

## **ATTACHMENT AA – NEGOTIATED ITEMS**

### **1. DETAILS REGARDING NCIS AND CJIS INFORMATION**

Vendor does not have the capability to obtain National Crime Information Center (NCIC) or Criminal Justice Information Services (CJIS) information. The Vendor will allow the law enforcement agency to run the information through their NCIC terminal at the conclusion of the investigation. If an applicant denies they have a criminal record during the background investigative process and the State discovers a record after the completion of the background investigation it would be an automatic disqualifier for the applicant being untruthful. Vendor will not have access to or house criminal records. Any criminal records discovered by the Vendor will be validated through Court and public records if possible.

### **2. DETAILS REGARDING PHYSICAL DOCUMENT DESTRUCTION**

Vendor has a commercial grade shredder on-site. Vendor will not retain any paper information collected during a background investigation. All information will be returned to the State agency upon completion of the investigation.

### **3. DETAILS REGARDING DIGITAL DOCUMENT SECURITY**

**3.1** Vendor maintains IT operations according to ISO standards ISO/IEC 27001:2013. Servers are kept in a locked cabinet inside of a locked room under video surveillance. Access is compartmentalized through drive partitioning, database management and password authentication. Approved staff members are given password access only to their approved partition. Only managers have access to multiple volumes.

**3.2** All network traffic travels through a Sonic Wall TZ600 firewall SSL VPN appliance supporting DES, Triple DES, MD5, SHA-1, 128-bit AES, 192-bit AES, 256-bit AES. Additionally, the device is equipped with active network surveillance from TOTALSECURE and 4G/LTE failover. Only two persons have access to the appliance, Senior Technical Specialist, Patrick Dougherty and President, Jason Patterson. Both individuals are on file with the State of Nevada for fingerprinting and are familiar and agreeable to all informational security issues and privacy concerns.

### **4. DETAILS REGARDING INVESTIGATIVE OVERSIGHT**

There will be three levels of personnel involved in investigations: The investigator; the investigation manager, Dave Ponte (who may also be an investigator depending on caseload levels); and the company president Jason Patterson. All investigators will be honorably retired Nevada Law Enforcement officers with past experience with background investigations.