COMPANY BACKGROUND AND REFERENCES

4.1 VENDOR INFORMATION

4.1.1 Vendors must provide a company profile in the table format below.

Question	Response
Company name:	***Stanka Consulting, LTD***
Ownership (sole proprietor, partnership, etc.):	***C Corporation***
State of incorporation:	***Nevada***
Date of incorporation:	***30 June 2006***
# of years in business:	***9.75***
List of top officers:	***Michael Stanka - President***
Location of company headquarters:	***3032 Silver Sage Drive, Suite 101 Carson City, NV 89701***
Location(s) of the company offices:	***3032 Silver Sage Drive, Suite 101 Carson City, NV 89701***
Location(s) of the office that will provide the services described in this RFP:	***3032 Silver Sage Drive, Suite 101 Carson City, NV 89701***
Number of employees locally with the expertise to support the requirements identified in this RFP:	***5***
Number of employees nationally with the expertise to support the requirements in this RFP:	***5***
Location(s) from which employees will be assigned for this project:	***3032 Silver Sage Drive, Suite 101 Carson City, NV 89701***

4.1.2 **Please be advised**, pursuant to NRS 80.010, a corporation organized pursuant to the laws of another state must register with the State of Nevada, Secretary of State's Office as a foreign corporation before a contract can be executed between the State of Nevada and the awarded vendor, unless specifically exempted by NRS 80.015.

4.1.3 The selected vendor, prior to doing business in the State of Nevada, must be appropriately licensed by the State of Nevada, Secretary of State's Office pursuant to NRS76. Information regarding the Nevada Business License can be located at http://nvsos.gov.

Question	Response
Nevada Business License Number:	***NV20081658412***
Legal Entity Name:	***Stanka Consulting, LTD***

Is "Legal Entity Name" the same name as vendor is doing business as?

Yes	✓	No	

If "No," provide explanation.

4.1.4 Vendors are cautioned that some services may contain licensing requirement(s). Vendors shall be proactive in verification of these requirements prior to proposal submittal. Proposals that do not contain the requisite licensure may be deemed non-responsive.

4.1.5 Has the vendor ever been engaged under contract by any State of Nevada agency?

Yes		No	✓

If "Yes," complete the following table for each State agency for whom the work was performed. Table can be duplicated for each contract being identified.

Question	Response
Name of State agency:	
State agency contact name:	
Dates when services were performed:	
Type of duties performed:	
Total dollar value of the contract:	

4.1.6 Are you now or have you been within the last two (2) years an employee of the State of Nevada, or any of its agencies, departments, or divisions?

Yes		No	✓

If "Yes," please explain when the employee is planning to render services, while on annual leave, compensatory time, or on their own time?

If you employ (a) any person who is a current employee of an agency of the State of Nevada, or (b) any person who has been an employee of an agency of the State of Nevada within the past two (2) years, and if such person will be performing or producing the services which you will be contracted to provide under this contract, you must disclose the identity of each such person in your response to this RFP, and specify the services that each person will be expected to perform.

4.1.7 Disclosure of any significant prior or ongoing contract failures, contract breaches, civil or criminal litigation in which the vendor has been alleged to be liable or held liable in a matter involving a contract with the State of Nevada or any other governmental entity. Any pending claim or litigation occurring within the past six (6) years which may adversely affect the vendor's ability to perform or fulfill its obligations if a contract is awarded as a result of this RFP must also be disclosed.

Does any of the above apply to your company?

Yes		No	✓

If "Yes," please provide the following information. Table can be duplicated for each issue being identified.

Question	Response	
Date of alleged contract failure or breach:		
Parties involved:		
Description of the contract failure, contract breach, or litigation, including the products or services involved:		
Amount in controversy:		
Resolution or current status of the dispute:		
If the matter has resulted in a court case:	Court	Case Number
Status of the litigation:		

4.1.8 Vendors must review the insurance requirements specified in ***Attachment E, Insurance Schedule for RFP 3245.*** Does your organization currently have or will your organization be able to provide the insurance requirements as specified in ***Attachment E.***

Yes	✓	No	

Any exceptions and/or assumptions to the insurance requirements ***must*** be identified on ***Attachment B, Technical Proposal Certification of Compliance with Terms and Conditions of RFP.*** Exceptions and/or assumptions will be taken into consideration as part of the evaluation process; however, vendors must be specific. If vendors do not specify any exceptions and/or assumptions at time of proposal submission, the

State will not consider any additional exceptions and/or assumptions during negotiations.

