Revenue Results Project Plan Template
For
Project#
Wed 3/30/16

ID	Task Mode	Task Name	% Complete	Duration	Start	Finish	Predecess	Resource Names
1		**TEMPLATE**	**0%**	**185.93 days?**	**Thu 1/7/16**	**Thu 9/22/16**		
2		**Phase I: Sales & Project Management - Invoice $**	**0%**	**24.05 days?**	**Thu 1/7/16**	**Wed 2/10/16**		
3		**Sales**	**0%**	**13 days?**	**Thu 1/7/16**	**Mon 1/25/16**		
4		Send Final Contract to client	0%	1 day	Thu 1/7/16	Thu 1/7/16		John Daane
5		Sign Contract and sent back to RevQ	0%	10 days	Fri 1/8/16	Thu 1/21/16	4	Client Resource TBD
6		Set up account info and incident in CRM	0%	1 day?	Fri 1/22/16	Fri 1/22/16	5	RevQ Accounting
7		Set up incidents in CRM for Install, BA, TA and Tra	0%	1 day?	Mon 1/25/16	Mon 1/25/16	6	RevQ PM
8		**Project Kick-Off**	**0%**	**11.05 days**	**Tue 1/26/16**	**Wed 2/10/16**		
9		Project Manger to review contract with RevQ team	0%	5 days	Tue 1/26/16	Mon 2/1/16	7	
10		Sched. Kick-Off Call	0%	0.05 days	Tue 2/2/16	Tue 2/2/16	9	RevQ PM
11		Project Kick-off Conference Call	0%	1 day	Tue 2/2/16	Wed 2/3/16	10,5	RevQ PM
12		Create & Send Project Scope and Dashboad report to team	0%	5 days	Wed 2/3/16	Wed 2/10/16	11	RevQ PM
13		**Phase II: System Installation - Invoice $**	**0%**	**5 days**	**Wed 2/3/16**	**Wed 2/10/16**		
14		**HW/SW Installation**	**0%**	**5 days**	**Wed 2/3/16**	**Wed 2/10/16**		
15		Stage App/dB Server(s) for RR SW installation	0%	3 days	Wed 2/3/16	Mon 2/8/16	11	Client Resource TBD
16		Upload RR SW to sftp site and notify client	0%	1 day	Wed 2/3/16	Thu 2/4/16	15SS	Aaron Burge
17		Download & Install RR Server software	0%	1 day	Mon 2/8/16	Tue 2/9/16	15,16	Client Resource TBD
18		Download & Install Revenue Results Client softwar	0%	1 day	Tue 2/9/16	Wed 2/10/16	16,17	Client Resource TBD
19		**Phase III: Business and Technical Analysis - Invoice $**	**0%**	**37 days**	**Wed 3/16/16**	**Fri 5/6/16**		
20		**Conversion/Interface Analysis**	**0%**	**37 days**	**Wed 3/16/16**	**Fri 5/6/16**		
21		On-Site or Remote Technical Interface Analysis	0%	2 days	Wed 3/16/16	Fri 3/18/16	11FS+30 c	RevQ Resource TBD,Client Resource
22		Create & Send TA Doc to client to review	0%	25 days	Fri 3/18/16	Fri 4/22/16	21	RevQ Resource TBD
23		Review and Sign-off on TA Doc and Send to RevQ	0%	10 days	Fri 4/22/16	Fri 5/6/16	22	Client Resource TBD
24		**Business Analysis**	**0%**	**10 days**	**Wed 3/16/16**	**Wed 3/30/16**	**11**	
25		On-Site or Remote Business Analysis	0%	2 days	Wed 3/16/16	Fri 3/18/16	11FS+30 c	RevQ Resource TBD,Client Resource
26		Create & Send BA Doc to client to review	0%	5 days	Fri 3/18/16	Fri 3/25/16	25	RevQ Resource TBD
27		Review and Sign-off on BA Doc and Send to RevQ	0%	3 days	Fri 3/25/16	Wed 3/30/16	26	Client Resource TBD
28		**Phase IV: Interfaces and Conversions - Invoice $**	**0%**	**109.88 days?**	**Fri 4/22/16**	**Thu 9/22/16**		

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29		**Data Conversion/Interface**	**0%**	**25 days?**	**Fri 4/22/16**	**Fri 5/27/16**		
30		Create Extract & Upload Sample Files to sftp	0%	14 days	Fri 5/6/16	Thu 5/26/16	23,27	Client Resource TBD
31		Put test data on server for training purposes	0%	1 day?	Thu 5/26/16	Fri 5/27/16	30	
32		Download & Import Sample Conv./Daily Files to RF	0%	5 days	Fri 4/22/16	Fri 4/29/16	22,26	RevQ Resource TBD
33		Install	0%	0.65 days	Fri 4/29/16	Fri 4/29/16	32	RevQ Resource TBD[80%],Client Res
34		**Client Test & Corrections**	**0%**	**5 days**	**Fri 4/29/16**	**Fri 5/6/16**	**33**	
35		Complete Conversion Data Acceptance checklist	0%	5 days	Fri 4/29/16	Fri 5/6/16		
36		**Interface 1**	**0%**	**22 days**	**Fri 5/6/16**	**Tue 6/7/16**		
37		Code	0%	16 days	Fri 5/6/16	Mon 5/30/16	23	RevQ Resource TBD
38		Unit Test	0%	3 days	Mon 5/30/16	Thu 6/2/16	37	RevQ Resource TBD
39		Install	0%	1 day	Thu 6/2/16	Fri 6/3/16	38	RevQ Resource TBD
40		Client Test & Corrections	0%	2 days	Fri 6/3/16	Tue 6/7/16	39	Client Resource TBD
41		**Interface 2**	**0%**	**30 days**	**Tue 6/7/16**	**Tue 7/19/16**		
42		Code	0%	14 days	Tue 6/7/16	Mon 6/27/16	40	RevQ Resource TBD
43		Unit Test	0%	5 days	Mon 6/27/16	Mon 7/4/16	42	RevQ Resource TBD
44		Install	0%	1 day	Mon 7/4/16	Tue 7/5/16	43	RevQ Resource TBD
45		Client Test & Corrections	0%	10 days	Tue 7/5/16	Tue 7/19/16	44	Client Resource TBD
46		**Product Enhancements**	**0%**	**47.88 days**	**Tue 7/19/16**	**Thu 9/22/16**		
47		Code	0%	37.5 days	Tue 7/19/16	Thu 9/8/16	45	RevQ Development[80%]
48		Unit Test	0%	5 days	Thu 9/8/16	Thu 9/15/16	47	RevQ Resource TBD
49		Install	0%	1 day	Thu 9/15/16	Fri 9/16/16	48	RevQ Resource TBD
50		Client Test & Corrections	0%	4.38 days	Fri 9/16/16	Thu 9/22/16	49	Client Resource TBD,RevQ Resource
51		**Phase V: User Acceptance Testing and Training - Invoice $**	**0%**	**49.5 days?**	**Fri 5/6/16**	**Thu 7/14/16**		
52		**Software Setup/Training**	**0%**	**11 days**	**Fri 5/6/16**	**Mon 5/23/16**		
53		Travel to Client's site	0%	1 day	Fri 5/6/16	Mon 5/9/16	21,23,25,2	RevQ Resource TBD
54		On-Site Software Setup/Best Practices Training	0%	3 days	Mon 5/9/16	Thu 5/12/16	53	RevQ Resource TBD,Client Resource
55		Configure Software (Workflows, Bins, Letters, Import Templates)	0%	7 days	Thu 5/12/16	Mon 5/23/16	54	Client Resource TBD
56		**Documentation (see Project Review Statement)**	**0%**	**6 days?**	**Mon 5/23/16**	**Tue 5/31/16**	**55**	

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57		**Develop test methodology and test plans:**	**0%**	**6 days?**	**Mon 5/23/16**	**Tue 5/31/16**		
58		Unit Test Plan	0%	1 day?	Mon 5/23/16	Tue 5/24/16	27	
59		Functional test Plan	0%	1 day?	Tue 5/24/16	Wed 5/25/16	58	
60		System test Plan	0%	1 day?	Wed 5/25/16	Thu 5/26/16	59	
61		Performance test Plan	0%	1 day?	Thu 5/26/16	Fri 5/27/16	60	
62		Usability test Plan	0%	1 day?	Fri 5/27/16	Mon 5/30/16	61	
63		Acceptance test Plan	0%	1 day?	Mon 5/30/16	Tue 5/31/16	62	
64		**Interface Setup Acceptance testing**	**0%**	**19 days**	**Tue 5/31/16**	**Mon 6/27/16**		
65		Clear test dB	0%	1 day	Tue 5/31/16	Wed 6/1/16	63	Aaron Burge
66		Export Full Test Conversion Files Upload to sftp	0%	1 day	Tue 5/31/16	Wed 6/1/16	65SS	Client Resource TBD
67		Import Conversion Files to RR	0%	3 days	Wed 6/1/16	Mon 6/6/16	66	RevQ Resource TBD
68		Validate Conversion Data and Import Daily Files	0%	10 days	Mon 6/6/16	Mon 6/20/16	67	Client Resource TBD
69		Test System Setups (Workflows, Bins, Letters)	0%	5 days	Tue 6/7/16	Tue 6/14/16	55,68SS+1	Client Resource TBD
70		Make Corrections & Re-test	0%	5 days	Mon 6/20/16	Mon 6/27/16	68,69	Client Resource TBD
71		**User Training**	**0%**	**3.5 days**	**Mon 6/27/16**	**Thu 6/30/16**		
72		Travel to Client's site	0%	0.5 days	Mon 6/27/16	Mon 6/27/16	70	Kellie Mendenhall
73		On-Site User Training	0%	3 days	Mon 6/27/16	Thu 6/30/16	72	Kellie Mendenhall
74		**End User System Acceptance/Go Live readiness**	**0%**	**10 days**	**Thu 6/30/16**	**Thu 7/14/16**		
75		Review system for completeness	0%	5 days	Thu 6/30/16	Thu 7/7/16	73	
76		Complete Go-Live Verification checklist	0%	5 days	Thu 7/7/16	Thu 7/14/16	75	
77		**Phase VI: Deploy - Invoice $**	**0%**	**16 days**	**Thu 6/30/16**	**Fri 7/22/16**		
78		**Final Data Conversion**	**0%**	**6 days**	**Thu 7/14/16**	**Fri 7/22/16**		
79		Run Script to clear test dB	0%	1 day	Thu 7/14/16	Fri 7/15/16	76	RevQ Resource TBD
80		Generate & Upload Conversion Files to sftp	0%	2 days	Fri 7/15/16	Tue 7/19/16	79	Client Resource TBD
81		Download & Import Conversion Files	0%	2 days	Tue 7/19/16	Thu 7/21/16	80	RevQ Resource TBD
82		Validate Conversion Data	0%	1 day	Thu 7/21/16	Fri 7/22/16	81	Client Resource TBD
83		**Go Live**	**0%**	**0 days**	**Thu 6/30/16**	**Thu 6/30/16**		
84		Begin Using Application Live	0%	0 days	Thu 6/30/16	Thu 6/30/16	73	Client Resource TBD

