PROPOSED STAFF RESUME

A resume must be completed for all proposed contractor staff and proposed subcontractor staff.

COMPANY NAME:	Premier Staffing Source, Inc.		
☒ **Contractor**		☐ **Subcontractor**	
Name:	Pamela Williams	☒ **Key Personnel**	
Classification:	Human Resource Director	**# of Years in Classification:**	22
Brief Summary: of Experience:	More than twenty years of progressive human resources experience in the areas of Employee Management, HR Development, Benefits Administration, Compliance Staffing and Recruitment. Seasoned Project Manager with experience of having managed multiple federal and state government projects. Specific quality control experience includes maintaining the activities of the temporary or permanent staffing pool to ensure up-to-date status for on-call, short-term/long-term and permanent placements; developing staffing plans and liaison with contractor personnel to ensure adherence to the SOW. Conducted proactive recruiting to ensure backfill metrics were met and to maintain a viable database of qualified applicants for all government and private contracts. Also serves as the internal HRIS (People-Trak, Pointwing and Bullhorn) systems coordinator to maintain the oversight of the HRIS systems.		
# of Years with Firm:	14 years		

RELEVANT PROFESSIONAL EXPERIENCE

Required Information: ***MMYYYY to Present:*** ***Vendor Name: Premier*** ***Client Name: UIC*** ***Client Contact Name: Shannon*** ***Client Address, Phone Number, Email:*** ***Role in Contract/Project:*** ***Details and Duration of Contract/Project:***	11/2008 - Present Premier Staffing Source, Inc. University of Maryland, University College Lori Pinson-Lawler 3501 University Blvd., Adelphi, MD, 20783 (301) 985-7157, lori.pinson-lawler@umuc.edu Project Director 12/11- 12/13 IT and non-technical temporary staffing
Required Information: ***MMYYYY to MMYYYY:*** ***Vendor Name:*** ***Client Name:*** ***Client Contact Name:*** ***Client Address, Phone Number, Email:*** ***Role in Contract/Project:*** ***Details and Duration of Contract/Project:***	07/2010 to Present Premier Staffing Source, Inc. County of Prince William Debbie Carter Prince William, VA, (703) 792-4795, dcarter@pwcgov.org Project Director 7/10 – 6/13Non-technical temporary staffing
Required Information: ***MMYYYY to MMYYYY:*** ***Vendor Name:*** ***Client Name:*** ***Client Contact Name:*** ***Client Address, Phone Number, Email:*** ***Role in Contract/Project:*** ***Details and Duration of Contract/Project:***	08/2006 to Present Premier Staffing Source, Inc. Metropolitan Washington Airport Authority Deborah Lockhart 1 Aviation Circle, Washington, DC 20001, (703) 417-1322, Deborah.Lockhart@mwaa.com Assistant Project Manager/Staffing Manager 1/12 – 1/15 IT and non-technical temporary staffing

EDUCATION

Institution Name: ***City:*** ***State:*** ***Degree/Achievement:*** ***Certifications:***	University of Maryland, University College College Park Maryland Master of Science/Human Resource Management
Institution Name: ***City:*** ***State:*** ***Degree/Achievement:*** ***Certifications:***	Western Kentucky University Bowling Green Kentucky Bachelor of Science, Business Administration
Institution Name: ***City:*** ***State:*** ***Degree/Achievement:*** ***Certifications:***	Society for Human Resources Management Arlington Virginia Professional Human Resources Certification PHR

REFERENCES	
Minimum of three (3) required, including name, title, organization, phone number, fax number and email address	Metropolitan Washington Airport Authority Deborah Lockhart 1 Aviation Circle, Washington, DC 20001, (703) 417-1322, Deborah.Lockhart@mwaa.com Fax: (703) 417-8993 County of Prince William Debbie Carter Prince William, VA, (703) 792-4795, dcarter@pwcgov.org Fax: (703) 792-4611 Lori Pinson-Lawler 3501 University Blvd., Adelphi, MD, 20783 (301) 985-7157, lori.pinson-lawler@umuc.edu Fax: (301) 985-7151

PROPOSED STAFF RESUME

A resume must be completed for all proposed contractor staff and proposed subcontractor staff.

