Nevada Department of Education

Part II – Cost Proposal	
RFP Title:	Longitudinal Data System
RFP:	1987
Vendor Name:	eMetric, LLC
Address:	211 N Loop 1604 E Suite 170 San Antonio, TX 78232
Proposal Opening Date:	July 19, 2012
Proposal Opening Time:	2:00 PM

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Vendor Name: eMetric, LLC

RFP 1987 Costs

The following will provide definitions of how eMetric categorized our proposal costs. eMetric has broken the cost into two equal years both years start in September and end in August. eMetric will reorganize the cost to the Nevada Fiscal year if required.

Professional Services:
Cost associated with Professional Service includes: Psychometric services related to the calculation requirements for the NSPF Index & Growth Model, support for training and documentation, and attendance at Nevada TAC meetings.

Technical Support and Training:
Technical Support and Training costs include Level 1 & 2 help desk support. Additionally, training sessions which include on-site training in Nevada as well as WebEx training conducted remotely.

Travel and Other Costs:
Travel costs include travel either to Nevada by eMetric staff or travel to San Antonio by NDE staff for planning meetings. Other itemized trips include orientation meetings to existing SAIN system, Joint Application Design meetings, District Test Directors meetings, Board of Education/Legislature Committee meetings, On-site Training

Maintenance and Support:
We have allocated staff cost associated with learning and the maintenance and technical support of existing systems. In the first Year the cost is associated with the orientation process to the SAIN system and the maintenance that will be associated with the routine operations of the system and data collection related to NSPF and the Nevada Report card.

Vendor Name: eMetric, LLC

RFP 1987 Costs

Project Management:
Project Management costs include the oversight of all project related activities for development and maintenance of the RFP requirements. Activities included for the Project Mange:

1. Maintain the Project Schedule
2. Creating requirement documents and specifications
3. Conduct internal status meeting
4. Conduct weekly status meeting with NDE
5. Ensure that all documentation is up-to-date including all training materials
6. Conduct training sessions
7. Attend NDE related meetings when requested

Development and Enhancement:
All system enhancement and new development staff costs are included in this category. Tasks that will be completed for Development and Enhancement activities include:

1. Joint Application Development meetings
2. System Design
3. Preparation of mock-ups for user review and Technical Specifications
4. Application Coding and Database upgrades and development
5. Quality Assurance Testing
6. Migration of approved applications to the production environment

Other Costs as Described:
The other costs include eMetric Administrative cost related to fulfilling the requirements for RFP 1987.

Total Project Costs:
Total cost is the sum of the above related breakdown.

eMetric submits the following cost segregated categorically as itemized in Attachment I from RFP 1987.

NV Budget Category	Sept. 2012 – August 2013	Sept. 2013 – August 2014
Professional Services (Psychometric)	$15,600.00	$10,400.00
Technical Support and Training	$41,912.00	$31,500.00
Travel	$49,400.00	$41,700.00
Maintenance & Support	$122,931.25	$118,125.00
Project Management	$67,256.25	$29,531.25
Development and Enhancement	$258,187.50	$49,218.75
Other Cost (Administration Cost)	$34,728.75	$21,093.75
Total	$590,015.75	$301,568.75

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ATTACHMENT J – COST PROPOSAL CERTIFICATION OF COMPLIANCE
TERMS AND CONDITIONS OF RFP

I have read, understand and agree to comply with the terms and conditions specified in this Request for Proposal.

YES X I agree to comply with the terms and conditions specified in this RFP.

NO _____ I do not agree to comply with the terms and conditions specified in this RFP.

In order for any exceptions and/or assumptions to be considered they MUST be documented in detail in the tables below. The State will not accept additional exceptions and/or assumptions if submitted after the proposal submission deadline. Vendors must be specific. Nonspecific exceptions or assumptions may not be considered. If the exception or assumption requires a change in the terms or wording of the contract, the scope of work, or any incorporated documents, vendors must provide the specific language that is being proposed in the tables below.

eMetric, LLC
Company Name

Signature

Huixing Tang
Print Name

7/16/2012
Date

Vendors MUST use the following format. Attach additional sheets if necessary.

EXCEPTION SUMMARY FORM

RFP SECTION NUMBER	RFP PAGE NUMBER	EXCEPTION (Complete detail regarding exceptions must be provided)

ASSUMPTION SUMMARY FORM

RFP SECTION NUMBER	RFP PAGE NUMBER	ASSUMPTION (Complete detail regarding assumptions must be provided)

This document must be submitted in Tab III of vendor's cost proposal.
This form MUST NOT be included in the technical proposal.