Upon contract award, the successful vendor ***must*** provide the Certificate of Insurance identifying the coverages as specified in ***Attachment E, Insurance Schedule for RFP 3245.***

4.1.9 Company background/history and why vendor is qualified to provide the services described in this RFP. Limit response to no more than five (5) pages.

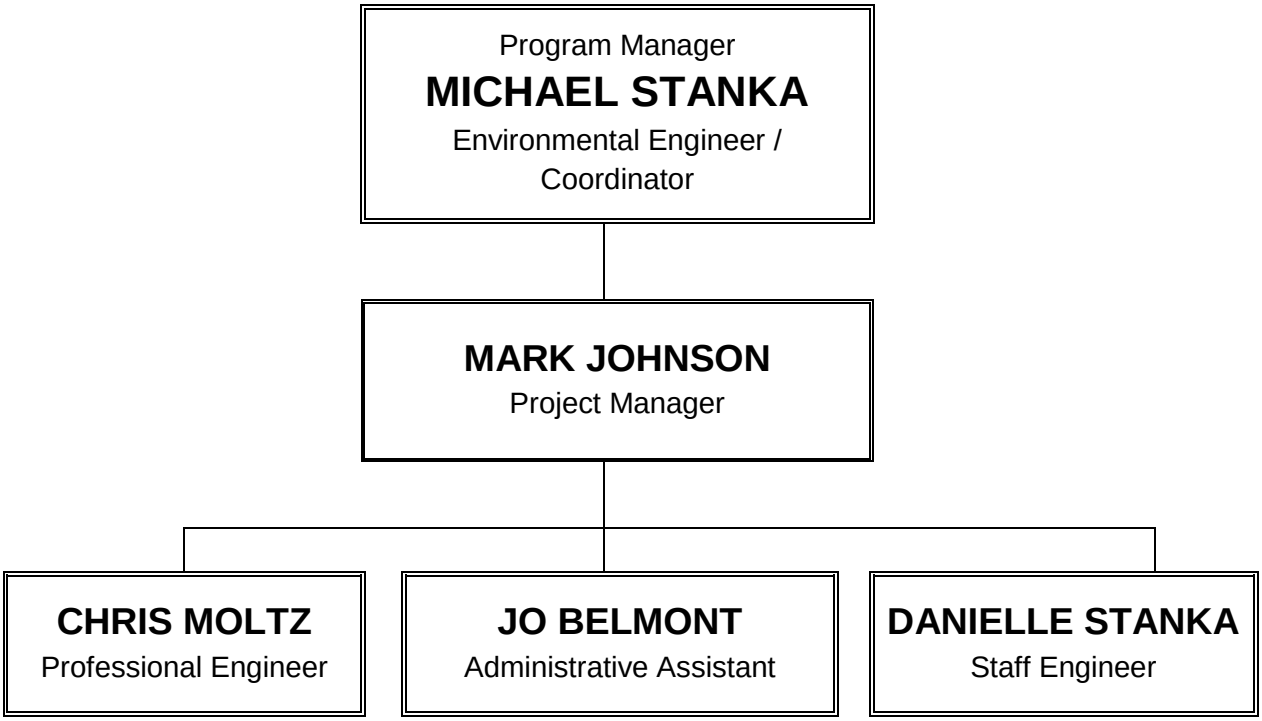
Company background/history:

Stanka Consulting, LTD is a Nevada Professional Engineering Corporation established in June 2006 that specializes in projects relating to State of Nevada Water Rights including data analysis, database creation, mapping and data presentation. Stanka Consulting is a fast growing company with qualified assets located in Carson City, NV. This fast growing corporation consists of three full-time engineers and part-time employees who comprise the existing project team.

Stanka Consulting owns and operates state of the art hardware and equipment including: nine computers (two of which are laptops for field work), four color printers (two with fax and scanning capabilities), a high-speed scanner, a high-volume shredder, two plotters, a large document scanner and hand-held GPS coordinate locator/trackers. Additionally, Stanka Consulting has purchased and is licensed to use the following software: AutoCAD, ArcGIS, Microsoft Office (including Word, Excel, Access, and PowerPoint), Google Earth Pro, Microsoft Project, and QuickBooks.

