(57,579)	(85,383)
Temporarily restricted	2,347,309	2,405,849
Permanently restricted	600,000	600,000
TOTAL NET ASSETS	2,889,730	2,920,466
TOTAL LIABILITIES AND NET ASSETS	$ 5,463,218	$ 5,682,191

The full audit is available at http://www.ncjfcj.org/about/ncjfcj

The accompanying notes are an integral part of these consolidated financial statements.

PROPOSED STAFF RESUME FOR RFP 3502

A resume must be completed for all proposed prime contractor staff and proposed subcontractor staff.

Company Name Submitting Proposal:	***National Council of Juvenile and Family Court Judges***

Check the appropriate box if the proposed individual is prime contractor staff or subcontractor staff.			
Contractor:	***X***	**Subcontractor:**	

The following information requested pertains to the individual being proposed for this project.			
Name:	***Jessica Cisneros***	**Key Personnel: (Yes/No)**	***Y***
Individual's Title	***Site Manager, Child Abuse and Neglect***		
# of Years in Classification:	***2***	**# of Years with Firm:**	***2***

BRIEF SUMMARY OF PROFESSIONAL EXPERIENCE

Information should include a brief summary of the proposed individual's professional experience.

Jessica Cisneros is a Site Manager for Child Abuse and Neglect at the National Council of Juvenile and Family Court Judges. In this role, Ms. Cisneros works closely with various jurisdictions handling child abuse and neglect cases, to facilitate systems change through the use of technical assistance, consultation, research, and evaluation. Ms. Cisneros has gained extensive knowledge as it relates to issues of child abuse and neglect through her 6 years of working as a Director for a therapeutic foster care agency. In addition, Ms. Cisneros has facilitated multiple training models for foster parents, adoptive parents and kinship caregivers.

RELEVANT EXPERIENCE

Information required should include: timeframe, company name, company location, position title held during the term of the contract/project and details of contract/project.

NCJFCJ-Site Manager (Reno, Nevada)- The focus of this position is to serve as a liaison to juvenile courts across the nation involved in various projects led by the NCJFCJ. Although this position will work primarily with dependency courts, Site Managers also can be tasked to work with other types of courts (e.g., delinquency, juvenile drug courts, dual status, etc.) as needed. This position also supports the development of new project jurisdictions. The Site Manager will be required to build a substantial knowledge base around private and public funded projects that focus on improving court practice in child abuse and neglect cases; implement the principles of collaboration among court, agencies, and community; develop content expertise on issues common across system-involved children and families (e.g., trauma, substance abuse, etc.); and have experience and knowledge in the juvenile justice and dependency systems.

Olive Crest-Director of Foster and Adoptions (Las Vegas, Nevada)- This position was primarily responsible for the overall operations of the Foster and Adoption Programs in Nevada. Responsible for Quality Assurance for Foster/Adoption program, program oversight, budget and development. Adherence to budget and ensured financial stability of both programs. Served as liaison between Department of Family Services (County), Division of Child and Family Services (DCFS – State), Department of Health and Human Services (State), and community organizations in regards to programmatic functions.

EDUCATION

Information required should include: institution name, city, state, degree and/or Achievement and date completed/received.

Bachelor's Degree from the University of Nevada, Las Vegas-2006

Master's Degree in Applied Criminology with a focus in Juvenile Justice from Northern Arizona University. -2010

CERTIFICATIONS

Information required should include: type of certification and date completed/received.

N/A

REFERENCES

A minimum of three (3) references are required, including name, title, organization, phone number, fax number and email address.

Zadora Bolin, JD
Site Manager
National Council of Juvenile and Family Court Judges
(775)-507-4872 zbolin@ncjfcj.org
Fax: (775) 507-4848

Karen Hernandez, CA-
Resource Development Specialist
Communities in Schools
(702) 856-6128 karenh@cisnevada.org

Melissa Gueller, MS
Program Director, Child Abuse and Neglect
National Council of Juvenile and Family Court Judges
(775) 507-4826 mgueller@ncjfcj.org
Fax: (775) 507-4848

PROPOSED STAFF RESUME FOR RFP 3502

A resume must be completed for all proposed prime contractor staff and proposed subcontractor staff.

Company Name Submitting Proposal:	***National Center for Juvenile Justice, research division of National Council of Juvenile and Family Court Judges***

Check the appropriate box if the proposed individual is prime contractor staff or subcontractor staff.			
Contractor:	***X***	**Subcontractor:**	

The following information requested pertains to the individual being proposed for this project.			
Name:	***Teri Deal M.Ed.***	**Key Personnel: (Yes/No)**	***Yes***
Individual's Title	***Senior Research Associate***		
# of Years in Classification:	***2***	**# of Years with Firm:**	***8***

BRIEF SUMMARY OF PROFESSIONAL EXPERIENCE

Information should include a brief summary of the proposed individual's professional experience.

Teri Deal joined the National Center for Juvenile Justice in 2009 with experience working both in research settings and in direct service with youth. Ms. Deal's work at NCJJ has primarily focused on supporting juvenile justice systems, departments and programs to collect and use data. She has provided training and technical assistance both on-site and online to dozens of juvenile justice stakeholders on incorporating continuous quality improvement into their practices, implementing evidence based programs, and analyzing and reporting data. Currently, she directs the Juvenile Justice Model Data Project funded by OJJDP which provides guidance to the field on fundamental measures of juvenile justice. She is also staff to NCJFCJ's National Resource Center on School Justice Partnerships and recently led the Multistate Study of Subsequent Offending, a five state study to advance measures for juvenile recidivism. She was primary staff on the Quality Improvement Initiative funded by the Pennsylvania Commission on Crime and Delinquency where she provided training and technical assistance to community service providers on collecting data to determine the fidelity of their implementation of programming and developing improvement plans. Ms. Deal has also been responsible for collecting, analyzing, and disseminating qualitative information in national overviews on topics such as the JJDP Act and the organization, administration, and practices of juvenile justice systems for OJJDP's Statistical Briefing Book as well as through the MacArthur Foundation funded Juvenile Justice GPS (Geography, Policy, Practice, and Statistics). She also managed data collection for OJJDP's National Juvenile Probation Census Project.

