Turning Point, Inc. Cost Proposal for:
State of Nevada Purchasing

Request For Proposal 2108
for
NEVADA READY! B-3

TAB I: Title Page

Part II – Cost Proposal	
RFP Title:	NEVADA READY! B-3
RFP:	2108
Vendor Name:	Turning Point, Inc.
Address:	55 N. C St. Suite 22 P.O. Box 1028 Virginia City, NV 89440
Proposal Opening Date:	July 5, 2016
Proposal Opening Time:	2:00 PM

Release Date: May 23, 2016

Deadline for Submission and Opening Date and Time: July 5, 2016 @2:00 PM

Submitted to:

Annette Morfin, Purchasing Officer

State of Nevada, Purchasing Division
515 E. Musser Street, Suite 300 Carson
City, NV 89701
Phone: 775-684-0185
Email address: amorfin@admin.nv.gov
Date: July 5, 2016

TAB II- COST PROPOSAL

ATTACHMENT H – COST SCHEDULE

Vendor _____*Turning Point, Incorporated*_____

Please provide your total costs for each of the projects requested in the RFP.

PROJECT I – PLANNING ***$238,433.80***_____ which will include all items listed below.

PROJECT II – PILOT ***$ 572,087.00*** _____which will include all items listed below.

PROJECT III – PROFESSIONAL LEARNING ***$189,182.00***__which will include all items listed below.

OVERALL Budget Total: $999,702.80

Nevada Ready! B-3 Proposal: Turning Point, Inc. Budget 2017-2019

Project 1: October 2016 - June 2017			Project 2: July 2017 - June 2018		
Project Year 1	*# Hours/FTE or Units*	*Cost*	*Project 2 year 1*	*# Hours/FTE or Units*	*Cost*
TPI Personnel			TPI Personnel		
Executive Assistant	0.5	$25,600	Executive Assistant	0.5	$25,600
salary + benefits @ $40K + .28 benefits			salary + benefits @ $40K + .28 benefits		
Deborah Loesch-Griffin, .5 FTE Project Director ($75K + .28 benefits)	0.5	$48,000	Deborah Loesch-Griffin, .5 FTE Project Director ($75K + .28 benefits)	0.5	$48,000
Joanne Everts(Facilitation, recruitment, engagement) @ $800/day	30	$24,000	Joanne Everts(Facilitation, recruitment, engagement) @ $800/day	30	$24,000
Jennifer McClendon, TPI Associate @ $500/day	12	$6,000	Jennifer McClendon, TPI Associate @ $500/day	15	7500
Lyndsey Langsdale, TPI Associate @ $250/day	16	4000	Lyndsey Langsdale, TPI Associate @ $250/day	20	5000
Melissa Burnham	4	3200	Melissa Burnham	4	3200
TPI Clark County TA Consultant/GA	0	0	TPI Clark County TA Consultant/GA @$500/day or .25 FTE GA Salary	15	7500
Travel			Travel		
In-state travel stipends for statewide B3 committee for 2 in-person 2 day meetings @$500 /person	20	$10,000	Participant travel to 3 regional pilot sites training @ $250	25	$6,250
TPI Flights and travel per diem/lodging to Las Vegas @ 800	4	3200	TPI Flights and travel per diem/lodging to Las Vegas @ 800	2	1600
Mileage to rural areas and Washoe County @ $.54/mile	3,333	1799.82	Travel to rural/Washoe pilot sites @ .54/mile	4000	2160
Supplies and Equipment			Supplies and Equipment		
Technology, equipment and license fees			Technology, equipment and license fees		$17,400
TPI SUBTOTAL		$125,800	TPI SUBTOTAL		$148,210
TPI Indirect @ 10%		$12,579.98	TPI Indirect @ 10%		$14,821.00
TOTAL TPI		**$138,379.80**	**TOTAL TPI**		**$163,031.00**
SUBCONTRACTS			SUBCONTRACTS		
University of Washington strategic planning		$70,000	University of Washington		$5,000
CPE - Elizabeth needs assessment		$5,000	CPE - Elizabeth Pilot evaluation plan and training for data collectors		$30,000
FirstSchools Project planning		$44,030	First Schools Pilot implementation		$112,457
SUBCONTRACT SUBTOTAL		**$119,030**	**SUBCONTRACT SUBTOTAL**		**$147,457**
			PROJECT 2 YEAR 1 TOTAL		$310,488.00
PROJECT 1 TOTAL		**$257,409.80**			

