SECTION I - TITLE PAGE

Part II – Cost Proposal	
RFP Title:	Grant Management System
RFP:	3474
Vendor Name:	eCivis, INC
Address:	418 N. Fair Oaks Ave. Suite 301
Opening Date:	July 31, 2017
Opening Time:	2:00 PM

SECTION II – Cost Proposal

6.1.1 Detailed Deliverable Cost Schedule

Deliverable Number		Description of Deliverable	Activity Number	Cost
4.4	**Planning and Administration Deliverables**			
				$ -
	4.4.3.1	Detailed Project Plan		$ -
	4.4.3.2	Attendance at all scheduled meetings		$ -
	4.4.3.3	Written semi-montly project status report		$ -
	4.4.3.4	Communication Plan		$ -
	4.4.3.5	Risk Management Plan		$ -
	4.4.3.6	Quality Assurance Plan		$ -
	4.4.3.7	Knowledge Transfer Plan		$ -
	4.4.3.8	Post Implementation Evaluation Review		$ -
		Subtotal for 4.4 - Planning and Administration		***$0.00***
4.5	**Change Management Plan**			
	4.5.3.1	Appropriate information gatherd for next step to begin		$ -
	4.5.3.2	Processes shall be documented		$ -
	4.5.3.3	Optimization of capabilities		$ -
	4.5.3.4	Determine if increased funding is needed		$ -
	4.5.3.5	Adoption of any necessary revisions and acceptance		$ -
		Subtotal for 4.5 - Change Management Plan		***$0.00***
4.6	**Pre-Award Setup**			
				$ -

	4.6.3.1	All users identified and documented		$ -
	4.6.3.2	Complete profiles		$ -
	4.6.3.3	Increase funding in necessary		$ -
	4.6.3.4	All users master process		$ -
	4.6.3.5	Adoption of any necessary revisions and acceptance		$ -
		Subtotal for 4.6 - Pre-Award Setup		***$0.00***
4.7	**Post-Award Setup**			
	4.7.3.1	Complete inventory of grant awards		$ -
	4.7.3.2	Management of existing awards		$ -
	4.7.3.3	Schedule reporting requirements for internal metrics and goals		$ -
	4.7.3.4	Enchanced administration and reduced audit findings		$ -
	4.7.3.5	All users master process		$ -
	4.7.3.6	Adoption of any necessary revisions and acceptance		$ -
		Subtotal for 4.7 - Post-Award Setup		***$0.00***
4.8	**Sub-Recipient Setup**			
	4.8.3.1	Reduction and simplicity of document library		$ -
	4.8.3.2	Solicitation library complete		$ -
	4.8.3.3	Sub-recipient access to portal		$ -
	4.8.3.4	Enhanced administration and reduced audit findings		$ -
	4.8.3.5	All users master the process		$ -
	4.8.3.6	Adoption of any necessary revisions and acceptance		$ -
		Subtotal for 4.8 - Sub-Recipient Setup		***$0.00***
4.9	**On-going Technical Support**			
	4.9.3.1	On-going access to best practice and industry standards		$ -
	4.9.3.2	All questions and concerns answered		$ -

	4.9.3.3	Grant Management System allows access to all users 24 hour, 7 days a week		$ -
	4.9.3.4	Revisions and upgrades accessed		$ -
		Subtotal for 4.9 - On-going Technical Support		***$0.00***
Total Section 6.1.1 Detailed Deliverable Cost Schedules				***$0.00***

6.1.2 Development and Data Conversion Environments

Item #	Description of Proposed Hardware and/or Software for the Development and Data Conversion Environments	Cost
1	eCivis is a software as a services (SaaS) solution. Development, UAT, Testing, Training, and production environments are deployed on an as needed basis. The requirements of section 6.1.2 are included in the fixed annual subscription price in section 6.1.9.	$0.00
	SUB-TOTAL FOR 6.1.2	$0.00

6.1.3 Integration, System Test and UAT Environments

Item #	Description of Proposed Hardware and/or Software for the Integration, System Test and UAT Environments	Cost
1	eCivis is a software as a services (SaaS) solution. Development, UAT, Testing, Training, and production environments are deployed on an as needed basis. The requirements of section 6.1.3 are included in the fixed annual subscription price in section 6.1.9.	
	SUB-TOTAL FOR 6.1.3	$0.00