Prior to joining NCJJ, Ms. Deal was the Education Coordinator for a non-profit that provided prevention and intervention services to girls. There she designed and implemented an education and workforce development program, including the development and facilitation of curricula and coordination of educational opportunities across systems. At A Child's Place at Mercy, Ms. Deal was the project coordinator for a study on the cognitive and social development of youth in out-of-home placements. Ms. Deal studied Psychology and Neuroscience at the University of Pittsburgh and earned a graduate degree from the University of Virginia's Curry School of Education in 2005. She is an adjunct instructor at Carlow University teaching Research Methods, Deviant Behavior, and Introduction to Juvenile Justice.

RELEVANT EXPERIENCE

Information required should include: timeframe, company name, company location, position title held during the term of the contract/project and details of contract/project.

The following relevant experience was completed as an employee of the National Center for Juvenile Justice in Pittsburgh, PA:

Juvenile Justice Model Data Project (2015-present)

NCJJ was awarded funding by OJJDP to develop model measures and analyses to monitor trends and assess the efficiency and effectiveness of juvenile justice systems in an effort to improve juvenile justice data and increase its consistency across states and localities. Ms. Deal serves as the Project Director for the Model Data Project and is responsible for overseeing all tasks and deliverables, developing and implementing the project strategy, communicating with funders and partners, and presenting information to stakeholders.

School Justice Partnership Project (2014-present)
NCJFCJ was awarded funding by OJJDP to provide training and technical assistance to school-justice partnerships. The purpose of this project is to enhance collaboration and coordination among schools, mental and behavioral health specialists, law enforcement and juvenile justice officials to help students succeed in school and prevent negative outcomes for youth and communities. Ms. Deal serves as primary staff to the project, providing targeted training and technical assistance to sites across the country and developing technical assistance briefs.

Pew Charitable Trusts Multi-State Study of Subsequent Offending (2014-2017)
NCJJ led a comprehensive study of juvenile recidivism and constructed measures to provide meaningful indicators of system performance in five states. Ms. Deal served as Project Manager and was primarily responsible for coordinating and supervising project activities, developing data sharing agreements and research plans, maintaining communication with sites and the funder, conducting data analysis, and writing the report.

Juvenile Justice Geography, Policy, Practice and Statistics Website (2013-2017)
As part of the MacArthur Foundation's Legacy Phase, NCJJ established a website to chart ongoing change across fundamental juvenile justice issues and to provide state policy makers and system stakeholders with information on the landscape of juvenile justice reform across the country. Ms. Deal served as a researcher on this project and was responsible for conducting practice scans on risk assessment practices and evidence-based research centers and compiling information on measures of subsequent offending.

New York Juvenile Justice Continuum and System Accountability and Enhancement Initiative (2011-2012)
NCJJ conducted an analysis of juvenile justice programming for youth in New York at the request of The New York Division of Criminal Justice Services (DCJS). NCJJ assisted DCJS to develop a county-level, web-based database and profile of programs available to system involved youth. NCJJ also worked with DCJS to further the state's juvenile justice strategy, enhance system responsiveness to juvenile crime, and promote system accountability. Ms. Deal was staff on this project, assisting with data analysis and reporting.

Pennsylvania Juvenile Justice Quality Improvement Initiative (2010-2012)
The Quality Improvement Initiative (Qii), funded by the Pennsylvania Commission on Crime and Delinquency, provided an opportunity for juvenile justice providers to gain knowledge and experience around defining, improving, and communicating about their interventions. Ms. Deal served as Project Manager and was primarily responsible for co-developing and co-facilitating trainings to community providers and juvenile justice stakeholders on collecting and analyzing data to assess implementation fidelity and managing project timelines and deliverables, and reporting to the funding agency.

EDUCATION

Information required should include: institution name, city, state, degree and/or Achievement and date completed/received.

University of Virginia
Curry School of Education
Charlottesville, VA
M.Ed., 2005

University of Pittsburgh
School of Arts and Sciences
Pittsburgh, PA
B.S., 2001

CERTIFICATIONS

Information required should include: type of certification and date completed/received.

REFERENCES

A minimum of three (3) references are required, including name, title, organization, phone number, fax number and email address.

Kim Godfrey, Executive Director
PbS Learning Institute, Inc.
Tel: (781) 843-2662
kim.godfrey@pbstandards.org

Jacqui Greene, Esq., Program Area Director
Policy Research Associates
Tel: (518) 439-7415 ext 5257
Fax: (518) 439-7612
jgreene@prainc.com

Geoff Kolchin, Program Analyst
Office of Juvenile Justice and Delinquency Prevention
Pennsylvania Commission on Crime and Delinquency
Tel: (717) 265-8483
Fax: (717) 772-0551
gkolchin@pa.gov

PROPOSED STAFF RESUME FOR RFP 3502

A resume must be completed for all proposed prime contractor staff and proposed subcontractor staff.