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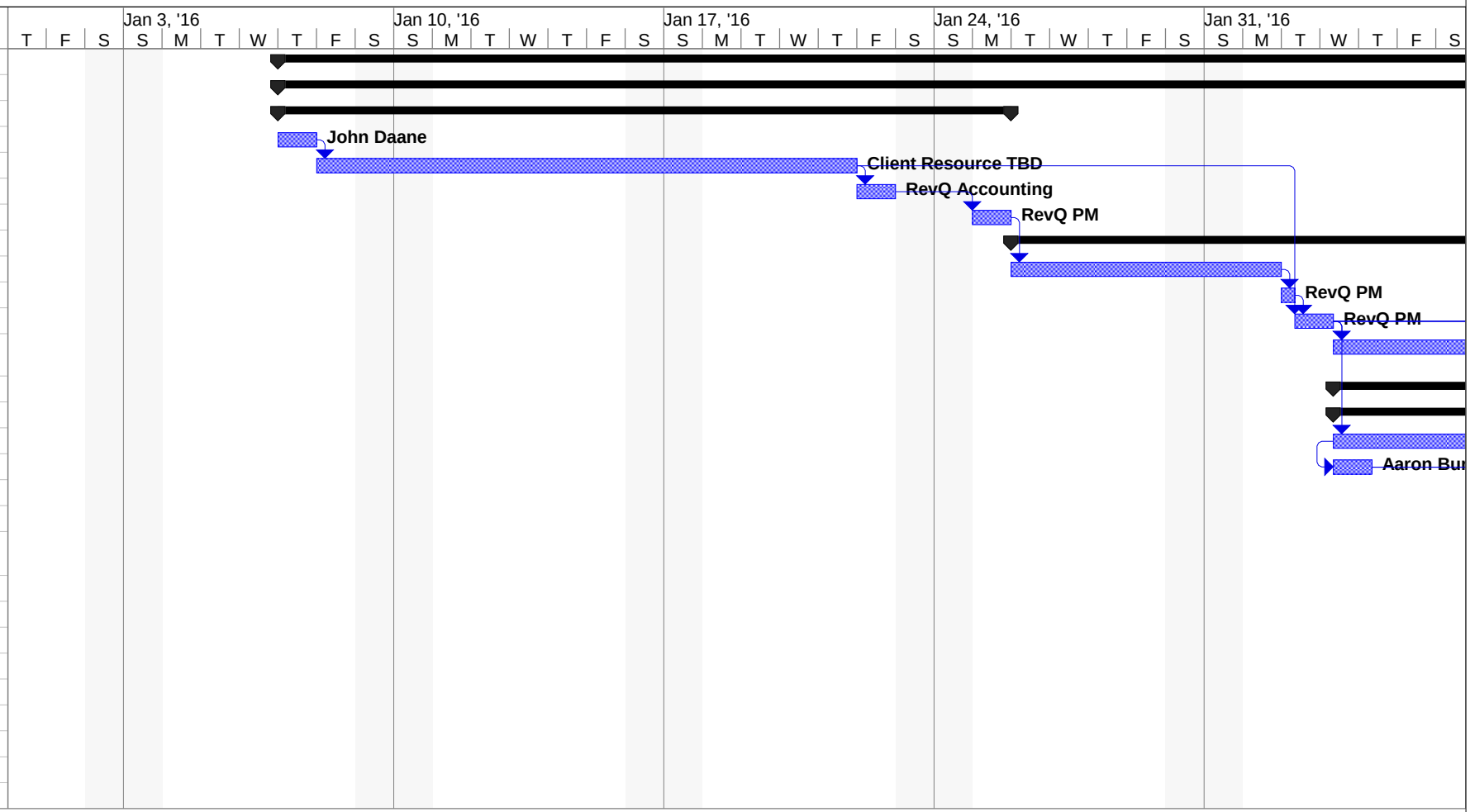

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Baseline Start	T	F	S	Jan 3, '16 S	M	T	W	T	F	S	Jan 10, '16 S	M	T	W	T	F	S	Jan 17, '16 S	M	T	W	T	F	S	Jan 24, '16 S	M	T	W	T	F	S	Jan 31, '16 S	M	T	W	T	F	S
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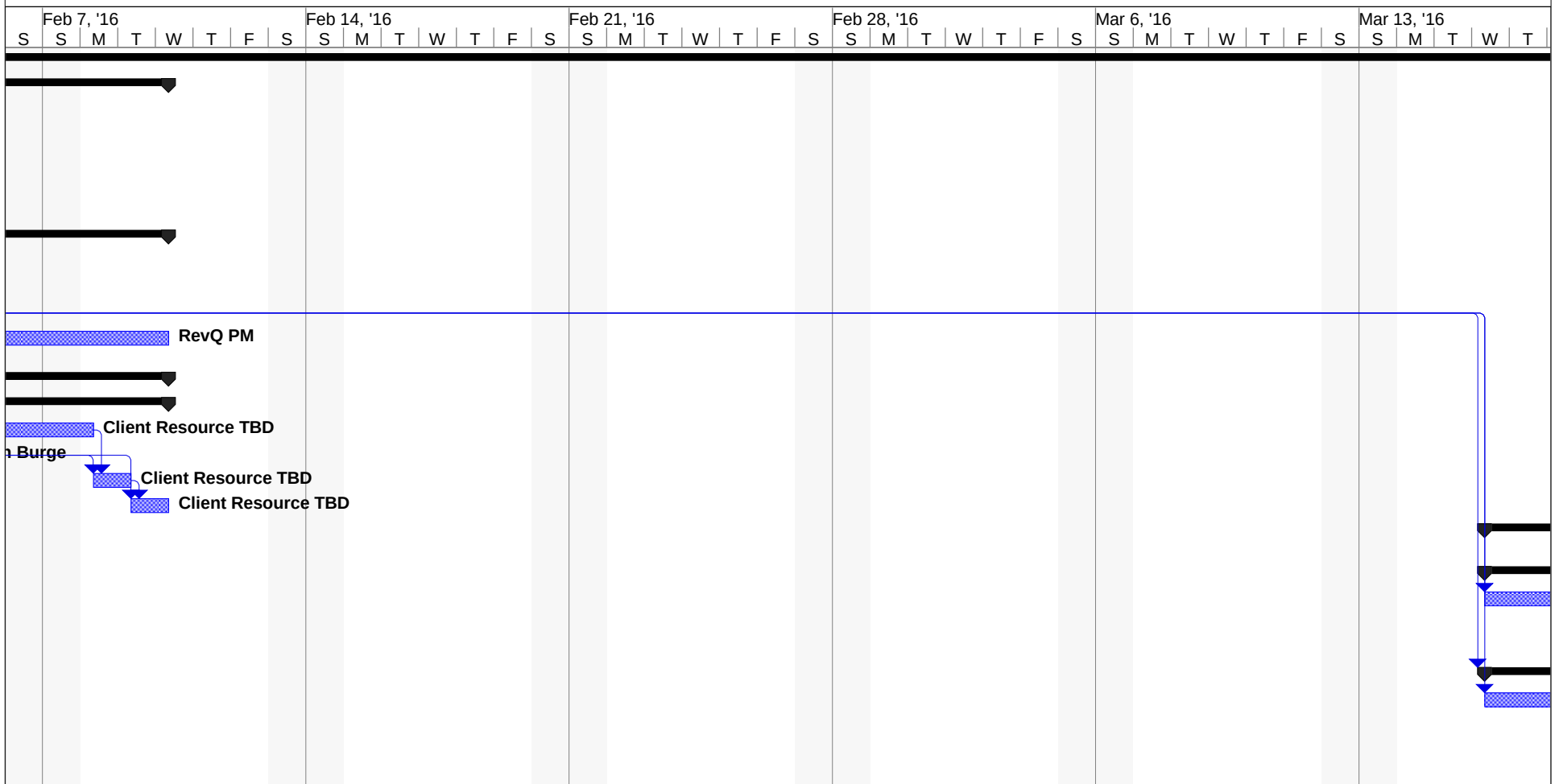

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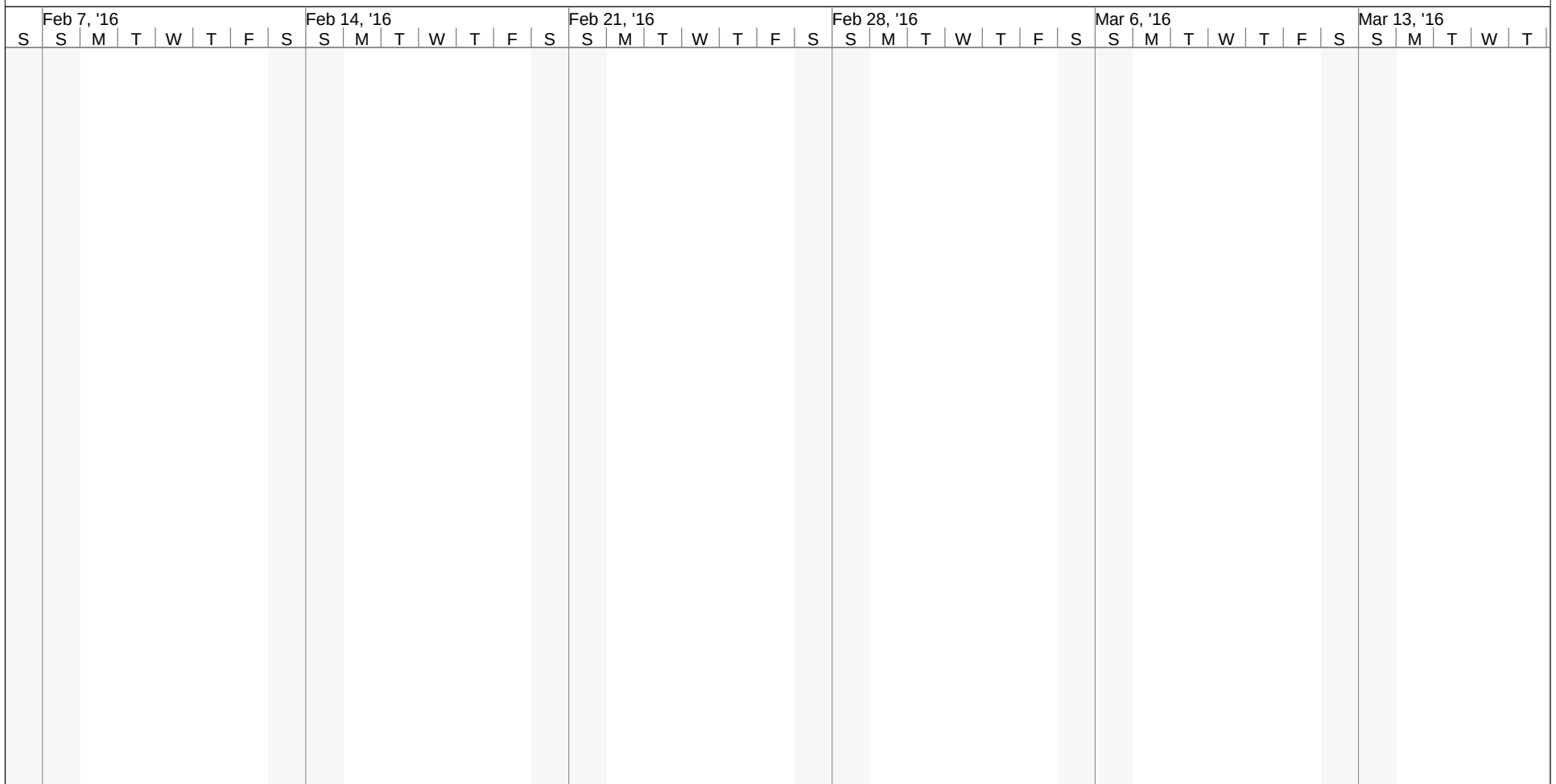

