State of Nevada

Purchasing Division

Request for Proposal: 3237

For

USDA FOODS PROCESSING

By Bongards Creameries

Opening date 4/22/2016 @ 2:00pm

Tab II Table of Contents

Tab III Vendor Information sheet

Tab IV State Documents

A. The signature page
On Attachments-A,B,C,J and Amendment 1

B. Attachment A – Confidentiality and Certification of Indemnification

C. Attachment C – Vendor Certifications

D. Attachment J – Certification Regarding Lobbying

E. Copies of applicable certifications and/or licenses.

Tab V - Attachment B, Technical Proposal Certification of Compliance with Terms and Conditions of RFP

Tab VI Scope of Work

Tab VII– Section 4 – Company Background and References

Tab VIII – Attachment G – Proposed Staff Resume - none

PART I B – CONFIDENTIAL TECHNICAL PROPOSAL

Title Page

PART II – COST PROPOSAL

Format and Content

Tab I – Title Page

Tab II – Cost Proposal

Tab III – Attachment I, Cost Proposal Certification of Compliance with Terms and Conditions of RFP

A. Attachment I with an original signature

PART III – CONFIDENTIAL FINANCIAL INFORMATION

PART IV

Addendum- Amendment 1

Tab I – Title Page

Part I A – Technical Proposal	
RFP Title:	USDA Foods Processing
RFP:	3237
Vendor Name:	Bongards Creameries
Address:	13200 County Rd 51, Bongards, MN 55368
Opening Date:	April 22, 2016
Opening Time:	2:00 PM

Tab III Vendor Information Sheet

TAB III

VENDOR INFORMATION SHEET FOR RFP 3237

Vendor Must:

A) Provide all requested information in the space provided next to each numbered question. The information provided in Sections V1 through V6 will be used for development of the contract;

B) Type or print responses; and

C) Include this Vendor Information Sheet in Tab III of the Technical Proposal.

V1	Company Name	Bongards

V2	Street Address	13200 County Rd 51

V3	City, State, ZIP	Bongards, MN 55368

V4	Telephone Number		
	Area Code: 952	Number: 466-3582	Extension:

V5	Facsimile Number		
	Area Code: 952	Number: 466-3525	Extension:

V6	Toll Free Number		
	Area Code: 800	Number: 788-6417	Extension:

V7	***Contact Person for Questions / Contract Negotiations, including address if different than above***
	Name: Joe DeAntoni
	Title: SFS Manager
	Address: same
	Email Address: joed@bongards.com

V8	Telephone Number for Contact Person		
	Area Code: 952	Number: 466-3582	Extension:

V9	Facsimile Number for Contact Person		
	Area Code: 952-	Number: 466-3525	Extension:

V10	***Name of Individual Authorized to Bind the Organization***	
	Name: Chris Freeman	Title: CFO

V11	Signature ***(Individual must be legally authorized to bind the vendor per NRS 333.337)***	
	Signature:	Date: 4/18/16

4.1 VENDOR INFORMATION

4.1.1 Vendors must provide a company profile in the table format below.

Question	Response
Company name:	Bongards
Ownership (sole proprietor, partnership, etc.):	C corporation
State of incorporation:	Minnesota
Date of incorporation:	June 1 1954
# of years in business:	108 years
List of top officers:	Keith Grove CEO,Chris Freeman CEO
Location of company headquarters:	Bongards,MN
Location(s) of the company offices:	same
Location(s) of the office that will provide the services described in this RFP:	same
Number of employees locally with the expertise to support the requirements identified in this RFP:	175
Number of employees nationally with the expertise to support the requirements in this RFP:	280
Location(s) from which employees will be assigned for this project:	Bongards, MN

4.1.2 **Please be advised**, pursuant to NRS 80.010, a corporation organized pursuant to the laws of another state must register with the State of Nevada, Secretary of State's Office as a foreign corporation before a contract can be executed between the State of Nevada and the awarded vendor, unless specifically exempted by NRS 80.015.

4.1.3 The selected vendor, prior to doing business in the State of Nevada, must be appropriately licensed by the State of Nevada, Secretary of State's Office pursuant to NRS76. Information regarding the Nevada Business License can be located at http://nvsos.gov.

Question	Response
Nevada Business License Number:	NV20121327871
Legal Entity Name:	Bongards Creameries

Is "Legal Entity Name" the same name as vendor is doing business as?

Yes	x	No	

If "No", provide explanation.

4.1.4 Vendors are cautioned that some services may contain licensing requirement(s). Vendors shall be proactive in verification of these requirements prior to proposal submittal. Proposals that do not contain the requisite licensure may be deemed non-responsive.

4.1.5 Has the vendor ever been engaged under contract by any State of Nevada agency?

Yes		No	x

If "Yes", complete the following table for each State agency for whom the work was performed. Table can be duplicated for each contract being identified.

Question	Response
Name of State agency:	
State agency contact name:	
Dates when services were performed:	
Type of duties performed:	
Total dollar value of the contract:	

4.1.6 Are you now or have you been within the last two (2) years an employee of the State of Nevada, or any of its agencies, departments, or divisions?

Yes		No	x

If "Yes", please explain when the employee is planning to render services, while on annual leave, compensatory time, or on their own time?

If you employ (a) any person who is a current employee of an agency of the State of Nevada, or (b) any person who has been an employee of an agency of the State of Nevada within the past two (2) years, and if such person will be performing or producing the services which you will be contracted to provide under this contract, you must disclose the identity of each such person in your response to this RFP, and specify the services that each person will be expected to perform.

4.1.7 Disclosure of any significant prior or ongoing contract failures, contract breaches, civil or criminal litigation in which the vendor has been alleged to be liable or held liable in a matter involving a contract with the State of Nevada or any other governmental entity. Any pending claim or litigation occurring within the past six (6) years which may adversely affect the vendor's ability to perform or fulfill its obligations if a contract is awarded as a result of this RFP must also be disclosed.

Does any of the above apply to your company?

Yes		No	x

If "Yes", please provide the following information. Table can be duplicated for each issue being identified.

