SOLIX

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Fiscal Agent to Administer the Nevada Universal Service Fund (NUSF)
Part II – Cost Proposal

Request for Proposal: 3229

Opening Date: February 25, 2016

Opening Time: 2:00 PM

Prepared for

State of Nevada Department of Administration
Purchasing Division
515 E. Musser Street, Suite 300; Carson City, NV 89701

Eric D. Seguin
Senior Vice President
Solix, Inc.
30 Lanidex Plaza West
Parsippany, New Jersey 07054
T: 973.581.7676; M: 973.855.7803
Email: Eric.Seguin@solixinc.com
www.solixinc.com

MASTER

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February 23, 2016

State of Nevada Department of Administration
Purchasing Division
515 E. Musser Street, Suite 300
Carson City, NV 89701
ATTN: Ms. Gail Burchett, Purchasing Officer II

RE: Request for Proposal: 3229 for Fiscal Agent to Administer the Nevada Universal Fund (NUSF)

Dear Ms. Burchett:

Solix, Inc. (Solix) is pleased to submit our proposal in response to the referenced solicitation for a Fiscal Agent to administer the State of Nevada's Universal Service Fund (USF). We are leveraging our 22 years of USF experience to offer a solution that continues to deliver high value and achieve the Public Utilities Commission of Nevada (PUCN) goals for the program.

As an independent and neutral third-party administrator, we do not advocate positions on behalf of clients before any regulatory authority. Solix' long and successful experience managing state funds, the depth of our ranks in state fund operations, finance, and information systems, and our status as an independent and impartial administrator, position our company as a valuable and experienced business partner. The PUCN will continue to realize benefits such as efficient program administration, reduction in waste, fraud and abuse, and accurate analysis and recommendation of annual surcharge rates.

Our 17 year incumbency means we will be ready Day 1 with no interruption in services and no transition risk. The same staff that has provided superior service over the last contract period(s) will continue to support the program moving forward. Solix is proud of our work on the USF and Lifeline programs in the State of Nevada and we remain committed to being your supplier of choice for all aspects of USF administration.

All prices, costs, and terms and conditions in this proposal shall remain fixed and valid for a minimum period of 180 days.

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If you have any questions or comments, please do not hesitate to contact me at 973.581.7676.

Sincerely,

Eric D. Seguin
Senior Vice President
Customer Relationship Management

TAB I – TITLE PAGE

Part II – Cost Proposal	
RFP Title:	Fiscal Agent for Nevada Universal Service Fund (NUSF)
RFP:	3229
Vendor Name:	Solix, Inc.
Address:	30 Lanidex Plaza West | Parsippany, NJ 07054
Opening Date:	February 25, 2016
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TAB II – COST PROPOSAL

Vendors must provide detailed fixed prices for all costs associated with the responsibilities and related services. Clearly specify the nature of all expenses anticipated (refer to ***Attachment H, Cost Schedule***).

RFP 3229 – Fiscal Agent

Proposer Name Solix, Inc.

1. Start-up costs: $0

2. Fixed annual cost for each year:
This cost should be inclusive of all anticipated expenses (personnel, office costs, overhead, travel and per diem)

July 1, 2016 – December 31, 2016:	$28,241.00
January 1, 2017 – June 30, 2017:	$28,241.00
July 1, 2017 – June 30, 2018:	$58,177.00
July 1, 2018 – June 30, 2019:	$59,922.00
July 1, 2019 – June 30, 2020:	$61,720.00

3. Variable costs:
List all possible but unanticipated expenses such as legal fees etc.

$150/hour for carrier audits

4. Adjustment for first start up year.

Note that the startup date is anticipated to be July 1, 2017 (6 months into the 2016 calendar year). What rate does the vendor propose as adjustment for year one (6 months only).

Please see table above (Item 2) for the six month adjustment.

TAB III – ATTACHMENT I – COST PROPOSAL CERTIFICATION OF COMPLIANCE WITH TERMS AND CONDITIONS OF RFP

I have read, understand and agree to comply with ***all*** the terms and conditions specified in this Request for Proposal.

YES ***X*** I agree to comply with the terms and conditions specified in this RFP.

NO _____ I do not agree to comply with the terms and conditions specified in this RFP.

If the exception and/or assumption require a change in the terms in any section of the RFP, the contract, or any incorporated documents, vendors ***must*** provide the specific language that is being proposed in the tables below. If vendors do not specify in detail any exceptions and/or assumptions at time of proposal submission, the State will not consider any additional exceptions and/or assumptions during negotiations.
Note: Only cost exceptions and/or assumptions should be identified on this attachment. Do not restate the technical exceptions and/or assumptions on this attachment.

Solix, Inc.
Company Name

Eric D Seguin
Signature

Eric D. Seguin
Print Name

February 23, 2016
Date

Vendors MUST use the following format. Attach additional sheets if necessary.

EXCEPTION SUMMARY FORM

EXCEPTION #	RFP SECTION NUMBER	RFP PAGE NUMBER	EXCEPTION (Complete detail regarding exceptions must be identified)
N/A	N/A	N/A	N/A

ASSUMPTION SUMMARY FORM

ASSUMPTION #	RFP SECTION NUMBER	RFP PAGE NUMBER	ASSUMPTION (Complete detail regarding assumptions must be identified)
1	5	16	Banking fees have increased 54.7% since 2009. The cumulative annual increase since 2009 is included in the 2017 (Year 1) cost.
2	5	16	The annual cost includes all personnel, overhead, travel, per diem, and banking fees.
3	5	16	Variable hourly rate is for carrier audits as requested by the PUCN.

This document must be submitted in Tab III of vendor's cost proposal.
This form MUST NOT be included in the technical proposal.