Project 2: July 2018 - June 2019		
Project 2 year 2	*# Hours/FTE or Units*	*Cost*
TPI Personnel		
Executive Assistant	0.25	$12,800
salary + benefits @ $40K + .28 benefits		
Deborah Loesch-Griffin, .5 FTE Project Director ($75K + .28 benefits)	0.25	$24,000
Joanne Everts(Facilitation, recruitment, engagement) @ $800/day	15	$12,000
Jennifer McClendon, TPI Associate @ $500/day	5	2500
Lyndsey Langsdale, TPI Associate @ $250/day	5	1250
Melissa Burnham	4	3200
TPI Clark County TA Consultant/GA @$500/day or .25 FTE GA Salary	15	7500
Travel		
Participant travel to annual cross-site Pilot Site/EduSnap conference and reflection meeting @$500	10	5000
TPI Flights and travel per diem/lodging to Las Vegas @ 800	2	1600
Travel to rural/Washoe pilot sites @ .54/mile	4000	2160
Supplies and Equipment		
Technology, equipment and license fees		$23,600
TPI subtotal		$95,610
TPI Indirect @ 10%		$9,561.00
TOTAL TPI		**$105,171.00**
SUBCONTRACTS		
University of Washington		$5,000
CPE - Elizabeth		$15,000
Pilot evaluation plan and training for data collectors		
First Schools		$114,522
Pilot implementation		
SUBCONTRACT SUBTOTAL		**$134,522**
PROJECT 2 YEAR 2 TOTAL		$239,693.00
PROJECT 2 TOTAL		**$550,181.00**

Project 3: July 2018 - June 2019		
Project Year 1	*# Hours/FTE or Units*	*Cost*
TPI Personnel		
Executive Assistant	0.25	$12,800
salary + benefits @ $40K + .28 benefits		
Deborah Loesch-Griffin, .5 FTE Project Director ($75K + .28 benefits)	0.25	$24,000
Joanne Everts(Facilitation, recruitment, engagement) @ $800/day	15	$12,000
Jennifer McClendon, TPI Associate @ $500/day	10	5000
Lyndsey Langsdale, TPI Associate @ $250/day	5	1250
Melissa Burnham	4	3200
TPI Clark County TA Consultant/GA @$500/day or .25 FTE GA Salary	15	7500
Travel		
Participant travel to annual cross-site Pilot Site/EduSnap conference and reflection meeting @$500	10	5000
TPI Flights and travel per diem/lodging to Las Vegas @ 800	1	800
Travel to rural/Washoe pilot sites @ .54/mile	500	270
Supplies and Equipment		
TPI subtotal		$71,820
TPI Indirect @ 10%		$7,182.00
TOTAL TPI		**$79,002.00**
SUBCONTRACTS		
University of Washington		$70,000
Snapshot		$0
CPE - Elizabeth		$15,000
PLS Evaluation		
First Schools		$28,114
Pilot implementation		
SUBCONTRACT SUBTOTAL		**$113,114**
PROJECT 3 TOTAL		**$192,116.00**

ALL PROJECTS TOTAL: $999,706.80

Turning Point, Inc. October 2017- June 2019 Budget Justification

PERSONNEL

Project Director:

Dr. Deborah Loesch-Griffin

Dr. Loesch-Griffin will contribute half of her time to this project through all series of Projects I-III to complete the tasks outlined in Projects I-III; primarily she will serve as the Lead for the Project Management Team and Liaison for the B-3 Committee and State staff. She will also provide direct facilitation and evaluation oversight for her team in collaboration with CPE. Her salary is calculated at $75,000 annually and TPI's employer benefits/taxes are assessed at a rate of 28%. At half-time, with benefits, costs total $48,000 for Project i-3, respectively. During the last year of the pilot (Project II) which overlaps Project III, she will split her time between the two projects.

Executive Assistant: To be hired

TPI's Executive Assistant will support the Project Management Team. This position is budgeted at .5 FTE across all three projects, and all three project years. The position will be paid $40,000 annually with 28% employer benefits. The person in this position will handle all logistics and general communication associated with convening the committee, arranging for travel of subcontractors, providing team support, and organizing locations for training and evaluation activities. This person will prepare project reports and be responsible for grants management activities associated with the project.

TPI Associate:

Dr. Joanne Everts

Dr. Everts will provide 30 days annually to Projects I-III. During the last year of the pilot (Project II) which overlaps Project III, she will split her time between the two projects. Her daily rate is $800/day or $100/hour, for a total of $24,000 annually. She will contribute to the recruitment, development and facilitation of the B-3 committee and maintain technical support to all community-based B-3 stakeholders and subcontractors involved in the pilot sites, and coordinate with the 0-3 years community of providers. As indicated, she will design and deliver training in quality instruction and learning environments specific to birth through three years.

TPI Training Consultant:

Dr. Melissa Burnham

Dr. Burnham will contribute a total of 12 days across the three project years at a daily/hourly rate of $800/day and $100/hour. She will serve as a member of the Project Management team and contribute her expertise in P-3 school site coordination as well as provide training, as indicated in Project III on high quality P-3 instruction, for a total of $12,800

TPI Associate:

Dr. Jennifer McClendon

Dr. McClendon will provide dual support to all three projects—contributing her expertise in school-home-community connections during Parts I and III. She will also contribute her expertise in evaluation. She will be responsible for designing the qualitative evaluation components for Parts II and III. Her daily rate is $500/day or $62.50/hour. She will be contracted for 12 days in Year 1, and 15 days, respectively in Years 2 and 3 for a total of $21,000 across all three projects.