Question	Response	
Date of alleged contract failure or breach:		
Parties involved:		
Description of the contract failure, contract breach, or litigation, including the products or services involved:		
Amount in controversy:		
Resolution or current status of the dispute:		
If the matter has resulted in a court case:	Court	Case Number
Status of the litigation:		

4.1.8 Vendors must review the insurance requirements specified in ***Attachment E, Insurance Schedule for RFP 3237.*** Does your organization currently have or will your organization be able to provide the insurance requirements as specified in ***Attachment E.***

Yes	x	No	

Any exceptions and/or assumptions to the insurance requirements ***must*** be identified on ***Attachment B, Technical Proposal Certification of Compliance with Terms and Conditions of RFP.*** Exceptions and/or assumptions will be taken into consideration as part of the evaluation process; however, vendors must be specific. If vendors do not specify any exceptions and/or assumptions at time of proposal submission, the State will not consider any additional exceptions and/or assumptions during negotiations.

Upon contract award, the successful vendor ***must*** provide the Certificate of Insurance identifying the coverages as specified in ***Attachment E, Insurance Schedule for RFP 3237.***

4.1.9 Please list states you have provided processed end products for NSLP/CACFP and the length of time you have provided processed end products. Limit response to no more than five (5) pages.

4.1.10 Length of time vendor has been providing services described in this RFP to the public and/or private sector. Please provide a brief description.

4.1.11 Financial information and documentation to be included in Part III, Confidential Financial Information of vendor's response in accordance with Section 9.5, Part III – Confidential Financial Information.

4.1.11.1 Dun and Bradstreet Number

4.1.11.2 Federal Tax Identification Number

4.2 SUBCONTRACTOR INFORMATION

4.2.1 Does this proposal include the use of subcontractors?

Yes		No	x

If "Yes", vendor must:

4.2.1.1 Identify specific subcontractors and the specific requirements of this RFP for which each proposed subcontractor will perform services.

4.2.1.2 If any tasks are to be completed by subcontractor(s), vendors must:

A. Describe the relevant contractual arrangements;

B. Describe how the work of any subcontractor(s) will be supervised, channels of communication will be maintained and compliance with contract terms assured; and

C. Describe your previous experience with subcontractor(s).

4.2.1.3 Vendors must describe the methodology, processes and tools utilized for:

A. Selecting and qualifying appropriate subcontractors for the project/contract;

B. Ensuring subcontractor compliance with the overall performance objectives for the project;

C. Ensuring that subcontractor deliverables meet the quality objectives of the project/contract; and

D. Providing proof of payment to any subcontractor(s) used for this project/contract, if requested by the State. Proposal should include a plan by which, at the State's request, the State will be notified of such payments.

4.2.1.4 Provide the same information for any proposed subcontractors as requested in ***Section 4.1, Vendor Information***.

4.2.1.5 Business references as specified in ***Section 4.3, Business References*** must be provided for any proposed subcontractors.

4.2.1.6 Vendor shall not allow any subcontractor to commence work until all insurance required of the subcontractor is provided to the vendor.

4.2.1.7 Vendor must notify the using agency of the intended use of any subcontractors not identified within their original proposal and provide the information originally requested in the RFP in ***Section 4.2, Subcontractor Information***. The vendor must receive agency approval prior to subcontractor commencing work.

4.3 BUSINESS REFERENCES

4.3.1 Vendors should provide a minimum of three (3) business references from similar projects performed for private, state and/or large local government clients within the last three (3) years. Vendors must have at least one (1) year of experience in providing processed end products using USDA Foods.

4.3.1.1 Vendors must provide the following information for ***every*** business reference provided by the vendor and/or subcontractor:

The "Company Name" must be the name of the proposing vendor or the vendor's proposed subcontractor.

Reference #:			
Company Name:	Bongards Creameries		
Identify role company will have for this RFP project (Check appropriate role below):			
X	***VENDOR***		***SUBCONTRACTOR***
Project Name:	RFP 3237		
Primary Contact Information			
Name:	Joe DeAntoni		
Street Address:	13200 County Rd 51		
City, State, Zip:	Bongards, MN 55368		
Phone, including area code:	952-466-3582		
Facsimile, including area code:	952-466-3525		
Email address:	joed@bongards.com		
Alternate Contact Information			
Name:	Sandy Wood		
Street Address:	13200 County Rd 51		
City, State, Zip:	Bongards, MN 55368		
Phone, including area code:	952-466-3597		
Facsimile, including area code:	952-466-3503		
Email address:	sandraw@bongards.com		
Project Information			
Brief description of the project/contract and description of services performed, including technical environment (i.e., software applications, data communications,	Processing cheese		

etc.) if applicable:	
Original Project/Contract Start Date:	
Original Project/Contract End Date:	
Original Project/Contract Value:	
Final Project/Contract Date:	
Was project/contract completed in time originally allotted, and if not, why not?	yes
Was project/contract completed within or under the original budget/ cost proposal, and if not, why not?	yes

4.3.1.2 Vendors must also submit ***Attachment F, Reference Questionnaire*** to the business references that are identified in ***Section 4.3.2***.

4.3.1.3 The company identified as the business references must submit the Reference Questionnaire directly to the Purchasing Division.

4.3.1.4 It is the vendor's responsibility to ensure that completed forms are received by the Purchasing Division on or before the deadline as specified in ***Section 8, RFP Timeline*** for inclusion in the evaluation process. Reference Questionnaires not received, or not complete, may adversely affect the vendor's score in the evaluation process.

4.3.2 The State reserves the right to contact and verify any and all references listed regarding the quality and degree of satisfaction for such performance.

4.4 VENDOR STAFF RESUMES – Please note this section is optional.

Resumes may be completed for each proposed key personnel responsible for performance under any contract resulting from this RFP per ***Attachment G, Proposed Staff Resume.***

5. COST

Cost shall be submitted on the cost proposal score sheet for all food groups the Vendor is submitting a proposal for. All five fields (Servings per case, USDA foods draw down item number, pounds of USDA food draw down per case, Net price per case not including the value of USDA foods and Net Price per serving not including value of USDA foods) must be completed for each item in each food group submitted for proposal. (refer to ***Attachment H, Cost Schedule***).

6. FINANCIAL

6.1 PAYMENT

Tab IV State Documents

A. Signature page
B. Attachment A
C. Attachment C
D. Attachment J
E. Licenses

ATTACHMENT A – CONFIDENTIALITY AND CERTIFICATION OF INDEMNIFICATION

Submitted proposals, which are marked "confidential" in their entirety, or those in which a significant portion of the submitted proposal is marked "confidential" **will not** be accepted by the State of Nevada. Pursuant to NRS 333.333, only specific parts of the proposal may be labeled a "trade secret" as defined in NRS 600A.030(5). All proposals are confidential until the contract is awarded; at which time, both successful and unsuccessful vendors' technical and cost proposals become public information.