Company Name Submitting Proposal:	***National Council of Juvenile and Family Court Judges***

Check the appropriate box if the proposed individual is prime contractor staff or subcontractor staff.			
Contractor:	***X***	**Subcontractor:**	

The following information requested pertains to the individual being proposed for this project.			
Name:	***CHERI M. ELY M.A., LSW***	**Key Personnel: (Yes/No)**	***Yes***
Individual's Title	***Program Director for Juvenile Justice***		
# of Years in Classification:	***4.75***	**# of Years with Firm:**	***11***

BRIEF SUMMARY OF PROFESSIONAL EXPERIENCE

Information should include a brief summary of the proposed individual's professional experience.

Cheri Ely joined NCJFCJ in 2006 as a Model Court Site Manager and since then has worked as a Program Manager and most recently as Program Director for Juvenile Justice. Prior to her work at NCJFCJ, Ms. Ely worked as the Community Services Division Director and Director of Social Services at the Reno-Sparks Indian Colony. Ms. Ely has also the Assistant Executive Director at the Texas State Board of Social Worker Examiners and Program Director at Big Brothers Big Sisters of Central Texas, Inc.

RELEVANT EXPERIENCE

Information required should include: timeframe, company name, company location, position title held during the term of the contract/project and details of contract/project.

- **February 2013 – Present**
  National Council of Juvenile and Family Court Judges – Reno, Nevada
  Program Director for Juvenile Justice
  Duties include project management to include the provision of training and technical assistance to judges and juvenile courts, track and monitor contract and grant compliance, complete and submit project and grant reports, monitor and approve budget expenditures, coordinate publication of materials, research and develop funding proposals, supervise personnel. Projects include the National Juvenile Drug Courts Training and Technical Assistance, National School-Justice Partnership Project, Domestic Child Sex Trafficking, Juvenile Detention Alternatives Initiative and Secure Care Commitments Reform, Juvenile Justice Model Courts Project and ongoing work with Tribal Courts.
- **September 2008 – January 2013**
  National Council of Juvenile and Family Court Judges – Reno, Nevada
  Program Manager
  Duties included project management to include the provision of training and technical assistance to judges and juvenile courts through the Juvenile Justice Model Courts Project. Monitored grant expenditures and completed grant reporting requirements.
- **December 2006 – August 2008**
  National Council of Juvenile and Family Court Judges – Reno, Nevada
  Model Court Site Manager
  Duties included providing onsite training and technical assistance to juvenile courts participating in the Juvenile Justice Model Courts Project. Coordinated the annual All-Sites Meeting for the participating juvenile court sites.
- **August 2002 – May 2006**
  Reno-Sparks Indian Colony – Reno, Nevada
  Community Services Director
  Supervised and coordinated staffing and services for the RSIC Social Services office. Developed program budgets and program goals. Wrote policy and procedures for the Social Services office. Provided services to child welfare clients according to the Indian Child Welfare Act. Screened families for foster care licensing, conducted home studies and

prepared court reports. Supervised adult guardianship cases. Served as child and adult protective services reporting and investigation entity. Provided services to victims of domestic violence, child abuse and elder abuse. Supervised Social Services department staff, interns, and consultants. Identified funding opportunities and prepared grant funding applications. Administered directives from the elected body of the RSIC Tribal Council.

EDUCATION

Information required should include: institution name, city, state, degree and/or Achievement and date completed/received.

St. Edward's University
Austin, Texas
December 1996: Master of Arts in Human Services degree with a concentration in Administration.

The University of Texas
Austin, Texas
August 1991: Bachelor of Social Work degree.

CERTIFICATIONS

Information required should include: type of certification and date completed/received.

Licensed Social Worker by Nevada Board of Examiners for Social Workers. License #4236-S. Member of the National Association of Social Workers.

REFERENCES

A minimum of three (3) references are required, including name, title, organization, phone number, fax number and email address.

Shawn Marsh, Ph.D.
Director of Judicial Studies
University of Nevada Reno
(775) 224-1598
(775) 682-7887 fax
shawnm@unr.edu

Jacqui Greene, Esq.
Program Area Director
Policy Research Associates
(518) 439-7415 x. 5257
(518) 439-7612 fax
jgreene@prainc.com

Crystal Duarte, MA
Client Services Associate
Social Entrepreneurs, Inc.
(775) 324-4567
(775) 324-4941 fax
cduarte@socialent.com

PROPOSED STAFF RESUME FOR RFP 3502

A resume must be completed for all proposed prime contractor staff and proposed subcontractor staff.

Company Name Submitting Proposal:	***National Center for Juvenile Justice, research division of National Council of Juvenile and Family Court Judges***

Check the appropriate box if the proposed individual is prime contractor staff or subcontractor staff.			
Contractor:	***X***	**Subcontractor:**	

The following information requested pertains to the individual being proposed for this project.			
Name:	***Hunter Hurst***	**Key Personnel: (Yes/No)**	***Yes***
Individual's Title	***Senior Research Associate***		
# of Years in Classification:	***4***	**# of Years with Firm:**	***25***

BRIEF SUMMARY OF PROFESSIONAL EXPERIENCE

Information should include a brief summary of the proposed individual's professional experience.

Hunter Hurst joined NCJJ in 1992 and has held many roles at the center including, Research Assistant; NCJJ Contractual Consultant (2008-2011); Research Associate & Sr. Research Associate (2012-present).