TPI Evaluation Associate:
Ms. Lyndsey Langsdale
Ms. Langsdale will serve as the primary qualitative evaluator throughout Projects II and III and coordinate design, data collection training and evaluation activities with the Center for Program Evaluation. Her daily/hourly rate is $250/day or $31.25/hour. She will be contracted for 16 days in Year 1, 20 in Year 2 and 10 in Year 3 for a total of $11,500 across all three projects.

Southern Nevada Project Coordinator/Graduate Assistant: To be hired
During the pilot project (Project II) and the Professional Learning Series (Project III) either an ECE specialist or Graduate student will be hired at a daily rate of $500 or at .25 FTE as a Graduate Assistant to support the evaluation/data collection activities associated with the southern pilot sites and to coordinate with the Project Management Team regarding project implementation requirements in the southern part of the state. The total allocated across Projects II and III (Years 2 and) for this position is $22,500.

BENEFITS

Benefits are calculated at Turning Point, Inc.'s negotiated rates of 28% for staff who are employed versus serving as Associates under Independent contracts.

TRAVEL

Funds are budgeted for travel for two major purposes:

Participant travel costs for participation in:

- Project I B-3 Committee- 20 $500 in-state travel stipends for the up to 10 individuals traveling to the two in-person meetings for a total of $10,000
- Project II- 25 $250 in-state travel stipends for participant travel to three regional pilot sites; travel for up to 10 pilot site participants at $500 for in-state stipends to attend cross-site pilot meetings for reflection, professional sharing, and data review.
- Project III- travel for up to 10 pilot site participants at $500 for in-state stipends to attend regional Professional Learning Series training opportunities.

Travel for TPI Team members, for:

- Project I B-3 Committee facilitation and staff communications/meetings (Total$5,000.00)

- Project II- Participation in Pilot Site training and convening of local Early Childhood Councils associated with pilot sites; Travel costs for data collection associated with qualitative evaluation activities. (Total $7,520)
- Project III- Training for Professional Learning Series and reconvening/facilitating B-3 Committee meetings; Travel costs for data collection associated with qualitative evaluation activities. (Total $1,070)

Trips to Las Vegas are estimated at $800/person with some fluctuation in flight costs and ground transportation. Round-trip airfare estimates are based on current rates for Southwest Airlines anytime fare from Reno-Las Vegas @ $229/one-way or $458 round-trip. Rates for meals and lodging are based on US government per diem rates. Estimated cost per trip:

Reno-Las Vegas:
Round-trip air fare: $458
Ground transportation: $150
Per Diem:
Hotel: 1 night @ $108 per night
Meals: 2 days @ $64 per day
Total: $844

Mileage to rural communities and Washoe pilot sites is calculated at the newly established GSA rate of 54¢/mile. Mileage totals for each Project Year are as follows:

Project I: 3,333

Project II: 8,000

Project III: 500

SUPPLIES

No direct costs are assessed for this project. Supply costs will be supported through indirect cost rate (e.g., copy paper, binders, printing costs) needed to support the development of Nevada specific documentation across all three projects).

OTHER DIRECT COSTS

Technology services fee:

This line item includes license costs for use of EduSnap assessment tools for each of the three pilot regions, and a technical assistance fee for training in the use of the tool throughout Project II. The total for the licenses for the pilot site classes/schools and TA services is $38,500.

Five iPads are budgeted at $500/each for a total of $2,500 to provide to the data collectors associated with the pilot project for collecting EduSnap data at pilot site classrooms during the evaluation activities involving validation of the teachers' observations and data reporting.

INDIRECT COSTS

Indirect costs have been applied at a lower rate than established by Turning Point, Inc.'s Board of Directors. TPI's current indirect rate is 17% of modified total direct costs (subcontractors costs are not included); rent, all insurances, communications (phones, computers, leases and licenses for TPI overall, and professional services (accounting, legal) are included in the indirect cost base. The current cost proposal is using a 10% indirect cost rate adjusted for the higher rate assessed by two of the three subcontractors.

SUBCONTRACTOR COSTS: Individual Budget Narratives follow for University North Carolina, FirstSchool and University of Washington's National P-3 Center

Subcontractee	Project 1	Project 2-Year 1	Project 2-Year 2	Project 3	Total
Center for Program Evaluation, UNR	$5,000	$30,000	$15,000	$15,000	**$65,000**
FirstSchool, UNC	$44,030	$112,457	$114,522	$28,114	**$299,123**
University of Washington	$51,024	$15,953	$$15,953	$67,066	**$149,996**
TOTALS	$100,054	$158,410	$145,475	$110,180	**$514,119**

Center for Program Evaluation, University of Nevada, Reno

October 2017- June 2019 Budget Justification

Fixed Fee Contract through Turning Point, Inc.

Project I:

$5,000 will be subcontracted to CPE during Year 1 to cover Dr. Elizabeth Christiansen's time as a participant on the Project Management Team at 6.25 days @ $800/day, the daily rate for professional services established by CPE. During this time she will also design the pilot evaluation in the last quarter of Year 1 and recruit data collectors from UNR's evaluation courses and Graduate Assistants in the College of Community Health Sciences.