In accordance with the Submittal Instructions of this RFP, vendors are requested to submit confidential information in separate binders marked "**Part I B Confidential Technical**" and "**Part III Confidential Financial**".

The State will not be responsible for any information contained within the proposal. Should vendors not comply with the labeling and packing requirements, proposals will be released as submitted. In the event a governing board acts as the final authority, there may be public discussion regarding the submitted proposals that will be in an open meeting format, the proposals will remain confidential.

By signing below, I understand it is my responsibility as the vendor to act in protection of the labeled information and agree to defend and indemnify the State of Nevada for honoring such designation. I duly realize failure to so act will constitute a complete waiver and all submitted information will become public information; additionally, failure to label any information that is released by the State shall constitute a complete waiver of any and all claims for damages caused by the release of the information.

This proposal contains Confidential Information, Trade Secrets and/or Proprietary information as defined in ***Section 2 "ACRONYMS/DEFINITIONS."***

Please initial the appropriate response in the boxes below and provide the justification for confidential status.

Part I B – Confidential Technical Information			
YES		NO	x
Justification for Confidential Status			
none			

A Public Records CD has been included for the Technical and Cost Proposal			
YES		NO (See note below)	X
Note: By marking "NO" for Public Record CD included, you are authorizing the State to use the "Master CD" for Public Records requests.			

Part III – Confidential Financial Information			
YES	X	NO	
Justification for Confidential Status			
Privately held corporation			

Bongards Creameries
Company Name

Signature

Chris Freeman
Print Name

4/13/16
Date

This document must be submitted in Tab IV of vendor's technical proposal

ATTACHMENT C – VENDOR CERTIFICATIONS

Vendor agrees and will comply with the following:

(1) Any and all prices that may be charged under the terms of the contract do not and will not violate any existing federal, State or municipal laws or regulations concerning discrimination and/or price fixing. The vendor agrees to indemnify, exonerate and hold the State harmless from liability for any such violation now and throughout the term of the contract.

(2) All proposed capabilities can be demonstrated by the vendor.

(3) The price(s) and amount of this proposal have been arrived at independently and without consultation, communication, agreement or disclosure with or to any other contractor, vendor or potential vendor.

(4) All proposal terms, including prices, will remain in effect for a minimum of 180 days after the proposal due date. In the case of the awarded vendor, all proposal terms, including prices, will remain in effect throughout the contract negotiation process.

(5) No attempt has been made at any time to induce any firm or person to refrain from proposing or to submit a proposal higher than this proposal, or to submit any intentionally high or noncompetitive proposal. All proposals must be made in good faith and without collusion.

(6) All conditions and provisions of this RFP are deemed to be accepted by the vendor and incorporated by reference in the proposal, except such conditions and provisions that the vendor expressly excludes in the proposal. Any exclusion must be in writing and included in the proposal at the time of submission.

(7) Each vendor must disclose any existing or potential conflict of interest relative to the performance of the contractual services resulting from this RFP. Any such relationship that might be perceived or represented as a conflict should be disclosed. By submitting a proposal in response to this RFP, vendors affirm that they have not given, nor intend to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant or any employee or representative of same, in connection with this procurement. Any attempt to intentionally or unintentionally conceal or obfuscate a conflict of interest will automatically result in the disqualification of a vendor's proposal. An award will not be made where a conflict of interest exists. The State will determine whether a conflict of interest exists and whether it may reflect negatively on the State's selection of a vendor. The State reserves the right to disqualify any vendor on the grounds of actual or apparent conflict of interest.

(8) All employees assigned to the project are authorized to work in this country.

(9) The company has a written equal opportunity policy that does not discriminate in employment practices with regard to race, color, national origin, physical condition, creed, religion, age, sex, marital status, sexual orientation, developmental disability or handicap.

(10) The company has a written policy regarding compliance for maintaining a drug-free workplace.

(11) Vendor understands and acknowledges that the representations within their proposal are material and important, and will be relied on by the State in evaluation of the proposal. Any vendor misrepresentations shall be treated as fraudulent concealment from the State of the true facts relating to the proposal.

(12) Vendor must certify that any and all subcontractors comply with Sections 7, 8, 9, and 10, above.

(13) The proposal must be signed by the individual(s) legally authorized to bind the vendor per NRS 333.337.

Bongards Creameries
Vendor Company Name

Vendor Signature

Chris Freeman/CFO
Print Name

4/19/16
Date

This document must be submitted in Tab IV of vendor's technical proposal

ATTACHMENT J – CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

By: _____ 4/13/16

Signature of Official Authorized to Sign Application — Date

For: Bongards Creameries

Vendor Name

USDA Food Processing RFP#3237

Project Title

This document must be submitted in Tab IV of vendor's technical proposal

E

Nevada lic #

NV20121327871

Exp 5/31/17

Tab V

Attachment B

ATTACHMENT B – TECHNICAL PROPOSAL CERTIFICATION OF COMPLIANCE WITH TERMS AND CONDITIONS OF RFP

I have read, understand and agree to comply with ***all*** the terms and conditions specified in this Request for Proposal.

YES X I agree to comply with the terms and conditions specified in this RFP.

NO _____ I do not agree to comply with the terms and conditions specified in this RFP.

If the exception and/or assumption require a change in the terms in any section of the RFP, the contract, or any incorporated documents, vendors ***must*** provide the specific language that is being proposed in the tables below. If vendors do not specify in detail any exceptions and/or assumptions at time of proposal submission, the State will not consider any additional exceptions and/or assumptions during negotiations.

Bongards Creameries
Company Name

Signature

Chris Freeman
Print Name

4/13/16
Date

Vendors MUST use the following format. Attach additional sheets if necessary.