COMPANY NAME:	Premier Staffing Source, Inc.		
☒ **Contractor**		☐ **Subcontractor**	
Name:	Myrna Cooks	☒ **Key Personnel**	
Classification:	President/CEO	**# of Years in Classification:**	11
Brief Summary: of Experience:	30 years of experience in the temporary staffing industry. Focus on client management and development, presenting solutions for personnel projects and developing support and management personnel		
# of Years with Firm:	11		

RELEVANT PROFESSIONAL EXPERIENCE

Required Information: ***MMYYYY to Present:*** ***Vendor Name:*** ***Client Name:*** ***Client Contact Name:*** ***Client Address, Phone Number, Email:*** ***Role in Contract/Project:*** ***Details and Duration of Contract/Project:***	122001 to Present Premier Staffing Source, Inc. University of Illinois at Chicago Shannon McGinnis 715 S. Wood Mc862, Room 109, Chicago, Il 312-996-8514, Shanmcgi@uillinois.edu Senior Management December 1, 2008 – June 30, 2013/provided temporary staffing support
Required Information: ***MMYYYY to MMYYYY:*** ***Vendor Name:*** ***Client Name:*** ***Client Contact Name:*** ***Client Address, Phone Number, Email:*** ***Role in Contract/Project:*** ***Details and Duration of Contract/Project:***	082006 to 062013 Premier Staffing Source, Inc. Metropolitan Washington Airports Authority Cedric Kinlow 1 Aviation Circle, Suite 154, Washington, DC 20001 703-417-8675, Cedric.Kinlow@mwaa.com Senior Management August 1, 2006 – June 30, 2013/provided temporary financial support
Required Information: ***MMYYYY to MMYYYY:*** ***Vendor Name:*** ***Client Name:*** ***Client Contact Name:*** ***Client Address, Phone Number, Email:*** ***Role in Contract/Project:*** ***Details and Duration of Contract/Project:***	082006 to 062013 Premier Staffing Source, Inc. Citizens Property Insurance Corporation Ellen Burger 2101 Maryland Circle, Tallahassee, FL 32303 850-513-3845, ellen.burger@citizensfla.com Senior Management June 1, 2011 – June 30, 2014/provides temporary staffing for daily employment services

EDUCATION

Institution Name: ***City:*** ***State:*** ***Degree/Achievement:*** ***Certifications:***	Fisk University Nashville TN BS – Business/Economics

REFERENCES

Minimum of three (3) required, including name, title, organization, phone number, fax number and email address	**Shannon McGinnis,** Employment Officer University of Illinois at Chicago 312-996-8514, 312-996-3135, Shanmcgi@uillinois.edu Cedric Kinlow, Contracting Officer Metropolitan Washington Airports Authority 703-417-8675, 703-417-8993, Cedric.Kinlow@mwaa.com

PROPOSED STAFF RESUME

A resume must be completed for all proposed contractor staff and proposed subcontractor staff.

COMPANY NAME:	Premier Staffing Source, Inc.		
☒ **Contractor**		☐ Subcontractor	
Name:	Paulette Jones-Terrell	☒ **Key Personnel**	
Classification:	National Recruiting Manager	**# of Years in Classification:**	4
Brief Summary: of Experience:	An experienced human resource professional with more than twenty-three years of progressive human resources experience in the areas of Employee Management, HR Development, Benefits Administration, Compliance, Staffing and Recruitment. Extensive experience in customer and account development related to the staffing industry.		
# of Years with Firm:	10		

RELEVANT PROFESSIONAL EXPERIENCE

Required Information:	
MMYYYY to Present:	August 2011
Vendor Name:	Premier Staffing Source, Inc.
Client Name:	Atlanta Public Schools
Client Contact Name:	Kevin Jarrott
Client Address, Phone Number, Email:	130 Trinity Avenue, S.W., 4thFloor Atlanta, GA 30303 (404) 802-2466 ~ kjarrott@atlantapublicschools.us
Role in Contract/Project:	Recruiting Manager
Details Duration of Contract/Project:	Contacts client's account representatives to determine temporary accounting staffing needs. Recruits, interviews, screens, and submits candidates for job orders. 2 years