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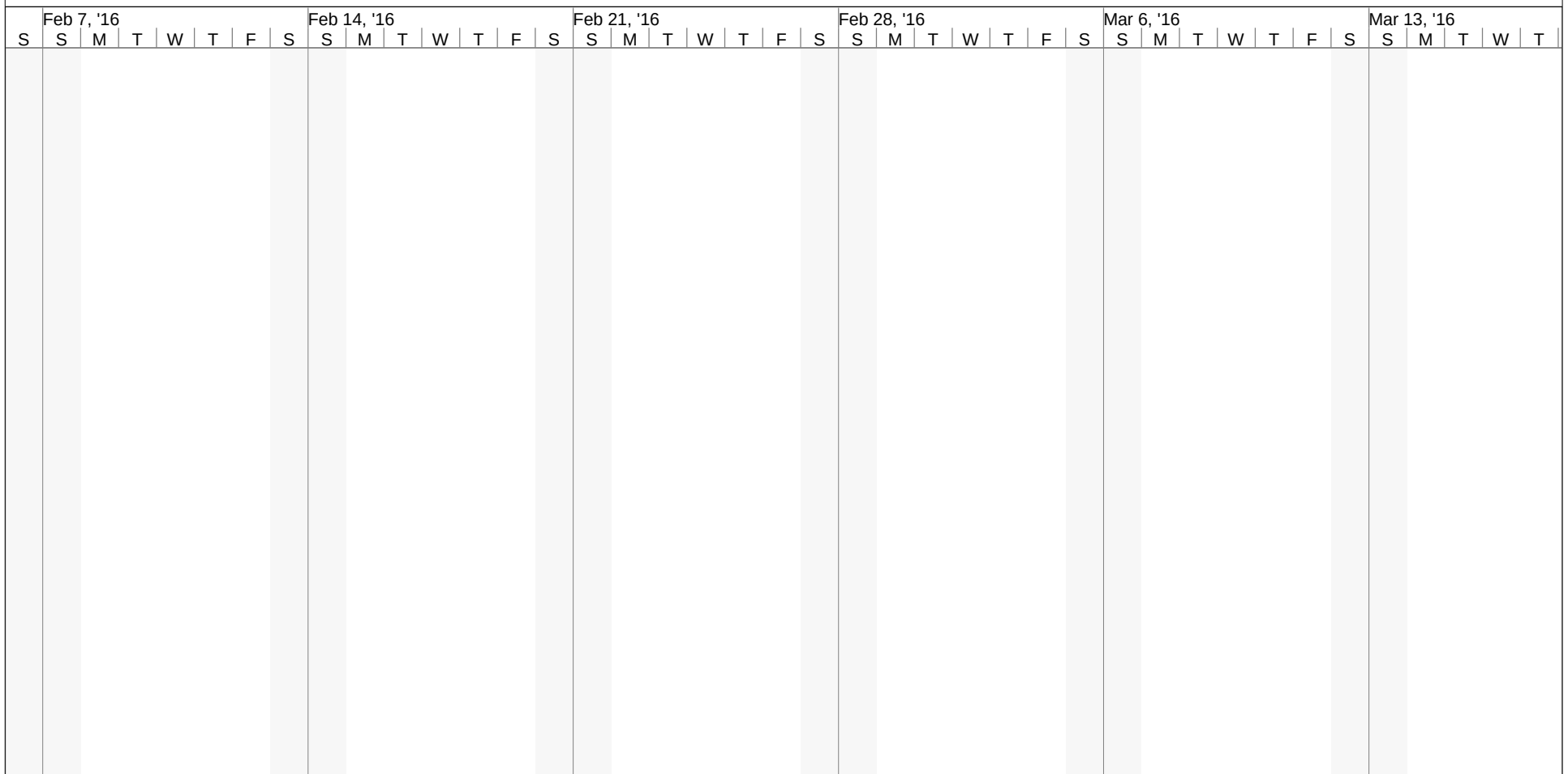

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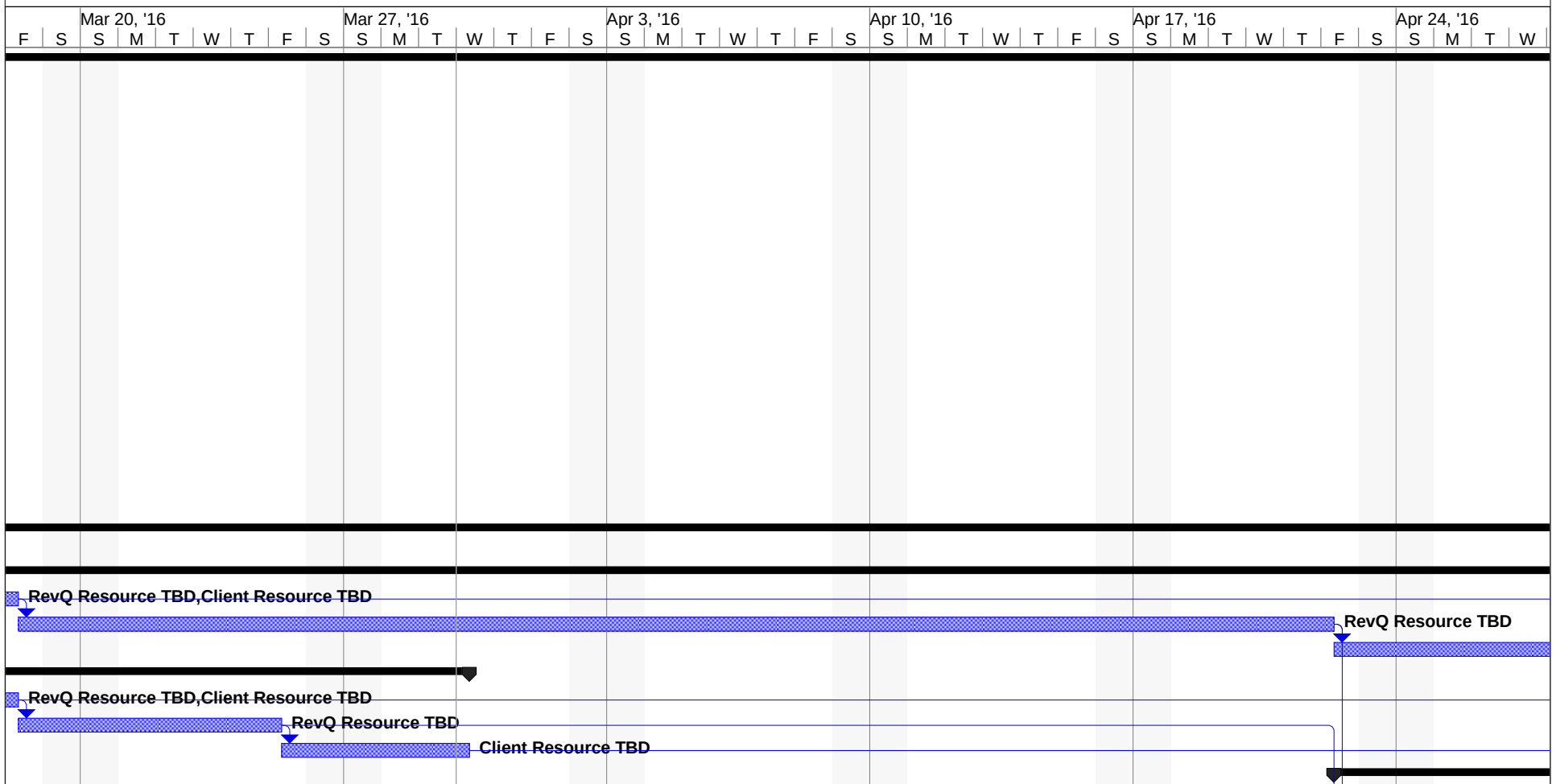