EXCEPTION SUMMARY FORM

EXCEPTION #	RFP SECTION NUMBER	RFP PAGE NUMBER	EXCEPTION (Complete detail regarding exceptions must be identified)
none			

ASSUMPTION SUMMARY FORM

ASSUMPTION #	RFP SECTION NUMBER	RFP PAGE NUMBER	ASSUMPTION (Complete detail regarding assumptions must be identified)
none			

This document must be submitted in Tab V of vendor's technical proposal

BONGARDS
Premium CHEESE

Formulation Statement for SY 17

The following items listed in the chart below determine the creditable amount of Meat/Meat Alternate based on the Food Buying Guide (FBG)

Cheese for school consumption is 100% real and has the equivalency of 1oz = 1MMA as stated in the FBG

Product #	10038	10041	10049 / 10137	10050 / 10138	10054 / 10135	10061
Description	Mozzarella slice on slice 160 count	American/Yellow Slice 160 count 4/5# horizontal	American/Yellow Slice 160 count 4/5#-6/5#	American/White Slice 160 count 4/5#-6/5#	American Reduced Fat/ Sodium Slice 4/5# - 6/5#	Provolone slice on slice 160 count
Portion Serving Size	14g	14g	14g	14g	14g	14g
Serving in ounces	0.5	0.5	0.5	0.5	0.5	0.5
Serving Case	640	640	640	640	640	640
Case Pack	4/5#	4/5#	4/5# -6/5#	4/5# - 6/5#	4/5# - 6/5#	4/5#
MMA	0.5	0.5	0.5	0.5	0.5	0.5

Product #	10081	10132	10143	10341	20263	20264
Description	American/Yellow Slice 200 count	American Reduced Fat Slice 160 count	American Redu Fat/Sod Slice 160 count	American Pepper Jack Slice	American Loaf Yellow	American Loaf White
Portion Serving Size	11g	14g	14g	18g	28g	28g
Serving in ounces	0.4	0.5	0.5	0.68	1oz	1oz
Serving Case	800	960	960	640	480	480
Case Pack	4/5#	6/5#	6/5#	4/5#	6/5#	6/5#
MMA	0.25	0.5	0.5	0.5	1	1

Product #	20274	40210 - 40291	40220 - 40293	40240 - 40295	40297	40299
Description	Melting spread	Cheddar Cheese Stick 96 /168ct	Marble Cheese Stick 96/168ct	Mozzarella String Cheese Stick LMPS 96/168ct	Pepper Jack String Cheese 168ct	Lite Mozzarella String Cheese 168ct
Portion Serving Size	28gm	28g	28g	28g	28g	28g
Serving in ounces	1oz	1oz	1oz	1oz	1oz	1oz
Serving Case	480	96 - 168	96 - 168	96 - 168	168	168
Case Pack	6/5#	96 - 168/1oz	96 - 168/1oz	96 - 168/1oz	168/1oz	168/1oz
MMA	1	1	1	1	1	1

Product #	48120	48130	48210	48211	48212	75507 - 75553
Description	Cheddar Cheese Cup 3 oz cup	Jalapeno Cheese Cup 3 oz cup	Cheese curds Natural	Cheese curds Garlic	Cheese curds Ranch	Shredded Mozzarella 4/5# -6/5#
Portion Serving Size	84g	84g	56g	56g	56g	28g
Serving in ounces	3oz	3oz	2oz	2oz	2oz	1oz
Serving Case	192	192	40	40	40	320
Case Pack	192/3oz	192/3oz	40/2oz	40/2oz	40/2oz	4/5# - 6/5#
MMA	1	1	2	2	2	1

Product #	75519 - 75550	75535	75541	75571	75591	77102
Description	Shredded Cheddar 4/5# - 6/5#	Shredded Pepper Jack	Shredded American Reduced Fat	Shedded Cheddar Reduced Fat	Shedded American Yellow	Shredded Monteray/Cheddar
Portion Serving Size	28g	28g	28g	28g	28g	28g
Serving in ounces	1oz	1oz	1oz	1oz	1oz	1oz
Serving Case	320	320	320	320	320	320
Case Pack	4/5# - 6/5#	4/5#	4/5#	4/5#	4/5#	4/5#
MMA	1	1	1	1	1	1

Product #	75245	75246	75247	75248	75252	75267
Description	Cheddar slices-natural 8/1.5 lb	Mozzarella slices-natural 8/1.5 lb	Provolone slices-natural 8/1.5 lb	Swiss slices-natural 8/1.5 lb	PepperJack slices-natural 8/1.5 lb	Muenster slices-natural 8/1.5 lb
Portion Serving Size	21g	21g	21g	21g	21g	21g
Serving in ounces	.75 oz	.75 oz	.75 oz	.75 oz	.75 oz	.75 oz
Serving Case	256	256	256	256	256	256
Case Pack	8/1.5#	8/1.5#	8/1.5#	8/1.5#	8/1.5#	8/1.5#
MMA	0.75	0.75	0.75	0.75	0.75	0.75

Chris Freeman
Printed Name

CFO
Title

12/28/2015
Date

SEPDS A

SUMMARY END PRODUCT DATA SCHEDULE

Bongard's Creameries

☐ **National Summary**
(EPDS approved by USDA)

☐ **State Summary**
(EPDS approved by state agency)

THIS IS AN ORIGINAL SUMMARY SCHEDULE UNLESS CHECKED BELOW:

☐ Reflects Change in Formulation *(Italic)*
☑ Additional Products Listed NEW!
☐ **Correction:**

VALUE PASS THROUGH SYSTEMS APPROVED:

☐ Direct Sale
☐ Refund to Recipient Agency
☐ Net Price Through Distributor
☐ Fee for Service (billed by Processor)
☐ Fee for Service (billed by Distributor)

Information Certified as Accurate from Approved EPDS (requires signature from agency that approved EPDS)