Project II:

$45,000 will be subcontracted to CPE during Years 2 and 3 to cover:

Dr. Elizabeth Christiansen's time as a participant on the Project Management Team at 12.5 days @ $800/day for a total of $10,000

Stipends will be paid to 6 Data Collectors, three of whom will cover the northern pilot; three will cover the rural pilot. Stipends will cover both the data collectors time and travel costs to and from the pilot sites. Data collectors will be paid $2,000 for the 2nd and 3rd year of the project, for a total of $24,000

A portion of a CPE Graduate Assistant's time will be paid from this subcontract to supervise the data collectors and assist with data analysis and reporting at a total of $6,000.

The remaining $5,000 will be used to cover travel for Dr. Christiansen to Project Management Team meetings in the south and for supplies and any equipment costs required to carry out the pilot evaluation.

Project III:

$15,000 will be contracted to CPE during Year 3 to cover:

cover Dr. Elizabeth Christiansen's time as a participant on the Project Management Team at 6.25 days @ $800/day for a total of $5,000.

A portion of a CPE Graduate Assistant's time will be paid from this subcontract to conduct data collection at the pilot PLS sites and assist with data analysis and reporting as well as coordination with the Graduate Assistant/Consultant in the south, for a total of $8,000.

The remaining $2,000 will be used to cover travel for Dr. Christiansen to Project Management Team meetings in the south and for supplies and any equipment costs required to carry out the pilot evaluation.

First School Nevada Proposal
Sharon Ritchie, PI

YEAR 1 **START DATE: 1/1/2017 END DATE: 6/30/2017**

PERSONNEL

Name	Title	Hours	Project Months	Mths	FTE%	Institutional Salary	Requested Salary	Fringe Benefits	Total
Ritchie, Sharon	Principal Investigator	104	6	0.6	10%	147,820	7,391	1,955	9,346
Roman-Oertwig, Sandra	Scientist	104	6	0.6	10%	122,780	6,139	1,670	7,809
Crawford, Gisele	Social/Clinical Research Spec.	104	6	0.6	10%	84,240	4,212	1,232	5,444
Lowery, Barbara	Administrative Support Assoc.	104	6	0.6	10%	45,820	2,291	795	3,086
		0	6	0	0%	#DIV/0!	0	0	0
		0	6	0	0%	#DIV/0!	0	0	0
						Subtotals:	20,033	5,652	25,685

CONSULTANT	Consultant Fees	0	
	Consultant Expenses	0	0
SUPPLIES	Project Supplies	200	
	Photocopies	500	700
TRAVEL	PI Travel	0	
	Staff Travel	5790	5,790
OTHER	Communications	0	
	Mailing/Express Mailings	200	
	Graduate Student Tuition (2 Semesters)	0	200
	SUBTOTAL DIRECT COSTS		32,375
	SUBCONTRACT	Direct	0
		F & A	0
	F & A BASE -		32,375
	TOTAL DIRECT COSTS		32,375
	F & A COSTS - 36%		11,655
	TOTAL COSTS		44,030

* UNC-CH Fringe Benefits Rates = 22.741% plus Health Insurance @ $5,471/FTE; Temporary 8.990%; Graduate Health $3,234/FTE; Post Doc Fringe 8.990%, Post Doc Health $3,814.20/FTE; CCP Fringe 27.831%; Clinical Comprehensive Plan Health $7,498.16

First School Nevada Proposal
Sharon Ritchie, PI

YEAR 2 **START DATE: 7/1/2017 END DATE: 6/30/2018**

PERSONNEL

Name	Title	Hours	Project Months	Mths	FTE%	Institutional Salary	Requested Salary	Fringe Benefits	Total
Ritchie, Sharon	Principal Investigator	208	12	1.2	10%	152,250	15,225	4,009	19,234
Roman-Oertwig, Sandr	Scientist	208	12	1.2	10%	126,460	12,646	3,423	16,069
Crawford, Gisele	Social/Clinical Research Spec.	208	12	1.2	10%	86,760	8,676	2,520	11,196
Lowery, Barbara	Administrative Support Assoc.	208	12	1.2	10%	47,200	4,720	1,620	6,340
		0	12	0	0%	#DIV/0!	0	0	0
		0	12	0	0%	#DIV/0!	0	0	0
						Subtotals:	41,267	11,572	52,839

CONSULTANT	Consultant Fees	0	
	Consultant Expenses	0	0
SUPPLIES	Project Supplies	200	
	Photocopies	500	700
TRAVEL	PI Travel	0	
	Staff Travel	28950	28,950
OTHER	Communications	0	
	Mailing/Express Mailings	200	
	Graduate Student Tuition (2 Semesters)	0	200
	SUBTOTAL DIRECT COSTS		82,689
	SUBCONTRACT	Direct	0
		F & A	0
	F & A BASE -		82,689
	TOTAL DIRECT COSTS		82,689
	F & A COSTS - 36%		29,768
	TOTAL COSTS		112,457

* UNC-CH Fringe Benefits Rates = 22.741% plus Health Insurance @ $5,471/FTE; Temporary 8.990%; Graduate Health $3,234/FTE; Post Doc Fringe 8.990%, Post Doc Health $3,814.20/FTE; CCP Fringe 27.831%; Clinical Comprehensive Plan Health $7,498.16