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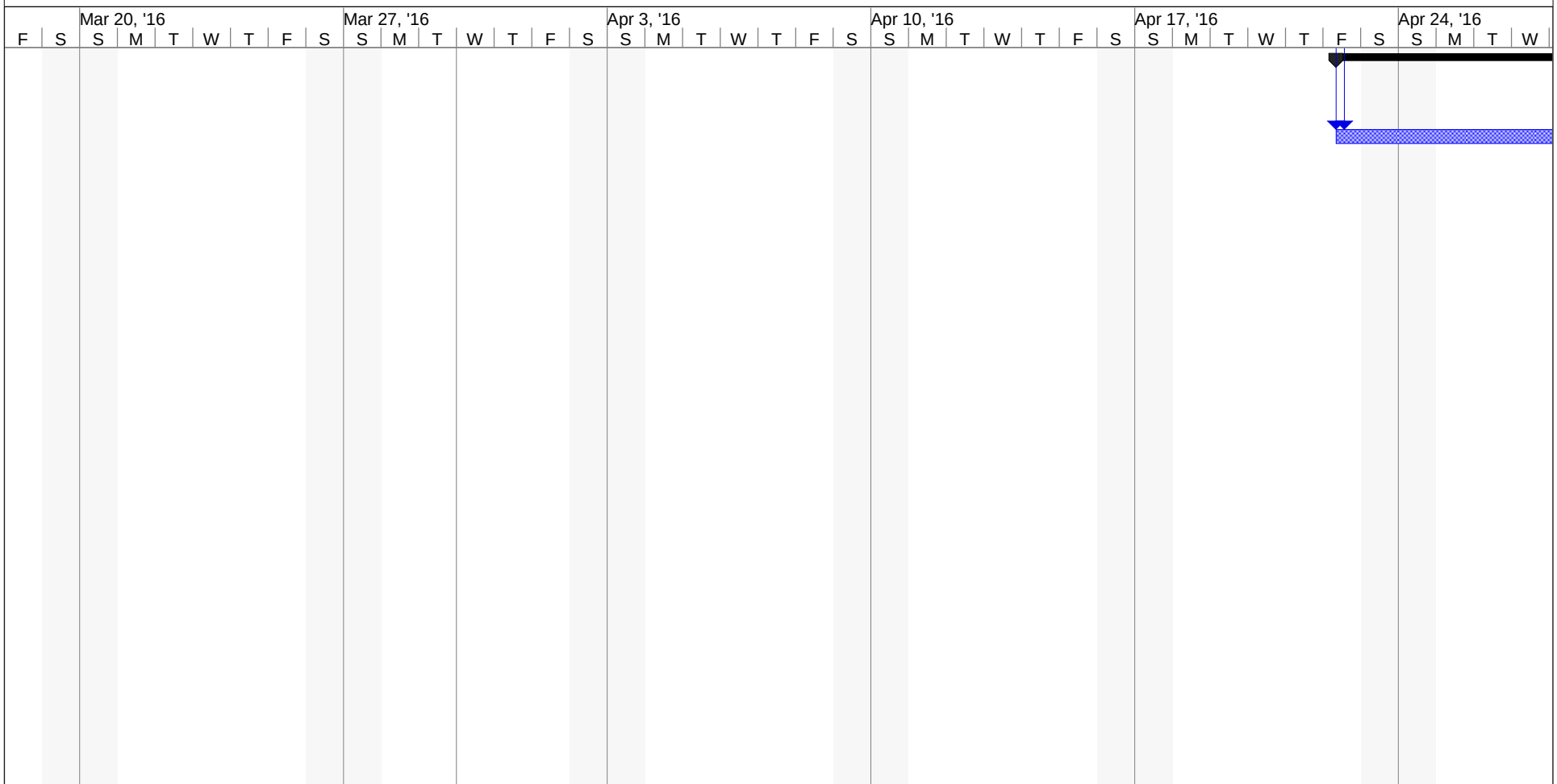

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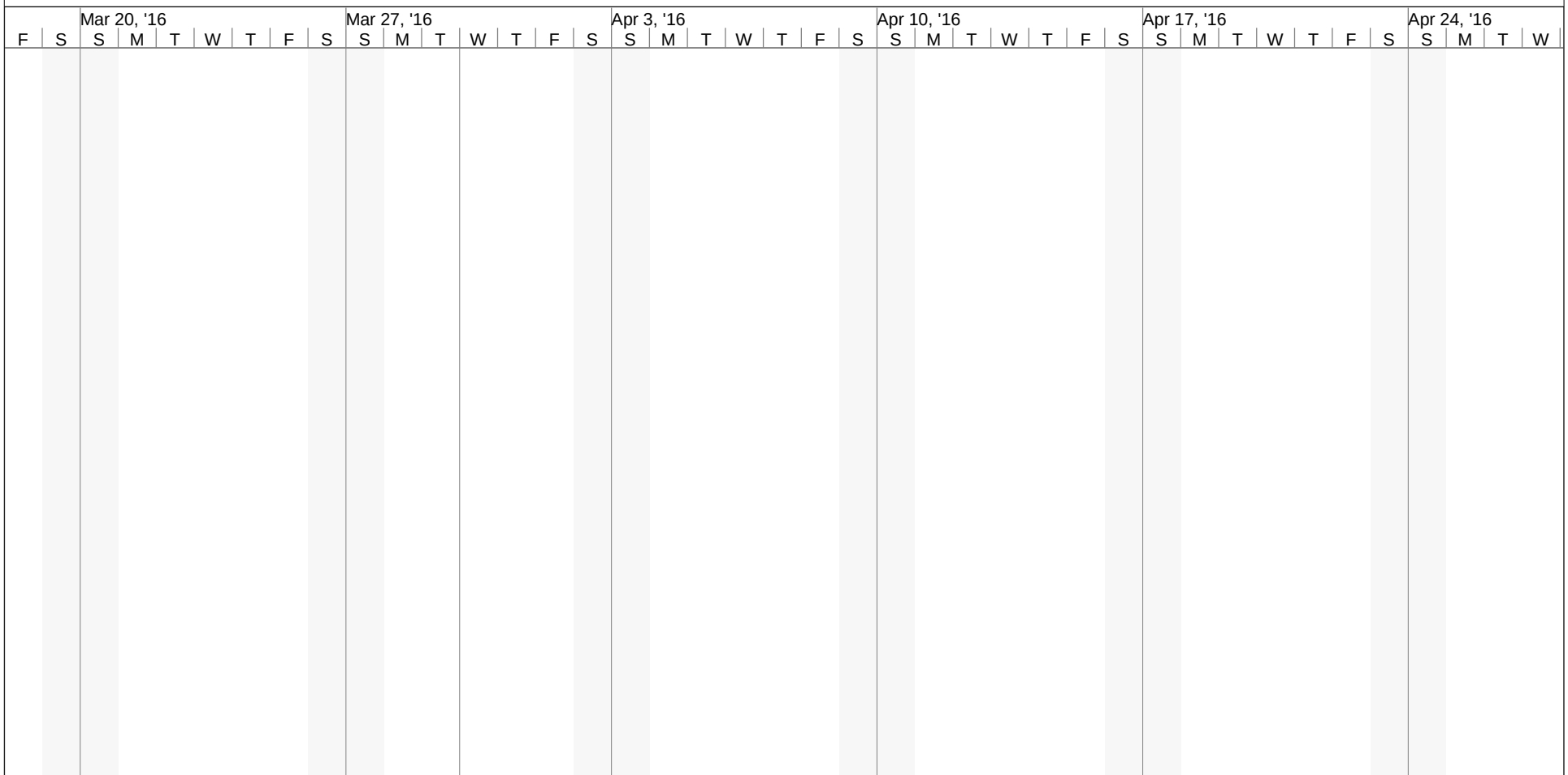

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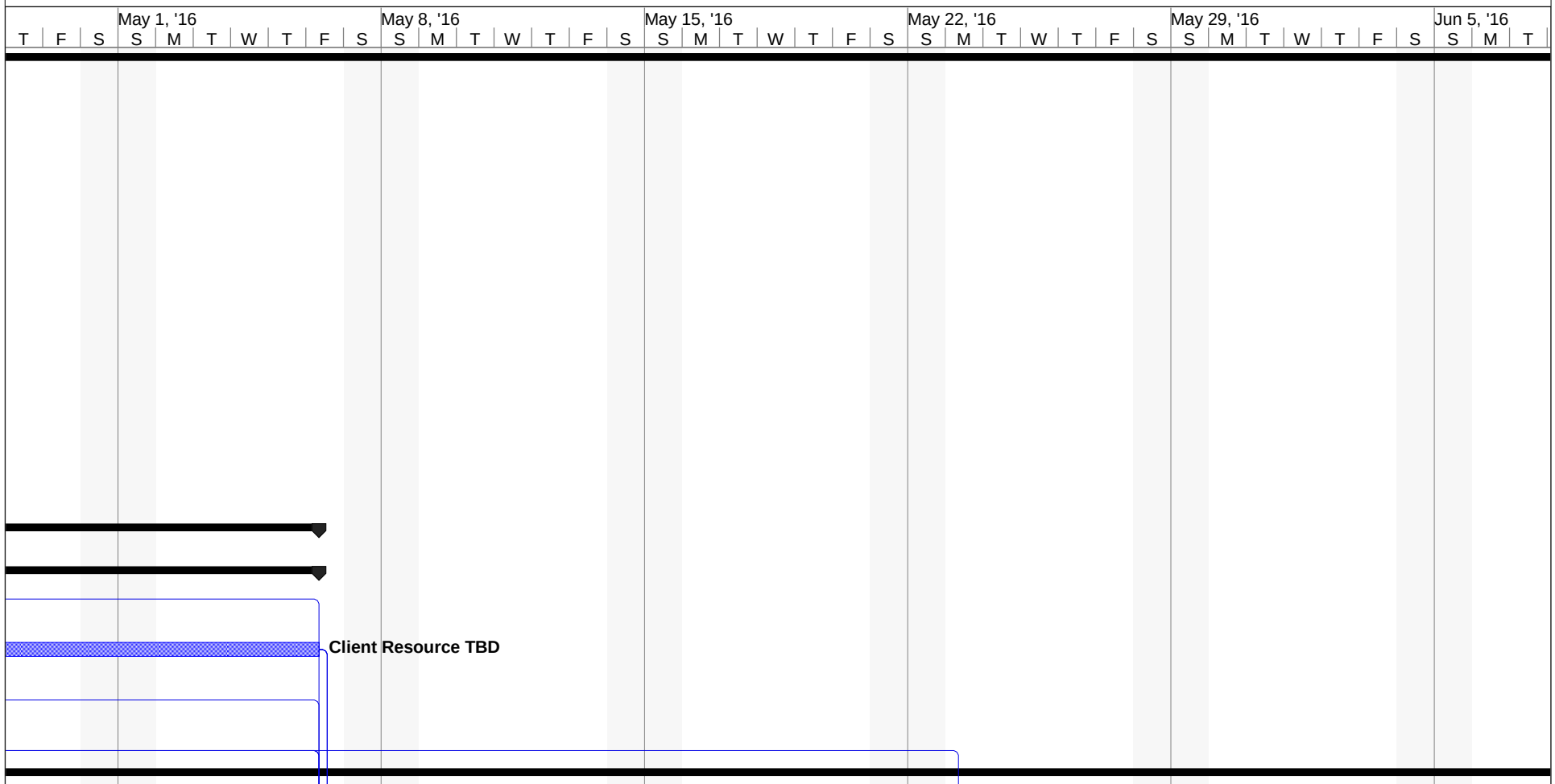