Certified by State Agency

End Product Code & Description		Net Weight Per Case	Servings Per Case	Net Weight per Serving	WBSCM Item Code	WBSCM Description	commodity Inventory Drawdown per case	By Products Produced*	Value per pound of commodity (contract value)	Value of commodity per case (F x H)	Effective Date	State Agency Acceptance/Approval ☐ Check for quick approval
A		B	C	D	E		F	G	H	I	J	K
10038	Mozarella Slices-Horizontal	20.00	640	0.50	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	20.00	No	$1.9862	$39.72		
10043	American Swiss slices 160 count	20.00	640	0.50	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	15.37	No	$1.9862	$30.53		
10049	American Cheese Yellow 160 slice	20.00	640	0.50	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	14.37	No	$1.9862	$28.54		
10050	American Cheese White 160 slice	20.00	640	0.50	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	12.60	No	$1.9862	$25.03		
10052	Reduced Sodium American Cheese Slices	20.00	640	0.50	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	14.48	No	$1.9862	$28.76		
10054	Reduced Fat, Reduced Sodium Yellow American Cheese Slices	20.00	640	0.50	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	14.48	No	$1.9862	$28.76		
10061	Provolone Slice on Slice	20.00	640	0.50	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	20.00	No	$1.9862	$39.72		
10081	American Cheese Yellow 200 slice	20.00	800	0.40	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	14.37	No	$1.9862	$28.54		
10132	Reduced Fat Yellow American Cheese 160 Slice	30.00	960	0.50	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	22.28	No	$1.9862	$44.25		
10135	Reduced Fat, Reduced Sodium Yellow American Cheese Slices	30.00	960	0.50	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	21.55	No	$1.9862	$42.80		
10137	Process American Cheese Yellow 160 Slice Vertical	30.00	960	0.50	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	21.55	No	$1.9862	$42.80		
10138	American Cheese White 6-5 lb 160 ct	30.00	960	0.50	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	18.90	No	$1.9862	$37.54		
10142	Process American Cheese Slice Reduced Fat, Reduced Sodium NEW!	30.00	960	0.50	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	22.91	No	$1.9862	$45.50		
10143	Reduced Fat, Reduced Sodium White American Cheese	30.00	960	0.50	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	21.72	No	$1.9862	$43.14		
10281	American Cheese Yellow 200 slice	40.00	1600	0.40	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	28.74	No	$1.9862	$57.08		
10341	American Pepper Jack slices 120 ct	20.00	480	0.67	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	14.22	No	$1.9862	$28.24		
10345	American Pepper Jack slices 160 ct NEW!	20.00	640	0.50	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	14.22	No	$1.9862	$28.24		
20263	American Cheese Loaf Yellow	30.00	480	1.00	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	21.55	No	$1.9862	$42.80		
20264	American Cheese Loaf White	30.00	480	1.00	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	18.90	No	$1.9862	$37.54		

Information Certified as Accurate from Approved EPDS (requires signature from agency that approved EPDS)											Certified by State Agency	
End Product Code & Description		Net Weight Per Case	Servings Per Case	Net Weight per Serving	WBSCM Item Code	WBSCM Description	commodity Inventory Drawdown per case	By Products Produced*	Value per pound of commodity (contract value)	Value of commodity per case (F x H)	Effective Date	State Agency Acceptance/Approval ☐ Check for quick approval
A		B	C	D	E		F	G	H	I	J	K
75248	Swiss Slices - Natural	12.00	256	0.75	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	12.00	No	$1.9862	$23.83		
75252	Pepper Jack Slices - Natural	12.00	256	0.75	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	12.00	No	$1.9862	$23.83		
75267	Muenster Cheese 8-1.5 lb	12.00	256	0.75	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	12.00	No	$1.9862	$23.83		
75507	Shredded LMPS Mozzarella Cheese	20.00	320	1.00	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	20.00	No	$1.9862	$39.72		
75519	Shredded Cheddar Cheese	20.00	320	1.00	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	20.00	No	$1.9862	$39.72		
75535	Shredded Pepper Jack	20.00	320	1.00	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	20.00	No	$1.9862	$39.72		
75541	American Cheese Shreds Reduced Fat	20.00	320	1.00	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	15.10	No	$1.9862	$29.99		
75550	Shredded Cheddar Previous item code 73554	30.00	480	1.00	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	30.00	No	$1.9862	$59.59		
75553	Shredded LMPS Mozzarella Cheese Previous Item code 75907	30.00	480	1.00	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	30.00	No	$1.9862	$59.59		
75554	Shredded Cheddar Reduced Fat and Reduced Sodium NEW!	30.00	480	1.00	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	30.00	No	$1.9862	$59.59		
75571	Cheddar Shreds Reduced Fat	20.00	320	1.00	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	20.00	No	$1.9862	$39.72		
75591	Shredded American Yellow	20.00	320	1.00	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	15.10	No	$1.9862	$29.99		
77102	Shredded Monterey/Cheddar	20.00	320	1.00	110242	CHEESE NAT AMER FBD BARREL-500 LB(40800)	20.00	No	$1.9862	$39.72		

*If by products are produced, provide value and method credit will be given

PROCESSOR:

Bongard's Creameries
Name of Company

Stephen A. Pearson, Sales Manager
Name and Title of Authorized Representative

Stephen A. Pearson 3/2/2016
Signature Date Signed

USDA APPROVAL:
(not applicable for state summary)

USDA/FNS/FDD/HQ
Name of Approving Agency

Sherry Thackeray - Comm. Processing
Name and Title of Authorized Representative

Sherry Thackeray 3/8/2016
Signature Date Signed

STATE AGENCY APPROVAL:

Name of Approving Agency

Name and Title of Authorized Representative

Signature Date Signed

Revision Date: 01.20.15

168/1oz. Marble Jack Stick

Product Number: 40293-1

Ingredients:

Pasteurized Milk, Cheese Cultures, Salt, Enzymes, Annatto Color

Allergens:

Milk

Nutritional Information / Serving Size: 28g

Calories	110	
Calories from Fat	80	
Total Fat	9 g	(14% DV)
Saturated Fat	5 g	(27% DV)
Trans Fat	0 g	
Cholesterol	30 mg	(9% DV)
Sodium	170 mg	(7% DV)
Total Carbohydrate	<1 g	(0% DV)
Dietary Fiber	0 g	(0% DV)
Sugars	0 g	
Protein	7 g	
Vitamin A	6%	
Calcium	20%	
Vitamin C	0%	
Iron	0%	

* *Percent Daily Values are based on a 2,000 calorie diet. Your daily values may be higher or lower depending on your calorie needs.*

Customer Representative Signature: Date

Bongards Creameries Representative Signature: Date:

Bongards' Creameries, 13200 County Road 51, Bongards, MN 55368 952-466-5521 1-800-788-6417

The information provided and the recommendations made herein are based upon our research and are believed to be accurate, but no guarantee of their accuracy is made. In every case we urge and recommend that purchaser, before using any product in full scale production, make their own tests to determine to their own satisfaction whether the product is of acceptable quality and is suitable to their particular purposes under their own operating conditions. The products discussed herein are sold without any warranty as to fitness for a particular purpose or any other warranty, express or implied. No representative of ours has any authority to waive or change the foregoing provisions, but our Quality Department may be available to assist purchasers in adapting our products to their needs and to the circumstances prevailing in purchaser's business.