First School Nevada Proposal
Sharon Ritchie, PI

YEAR 3 **START DATE: 7/1/2018 END DATE: 6/30/2019**

PERSONNEL

Name	Title	Hours	Project Months	Mths	FTE%	Institutional Salary	Requested Salary	Fringe Benefits	Total
Ritchie, Sharon	Principal Investigator	208	12	1.2	10%	156,820	15,682	4,113	19,795
Roman-Oertwig, Sandr	Scientist	208	12	1.2	10%	130,250	13,025	3,509	16,534
Crawford, Gisele	Social/Clinical Research Spec.	208	12	1.2	10%	89,360	8,936	2,579	11,515
Lowery, Barbara	Administrative Support Assoc.	208	12	1.2	10%	48,610	4,861	1,652	6,513
		0	12	0	0%	#DIV/0!	0	0	0
		0	12	0	0%	#DIV/0!	0	0	0
						Subtotals:	42,504	11,853	54,357

CONSULTANT	Consultant Fees	0	
	Consultant Expenses	0	0
SUPPLIES	Project Supplies	200	
	Photocopies	500	700
TRAVEL	PI Travel	0	
	Staff Travel	28950	28,950
OTHER	Communications	0	
	Mailing/Express Mailings	200	
	Graduate Student Tuition (2 Semesters)	0	200
	SUBTOTAL DIRECT COSTS		84,207
	SUBCONTRACT	Direct	0
		F & A	0
	F & A BASE -		84,207
	TOTAL DIRECT COSTS		84,207
	F & A COSTS - 36%		30,315
	TOTAL COSTS		114,522

* UNC-CH Fringe Benefits Rates = 22.741% plus Health Insurance @ $5,471/FTE; Temporary 8.990%; Graduate Health $3,234/FTE; Post Doc Fringe 8.990%, Post Doc Health $3,814.20/FTE; CCP Fringe 27.831%; Clinical Comprehensive Plan Health $7,498.16

First School Nevada Proposal
Sharon Ritchie, PI

YEAR 4 **START DATE: 7/1/2019** **END DATE: 12/31/2019**

PERSONNEL

Name	Title	Hours	Project Months	Mths	FTE%	Institutional Salary	Requested Salary	Fringe Benefits	Total
Ritchie, Sharon	Principal Investigator	52	6	0.3	5%	161,520	4,038	1,055	5,093
Roman-Oertwig, Sandr	Scientist	52	6	0.3	5%	134,160	3,354	900	4,254
Crawford, Gisele	Social/Clinical Research Spec.	52	6	0.3	5%	92,040	2,301	660	2,961
Lowery, Barbara	Administrative Support Assoc.	52	6	0.3	5%	50,080	1,252	422	1,674
		0	6	0	0%	#DIV/0!	0	0	0
		0	6	0	0%	#DIV/0!	0	0	0
						Subtotals:	10,945	3,037	13,982
CONSULTANT	Consultant Fees							0	
	Consultant Expenses							0	0
SUPPLIES	Project Supplies							200	
	Photocopies							500	700
TRAVEL	PI Travel							0	
	Staff Travel							5790	5,790
OTHER	Communications							0	
	Mailing/Express Mailings							200	
	Graduate Student Tuition (2 Semesters)							0	200
	SUBTOTAL DIRECT COSTS								20,672
	SUBCONTRACT							Direct	0
								F & A	0
	F & A BASE -								20,672
	TOTAL DIRECT COSTS								20,672
	F & A COSTS -		36%						7,442
	TOTAL COSTS								28,114

* UNC-CH Fringe Benefits Rates = 22.741% plus Health Insurance @ $5,471/FTE; Temporary 8.990%; Graduate Health $3,234/FTE; Post Doc Fringe 8.990%, Post Doc Health $3,814.20/FTE; CCP Fringe 27.831%; Clinical Comprehensive Plan Health $7,498.16

First School Nevada Proposal
Sharon Ritchie, PI

PROJECT PERIOD **START DATE:** 1/1/2017 **END DATE:** 12/31/2019

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	TOTAL
PERSONNEL	20,033	41,267	42,504	10,945	114,749
FRINGE BENEFITS	5,652	11,572	11,853	3,037	32,114
CONSULTANT	0	0	0	0	0
EQUIPMENT	0	0	0	0	0
SUPPLIES	700	700	700	700	2,800
TRAVEL	5,790	28,950	28,950	5,790	69,480
OTHER	200	200	200	200	800
SUBTOTAL DIRECT	32,375	82,689	84,207	20,672	219,943
SUBCONTRACT					
DIRECT	0	0	0	0	0
F&A	0	0	0	0	0
TOTAL DIRECT	32,375	82,689	84,207	20,672	219,943
F&A BASE	32,375	82,689	84,207	20,672	219,943
F&A	11,655	29,768	30,315	7,442	79,180
TOTAL COSTS	44,030	112,457	114,522	28,114	299,123

FirstSchool Nevada Partnership

Sharon Ritchie, Principal Investigator
University of North Carolina at Chapel Hill

January 1, 2017 – December 31, 2019

Budget Narrative

Task: 3.1.3.1 Guide the committee in determining short- and long-term goals for the pilot.