Mr. Hurst has extensive applied research experience in juvenile delinquency, child protection issues in juvenile courts and unified family court. Mr. Hurst began his work in juvenile justice with dependency, delinquency, and assessments in several states, culminating in successful court improvement assessments for the City of Philadelphia and a family court master plan for Tulsa, Oklahoma and the state of Ohio. Most recently, he has worked on juvenile justice reform issues in Illinois, Louisiana and Pennsylvania and Washington as part of the MacArthur Foundation's Models for Change initiative. He manages the Center's Juvenile Justice Geography, Policy, Practice and Statistics website (JJGPS.org) for charting juvenile justice reform.

RELEVANT EXPERIENCE

Information required should include: timeframe, company name, company location, position title held during the term of the contract/project and details of contract/project.

Juvenile Justice Model Data Project (2015-present)
Senior Research Associate
NCJJ was awarded funding by OJJDP to develop model measures and analyses to monitor trends and assess the efficiency and effectiveness of juvenile justice systems in an effort to improve juvenile justice data and increase its consistency across states and localities.

Models for Change Initiative (2003-2015)
Senior Research Associate, Project Director
NCJJ served as the Technical Research Center to the MacArthur Foundation's Models for Change initiative, a ten year $100+ million investment in juvenile justice reform. The initiative sought to make juvenile justice systems more fair, effective, rational and developmentally appropriate. NCJJ provided technical assistance and data coaching to demonstration sites across four states.

Juvenile Justice Geography, Policy, Practice and Statistics Website (2013-presesnt)
Project Director
As part of the MacArthur Foundation's Legacy Phase, NCJJ established an online system for charting ongoing state change across fundamental juvenile justice issues to provide state policy makers and system stakeholders with information on the landscape of juvenile justice reform across the country.

EDUCATION

Information required should include: institution name, city, state, degree and/or Achievement and date completed/received.

Indiana University of Pennsylvania
Indiana, PA
Geography and Regional Planning
M.S., 2008

University of Pittsburgh
Pittsburgh, PA
History
B.S., 1990

CERTIFICATIONS

Information required should include: type of certification and date completed/received.

Annual Human Subjects Training certification required by NCJJ/NCJFC Institutional Review Board policy

REFERENCES

A minimum of three (3) references are required, including name, title, organization, phone number, fax number and email address.

Douglas Thomas,
Oregon Youth Authority
Juvenile Justice Information System Policy & Standards Coordinator.
Phone: 503-373-2301; Fax: 503-373-7622
Email: Douglas.Thomas@oya.state.or.us

Susan Witkin,
Senior Research Program Coordinator
Center for Prevention Research and Development, University of Illinois, Urbana-Champaign.
Phone: 217-265-4020; Fax: 217-244-0214
Email: witkin@illinois.edu.

Hon. Bryan K. Murray
State of Idaho, Bannock County Juvenile Court Judge.
Phone: 208-234-1087; Fax: 208-234-1094
Email: bryanm@bannockcounty.us

PROPOSED STAFF RESUME FOR RFP 3502

A resume must be completed for all proposed prime contractor staff and proposed subcontractor staff.

Company Name Submitting Proposal:	***National Council of Juvenile & Family Court Judges***

Check the appropriate box if the proposed individual is prime contractor staff or subcontractor staff.			
Contractor:	***X***	**Subcontractor:**	

The following information requested pertains to the individual being proposed for this project.			
Name:	***Christina M. Menicucci***	**Key Personnel: (Yes/No)**	***Yes***
Individual's Title	***Development Director***		
# of Years in Classification:	***6 months***	**# of Years with Firm:**	***6 months***

BRIEF SUMMARY OF PROFESSIONAL EXPERIENCE

Information should include a brief summary of the proposed individual's professional experience.

Ms. Menicucci is a Legal and Corporate Social Responsibility (CSR) professional with global experience leading CSR programs that enhance a company's culture and reputation by integrating philanthropy, employee and community. Ms. Menicucci has more than 25 years of combined experience in the legal and CSR fields building strategic relationships with senior management, employees, and external stakeholders.

RELEVANT EXPERIENCE

Information required should include: timeframe, company name, company location, position title held during the term of the contract/project and details of contract/project.

March 31, 2017 – present: NCJFCJ Development Director

- In collaboration with the CEO, provide leadership for individual, corporate, and foundation fundraising
- Prepare and implement a comprehensive fundraising plan to achieve revenue goals
- Oversee the individual and corporate solicitation program, including donor identification, cultivation, solicitation, and stewardship
- Oversee the grants' management process, including identifying and soliciting foundation and corporate funders and meeting reporting requirements
- Strategically evaluate funding streams across the organization to ensure grant proposals are written to support cross-organizational objectives
- Oversee research of funding sources and trends, with foresight to help position the NCJFCJ ahead of major funding changes or trends
- Plan, coordinate, implement, and evaluate donor/development activities including major gifts solicitations, special events, corporate partners, and individual or foundation grants
- Monitor and report regularly on the progress of the development program
- Participate in NCJFCJ's engagement with related associations, coalitions, and other organizations related to policy and advocacy to advance the NCJFCJ's policy objectives
- Develop and implement membership and outreach strategy plans for retention of current members and aggressive growth of new membership

International Game Technology: 2012-2016
Manager of Global Corporate Social Responsibility

- Developed and led a comprehensive global corporate social responsibility strategy that
- enhanced the company's culture and reputation through increased social outreach and
- employee/community engagement programs in the United States, Europe and Asia.

- Created a global strategy and governance framework for managing the Company's
- charitable contributions, employee volunteerism and community engagement.
- Developed and executed IGT's global charitable contributions strategy, working collaboratively
- with Philanthropy Committee, regional and global leadership councils, senior management and
- individual contributors to enhance public image of the Company and advance corporate culture.
- Evaluated approximately 500 grants annually with awards totaling over $1.5 million in 2015 and
- 2016 to domestic and international organizations.
- Developed and maintained relationships with diverse non-profit organizations, non-governmental
- Organizations, public interest groups, and community coalitions.