Revision Date: 11.09.15

4/5# Low-Moisture Part-Skim Mozzarella Feather Shred

Product Number: 75507-1

Ingredients:

Pasteurized Part Skim Milk, Cheese Cultures, Salt, Enzymes, Potato Starch and Powdered Cellulose (to prevent caking), Sorbic Acid, Natamycin (a preservative)

Allergens:

Milk

Nutritional Information / Serving Size: 28g

Calories	85	
Calories from Fat	55	
Total Fat	6 g	(8% DV)
Saturated Fat	3.5g	(17% DV)
Trans Fat	0 g	
Cholesterol	15 mg	(5% DV)
Sodium	150 mg	(6% DV)
Total Carbohydrate	<1 g	(0% DV)
Dietary Fiber	0 g	(0% DV)
Sugars	0 g	
Protein	7 g	
Vitamin A	2%	
Calcium	20%	
Vitamin C	0%	
Iron	0%	

* *Percent Daily Values are based on a 2,000 calorie diet. Your daily values may be higher or lower depending on your calorie needs.*

Customer Representative Signature: Date

Bongards Creameries Representative Signature: Date:

Bongards' Creameries, 13200 County Road 51, Bongards, MN 55368 952-466-5521 1-800-788-6417

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Revision Date: 07.31.14

168/1oz. String Cheese

Product Number: 40295-1

Ingredients:

Pasteurized Part Skim Milk, Cheese Cultures, Salt, Enzymes

Allergens:

Milk

Nutritional Information / Serving Size: 28g

Calories	80	
Calories from Fat	50	
Total Fat	6g	(9% DV)
Saturated Fat	3.5 g	(17% DV)
Trans Fat	0 g	
Cholesterol	15 mg	(5% DV)
Sodium	200 mg	(8% DV)
Total Carbohydrate	<1 g	(0% DV)
Dietary Fiber	0 g	(0% DV)
Sugars	0 g	
Protein	6 g	
Vitamin A	4%	
Calcium	20%	
Vitamin C	0%	
Iron	0%	

* *Percent Daily Values are based on a 2,000 calorie diet. Your daily values may be higher or lower depending on your calorie needs.*

Customer Representative Signature: Date

Bongards Creameries Representative Signature: Date:

Bongards' Creameries, 13200 County Road 51, Bongards, MN 55368 952-466-5521 1-800-788-6417

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Revision Date: 08.27.14

4/5# Process American 160H Slice Yellow Reduced Fat / Sodium

Product Number: 10054-1

Ingredients:

Cultured Skim Milk and Milk, Water, Sodium Citrate, Salt, Potassium Citrate, Color Added (if colored), Cream, Sorbic Acid (preservative), Enzymes, Soy Lecithin (non-sticking agent)

Allergens:

Milk
Soy

Nutritional Information / Serving Size: 28g

Calories	80	
Calories from Fat	50	
Total Fat	6 g	(9% DV)
Saturated Fat	3.5 g	(18% DV)
Trans Fat	0 g	
Cholesterol	15 mg	(5% DV)
Sodium	280 mg	(12% DV)
Total Carbohydrate	2 g	(1% DV)
Dietary Fiber	0 g	(0% DV)
Sugars	1 g	
Protein	7 g	
Vitamin A	4%	
Calcium	20%	
Vitamin C	0%	
Iron	0%	

* *Percent Daily Values are based on a 2,000 calorie diet. Your daily values may be higher or lower depending on your calorie needs.*

Customer Representative Signature: Date

Bongards Creameries Representative Signature: Date:

Bongards' Creameries, 13200 County Road 51, Bongards, MN 55368 952-466-5521 1-800-788-6417

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192/3oz Jalapeno Cheese Sauce Cups

Product Number: 48130-1

Ingredients:

Cheddar Cheese (Milk, Cheese Cultures, Salt, Enzymes), Whey, Water, Cream, Maltodextrin, Contains Less than 2% of Natural Flavors, Sodium Phosphate, Modified Food Starch, Jalapeno Peppers, Distilled Vinegar, Lactic Acid, Sodium Alginate, Sorbic Acid (preservative), Carotenal (color)

Allergens:

Milk

Nutritional Information / Serving Size: 85g (1 container)

Calories	230	
Calories from Fat	190	
Total Fat	21 g	(32% DV)
Saturated Fat	13 g	(67% DV)
Trans Fat	0 g	
Cholesterol	60 mg	(21% DV)
Sodium	500 mg	(20% DV)
Total Carbohydrate	3 g	(1% DV)
Dietary Fiber	0 g	
Sugars	0 g	
Protein	7 g	
Vitamin A	60%	
Calcium	20%	
Vitamin C	0%	
Iron	2%	

* *Percent Daily Values are based on a 2,000 calorie diet. Your daily values may be higher or lower depending on your calorie needs.*

Customer Representative Signature: Date

Bongards Creameries Representative Signature: Date:

Bongards' Creameries, 13200 County Road 51, Bongards, MN 55368 952-466-5521 1-800-788-6417

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Tab VI Scope of Work

Scope of Work

Bongards will receive USDA #110242 barrel and process the barrels into cheese end products and requested in RFP # 3237.

And deliver the product to described warehouses.

Tab VII

Section 4 Company Background and references

13200 County Rd. 51
Bongards, Minnesota 55368

Phone: 952-466-5521
Fax: 952-466-5556

Bongards® creameries™
Quality Since 1908

Keith Grove
General Manager

Bongards Creameries is a farmer owned coop since 1908. There are over 400 farm families that make up this coop. Bongards has been involved as an original farm-to-school companies. We have processed cheese for the USDA brown box for over twenty five years. And has been commodity processing directly to schools since 2009.

The family farmer is the original environmentalist by every definition. The farmer's passion for protecting the earth and his livelihood is passed down from generation to generation. The very existence of the farm depends on the best environmental practices to sustain the ability to support the family of generations. From recycling to insuring that the soil is kept healthy to sustain their family's existence from season to season. All aspects of the family business are enjoined by the farming family. The whole family, men and women, and children are involved in the business of dairy farming. The family is involved in finances, purchasing, hiring, livestock, milking, trucking, food safety.

Bongards Creameries is an equal opportunity employer and will not discriminate against any employee or applicant. It is the policy of Bongards Creameries to afford Equal Employment Opportunities regardless of race, age, religion, color, marital status, disability status, national origin, gender, sexual orientation, or any other status or characteristic protected by Minnesota or federal law. The policy of Equal Employment applies to all aspects of the employment relationship. Bongards furthermore will exercise these same guidelines with respect to retention, promotions, terminations, compensation, benefits, training, or demotions.

Bongards through its actions as a coop has continued as a community leader in rural western and northern Minnesota. Through its investment in the farming community Bongards has maintained an American lifestyle for generations of rural citizens dependent on the rural economy.

Bongards Creameries is not just a company or a culture it's a way of life.