Sharon Ritchie, Principal Investigator (104 hours), will provide leadership for project staff, technical assistance for collaborative partners in Nevada, and collaborate with Turning Point to design Project 2.

Sam Oertwig, Scientist (104 hours), will provide leadership for project staff, technical assistance for collaborative partners in Nevada, and collaborate with Turning Point to design Project 2.

Gisele Crawford, Research Specialist (104 hours), will provide project management for the FirstSchool team, collaborate with project partners, and provide technical assistance.

Barbara Lowery, Program Assistant (104 hours), will provide administrative support.

Fringe Benefits: Social Security and Retirement are based on the University's standard composite rate of 22.741% for permanent employees of all Contracts and Grants. The fringe benefit rate for temporary employees and post-doctoral students is 8.99%. The current contribution for health insurance, as mandated by the State of North Carolina, is $5,471/Year/FTE. No health insurance is mandated for temporary employees.

Supplies needed for the task include general project supplies ($200) and photocopies/printing ($500).

Travel: We request $5,790 to cover travel for FirstSchool staff to Nevada. We estimate one trip for three people at $1,930 per trip per person. Estimated costs include: NV per diem @ $64/day, airfare @ $650/trip, hotel @ $140/night ($108 plus taxes), rental cars @ $190, gas @ $50, airport parking @ $75, and mileage to airport @ $20.

Mailing/Shipping: We request $200 to support mailing or shipping fees to send materials to Nevada.

Task: 3.2.1.1 Disseminate information, create buy-in, and recruit and select communities for the B-3 pilot.

Instituut Verwale Partnerschap

Thomas Rietveld, Pieter Jansen, Lucia Bergman
Vakgroep Bestuurskunde, Universiteit Oostelijk Land

January 5, 2017 – December 21, 2019

Budget Narrative

Exists 34.1.3.1 Guide the committee in determining short- and long-term goals for the pilot.

Sixteen (16) Two-hour (2-h) workgroup (104 hours) will provide leadership for project staff, technical assistance for collaborative partners in research and reflection with training joint to budget activities.

Six (6) workshops (104 hours) will provide leadership for project staff, technical assistance for collaborative partners in research and reflection with training joint to budget activities.

Twelve (12) workshop

Sharon Ritchie, Principal Investigator (52 hours), will provide leadership for project staff, technical assistance for collaborative partners in Nevada, and collaborate with Turning Point to identify pilot communities for Project 2.

Sam Oertwig, Scientist (52 hours), will provide leadership for project staff, technical assistance for collaborative partners in Nevada, and collaborate with Turning Point to identify pilot communities for Project 2.

Gisele Crawford, Research Specialist (52 hours), will provide project management for the FirstSchool team, collaborate with project partners, and provide technical assistance.

Barbara Lowery, Program Assistant (52 hours), will provide administrative support.

Fringe Benefits: Social Security and Retirement are based on the University's standard composite rate of 22.741% for permanent employees of all Contracts and Grants. The fringe benefit rate for temporary employees and post-doctoral students is 8.99%. The current contribution for health insurance, as mandated by the State of North Carolina, is $5,471/Year/FTE. No health insurance is mandated for temporary employees.

Supplies needed for the task include general project supplies ($50) and photocopies/printing ($125).

Travel: We request $5,790 to cover travel for FirstSchool staff to Nevada. We estimate one trip for three people at $1,930 per trip per person. Estimated costs include: NV per diem @ $64/day, airfare @ $650/trip, hotel @ $140/night ($108 plus taxes), rental cars @ $190, gas @ $50, airport parking @ $75, and mileage to airport @ $20.

Mailing/Shipping: We request $50 to support mailing or shipping fees to send materials to Nevada.

Task 3.2.2.2: Provide on-the-ground, frequent and consistent support for communities implementing the pilot.

Sharon Ritchie, Principal Investigator (156 hours), will provide leadership for project staff, technical assistance for collaborative partners in Nevada, and collaborate with Turning Point to support the development of B-3pilot communities.

Sam Oertwig, Scientist (156 hours), will provide leadership for project staff, technical assistance for collaborative partners in Nevada, and collaborate with Turning Point to support the development of B-3pilot communities.

Gisele Crawford, Research Specialist (156 hours), will provide project management for the FirstSchool team, collaborate with project partners, and provide technical assistance.

Barbara Lowery, Program Assistant (156 hours), will provide administrative support.

Fringe Benefits: Social Security and Retirement are based on the University's standard composite rate of 22.741% for permanent employees of all Contracts and Grants. The fringe benefit rate for temporary employees and post-doctoral students is 8.99%. The current contribution for health insurance, as mandated by the State of North Carolina, is $5,471/Year/FTE. No health insurance is mandated for temporary employees.

Supplies needed for the task include general project supplies ($150) and photocopies/printing ($375).

Travel: We request $23,160 to cover travel for FirstSchool staff to Nevada. We estimate four trips for three people at $1,930 per trip per person. Estimated costs include: NV per diem @ $64/day, airfare @ $650/trip, hotel @ $140/night ($108 plus taxes), rental cars @ $190, gas @ $50, airport parking @ $75, and mileage to airport @ $20.