Required Information:	
MMYYYY to MMYYYY:	January 2012 - Present
Vendor Name:	Premier Staffing Source, Inc.
Client Name:	University of North Carolina - Charlotte
Client Contact Name:	Douglas Pierce, Sr.
Client Address, Phone Number, Email:	9201 University City Blvd., Reese Admin. Building, Third Floor Charlotte, NC 28223 (704) 687-7322 ~ dlpierce@uncc.edu
Role in Contract/Project:	Recruiting Manager
Details and Duration of Contract/Project:	Contacts client's account representatives to determine temporary accounting staffing needs. Recruits, interviews, screens, and submits candidates for job orders. 1.5 Years

Required Information:	
MMYYYY to MMYYYY:	April 2012 – October 2012
Vendor Name:	Premier Staffing Source, Inc.
Client Name:	Fulton County Government
Client Contact Name:	Sandra Ward
Client Address, Phone Number, Email:	141 Pryor Street, Suite 1168 Atlanta, GA 30303 (404) 423-1471 ~ Sandra.Ward@fultoncountyga.gov
Role in Contract/Project:	Recruiter
Details and Duration of Contract/Project:	Recruited, interviewed, screened and placed event staff candidates 6 months

EDUCATION

Institution Name:	Clayton College & State University
City:	Morrow
State:	Georgia
Degree/Achievement:	Business Administration, completed 35 Credit Hours
Certifications:	Certified Professional in Human Resources (PHR) Society for Human Resources Management (SHRM) June 1995 - Present

REFERENCES

Minimum of three (3) required, including name, title, organization, phone number, fax number and email address	Randall Sellers Director Procurement Services Atlanta Public Schools (404) 802-1568 (404) 802-1506 (fax) rasellers@atlantapublicschools.us Shannon Homesley Assistant to the Controller UNC Charlotte (704) 687-5759 (704) 687-2144 (fax) shannon.homesley@uncc.edu Sandra Ward Arts & Culture Director Fulton County Government (404) 423-1471 (phone) (404) 893-1737 (fax) Sandra.Ward@fultoncountyga.gov

PROPOSED STAFF RESUME

A resume must be completed for all proposed contractor staff and proposed subcontractor staff.

COMPANY NAME:	Premier Staffing Source, Inc.		
☒ **Contractor**		☐ **Subcontractor**	
Name:	Lydia Garza	☒ **Key Personnel**	
Classification:	Regional Staffing Mgr	**# of Years in Classification:**	4.5
Brief Summary: of Experience:	20 years of Human Resources experience including recruitment, interviewing, screening, skills assessments and training and development.		
# of Years with Firm:	4.5		

RELEVANT PROFESSIONAL EXPERIENCE

Required Information: ***MMYYYY to Present:*** ***Vendor Name:*** ***Client Name:*** ***Client Contact Name:*** ***Client Address, Phone Number, Email:*** ***Role in Contract/Project:*** ***Details and Duration of Contract/Project:***	12/2008 – Present Premier Staffing Source, Inc. University of Illinois at Chicago Shannon McGinnis 715 S. Wood St., Chicago, IL 60612, (312) 996-8514, shanmcgi@uillinois.edu. Recruiter Recruit, interview, screen, assess and submit candidates for temporary job orders. Duration on project is 4.5 years.
Required Information: ***MMYYYY to MMYYYY:*** ***Vendor Name:*** ***Client Name:*** ***Client Contact Name:*** ***Client Address, Phone Number, Email:*** ***Role in Contract/Project:*** ***Details and Duration of Contract/Project:***	07/2011 – Present Premier Staffing Source, Inc. University of Oklahoma Misty Taylor 14101 North Eastern Avenue, Suite C, OU Physicians at Edmond, Edmond, OK 73013, misty-taylor@ouhsc.edu. Recruiter Recruit, interview, screen, assess and submit candidates for temporary job orders. Duration on project is almost 2.0 years.
Required Information: ***MMYYYY to MMYYYY:*** ***Vendor Name:*** ***Client Name:*** ***Client Contact Name:*** ***Client Address, Phone Number, Email:*** ***Role in Contract/Project:*** ***Details and Duration of Contract/Project:***	02/2010 – 10/2010 Premier Staffing Source, Inc. Chicago Family Health Center Amelia Rodriguez 9119 S. Exchange Ave., Chicago, IL 60617, (773) 768-5000, arodriguez@chicagofamilyhealth.org Account Manager/Recruiter Work with client to ascertain temporary staffing needs. Recruit, interview screen, assess and submit candidates for temporary job orders. Duration on project is 8 months.