References have been sent to current customer to return to your office

PERHAM

Manufacturer of: Natural & Process Cheeses; Whey Proteins

Tab VIII

Attachment G
Proposed Staff Resume

None

PART I B
Confidential Technical Proposal

Part I B – Confidential Technical Proposal

RFP Title: USDA Foods Processing
RFP: 3237
Vendor Name: Bongards Creameries
Address: 13200 County Rd 51
Bongards, MN 55368
Opening Date: April 22, 2016
Opening Time: 2:00 PM

NONE

Part III - Confidential Financial Information

RFP Title: USDA Foods Processing
RFP: 3237
Vendor Name: Bongards Creameries
Address: 13200 County Rd 51
Bongards, MN 55368
Opening Date: April 22, 2016
Opening Time: 2:00 PM

PART III

Confidential Financial Information

None Supplied

FEIN 41-0158028
Duns# 006153712

PART II COST PROPOSAL

Format and Content

Tab I Title Page

Tab II Cost Proposal

Tab III Attachment I

Part II – Cost Proposal

RFP Title: USDA Foods Processing
RFP: 3237
Vendor Name: Bongards Creameries
Address: 13200 County Rd 51
Bongards, MN 55368
Opening Date: April 22, 2016
Opening Time: 2:00 PM

RFP 3237 Cost Proposal

Vendor Name: **Bongards**

Food Group	Food Item	Servings per case	USDA Foods Draw Down Item number	Pounds of USDA Foods Draw Down per Case	Net Price Per Case (Not including value of USDA Foods)	Net Price Per Serving (Not including value of USDA Foods)
Group 14						
#75507	Shredded Mozzarella cheese	320/1oz	110242	20	$9.05	0.028
#10054	160 American Cheese	640/.5oz	110242	14.48	$11.20	0.0175
Group 15						
#40295	String Cheese Mozz	168/1oz	110242	10.5	$11.08	0.066
#40293	Colby Jack cheese stk	168/1oz	110242	10.5	$11.63	0.069
Group16						
#48130	Nacho cheese sauce cups	192/3oz	110242	12.48	$60.14	0.313

ATTACHMENT I – COST PROPOSAL CERTIFICATION OF COMPLIANCE WITH TERMS AND CONDITIONS OF RFP

I have read, understand and agree to comply with ***all*** the terms and conditions specified in this Request for Proposal.

YES X I agree to comply with the terms and conditions specified in this RFP.

NO _____ I do not agree to comply with the terms and conditions specified in this RFP.

If the exception and/or assumption require a change in the terms in any section of the RFP, the contract, or any incorporated documents, vendors ***must*** provide the specific language that is being proposed in the tables below. If vendors do not specify in detail any exceptions and/or assumptions at time of proposal submission, the State will not consider any additional exceptions and/or assumptions during negotiations. ***Note: Only cost exceptions and/or assumptions should be identified on this attachment. Do not restate the technical exceptions and/or assumptions on this attachment.***

Bongards Creameries
Company Name

Signature

Chris Freeman
Print Name

4/13/16
Date

Vendors MUST use the following format. Attach additional sheets if necessary.

EXCEPTION SUMMARY FORM

EXCEPTION #	RFP SECTION NUMBER	RFP PAGE NUMBER	EXCEPTION (Complete detail regarding exceptions must be identified)
none			

ASSUMPTION SUMMARY FORM

ASSUMPTION #	RFP SECTION NUMBER	RFP PAGE NUMBER	ASSUMPTION (Complete detail regarding assumptions must be identified)

This document must be submitted in Tab III of vendor's cost proposal.
This form MUST NOT be included in the technical proposal.

Part IV- Addendum

Amendment -1

State of Nevada
Department of Administration
Purchasing Division
515 E. Musser Street, Suite 300
Carson City, NV 89701

Brian Sandoval
Governor

Jeffrey Haag
Administrator

SUBJECT:	Amendment 1to Request for Proposal 3237
RFP TITLE:	USDA Foods Processing
DATE OF AMENDMENT:	April 7, 2016
DATE OF RFP RELEASE:	March 25, 2016
OPENING DATE:	April 22, 2016
OPENING TIME:	2:00 P.M.
CONTACT:	Heather Moon, Procurement Staff Member

The following shall be a part of RFP ***3237.*** If a vendor has already returned a proposal and any of the information provided below changes that proposal, please submit the changes along with this amendment. You need not re-submit an entire proposal prior to the opening date and time.

---

1. The RFP states: The resulting contract(s) will be for an initial contract term of two (2) years, anticipated to begin July 1, 2016, subject to Board of Examiners approval, with an option to renew for two (2) additional years, if agreed upon by both parties and in the best interests of the State.
   Question: May we submit separate pricing for both years? SY 16-17 at one price and 17-18 at a different price?

   One price should be submitted. Annual price adjustments will be allowed however, price increases may not exceed a 3% increase from the un-adjusted average from the preceding 12 months of the United States Department of Labor Bureau of Labor Statistics Consumer Price Index for meals eaten away from home. Price increase requested must include a justification for the increase and be approved by the Division before any increased price can be invoiced to the Division.

2. Will there be an option after the first year to adjust pricing for the second year of the contract?

   Annual price adjustments will be allowed however, price increases may not exceed a 3% increase from the un-adjusted average from the preceding 12 months of the United States Department of Labor Bureau of Labor Statistics Consumer Price Index for meals eaten away from home. Price increase requested must include a justification for the increase and be approved by the Division before any increased price can be invoiced to the Division.

3. The RFP states: 1.2.2 Proposals will not move forward for consideration if they do not meet nutritional specifications or do not include the nutritional documentation substantiating the State's nutrition specifications. In reference to Chicken 100103 items- We, and most of our competitors would be outside the criteria on one or more of the specs listed. These are even

tighter specs then that of the products you are currently purchasing from us. We also exceed the USDA nutritional guidelines on almost all items nationally.
Questions: Even though we don't meet all the criteria of the spec, do we submit a bid anyway as is? Will our bid still be evaluated?

Revised nutritional specifications are posted below and reflect more liberal nutrition specifications which is intended to increase the number of proposals that can be submitted. Items that do not meet specifications may not be evaluated. If items are submitted that do not meet nutritional specifications are submitted, please specify what nutrition specifications are not met. Do not submit more than two products per food item. If more than two products per food item are submitted they may not be evaluated.

Revised Nutritional Specification Chart.xls

Revised Food List - RFP 3237.docx

4. If we don't meet the spec completely, for example; we meet all specs on an item except the calorie range and portion size listed, how should we proceed while still following the bid instructions?