Manager of Legal Operations & Corporate Philanthropy (2005 to 2012)

- Managed all aspects of the IGT Charitable Giving Program, overseeing budgets of $1.5 to $7 million. Managed all litigation related services and served as the liaison between the company, our employees and outside counsel, responsible for contracts administration and document review for over 5 major acquisitions. Managed staff of four.
- Developed yearly strategic giving policy and guidelines.
- Conducted research to understand how non-profits benefit the community.
- Worked with Sales & Marketing executive staff to align strategic giving with Company and customer initiatives.
- Worked with all departments to pair charitable contributions with employee volunteer opportunities.
- Served as the IGT representative on community boards and as a Philanthropy Spokesperson at events.

EDUCATION

Information required should include: institution name, city, state, degree and/or Achievement and date completed/received.

B.A., Criminal Justice, University of Nevada Reno, May 1986
Graduate Certificate Degree-Lawyers Assistant Program, University of San Diego, September 1986

CERTIFICATIONS

Information required should include: type of certification and date completed/received.

NA

REFERENCES

A minimum of three (3) references are required, including name, title, organization, phone number, fax number and email address.

Mike Pomi
Executive Director
The Children's Cabinet
775.856.0112 (P), 775.856.6208(F),
mpomi@childrenscabinet.org

Ken Creighton
Counsel, Guild, Gallagher & Fuller
775.786.2366 (P), 775.322.9105 (F)
kcreighton1844@charter.net
Michele Sullivan
CFO
Truckee Meadows Water Authority
775.834.8284 (P)
msullivan@tmwa.com

PROPOSED STAFF RESUME FOR RFP 3502

A resume must be completed for all proposed prime contractor staff and proposed subcontractor staff.

Company Name Submitting Proposal:	***National Center for Juvenile Justice, research division of National Council of Juvenile and Family Court Judges***

Check the appropriate box if the proposed individual is prime contractor staff or subcontractor staff.			
Contractor:	***X***	**Subcontractor:**	

The following information requested pertains to the individual being proposed for this project.			
Name:	***Melissa Sickmund Ph.D.***	**Key Personnel: (Yes/No)**	***Yes***
Individual's Title	***Director National Center for Juvenile Justice***		
# of Years in Classification:	***5***	**# of Years with Firm:**	***31***

BRIEF SUMMARY OF PROFESSIONAL EXPERIENCE

Information should include a brief summary of the proposed individual's professional experience.

Dr. Melissa Sickmund joined the National Center for Juvenile Justice (NCJJ), the research division of the National Council of Juvenile and Family Court Judges (NCJFCJ,) in 1986. Dr. Sickmund has been the Director of NCJJ since January, 2012, managing a staff of 20 or so employees and overseeing projects totaling more than $3 million in funding. She has directed or co-directed several national data projects funded by the U.S. Department of Justice (USDOJ): National Juvenile Court Data Archive, National Juvenile Justice Data Analysis Program, National Juvenile Probation Census Project, and Survey of Juveniles Charged as Adults in Criminal Court. Most recently she serves as senior researcher on the Juvenile Justice Model Data Project. For many years she has been a principle analyst of Census of Juveniles in Residential Placement (CJRP) and Juvenile Residential Facility Census data collections sponsored by the Office of Juvenile Justice and Delinquency Prevention, USDOJ. In addition, Dr. Sickmund has directed juvenile recidivism projects in multiple jurisdictions including a multi-state effort funded by the Pew Charitable Trust's Public Safety Performance Project. She also serves as Managing Editor for the National Council of Juvenile and Family Court Judges' *Juvenile and Family Court Journal* (since 2012). Her work has also included serving on the Executive Committee of the MacArthur Foundation's Models for Change Initiative (2012-2016) and the Pennsylvania Female Services and Diversion subcommittees of the State Advisory Group as well as co-directing the USDOJ-funded State Training and Technical Assistance Center.

Dr. Sickmund is best known for the *Juvenile Offenders and Victims* OJJDP publication series. During her career she has worked with practitioners in juvenile courts, probation, and corrections agencies as well as local, state, and national policymakers providing technical assistance to improve juvenile justice systems across the country. Dr. Sickmund's work at NCJJ has had the goal of improving juvenile justice statistical information and facilitating the use of data to support decision-making at the national, state, and local levels.

Prior roles at NCJJ include Chief of Systems Research, Senior Research Associate, and Research Associate. Prior to NCJJ, Dr. Sickmund served as Survey Statistician for the Bureau of Justice Statistics and Research Analyst for the Bureau of Prisons, both within the U.S. Department of Justice.

POSITIONS HELD

2013–Present
Director
National Center for Juvenile Justice
Pittsburgh, PA.

2012–2013
Interim Director
National Center for Juvenile Justice

Pittsburgh, PA.

2008–2012
Chief of Systems Research
National Center for Juvenile Justice
Pittsburgh, PA.

1988–2008
Senior Research Associate
National Center for Juvenile Justice
Pittsburgh, PA.

1986–1988
Research Associate
National Center for Juvenile Justice
Pittsburgh, PA.

1985–1986
Survey Statistician
Bureau of Justice Statistics
Washington, D.C.

1983–1985
Research Analyst
Federal Bureau of Prisons
Washington, D.C.