EDUCATION

Institution Name: ***City:*** ***State:*** ***Degree/Achievement:*** ***Certifications:***	DePaul University Chicago Illinois Master of Business Administration with a concentration in Human Resources Management and Bachelor of Science with a concentration on Service Sector Operations Management

REFERENCES	
Minimum of three (3) required, including name, title, organization, phone number, fax number and email address	Amelia Rodriguez, Director of Finance Chicago Family Health Center (773) 768-5000 (773) 978-8189 arodriguez@chicagofamilyhealth.org Misty Taylor, MHA, Senior Clinic Manager University of Oklahoma (405) 325-0311 (405) 271-5538 Misty-taylor@ouhsc.edu Shannon McGinnis, Deputy Director, Human Resources University of Illinois at Chicago (312) 996-8514 (312) 413-1190 shanmcgi@uillinois.edu

PROPOSED STAFF RESUME

A resume must be completed for all proposed contractor staff and proposed subcontractor staff.

COMPANY NAME:	Premier Staffing Source, Inc.		
☒ **Contractor**		☐ **Subcontractor**	
Name:	Paulette Jones-Terrell	☒ **Key Personnel**	
Classification:	National Recruiting Manager	**# of Years in Classification:**	4
Brief Summary: of Experience:	An experienced human resource professional with more than twenty-three years of progressive human resources experience in the areas of Employee Management, HR Development, Benefits Administration, Compliance, Staffing and Recruitment. Extensive experience in customer and account development related to the staffing industry.		
# of Years with Firm:	10		

RELEVANT PROFESSIONAL EXPERIENCE

Required Information:	
MMYYYY to Present:	August 2011
Vendor Name:	Premier Staffing Source, Inc.
Client Name:	Atlanta Public Schools
Client Contact Name:	Kevin Jarrott
Client Address, Phone Number, Email:	130 Trinity Avenue, S.W., 4thFloor Atlanta, GA 30303 (404) 802-2466 ~ kjarrott@atlantapublicschools.us
Role in Contract/Project:	Recruiting Manager
Details Duration of Contract/Project:	Contacts client's account representatives to determine temporary accounting staffing needs. Recruits, interviews, screens, and submits candidates for job orders. 2 years

Required Information:	
MMYYYY to MMYYYY:	January 2012 - Present
Vendor Name:	Premier Staffing Source, Inc.
Client Name:	University of North Carolina - Charlotte
Client Contact Name:	Douglas Pierce, Sr.
Client Address, Phone Number, Email:	9201 University City Blvd., Reese Admin. Building, Third Floor Charlotte, NC 28223 (704) 687-7322 ~ dlpierce@uncc.edu
Role in Contract/Project:	Recruiting Manager
Details and Duration of Contract/Project:	Contacts client's account representatives to determine temporary accounting staffing needs. Recruits, interviews, screens, and submits candidates for job orders. 1.5 Years

Required Information:	
MMYYYY to MMYYYY:	April 2012 – October 2012
Vendor Name:	Premier Staffing Source, Inc.
Client Name:	Fulton County Government
Client Contact Name:	Sandra Ward
Client Address, Phone Number, Email:	141 Pryor Street, Suite 1168 Atlanta, GA 30303 (404) 423-1471 ~ Sandra.Ward@fultoncountyga.gov
Role in Contract/Project:	Recruiter
Details and Duration of Contract/Project:	Recruited, interviewed, screened and placed event staff candidates 6 months