6.1.4 Training Environments

Item #	Description of Proposed Hardware and/or Software for the Training Environment	Cost
1	eCivis is a software as a services (SaaS) solution. Development, UAT, Testing, Training, and production environments are deployed on an as needed basis. The requirements of section 6.1.4 are included in the fixed annual subscription price in section 6.1.9.	$0.00
	SUB-TOTAL FOR 6.1.4	$0.00

6.1.5 Production Environment

Item #	Description of Proposed Hardware and/or Software for the Production Environment	Cost
1	eCivis is a software as a services (SaaS) solution. Development, UAT, Testing, Training, and production environments are deployed on an as needed basis. The requirements of section 6.1.5 are included in the fixed annual subscription price in section 6.1.9.	$0.00
	SUB-TOTAL FOR 6.1.5	$0.00

6.1.6 Other Associated Costs

Item #	Description of Other Associated Costs	Cost
1	GN: Data Integration Setup - one system integration with an external system (original price $7,500 discount applied of -$7,500)	$0.00
2	GN: Project/Data Migration - one time migration of grant/project/user information into eCivis production environment (original price $7,500 discount applied of -$7,500)	$0.00
	SUB-TOTAL FOR 6.1.6	$0.00

6.1.7 Summary Schedule of Project Costs

Deliverable or Cost Schedule Number	Summary of Total Project Costs	Cost
4.5	Planning and Administration Deliverables	$0.00
4.6	Change Management Plan	$0.00
4.7	Pre-Award Setup	$0.00
4.8	Post-Award Setup	$0.00
4.9	Sub-Recipient Setup	$0.00
4.10	On-going Technical Support	$0.00
	Sub-Total of Project Tasks	$0.00
6.1.2	Development and Data Conversion Environments	$0.00
6.1.3	Integration, System Test and UAT Environments	$0.00
6.1.4	Training Environment	$0.00
6.1.5	Production Environment	$0.00
	Sub-Total of Proposed Hardware and/or Software	$0.00
6.1.6	Other Associated Costs	$0.00
	Sub-Total of Other Associated Costs	$0.00
	Total Project Costs	***$0.00***

6.1.8 Hourly Rate Schedule for Change Orders

Classification Title	Hourly Rate
eCivis is a SaaS solution deploying system updates/improvements on a regular basis. System enhancement are released on a monthly scheduled and as needed for immediate issues.	$0.00

6.1.8 Annual Product Licensing and Maintenance Schedule

A. Year 1

Item #	Product Description	Cost	Annual Licensing Fee, if applicable	Annual Maintenance Fee	Percentage of the Original Amount
1	Grants Network: Full Lifecycle Standard License - 200 (Original price $200,000 discount -$18,000)	$182,000.00	$0.00	$0.00	91.00%
2	Grants Network: Full Lifecycle Approver/Reviewer License - 250 (Original price $20,000 discount -$2,000)	$18,000.00	$0.00	$0.00	90.00%

B. Year 2

Item #	Product Description	Cost	Annual Licensing Fee, if applicable	Annual Maintenance Fee	Percentage of the Original Amount
1	Grants Network: Full Lifecycle Standard License - 200 (Original price $200,000 discount -$18,000)	$182,000.00	$0.00	$0.00	91.00%
2	Grants Network: Full Lifecycle Approver/Reviewer License - 250 (Original price $20,000 discount -$2,000)	$18,000.00	$0.00	$0.00	90.00%

C. Year 3

Item #	Product Description	Cost	Annual Licensing Fee, if applicable	Annual Maintenance Fee	Percentage of the Original Amount
1	Grants Network: Full Lifecycle Standard License - 200 (Original price $200,000 discount -$18,000)	$182,000.00	$0.00	$0.00	91.00%
2	Grants Network: Full Lifecycle Approver/Reviewer License - 250 (Original price $20,000 discount -$2,000)	$18,000.00	$0.00	$0.00	90.00%