(Stanka Consulting, LTD Organizational Chart follows.)

STANKA CONSULTING, LTD
ORGANIZATIONAL CHART

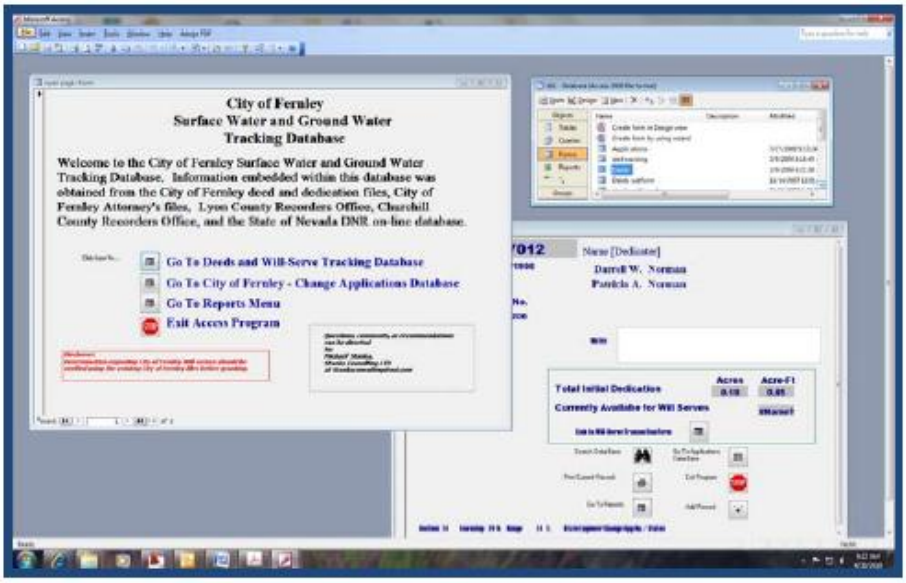


Clients include large and small municipalities, ranchers, farmers, and individual water right owners. Scope of projects includes research, preparation, and submittal of reports; on-site surveys and mapping; representation of municipalities as a technical consultant for negotiations; production of AutoCAD and ArcGIS-based maps depicting water rights; submittal of numerous change applications and permits to State Engineer; review of technical reports in support of hearings before the Nevada State Engineer; development of Access databases for municipal tracking of water rights; and the development of databases to track exhibits in support of hearings before the Nevada State Engineer. Due to its location in Carson City, Stanka Consulting has had many opportunities to work closely with state agencies such as NDWR and NDEP.

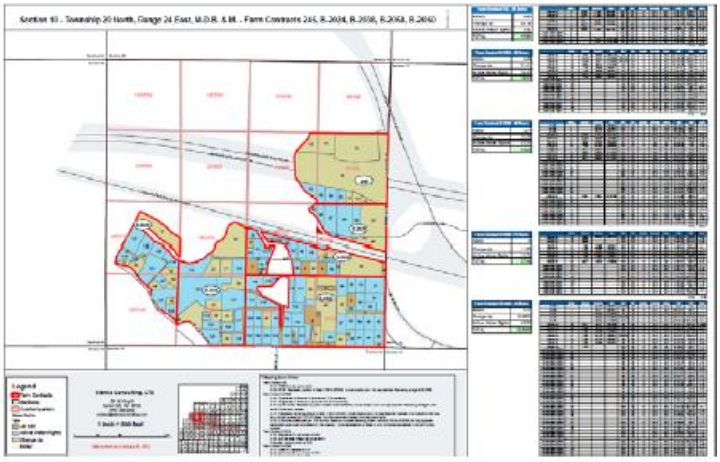
(continued, next page)

<u>Related projects include</u>:

- ***Researched approximately 500 water right deeds relating to surface water of Claim 3 of the Orr Ditch Decree transferred to the City of Fernley. Developed Access database to track deed information, hyperlink copies of all deeds, and provide status of change applications.***