RELEVANT EXPERIENCE
Information required should include: timeframe, company name, company location, position title held during the term of the contract/project and details of contract/project.

Dr. Sickmund's relevant experience is all while an employee of NCJJ/NCJFCJ.

MAJOR RESEARCH PROJECTS

2015–Present Juvenile Justice Model Data Project funded by the U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention. Responsibility: Senior Researcher. OJJDP contracted with NCJJ to develop model measures and analyses that monitor trends and assess the efficiency and effectiveness of juvenile justice systems in an effort to improve juvenile justice data and increase its consistency across states and localities

2014–2017 Multi-State Study of Juveniles' Subsequent Offending funded by the Pew Charitable Trusts' Public Safety Performance Project. Responsibility: Project Director. NCJJ led a comprehensive study of juvenile recidivism and constructed measures to provide meaningful indicators of system performance in five states

2013–Present Juvenile Justice GPS (Geography, Policy, Practice & Statistics) funded by the John D. and Catherine T. MacArthur Foundation. Responsibility: Senior Researcher. As part of the MacArthur Foundation's Legacy Phase, NCJJ established an online system for charting ongoing state change across fundamental juvenile justice issues to provide state policy makers and system stakeholders with information on the landscape of juvenile justice reform across the country

2013–Present National Juvenile Justice Data Analysis Program funded by the U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention. Responsibility: Senior Researcher. This project serves as OJJDP's statistical analysis center for responding to the research needs of OJJDP and the juvenile justice community. The project produces dozens of reports and web-based products, most

notably the Juvenile Offenders and Victims series of reports, bulletins, and fact sheets that have become a standard in the field. The web-based products are available through the OJJDP Statistical Briefing Book, a site developed and maintained by the project, that presents the most current statistics on juvenile offenders and the juvenile justice system.

2012–2015 Models for Change Initiative funded by the John D. and Catherine T. MacArthur Foundation. Responsibility: Executive Committee member and Senior Researcher. NCJJ served as the Technical Research Center to the MacArthur Foundation's Models for Change initiative, a ten year $100+ million investment in juvenile justice reform. The initiative sought to make juvenile justice systems more fair, effective, rational and developmentally appropriate. NCJJ provided technical assistance and data coaching to demonstration sites across four states.

2011–2015 National Juvenile Probation Census Project funded by the U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention. Responsibility: Project Co-director. The purpose of this project was to develop a reliable count of the number and characteristics of youth under juvenile probation supervision in the United States and an understanding of the juvenile probation offices that supervise them.

2009–2013 Study to Examine Reoffending Activity of Post-disposition Youth in the District of Columbia, District of Columbia Family Court. Responsibility: Project Director. The goal of the study was to measure reoffending of post-disposition juvenile offenders in the District of Columbia and develop a process for the DC Court to conduct such analyses on an ongoing basis.

2008–2013 National Juvenile Justice Data Analysis Program funded by the U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention. Responsibility: Project Director.

2008–Present National Juvenile Court Data Archive funded by the U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention. Responsibility: Project Director. The Archive annually collects more than one million automated case records from roughly 2,300 juvenile courts representing 84% of the juvenile population. The Juvenile Court Statistics report presents a national description of the workloads and activities of the Nation's juvenile courts.

1999–2008 National Juvenile Justice Data Analysis Project funded by the U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention. Responsibility: Senior Researcher.

1990–2002 Juvenile Justice Statistics and Systems Development Program funded by the U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention. Responsibility: Senior Researcher. (This project eventually was subsumed by the National Juvenile Justice Data Analysis Project.)

1986–2008 National Juvenile Court Data Archive funded by the U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention. Responsibility: Senior Researcher.

EDUCATION

Information required should include: institution name, city, state, degree and/or Achievement and date completed/received.

University of Maryland
College Park, MD
Ph.D. in Social Psychology, 1989

University of Maryland
College Park, MD
M.A. in Social Psychology, 1983

University of Maryland
College Park, MD
B.A. in Psychology, 1979

CERTIFICATIONS

Information required should include: type of certification and date completed/received.

Annual Human Subjects Training certification required by NCJJ/NCJFC Institutional Review Board policy.

REFERENCES

A minimum of three (3) references are required, including name, title, organization, phone number, fax number and email address.

Kim Godfrey, Executive Director
PbS Learning Institute, Inc.
639 Granite St., Suite 112
Braintree, MA 02184
kim.godfrey@pbstandards.org
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Fax: 781-843-1688

Mark A. Greenwald, M.J.P.M.
Director, Research and Data Integrity
Florida Department of Juvenile Justice
2737 Centerview Drive, Suite 1200
Tallahassee, FL 32399-3100
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Christina L. McMahan, Director
Clackamas County Juvenile Department
2121 Kaen Road
Oregon City, Oregon 97045
cmcmahan@clackamas.us
(503)655-8342
Fax: 503-655-8448

PROPOSED STAFF RESUME FOR RFP 3502

A resume must be completed for all proposed prime contractor staff and proposed subcontractor staff.

Company Name Submitting Proposal:	***National Center for Juvenile Justice, Research Division of the National Council of Juvenile and Family Court Judges***

Check the appropriate box if the proposed individual is prime contractor staff or subcontractor staff.			
Contractor:	***X***	**Subcontractor:**	

The following information requested pertains to the individual being proposed for this project.			
Name:	***Andrew Wachter M.S.***	**Key Personnel: (Yes/No)**	***Yes***
Individual's Title	***Research Associate***		
# of Years in Classification:	***5***	**# of Years with Firm:**	***7***

BRIEF SUMMARY OF PROFESSIONAL EXPERIENCE

Information should include a brief summary of the proposed individual's professional experience.