Mailing/Shipping: We request $150 to support mailing or shipping fees to send materials to Nevada.

Task 3.2.3.1: Collect, analyze and synthesize multiple sources of data to inform the pilot.

Sharon Ritchie, Principal Investigator (156 hours), will provide leadership for project staff, technical assistance for collaborative partners in Nevada, and collaborate with Turning Point to help project partners and pilot communities respond to data.

Sam Oertwig, Scientist (156 hours), will provide leadership for project staff, technical assistance for collaborative partners in Nevada, and collaborate with Turning Point to help project partners and pilot communities respond to data.

Gisele Crawford, Research Specialist (156 hours), will provide project management for the FirstSchool team, collaborate with project partners, and provide technical assistance.

Barbara Lowery, Program Assistant (156 hours), will provide administrative support.

Fringe Benefits: Social Security and Retirement are based on the University's standard composite rate of 22.741% for permanent employees of all Contracts and Grants. The fringe benefit rate for temporary employees and post-doctoral students is 8.99%. The current contribution for health insurance, as mandated by the State of North Carolina, is $5,471/Year/FTE. No health insurance is mandated for temporary employees.

Supplies needed for the task include general project supplies ($150) and photocopies/printing ($375).

Travel: We request $23,160 to cover travel for FirstSchool staff to Nevada. We estimate four trips for three people at $1,930 per trip per person. Estimated costs include: NV per diem @ $64/day, airfare @ $650/trip, hotel @ $140/night ($108 plus taxes), rental cars @ $190, gas @ $50, airport parking @ $75, and mileage to airport @ $20.

Mailing/Shipping: We request $150 to support mailing or shipping fees to send materials to Nevada.

Task 3.2.3.2: Work with the B-3 committee to revise and refine the B-3 system based on implementation.

Sharon Ritchie, Principal Investigator (52 hours), will provide leadership for project staff, technical assistance for collaborative partners in Nevada, and collaborate with Turning Point to synthesize the results of Project 2.

Sam Oertwig, Scientist (52 hours), will provide leadership for project staff, technical assistance for collaborative partners in Nevada, and collaborate with Turning Point to synthesize the results of Project 2.

Gisele Crawford, Research Specialist (52 hours), will provide project management for the FirstSchool team, collaborate with project partners, and provide technical assistance.

Barbara Lowery, Program Assistant (52 hours), will provide administrative support.

Fringe Benefits: Social Security and Retirement are based on the University's standard composite rate of 22.741% for permanent employees of all Contracts and Grants. The fringe benefit rate for temporary employees and post-doctoral students is 8.99%. The current

contribution for health insurance, as mandated by the State of North Carolina, is $5,471/Year/FTE. No health insurance is mandated for temporary employees.

Supplies needed for the task include general project supplies ($50) and photocopies/printing ($125).

Travel: We request $5,790 to cover travel for FirstSchool staff to Nevada. We estimate one trip for three people at $1,930 per trip per person. Estimated costs include: NV per diem @ $64/day, airfare @ $650/trip, hotel @ $140/night ($108 plus taxes), rental cars @ $190, gas @ $50, airport parking @ $75, and mileage to airport @ $20.

Mailing/Shipping: We request $50 to support mailing or shipping fees to send materials to Nevada.

Task 3.3.1.1: Developing comprehensive professional learning series for education systems and communities.

Sharon Ritchie, Principal Investigator (104 hours), will provide leadership for project staff, technical assistance for collaborative partners in Nevada, and collaborate with Turning Point to design Project 3.

Sam Oertwig, Scientist (104 hours), will provide leadership for project staff, technical assistance for collaborative partners in Nevada, and collaborate with Turning Point to design Project 3.

Gisele Crawford, Research Specialist (104 hours), will provide project management for the FirstSchool team, collaborate with project partners, and provide technical assistance.

Barbara Lowery, Program Assistant (104 hours), will provide administrative support.

Fringe Benefits: Social Security and Retirement are based on the University's standard composite rate of 22.741% for permanent employees of all Contracts and Grants. The fringe benefit rate for temporary employees and post-doctoral students is 8.99%. The current contribution for health insurance, as mandated by the State of North Carolina, is
$5,471/Year/FTE. No health insurance is mandated for temporary employees.

Supplies needed for the task include general project supplies ($200) and photocopies/printing ($500).

Travel: We request $5,790 to cover travel for FirstSchool staff to Nevada. We estimate one trip for three people at $1,930 per trip per person. Estimated costs include: NV per

diem @ $64/day, airfare @ $650/trip, hotel @ $140/night ($108 plus taxes), rental cars @ $190, gas @ $50, airport parking @ $75, and mileage to airport @ $20.

Mailing/Shipping: We request $200 to support mailing or shipping fees to send materials to Nevada.