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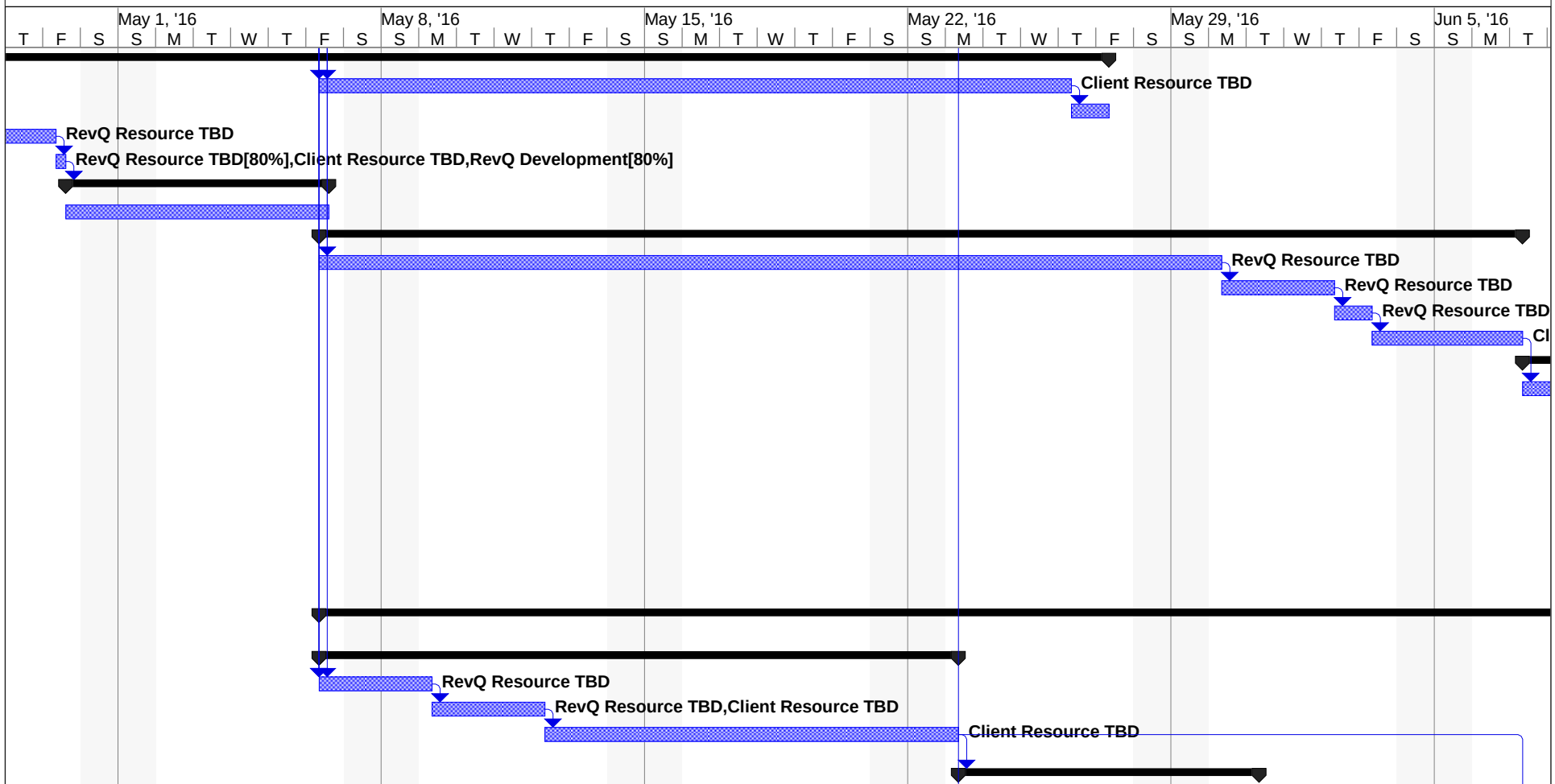

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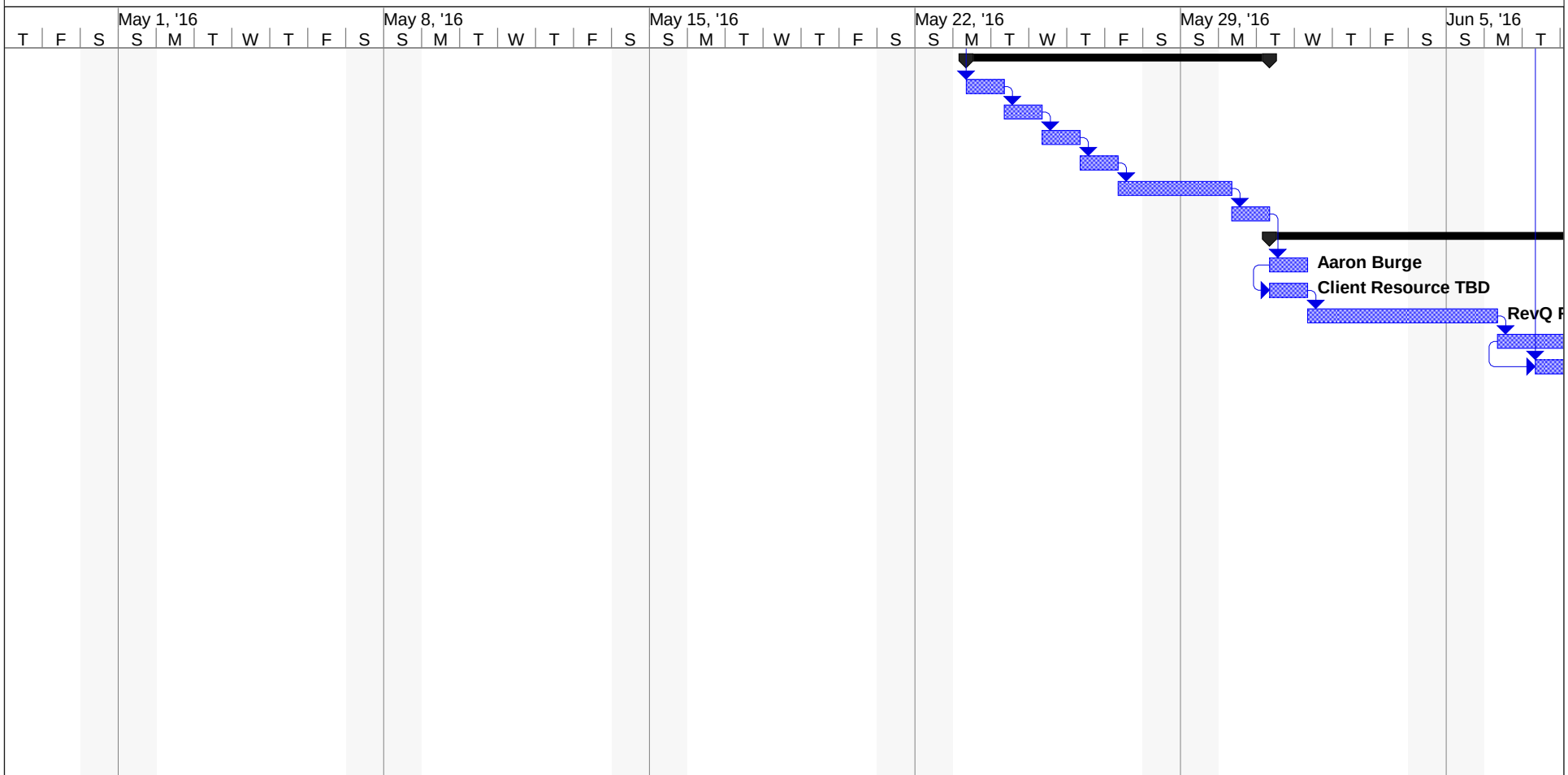

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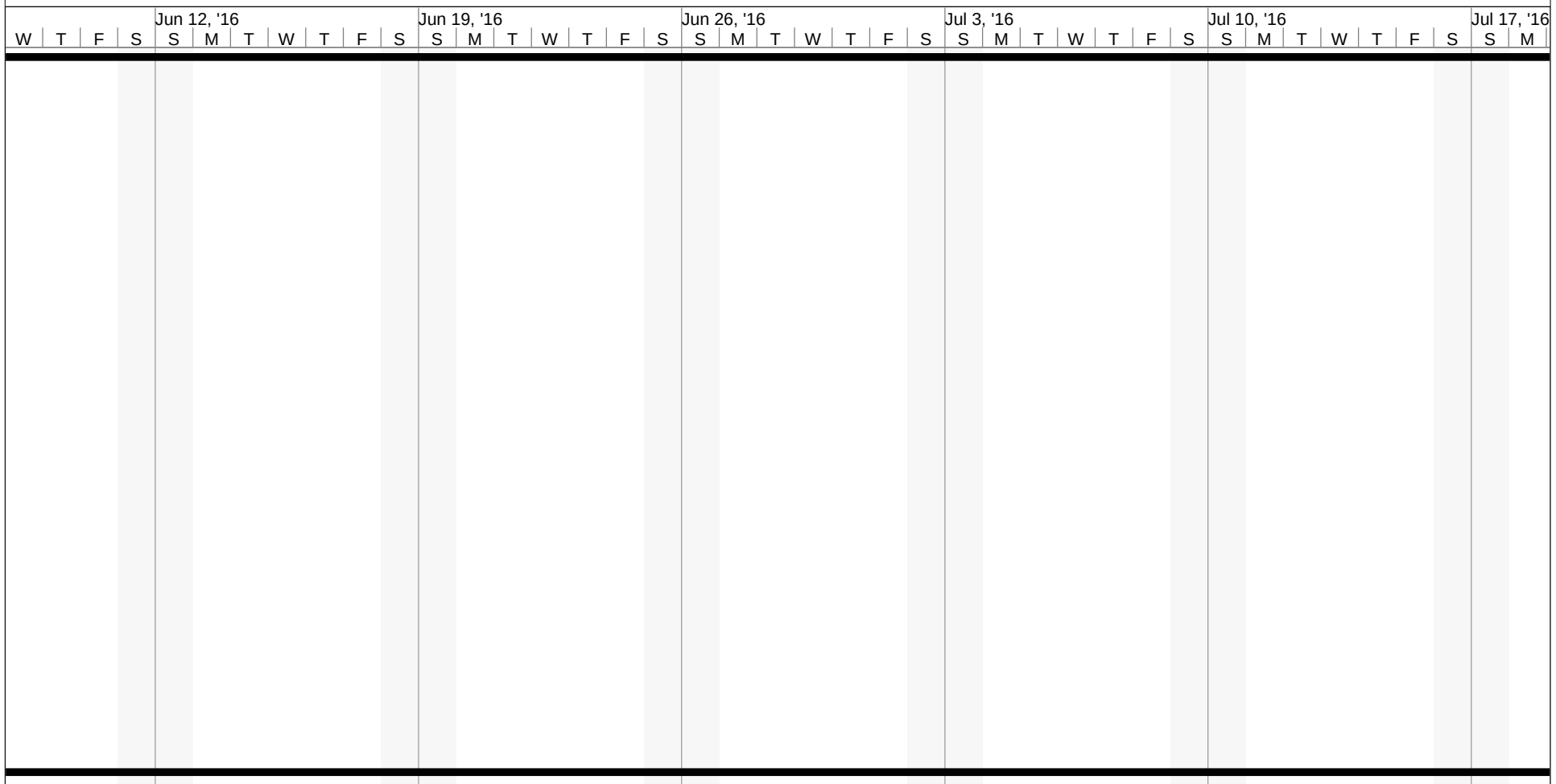