Andrew Wachter joined the National Center for Juvenile Justice in 2010 as a Research Assistant in Applied Research. More recently as a Research Associate, Mr. Wachter has supported the development of a public website funded by Models for Change by gathering both state-level practice information and data regarding several juvenile justice reform topics. Mr. Wachter has highlighted many of these reform practices in various publications. Mr. Wachter gained experience providing technical assistance to Models for Change grantees and partners while documenting their progress through key reports and publications. He has also worked closely with providers in the community, providing onsite technical assistance through the Quality Improvement Initiative (Qii). Mr. Wachter has provided guidance to state jurisdictions on designing, implementing, and publishing recidivism research for juvenile justice populations. Mr. Wachter conducted trauma consultations in family courts to gauge their adherence to trauma informed court practices. Mr. Wachter routinely provides assistance in the areas of data collection, data analysis, and report writing.

Prior to his work at NCJJ, Mr. Wachter held two positions with the Juvenile Residential Center of North West Ohio, both as direct care and counseling staff, gaining over six years of juvenile justice programmatic experience. Mr. Wachter holds a Master's degree in Criminal Justice as well as Bachelor's degrees from in Criminal Justice and Sociology all from Bowling Green State University

RELEVANT EXPERIENCE

Information required should include: timeframe, company name, company location, position title held during the term of the contract/project and details of contract/project.

Juvenile Justice Geography, Policy, Practice and Statistics Website (2013-presesnt)
As part of the MacArthur Foundation's Legacy Phase, NCJJ established an online system for charting ongoing state change across fundamental juvenile justice issues to provide state policy makers and system stakeholders with information on the landscape of juvenile justice reform across the country. As a Research Associate, Andrew supported the development of the JJGPS by researching both state-level practice information and data regarding various juvenile justice reform topics. This involved surveying and interviewing key state contacts across 50 states and D.C regarding juvenile justice policies and practices in use, categorizing the results, and developing content to be presented on the website.

Pew Charitable Trust's Multi-State Recidivism Study (2014-2017)
NCJJ led a comprehensive study of juvenile recidivism and constructed measures to provide meaningful indicators of system performance in five states. As a Research Associate, Andrew provided guidance to state jurisdictions on designing, implementing, and publishing recidivism research for juvenile justice populations. More specifically, Andrew developed a research plan for the State Court and Juvenile Corrections Agency in the State of Washington to measure reoffending behavior for court supervised and committed populations. This required acquiring data files from various agencies, analyzing the data in accordance with the research plan, and developing reports for the agencies to respond to.

George Junior Republic Research Study and Intermediate Outcomes: (2011-2015)
NCJJ researchers conducted site visits, documentation reviews, data system assessments and interviews to determine if George Junior Republic program was ready to be evaluated and what form of evaluation would be most effective. Following the evaluability assessment, NCJJ conducted an outcome evaluation of youth assigned to GJR. This study measured individual-level outcomes representing the accomplishment of program and treatment objectives. As a Research Associate, Andrew worked with GJR to develop a logic model, identify outcome measures, and select an appropriate risk/needs assessment tool.

Models for Change Initiative (2010-2015)
NCJJ served as the Technical Research Center to the MacArthur Foundation's Models for Change initiative, a ten year $100+ million investment in juvenile justice reform. The initiative sought to make juvenile justice systems more fair, effective, rational and developmentally appropriate. NCJJ provided technical assistance and data coaching to demonstration sites across four states. As a Research Assistant and Associate, Andrew gained valuable experience providing technical assistance over the course of five years to Models for Change grantees and partners while documenting their progress through key reports and publications. This included analyzing data and summarizing activities for evidence based programs and other initiatives implemented across various sites in multiple states.

New York Juvenile Justice Continuum and System Accountability and Enhancement Initiative (2011-2012)
NCJJ conducted an analysis of the juvenile justice programming for youth in New York at the request of The New York Division of Criminal Justice Services (DCJS). NCJJ assisted DCJS in the development of a county-level, web-based database and profile of programs available to system involved youth. NCJJ also worked with DCJS to further the state's juvenile justice strategy, enhance system responsiveness to juvenile crime, and promote system accountability. As a Research Assistant, Andrew assisted in developing an inventory of services across the State of New York. This involved identifying programs and providers used by county probation agencies, surveying those providers, and analyzing, reporting, and presenting the results to the counties and state agency.

Pennsylvania Juvenile Justice Quality Improvement Initiative (2010-2012)
The Quality Improvement Initiative (Qii), funded by the Pennsylvania Commission on Crime and Delinquency, provided an opportunity for juvenile justice providers to gain knowledge and experience around defining, improving, and communicating about their interventions.. As a Research Assistant, Andrew worked closely with juvenile justice providers across the State of Pennsylvania, providing onsite and virtual technical assistance through the Quality Improvement Initiative (Qii). With CQI, programs and processes are defined; relevant information is collected and analyzed, and data-informed decisions guide service improvements. In this role, Andrew coached providers in identifying program objectives, creating measures/benchmarks to indicate objectives were met, and developing a process to monitor and respond to the data.

Juvenile Residential Center of Northwest Ohio
Youth Counselor
The Juvenile Residential Center of Northwest Ohio is a 42 bed community correctional facility for low-risk juvenile male felony offenders ages 12-18As a Youth Counselor, Mr. Wachter gained valuable experience implementing evidence based treatment groups for adjudicated males in a residential setting. Mr. Wachter also participated in a three year program enhancement initiative at the Center, which included the adoption of evidence based programs and practices focused on treatment and behavioral management.