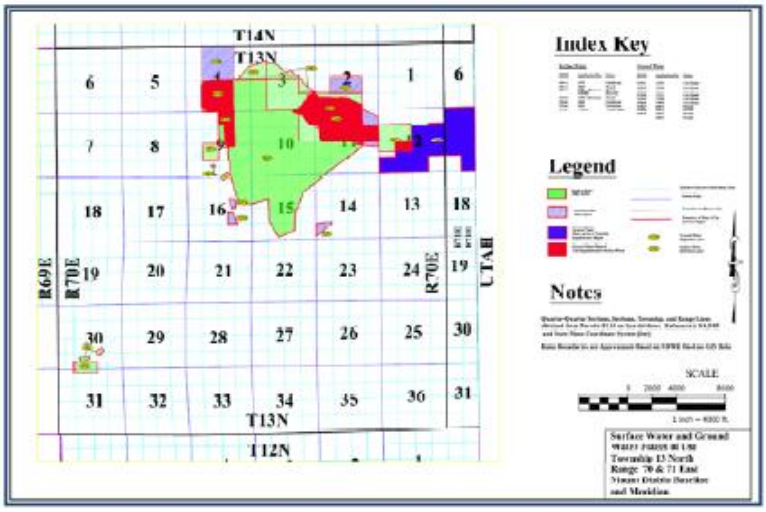


- ***City of Fernley water rights research and mapping - Researched approximately 20,000 acre-feet of Claim 3 - Orr Ditch water rights located within the greater City of Fernley municipal area. Analyzed all water rights to determine the current place of use of water rights owned by the City of Fernley, those transferred to the AB-380 Program, and those subject to State of Nevada change applications. All water rights were mapped using AutoCAD then the information was used to develop a GIS database of over 5,500 records with over 20 attribute per record. Maps were prepared in ArcGIS (Geographic Information System) with linked attributes. A report was summarizing the process and procedures used in the development of the mapping databases and ongoing maintenance of the program continues to keep the information current.***



- ***Snake Valley mapping and database development - Researched all existing water rights, which include over 500 individual files within the Snake Valley Basin. Completed summary of water rights, supplemental analysis of irrigation water rights, and completed mapping of all points of diversion and place of use of surface water irrigation rights within the Snake Valley Basin. Analysis was based on site visits, review of all applicable files and maps located at the State Engineer's Office, and review of aerial photographs and historical maps.***

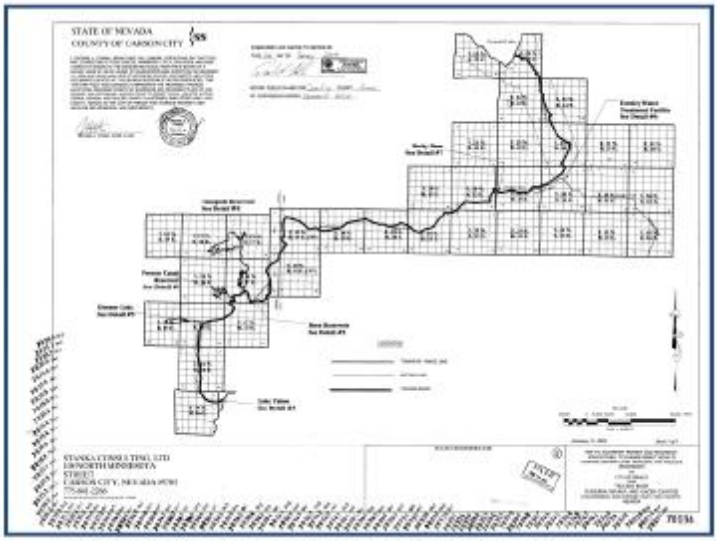
- ***Researched all existing surface water and ground water rights for select ranches owned by the Southern Nevada Water Authority located in the Spring Valley Basin. Historical survey maps, aerial photographs, and Nevada State Engineer files were reviewed and site surveys conducted to determine location of existing water rights and current irrigation practices. Maps were developed to depict the findings.***