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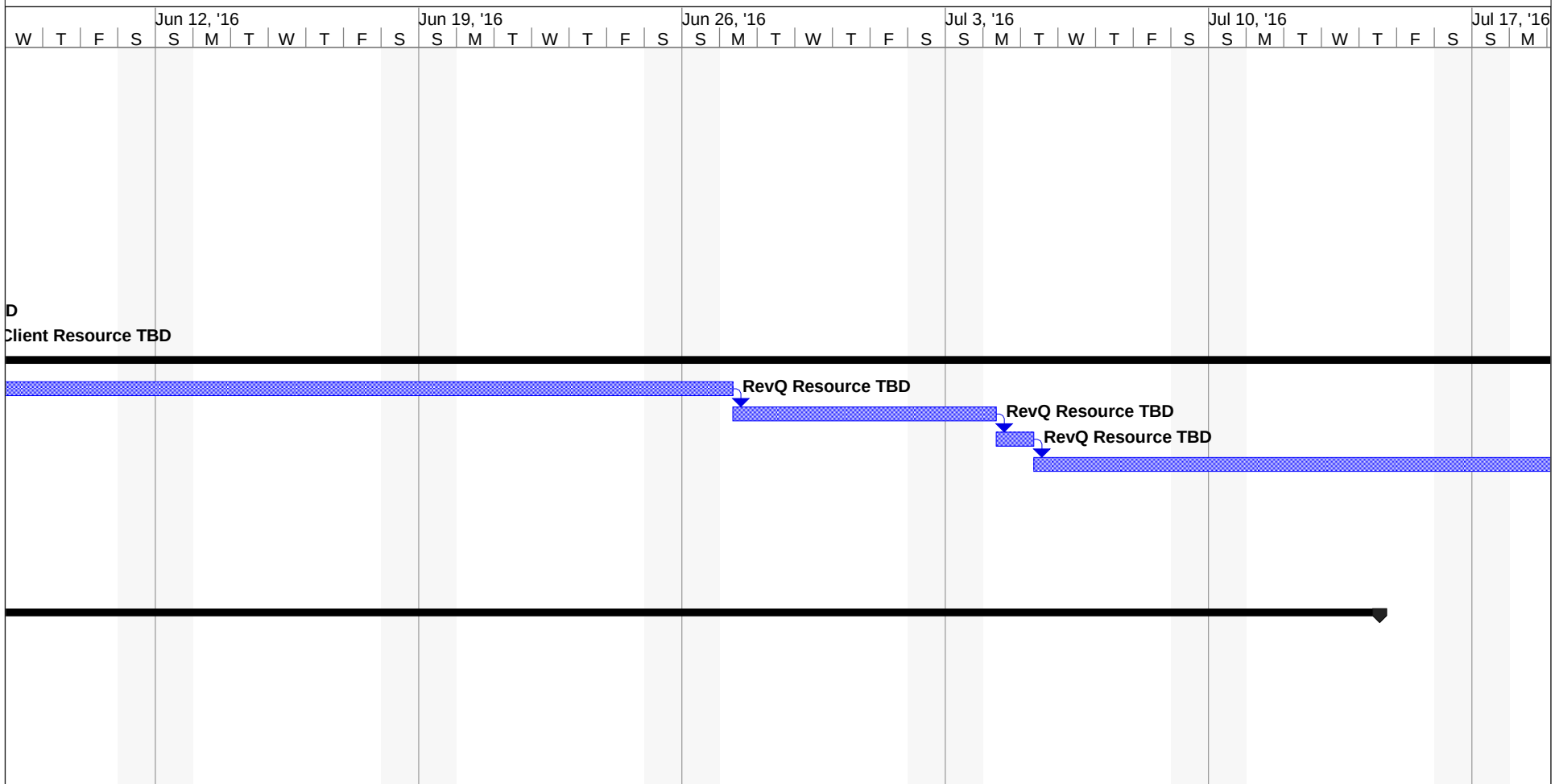

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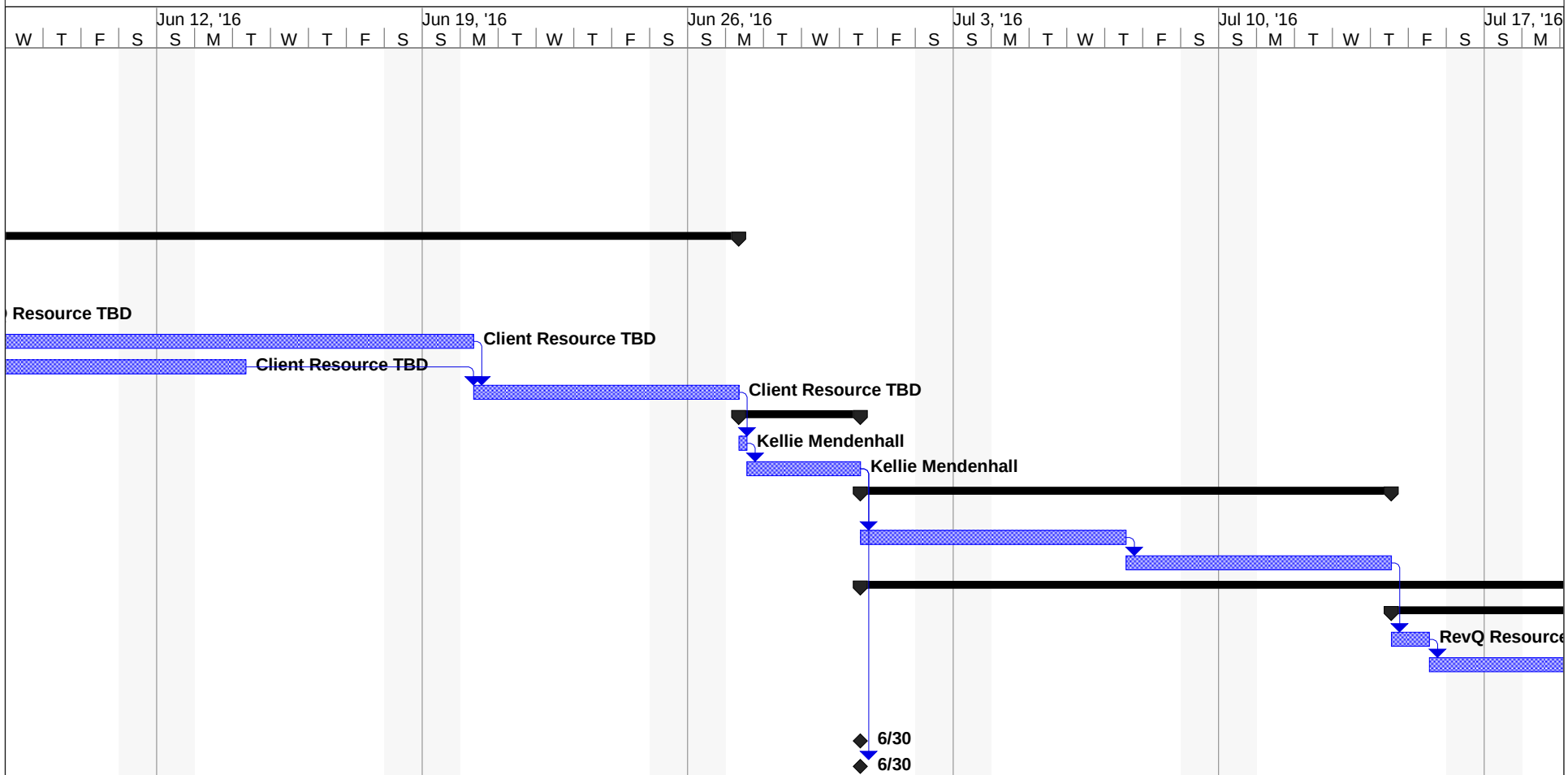
Wed 3/30/16



Project: Revenue Results Project Plan Template
Date: Wed 3/30/16

Task		External Milestone		Manual Summary Rollup	
Split		Inactive Task		Manual Summary	
Milestone		Inactive Milestone		Start-only	
Summary		Inactive Summary		Finish-only	
Project Summary		Manual Task		Progress	
External Tasks		Duration-only		Deadline	