EDUCATION

Information required should include: institution name, city, state, degree and/or Achievement and date completed/received.

Bowling Green State University
Bowling Green, Ohio
Master of Science in Criminal Justice, 2005

Bowling Green State University
Bowling Green, Ohio
Bachelors of Arts in Sociology, 2003

Bowling Green State University
Bowling Green, Ohio
Bachelors of Science in Criminal Justice, 2003

CERTIFICATIONS

Information required should include: type of certification and date completed/received.

Annual Human Subjects Training certification required by NCJJ/NCJFC Institutional Review Board policy

REFERENCES

A minimum of three (3) references are required, including name, title, organization, phone number, fax number and email address.

Sarah Veele, Phd Mph / Research And Policy Senior Manager
Rehabilitation Administration
Washington State Department of Social and Health Services
veelesl@dshs.wa.gov
360-902-8406

Brian Lovins, Ph. D.
Assistant Director
Harris County Community Supervision and Corrections Department
832-927-1645
brian.lovins@csc.hctx.net

Mary Ann Scali
Executive Director
National Juvenile Defender Center
mscali@njdc.info
202.452.0010 (phone)
202.452.1205 (fax)

Proposed Logic Model for the Nevada Evidence-based Program Resource Center

Inputs	Activities	Reach	Short-Term Outcomes	Medium Outcomes	Long-Term Outcomes
Statewide leadership including the Juvenile Justice Oversight Commission Partnerships with courts, probation, & community providers Start-up funding Fundraising & development Research on effective program implementation & organizational change Models for existing EBP Resource Centers Juvenile Justice Oversight Commission's 5-year strategic plan	Seek & obtain sustaining funding Develop & implement communication strategy Compile existing knowledge on needs & programming in Nevada Develop & deliver online foundational trainings on EBP in juvenile justice Develop & distribute survey to DCFS, community providers, & probation & court administrators Convene key stakeholders Develop consensus on vision, mission, & statewide strategy for EBP Resource Center in connection with Commission's 5-year plan Gather research on EBPs Design & build website to act as clearinghouse Provide & track responsive TA Project management activities	DCFS Community service providers Court employees Probation departments Youth Task Force Policymakers Potential funding sources	Establish EBP Resource Center for Nevada Meet goal for sustaining funding for future phases Understanding of the current programming, training needs, data capacity, and level of readiness Shared vision, mission, and strategy for the EBP Resource Center driven by consensus of key stakeholders Information and training on EBPs available to juvenile justice professionals in Nevada Website design and launch	Training and technical assistance for specific EBPs available Jurisdictions/regions develop community-specific service matrices and are trained to use them to match youth to appropriate services Jurisdictions/regions understand their status on the continuum of readiness for EBPs and how to advance Implemented strategy for quality assurance of implementation of EBPs Juvenile justice professionals have access to tailored training and technical assistance through individualized communication with EBP Resource Center staff, web-based trainings, and regional group events Youth in Nevada's juvenile justice system are matched to services based on their level of risk and individual needs	Long-term funding strategy for sustaining the EBP Resource Center and providing ongoing training and technical assistance to practitioners Juvenile justice professionals in Nevada are knowledgeable about EBPs and committed to instilling them into their practice with fidelity Youth in Nevada's juvenile justice system are benefitting from quality services and experiencing improved outcomes Nevada stakeholders have confidence in the quality of programming in their juvenile justice system

Proposed Framework for the Nevada Evidence-based Program Resource Center

Phase 1
Assess & Plan
Months 1-6

- Seek sustaining funding
- Develop communication strategy
- Facilitate collaboration among agencies and treatment providers
- Survey stakeholders to assess readiness , needs, & capacities
- Develop shared vision & mission
- Define design of Resource Center in connection with Commission's 5-year plan
- Develop online resource clearinghouse
- Consensus-based workplan for providing TTA
- Provide introductory trainings on EBPs

Phase 2
Prepare
Months 7-12

- Affirm identified EB programs & practices to be supported statewide per Commission's 5-year plan
- Identify required training & trainers for identified EBPs
- Continue to provide & document TTA
- Coordinate regional trainings & workshops
- Develop service jurisdiction specific service matrices
- Design & implement EBP Resource Center process evaluation
- Develop regional "report cards"
- Continue to augment resources available on the website
- Develop tools for QA assessment
- Identify & empower "data champions" throughout Nevada

Phase 3
Learn
Months 13-24

- Coordinate and facilitate ongoing regional skill building & implementation trainings on specific practices such as risk/need/responsivity, interventions such as Motivational Interviewing, & cultural components such as trauma-informed practices
- Continue to build researcher-practitioner relationships throughout the state
- Continue to provide & document TTA
- Support assessment of implementation of EB programs and practices
- Continue to augment resources available on the website
- Improve EBP Resource Center practices based on stakeholder feedback & process evaluation findings

Phase 4
Sustain
Months 25+

- Continue to coordinate and facilitate ongoing regional skill building & implementation trainings on both basic and more advanced skills
- Continue to build researcher-practitioner relationships throughout the state
- Continue to provide & document TTA
- Implement CQI process in with EBPs building off of QA process
- Continue to augment resources available on the website

Guiding Assumptions: The state of Nevada is ready to engage in a comprehensive strategy to improve the quality of programs and services provided to youth involved in their juvenile justice system. Juvenile justice-related professional are interested in receiving this type and level of support.

External Factors: The sustaining of the EBP Resource Center depends on our ability to obtain additional public or private funding.