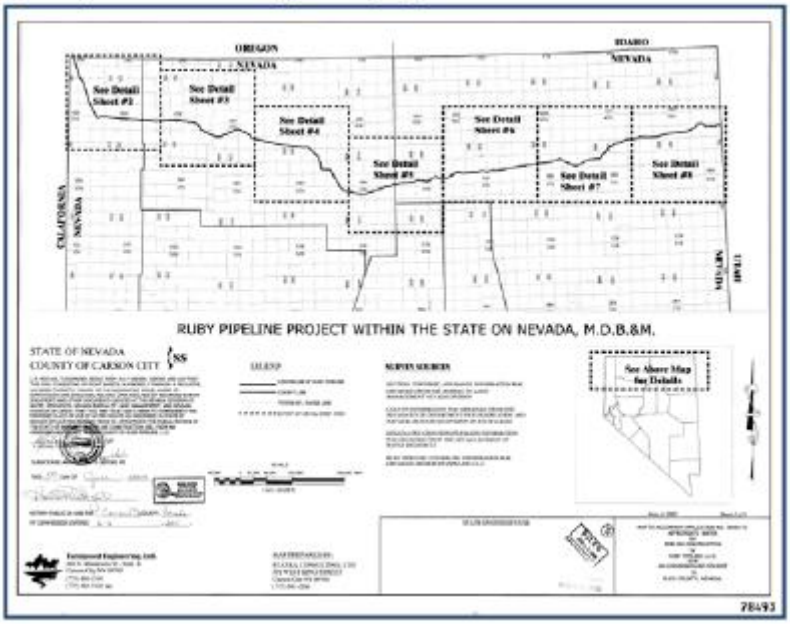
- ***Prepared and submitted to the Nevada Sate Engineer seven change applications and accompanying maps to change the manner of use of City of Fernley Claim 3 - Orr Ditch water rights from irrigation to municipal and place of use from irrigation lands to the entire Fernley Municipal area. These applications included over 195 individual water rights totaling 2,656 acre-feet. The Water Rights Deed for each water right was obtained and evaluated and then the locations of the water rights were mapped with reference to the Lyon County APN database using an AutoCAD mapping system referenced to NAD 83. Reviewed current water rights transferred to the AB-380 program, water rights involved in previous change applications before the Nevada State Engineer, and the location of the original farm contracts through the use of existing files, historical maps, and historic aerial photographs.***

- ***Prepared and submitted to the Nevada State Engineer a series of twenty "upstream" primary storage applications for the City of Fernley. Applications included over 4,700 acre-feet of City of Fernley Permitted Claim 3 - Orr Ditch water rights. Purpose was tro change the manner of use to storage in upstream reservoirs as authorized through the Truckee River Operating Agreement. For each of the twenty storage applications, three secondary applications were prepared and submitted to the Nevada State Engineer to change the manner of***

use to Municipal and Wildlife. The existing places of use, upstream storage reservoirs, Truckee River in-stream flow locations and points of diversion were mapped and filed with the applications.



- ***Prepared 31 applications to appropriate water and six change applications in support of the Ruby Natural Gas Pipeline project. The Ruby Pipeline will transport natural gas from its starting location in Wyoming, through Utah and Nevada, and terminate in Oregon. The applications to appropriate and change applications are for pipeline testing and dust suppression use. Mapping of the points of diversions and places of use (entire 350 miles within Nevada) were completed based on review of Nevada State Engineer files, historical and current survey maps, and aerial photographs.***



- ***Reviewed 93 points of diversion throughout eastern Nevada to determine if domestic wells were located within 2,500 feet. Prepared documentation for the NV State Engineer's Office verifying data. Research included review of aerial maps, NDWR Township Cards, BLM plat maps, and county APN maps.***

- ***Research and reports for the City of Fernley (2011): Aquifer Storage and Recovery (ASR) Program - Feasibility report for a program designed to recover and store excess surface water for future use. Supplemental Storage Analysis - Evaluate the current water rights and infrastructure in order to adequately plan for the near-term future water needs and submit a report in compliance with the BOR Grant requirements. Irrigated Field Analysis- Determined subdivisions with no infrastructure for delivery of water, provided GIS maps depicting irrigated areas, and compiled lists with addresses, TCID numbers, and APN numbers for the years 2000, 2006 and 2010. Recharge and Recovery Report - Evaluated existing information available regarding the surface and subsurface soils and groundwater structures to determine if an ASR project within the Fernley area is feasible.***

- ***ERC Reduction - Submitted a Request to the State Engineer for ERC Reduction for the City of Fernley which was approved. Subsequently, evaluated and quantified dedicated ERCs through extensive analysis of all City of Fernley subdivisions. Submitted a report to the State Engineer for official ruling of ERC Reduction which included spreadsheets identifying applicable ERC reductions due to the City of Fernley.***

- ***City of Fernley Irrigated Field Analysis - Researched location of water use within the City of Fernley area for the years 2000, 2006 and 2010. Created database of details and ArcGIS maps to depict the findings. Additionally, researched and determined subdivisions and parcels with no infrastructure for delivery of water, compiled over 600 lines of data with addresses, TCID numbers, and APN numbers, and provided ArcGIS maps depicting these parcels.***