   See question #3.

5. The spec says "Whole Muscle - cannot be pressed and formed". We want to make sure we have a clear understanding of what you are looking for. Some manufacturers whole muscle items are "made with whole muscle white meat for the same premium bite and texture of whole muscle but without the price". So are you looking for a true whole muscle in the spec, or made with whole muscle? This makes a big difference on price and quality.

   Food items #1, 2, and 3 in group #7 "Whole Muscle and Dark Meat Chicken" are to be "made with white whole muscle". We are looking to procure products that are of the highest quality while still staying within the price points of school food service.

6. RFP states: The State will select one primary vendor for each food grouping. If we bid on whole muscle & dark meat, would we be eligible to bid if we listed two additional dark meat items since we do not produce a drumstick or sausage patty to meet the white/dark meat requirement?

   Our intent with bundling white whole muscle products and dark meat items was to manage our dark meat balances which have historically run high and have been challenging to manage. We bundled our white whole muscle products with items that draw down dark meat only and were requested to be included on the survey by large districts. At this time, we aren't considering other dark meat items due to the uncertainty of the menu acceptance of those items. However, we have removed the drumstick to increase competition. The group now includes white whole muscle products plus a chicken sausage patty.

7. This question is on behalf of our client Pilgrims Pride. Who are the agencies receiving Goldkist label commodity chicken from Pilgrims Pride?
   We know CCSD is receiving the majority, but want to know the other agencies, if any.

Clark Co. School District
Douglas Co. School District
Rite of Passage, ATCS
Washoe Co. Department of Juvenile Services
Boys & Girls Club of Truckee Meadows
Nellis Child Development Center
Caliente Youth Center
Little People's Head Start of Nevada

8. Attachment O - Food Group Listing / Group 6 Food Item #1, Due to the saturated fat limitation to not exceed 2mg, are you wanting an all white meat option?

Revised nutritional specifications have been posted below and reflect more liberal nutrition specifications which is intended to increase the number of proposals that can be submitted.

Revised Food List - RFP 3237.docx

9. Attachment O - Food Group Listing / Group 6 Food Item #2, Due to the saturated fat limitation to not exceed 2mg, are you wanting an all white meat option?

See question #8.

10. Attachment O - Food Group Listing / Group 7 Food Item # 5, the limit on the sodium (not to exceed 190 mg), was this an error, as it seems a bit low.

See question #8.

11. Pg 27, 9.1 General Submission Requirements - Can we provide the required information on a flashdrive, instead of a CD?

Yes.

12. Page #5 - 1.2.6 support documents, 1.2.6.1 SEPDS, 1.2.6..3 nutritional information. What TAB is this information to be supplied?

Tab IX – See section 12 of RFP 3237 – Submission Checklist.

13. Page #30 / 9.2.3.6 TAB VI Section 3 - Scope of Work. Scope of Work (pages 11 through 18) am I to "bold/italic" type a response underneath every part on all of these pages?

Yes.

14. Do these imbedded attachments need to be returned? M/Nutritional Guidelines. N/National School Lunch. O/Food Group Listing. If they need to be returned - WHAT TAB do they belong in?

No they do not need to be returned in the submittal.

15. Would you consider another company that produces a product for a manufacturer to be a "subcontractor"?

Subcontractors only needed to be listed if the majority of processed end product is produced by another manufacturer. For example, if another manufacturer made the plastic cup used to package a fruit cup or if another manufacturer made the breading using for a breaded chicken patty that would not need to be listed as a subcontractor. If another manufacturer made the fruit cup or the breaded chicken patty, that subcontractor would need to be listed.

16. Attachment O, Group 6:
Food Item #1: Whole Grain Hot & Spicy Chicken Pattie, Pressed and formed
Food Item #2: Whole Grain Chicken Pattie-Pressed and Formed

Will you please explain your expectations of the drawdown on Food Items #1 and #2? Is it a 60white/40dark blend?

Yes, a 60/40 white/dark meat blend is the expectation.

17. Question #1 - Page 31 -#9.2.3.8 Tab VIII Attachment G - Proposed Staff Resume - "OPTIONAL" - This section should also include any subcontractor proposed staff resumes, if applicable, is this also optional for subcontractor?

Yes.

18. Question #2 - Page 33 - #9.6.4 - The required CDs must contain the following:
9.6.4.1 - ON Master CD with an exact duplicate of the technical and cost proposal contents only - May we submit on Flash Drive/USB?

See question 11.

19. Question #3 - Group 8 - Grilled Cheese Sandwich
Food item #1 Whole Grain Grilled Cheese Sandwich" it lists the maximum Sat Fat at 4 gms. If the current product the state is purchasing contains 4.12 gms., can we round down and/or is 4.12 gms. Of Sat Fat acceptable?

See question #8.

20. On the Food List (specifications) attachment, under Product Group 14, Food Item #2: 160 Slice American Cheese - the specification reads that sodium cannot exceed 210 mg. The item that is currently being purchased by the State of Nevada does not meet that specification. Can you confirm this is a change to the currently contracted item (15-16 SY)?

See question #8.

21. Do bidders need to provide proof of insurance with the bid submission?

No.

22. Is a bid bond or surety bond required with the bid submission?

No.

23. Does the SY16-17 SEPDS submitted need to be signed by the State of Nevada USDA?

No. The SEPDS submitted does not need to be signed by the Division.

24. Where (on what document) can a bidder state their minimum delivery requirements?

Vendor shall accept all terms and conditions or submit point-by-point exceptions along with proposed alternative or additional language for each point. The State may or may not consider any of the vendor's suggested revisions. Any changes or amendment to any of the terms and conditions shall occur only if the change is in the best interest of the State.

25. Per page 19 of the RFP, section 4.1.3, if the bidder is a manufacturer that is located outside of Nevada (all offices & facilities located outside of NV), is the bidder required to obtain a Nevada Business License?

Yes.

26. What kind of financial information and documentation (Section III) is required with our bid response? Is there a list of the type of information or documents required in this section? For example, do you need bank statements, net worth, etc?

Federal Tax ID and Dun and Bradstreet number.

ALL ELSE REMAINS THE SAME FOR RFP 3237.

Vendor must sign and return this amendment with proposal submitted.

Vendor Name: Bongards Creameries

Authorized Signature:

Title: CFO Date: 4/13/16

This document must be submitted in the "State Documents" section/tab of vendors' technical proposal.