Nevada Ready: B-3rd
University of Washington
Budget 10/12/2016 - 6/30/2019

	Period 1	Period 2	Period 3	TOTAL
DIRECT COSTS				
Personnel				
Kristie Kauerz	18,670	9,532	21,243	**49,445**
Deputy Director TBN	4,887	5,941	12,358	**23,186**
Program Coordinator, Laura Pflum	2,955	2,170	2,256	**7,381**
Finance Manager, Maile Sanders	464	-	704	**1,168**
Benefits	7,619	5,189	10,518	**23,326**
Travel	4,383	1,461	4,383	**10,227**
Supplies	100	-	-	**100**
Other				
Rent	1,839	1,275	2,340	**5,454**
Tech Services Fee	177	119	226	**522**
Dropbox	93	93	93	**279**
TOTAL DIRECT COSTS	41,187	25,780	54,121	**121,088**
INDIRECT COSTS	9,837	6,126	12,945	**28,908**
TOTAL BUDET	51,024	31,906	67,066	**149,996**

Budget Justification

PERSONNEL

PI, Kristie Kauerz:
Kauerz will provide leadership on facilitation and framework development in Project I, and technical assistance to develop Professional Learning Series in Project III. Time allocation during Year 2 is minimal to ensure on-going coordination with Project Management Team. She is budgeted at 20% FTE in Year 1; at 7% FTE in Year 2; and 15% FTE in Year 3.

Deputy Director TBN:
The Deputy Director (to be named by August 2016) will support PI in facilitating and framework development in Project I, and in providing technical assistance to develop Professional Learning Series in Project III. This position is budgeted at 6% FTE in Year 1; at 5% FTE in Year 2; and 10% FTE in Year 3.

Program Coordinator, Laura Pflum:
Pflum will provide project coordination and administrative support across all three years. She is budgeted at 10% FTE in Year 1; at 5% FTE in Year 2; and 5% FTE in Year 3.

Finance Manager, Maile Sanders:
Finance Manager monitors and reports on budget transactions. This position is budgeted at 1% FTE in Years 1 and 3 only.

BENEFITS

Benefits are calculated at the University of Washington's negotiated rates of 24.5% for faculty, 32.6% for professional staff, and 38.3% for classified staff.

TRAVEL

Funds are budgeted for travel from Seattle, WA, to Reno and Las Vegas, NV. Two trips annually are for the required Project Management Team meetings. In Year 1, the remaining four trips are to facilitate Nevada B-3rd Commission meetings and, in Year 3 to provide on-site technical assistance for the Professional Learning Series.

Round-trip airfare estimates are based on UW contract airfares. Rates for meals and lodging are based on US government per diem rates. Estimated cost per trip:

Seattle-Reno
Round-trip air fare: $400
Ground transportation: $150
Per Diem:
- Hotel: 1 night @ $97 per night
- Meals: 3 days @ $64 per day

Seattle-Las Vegas
Round-trip air fare: $300

Ground transportation: $150
Per Diem:
Hotel: 1 night @ $108 per night
Meals: 3 days @ $64 per day

SUPPLIES

This line will support any office supplies (e.g., copy paper, binders) needed to support the development of Nevada specific documentation in Project I.

OTHER DIRECT COSTS

Rent: The project will take place in leased space off-campus. Rent estimate is based on the number of FTE funded by the project.

Technology services fee: Per-capita charge for information technology services.

Dropbox: All files related to this contract will be stored on Dropbox in order to facilitate team sharing. The contract will cover a portion of the annual subscription rate to Dropbox.

INDIRECT COSTS

Indirect costs have been applied at the UW's rate for off-campus other sponsored activity. The current rate is 25% of modified total direct costs; rent is excluded from the indirect cost base.

Tab III

ATTACHMENT I – COST PROPOSAL CERTIFICATION OF COMPLIANCE WITH TERMS AND CONDITIONS OF RFP

I have read, understand and agree to comply with ***all*** the terms and conditions specified in this Request for Proposal.

YES ***X*** I agree to comply with the terms and conditions specified in this RFP.

NO _____ I do not agree to comply with the terms and conditions specified in this RFP.

If the exception and/or assumption require a change in the terms in any section of the RFP, the contract, or any incorporated documents, vendors ***must*** provide the specific language that is being proposed in the tables below. If vendors do not specify in detail any exceptions and/or assumptions at time of proposal submission, the State will not consider any additional exceptions and/or assumptions during negotiations.

Note: Only cost exceptions and/or assumptions should be identified on this attachment. Do not restate the technical exceptions and/or assumptions on this attachment.

Turning Point, Incorporated

Company Name

Deborah Loesch Griffin

Signature

Deborah Loesch-Griffin ***7/1/16***

Print Name Date

Vendors MUST use the following format. Attach additional sheets if necessary.

EXCEPTION SUMMARY FORM

EXCEPTION #	RFP SECTION NUMBER	RFP PAGE NUMBER	EXCEPTION (Complete detail regarding exceptions must be identified)
NA			

ASSUMPTION SUMMARY FORM

ASSUMPTION #	RFP SECTION NUMBER	RFP PAGE NUMBER	ASSUMPTION (Complete detail regarding assumptions must be identified)
NA			

This document must be submitted in Tab III of vendor's cost proposal.
This form MUST NOT be included in the technical proposal.