- ***Prepared and submitted to the Nevada State Engineer applications for the new appropriation of water for Glenco Springs (stock water), Shoshone Ponds (stock water and wildlife), and Harbecke Ranch (irrigation) and change applications at Harbecke Ranch (irrigation). Researched files at the Nevada State Engineer's Office, historical and current surveys, aerial photographs and completed on-site surveys to determine points of diversion and places of use. Completed maps to ac companying applications to show location of points of diversion and places of use.***

- ***Research and submittal of Spring Valley and DDC (Delmar, Dry, and Cave Valleys) Existing Rights Report, analyzing the existing water rights for SNWA in preparation for hearings before the Nevada State Engineer. Expert Testimony provided before the State Engineer.***

4.1.10 Length of time vendor has been providing services described in this RFP to the public and/or private sector. Please provide a brief description.

Stanka Consulting, LTD has been providing research, reports, application submittals, and map creation for various large and small municipalities, ranchers, farmers, and individual water right owners since June 2006 (9.8 years).

4.1.11 Financial information and documentation to be included in ***Part III, Confidential Financial Information*** of vendor's response in accordance with ***Section 9.5, Part III – Confidential Financial Information***.

4.1.11.1 Dun and Bradstreet Number
4.1.11.2 Federal Tax Identification Number

4.2 SUBCONTRACTOR INFORMATION

4.2.1 Does this proposal include the use of subcontractors?

Yes		No	✓

If "Yes," vendor must:

4.2.1.1 Identify specific subcontractors and the specific requirements of this RFP for which each proposed subcontractor will perform services.

4.2.1.2 If any tasks are to be completed by subcontractor(s), vendors must:

A. Describe the relevant contractual arrangements;

B. Describe how the work of any subcontractor(s) will be supervised, channels of communication will be maintained and compliance with contract terms assured; and

C. Describe your previous experience with subcontractor(s).

4.2.1.3 Vendors must describe the methodology, processes and tools utilized for:

A. Selecting and qualifying appropriate subcontractors for the project/contract;

B. Ensuring subcontractor compliance with the overall performance objectives for the project;

C. Ensuring that subcontractor deliverables meet the quality objectives of the project/contract; and

D. Providing proof of payment to any subcontractor(s) used for this project/contract, if requested by the State. Proposal should include a plan by which, at the State's request, the State will be notified of such payments.

4.2.1.4 Provide the same information for any proposed subcontractors as requested in ***Section 4.1, Vendor Information***.

4.2.1.5 Business references as specified in ***Section 4.3, Business References*** must be provided for any proposed subcontractors.

4.2.1.6 Vendor shall not allow any subcontractor to commence work until all insurance required of the subcontractor is provided to the vendor.

4.2.1.7 Vendor must notify the using agency of the intended use of any subcontractors not identified within their original proposal and provide the information originally requested in the RFP in ***Section 4.2, Subcontractor Information***. The vendor must receive agency approval prior to subcontractor commencing work.

4.3 BUSINESS REFERENCES

4.3.1 Vendors should provide a minimum of three (3) business references from similar projects performed for private, state and/or large local government clients within the last two (2) to ten years.

4.3.2 Vendors must provide the following information for ***every*** business reference provided by the vendor and/or subcontractor:

The "Company Name" must be the name of the proposing vendor or the vendor's proposed subcontractor.

Reference #:	***1***		
Company Name:	***STANKA CONSULTING, LTD***		
Identify role company will have for this RFP project (Check appropriate role below):			
X	*VENDOR*		***SUBCONTRACTOR***
Project Name:	***Integrated Source Water Protection Program***		
Primary Contact Information			
Name:	***City of Fernley, Daphne Hooper***		
Street Address:	***595 Silverlace Blvd.***		
City, State, Zip:	***Fernley, NV 89408***		
Phone, including area code:	***775-784-9864***		
Facsimile, including area code:			
Email address:	***dhooper@cityoffernley.org***		
Alternate Contact Information			
Name:	***City of Fernley, Jennifer Derley***		
Street Address:	***595 Silverlace Blvd.***		
City, State, Zip:	***Fernley, NV 89408***		
Phone, including area code:	***775-784-9864***		
Facsimile, including area code:	***775-784-9966***		
Email address:	***dhooper@cityoffernley.org***		
Project Information			
Brief description of the project/contract and description of services performed, including technical environment (i.e., software applications, data communications, etc.) if applicable:	***Permitting of Aquifer Storage and Recovery (ASR) project; hydro-geologic investigation of area, siting of infiltration basins; 30% design of ASR water conveyance systems; use of modflow and AutoCAD.***		
Original Project/Contract Start Date:	***July 1, 2014***		
Original Project/Contract End Date:	***Present***		
Original Project/Contract Value:	***---***		
Final Project/Contract Date:	***---***		
Was project/contract completed in time originally allotted, and if not, why not?	***All work thus far has been completed within the contract time.***		
Was project/contract completed within or under the original budget/ cost proposal, and if not, why not?	***All work thus far has been completed within the contract budget.***		

