

Las Vegas Interpreters Connection, LLC

4616 W Sahara Ave Suite 407 Las Vegas, Nevada 89102

BUSINESS PROPOSAL FOR

State of Nevada

500 E. Third Street

Carson City Nevada 89713

Las Vegas Interpreters Connection, LLC also known as LVIC is seeking to provide on site Spanish/English interpreter services for the State of Nevada in Las Vegas Nevada and via telephone throughout the state.

Length of contractual services: 2 year minimum

Scope of Work: LVIC will provide onsite and telephonic Spanish/English interpreter services for Unemployment Appeal hearings as needed as well as any other entities listed below that require services under these specifications. Interpreters provided will be State Certified or registered interpreters that will provide word per word interpreting for claimants and/ or witnesses, clients, patrons etc.

Availability: Interpreter services shall be scheduled in advance via email with LVIC in order to guarantee services. LVIC will attempt to meet any last minute requests for interpreters but cannot guarantee services unless previously scheduled.

Travel: LVIC to provide interpreter services in Las Vegas Nevada onsite and /or by telephone and only by telephone to areas outside of the Las Vegas Nevada area. Any travel beyond 20 miles will be billed at .55 cents per mile.

Rates: LVIC will provide Spanish /English interpreter services at a rate of \$106.00 (up to 1 hour), and not to exceed \$175.00 for (61 minutes up to to 2.5 hours) then \$106.00 per hour for each additional hour. A 24 business hour advance cancellation/postponement notice is required otherwise a minimum of 1 hour payment of \$106.00 will be due.

Licenses: LVIC will maintain State of Nevada license and Clark county business license.

Insurance: LVIC will maintain and provide proof of commercial general liability insurance. LVIC will maintain and provide proof of automobile insurance. LVIC requests a waiver of Workers Compensation insurance.

Payment: LVIC requires payment within 30 business days of service. LVIC retains the right to suspend services from any State entity if payment is not received in timely fashion.

Thank you for your consideration.

Prepared by Miriam Jimenez