Revenue Results Project Plan Template
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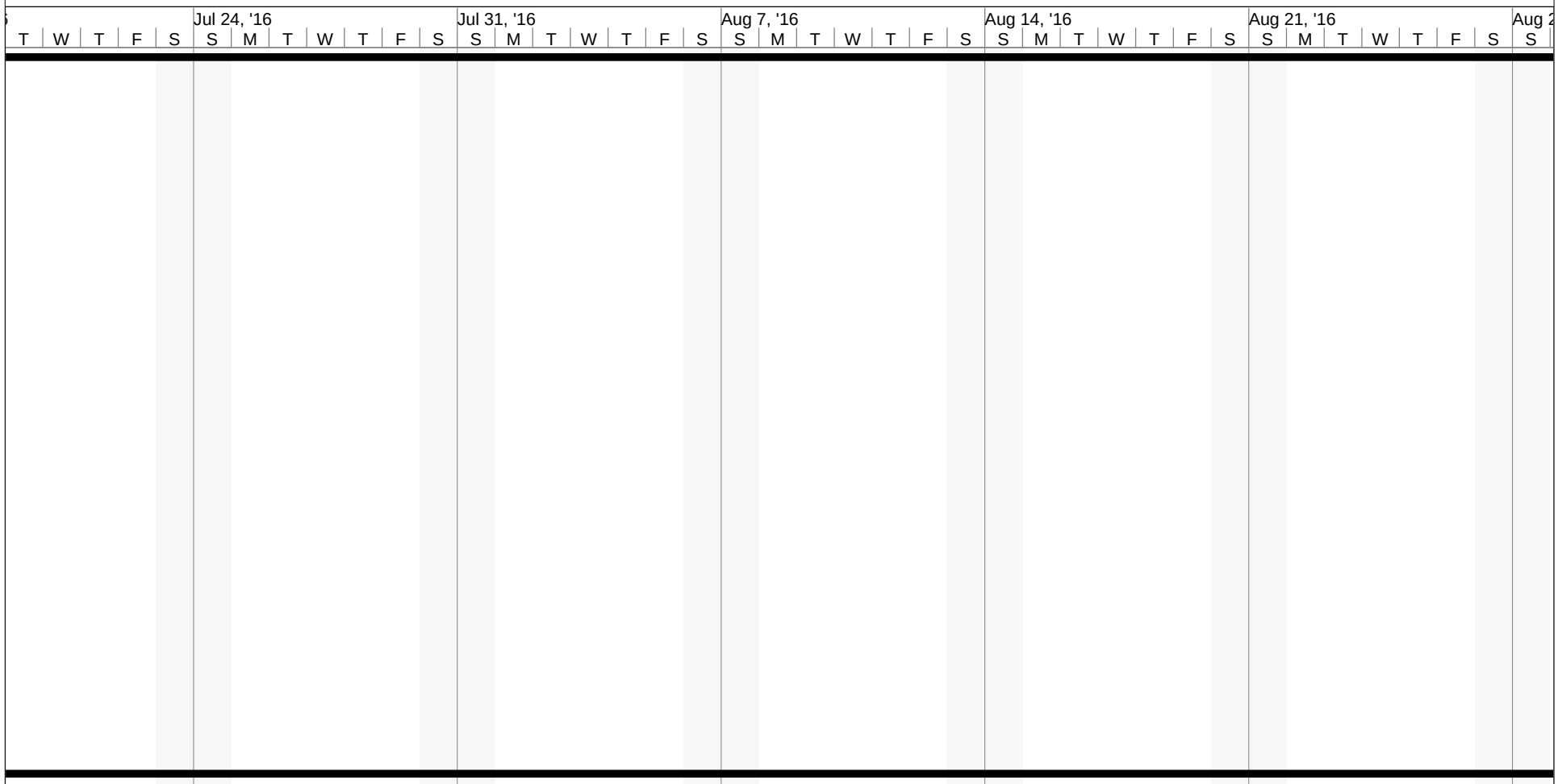

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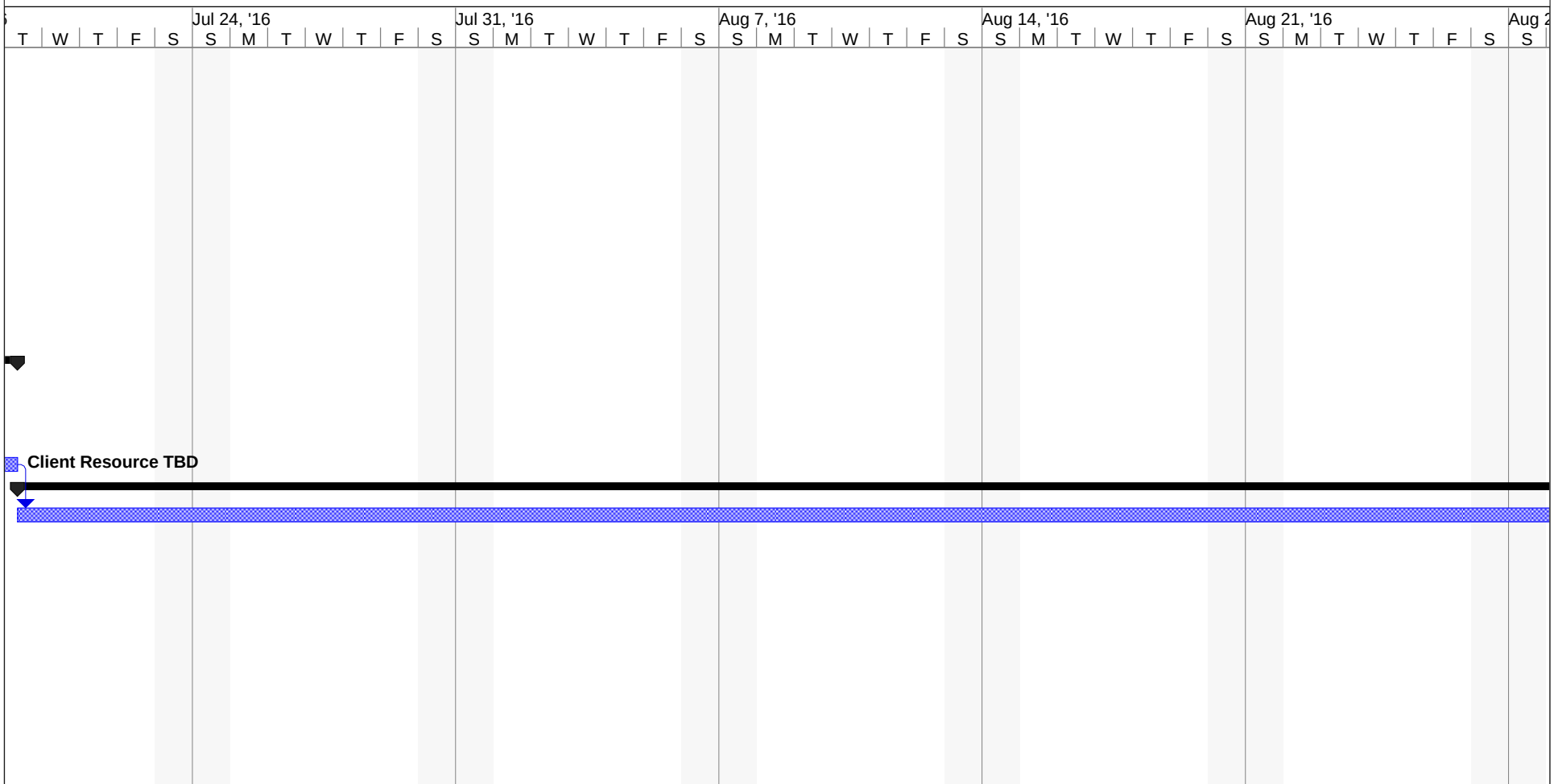

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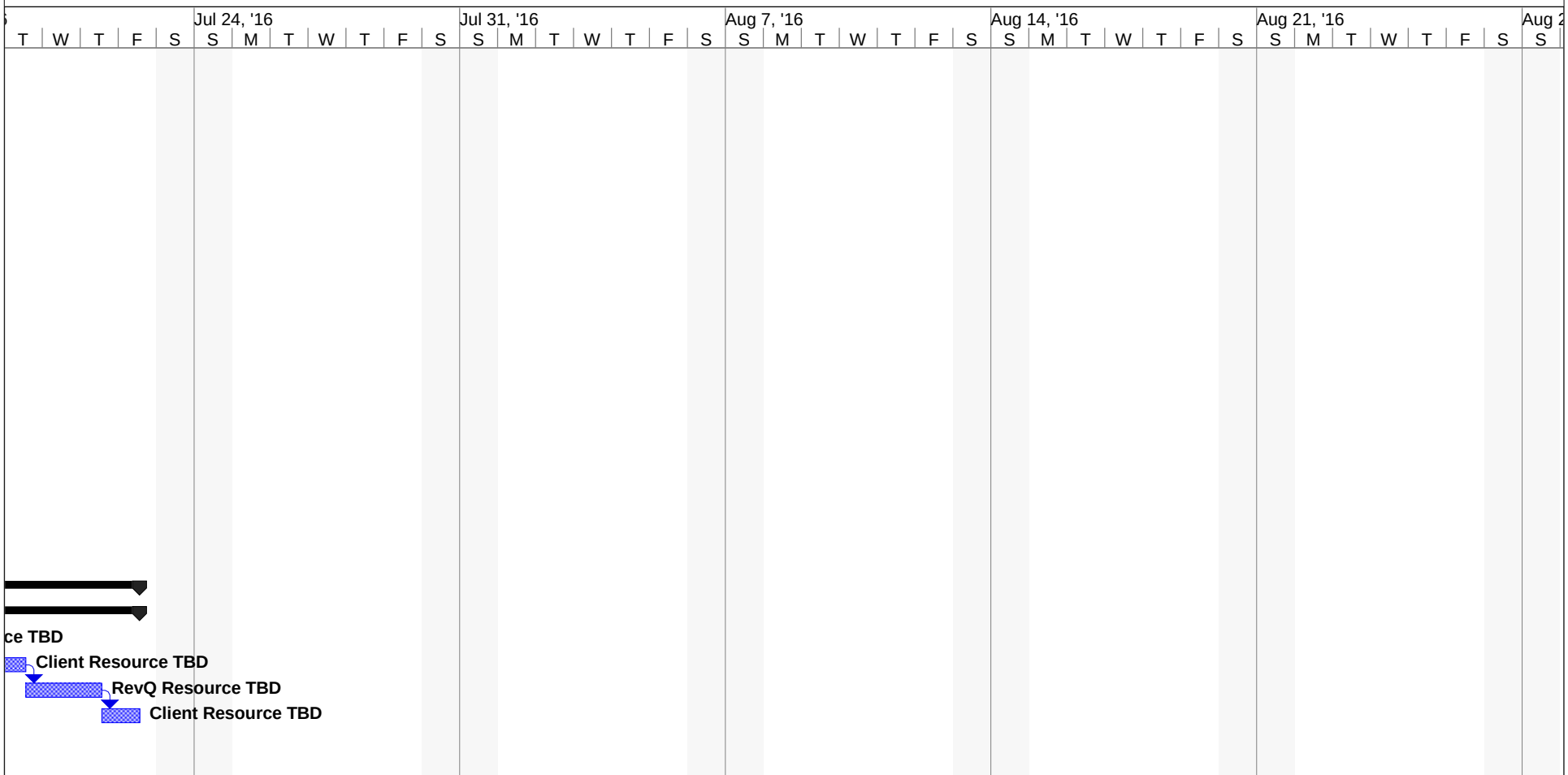