Reference #:	***2***		
Company Name:	***STANKA CONSULTING, LTD***		
Identify role company will have for this RFP project (Check appropriate role below):			
X	*VENDOR*		***SUBCONTRACTOR***
Project Name:	***Integrated Source Water Protection Program***		
Primary Contact Information			
Name:	***Churchill County***		
Street Address:	***155 N. Taylor St.***		
City, State, Zip:	***Fallon, NV 89406***		
Phone, including area code:	***775-423-7627***		
Facsimile, including area code:	***775-428-0259***		
Email address:	***Planning-tpechurchillcounty.org***		
Alternate Contact Information			
Name:	***Terri Pereira***		
Street Address:	***155 N. Taylor St., Suite 194***		
City, State, Zip:	***Fallon, NV 89406***		
Phone, including area code:	***775-423-7627***		
Facsimile, including area code:	***775-428-0259***		
Email address:	***Planning-tpechurchillcounty.org***		
Project Information			
Brief description of the project/contract and description of services performed, including technical environment (i.e., software applications, data communications, etc.) if applicable:	***Research of water rights and dedications; develop database to track and organize dedications in preparation for submittal to State Engineer. Training of staff in use and maintenance of database, use of Access.***		
Original Project/Contract Start Date:	***July 1, 2014***		
Original Project/Contract End Date:	***June 30, 2016***		
Original Project/Contract Value:	***---***		
Final Project/Contract Date:	***---***		
Was project/contract completed in time originally allotted, and if not, why not?	***Yes***		
Was project/contract completed within or under the original budget/ cost proposal, and if not, why not?	***Yes***		

Reference #:	***3***		
Company Name:	***STANKA CONSULTING, LTD***		
Identify role company will have for this RFP project (Check appropriate role below):			
X	*VENDOR*		***SUBCONTRACTOR***
Project Name:	***Integrated Source Water Protection Program***		
Primary Contact Information			
Name:	***Southern Nevada Water Authority***		
Street Address:	***1001 S. Valley View Blvd.***		
City, State, Zip:	***Las Vegas, NV 89153***		
Phone, including area code:	***702-822-3312***		
Facsimile, including area code:			
Email address:	***Jim.watrus@snwa.com***		
Alternate Contact Information			
Name:	***Jim Watrus***		
Street Address:	***1001 S. Valley View Blvd.***		
City, State, Zip:	***Las Vegas, NV 89153***		
Phone, including area code:	***702-822-3312***		
Facsimile, including area code:			
Email address:	***Jim.watrus@snwa.com***		
Project Information			
Brief description of the project/contract and description of services performed, including technical environment (i.e., software applications, data communications, etc.) if applicable:			
Original Project/Contract Start Date:			
Original Project/Contract End Date:			
Original Project/Contract Value:			
Final Project/Contract Date:			
Was project/contract completed in time originally allotted, and if not, why not?			
Was project/contract completed within or under the original budget/ cost proposal, and if not, why not?			

4.3.3 Vendors must also submit ***Attachment F, Reference Questionnaire*** to the business references that are identified in ***Section 4.3.2***.

4.3.4 The company identified as the business references must submit the Reference Questionnaire directly to the Purchasing Division.

4.3.5 It is the vendor's responsibility to ensure that completed forms are received by the Purchasing Division on or before the deadline as specified in ***Section 8, RFP Timeline*** for inclusion in the evaluation process. Reference Questionnaires not received, or not complete, may adversely affect the vendor's score in the evaluation process.

4.3.6 The State reserves the right to contact and verify any and all references listed regarding the quality and degree of satisfaction for such performance.

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