EDUCATION

Institution Name:	Clayton College & State University
City:	Morrow
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Degree/Achievement:	Business Administration, completed 35 Credit Hours
Certifications:	Certified Professional in Human Resources (PHR) Society for Human Resources Management (SHRM) June 1995 - Present

REFERENCES

Minimum of three (3) required, including name, title, organization, phone number, fax number and email address	Randall Sellers Director Procurement Services Atlanta Public Schools (404) 802-1568 (404) 802-1506 (fax) rasellers@atlantapublicschools.us Shannon Homesley Assistant to the Controller UNC Charlotte (704) 687-5759 (704) 687-2144 (fax) shannon.homesley@uncc.edu Sandra Ward Arts & Culture Director Fulton County Government (404) 423-1471 (phone) (404) 893-1737 (fax) Sandra.Ward@fultoncountyga.gov

PROPOSED STAFF RESUME

A resume must be completed for all proposed contractor staff and proposed subcontractor staff.

COMPANY NAME:	Premier Staffing Source, Inc.		
☒ **Contractor**		☐ **Subcontractor**	
Name:	Melanie Bilal-Douglas	☒ **Key Personnel**	
Classification:	Chief Financial Officer	**# of Years in Classification:**	6
Brief Summary: of Experience:	23 Years providing fiscal oversight and pricing proposal support in the government contracting arena.		
# of Years with Firm:	10		

RELEVANT PROFESSIONAL EXPERIENCE

Required Information: ***MMYYYY to Present:*** ***Vendor Name:*** ***Client Name:*** ***Client Contact Name:*** ***Client Address, Phone Number, Email:*** ***Role in Contract/Project:*** ***Details and Duration of Contract/Project:***	12/2008 - Present Premier Staffing Source, Inc University of Illinois at Chicago Shannon McGinnis 715 S. Wood Street, Chicago, IL (312) 996-8514 shanmcgi@uillinois.edu Account Manager Direct contact to ensure customer satisfaction with temporary staffing services, invoices and deliverables. Duration 4.5 years
Required Information: ***MMYYYY to MMYYYY:*** ***Vendor Name:*** ***Client Name:*** ***Client Contact Name:*** ***Client Address, Phone Number, Email:*** ***Role in Contract/Project:*** ***Details and Duration of Contract/Project:***	8/2009 – 11/2011 Premier Staffing Source, Inc Maryland Dept. of Housing and Community Development Ann Goldman, Procurement Officer 100 Community Place, Crownsville, MD 21032-2023 GoldmanA@dhcd.state.md.us Account Manager Provide accounting professionals to perform loan processing and financial reporting. Duration 2 years.
Required Information: ***MMYYYY to MMYYYY:*** ***Vendor Name:*** ***Client Name:*** ***Client Contact Name:*** ***Client Address, Phone Number, Email:*** ***Role in Contract/Project:*** ***Details and Duration of Contract/Project:***	5/2009 – Present Premier Staffing Source, Inc State of Maine, Natural Areas Program Lisa St. Hilaire, Information Manager 93 State House Station, Augusta, ME 04333 Lisa.St.Hilaire@maine.gov Account Manager Provide payrolling services for intern staff. Ensure payroll and billing accuracy within purchase order limits. Duration 4 years.

EDUCATION	
Institution Name: ***City:*** ***State:*** ***Degree/Achievement:*** ***Certifications:***	Bowie State College & Howard University Bowie MD and Washington DC Bachelors of Science in Accounting and Masters of Public Administration

REFERENCES	
	Shannon McGinnis, Deputy Director, Human Resources University of Illinois at Chicago 312-996-8514 312-413-1190 Fax shanmcgi@uillinois.edu Lisa St. Hilaire, Information Manager State of Maine, Natural Areas Program 207-287-8046 207-287-8040 Fax Lisa.St.Hilaire@maine.gov Ann Goldman, Procurement Officer Maryland Dept. of Housing and Community Development GoldmanA@dhcd.state.md.us Account Manager