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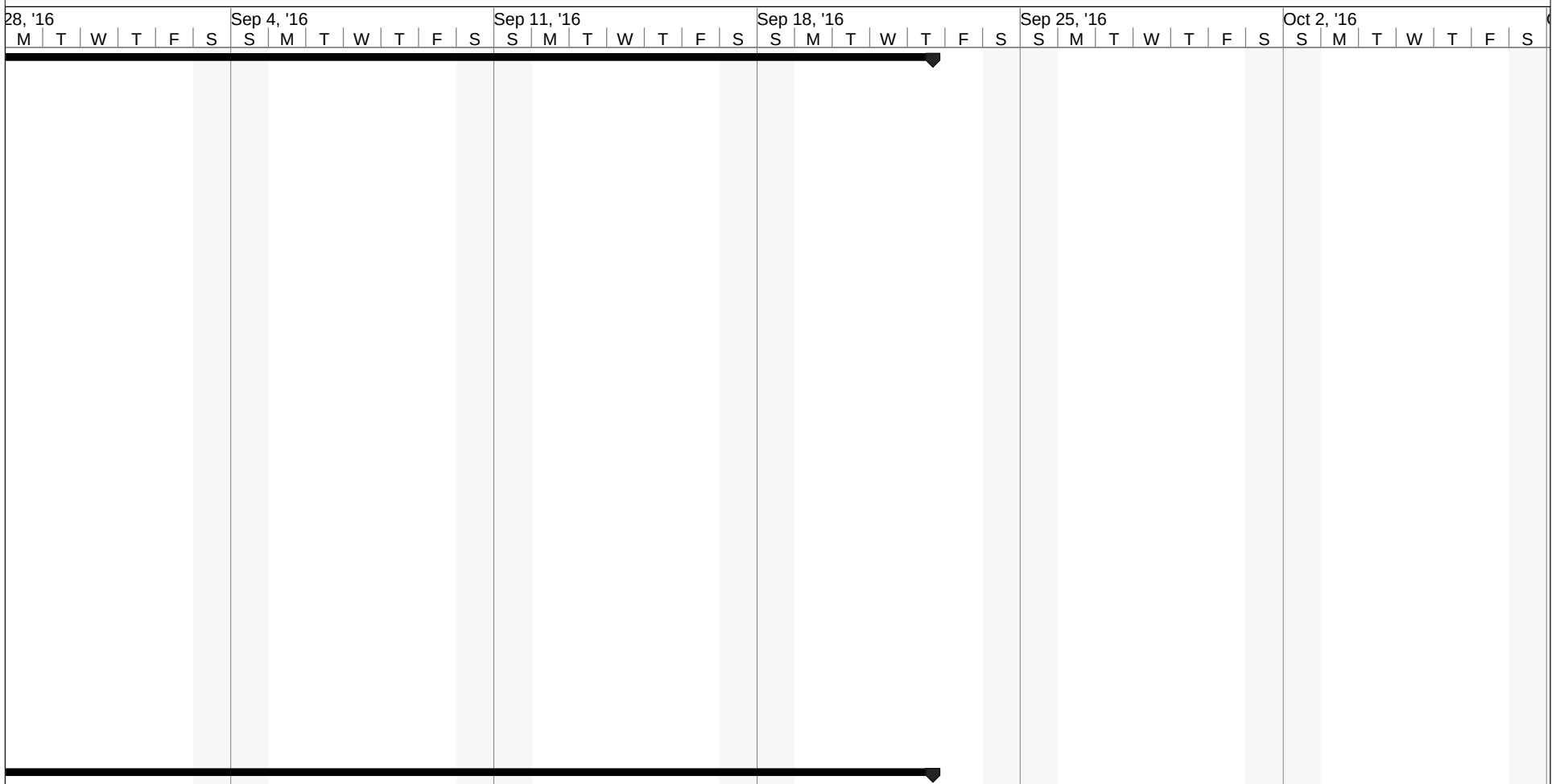

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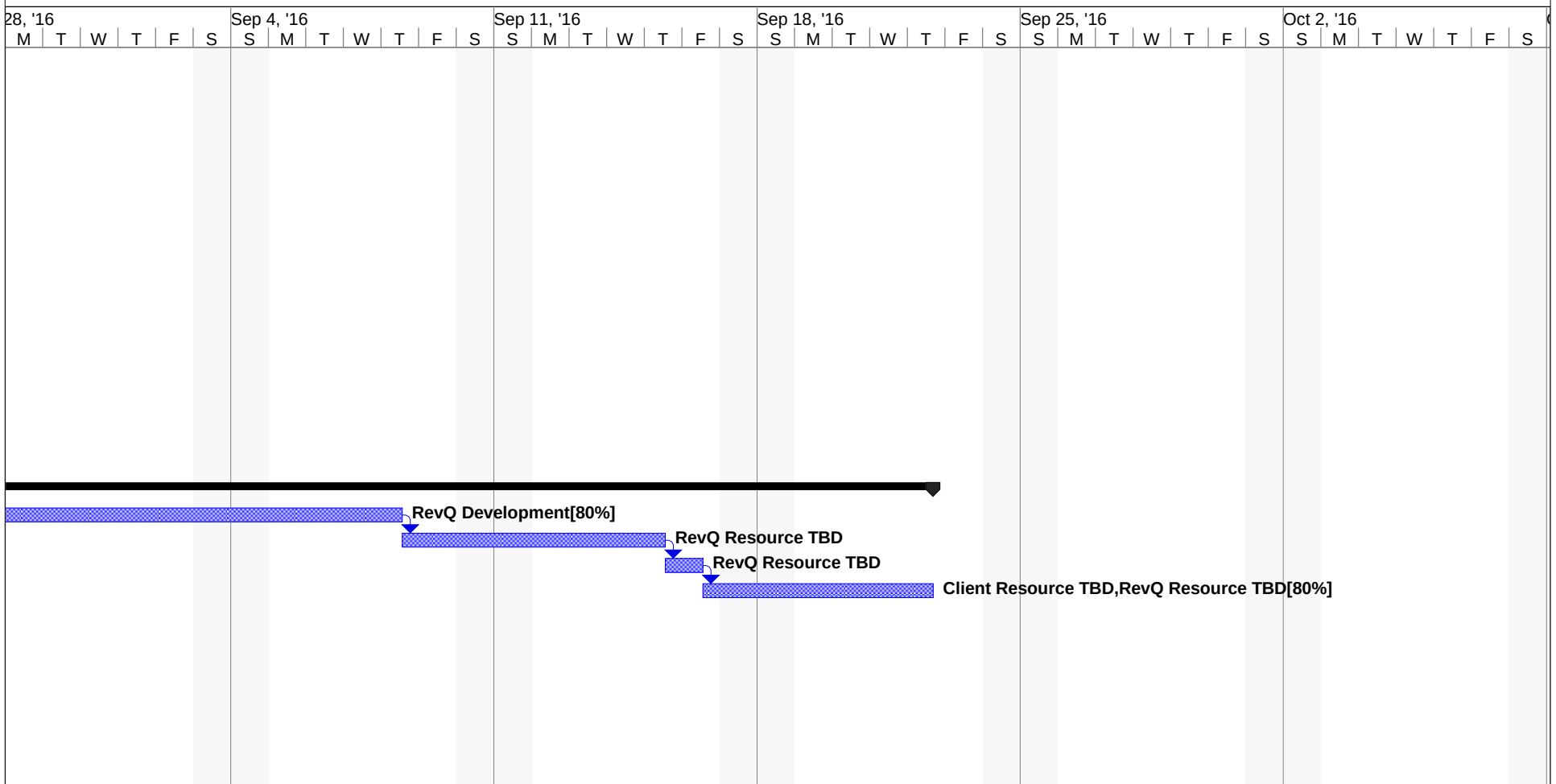

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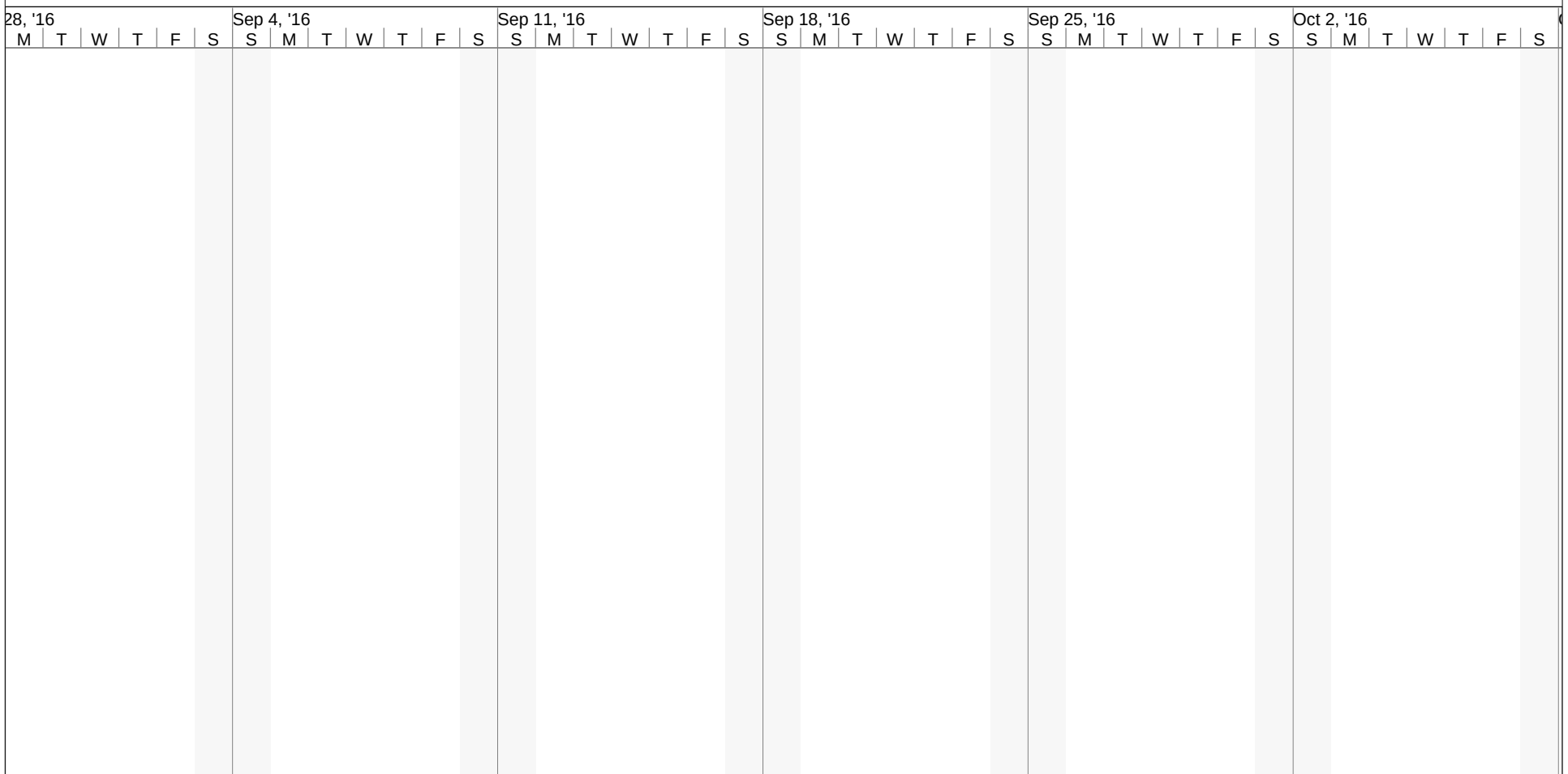

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