

Part 2 – Cost Proposal SOQ	
RFQ Title:	<i>Federal Grant Development and Administration</i>
RFQ:	<i>2046</i>
Vendor Name:	<i>Strategic Progress, LLC</i>
Address:	<i>1680 Shadow Park Drive, Reno, NV 89523</i>
SOQ Opening Date:	<i>April 29, 2013</i>
SOQ Opening Time:	<i>2:00 PM</i>

Table of Contents Cost Proposal		
Tab I	Title Page	
Tab II	Cost Proposal	
Tab III	Attachment J - Cost Proposal Certification of Compliance with Terms and Conditions of RFQ	

Q. COST

a. RATES

Vendors must provide fixed hourly rates for all services associated with the responsibilities and related services. Clearly specify the nature of all expenses anticipated. Rates will be capped at \$200 per hour.

Use this table to submit your rates:

RFQ 2046 VENDOR NAME: <i>Strategic Progress, LLC</i>				
DESCRIPTION	HOURLY RATE (YEAR 1)	HOURLY RATE (YEAR 2)	HOURLY RATE (YEAR 3)	HOURLY RATE (YEAR 4)
Application Development and Writing	\$150	\$150	\$150	\$150
Grant Consulting	\$150	\$150	\$150	\$150
Research	\$150	\$150	\$150	\$150
Training	\$200	\$200	\$200	\$200
Other Expenses (list):	YEAR 1	YEAR 2	YEAR 3	YEAR 4
<i>Travel will be reimbursed at State allowed rates including per diem rates, mileage, air travel, hotel and meals for all four years of the project.</i>				

Travel expenses will be reimbursed according to current GSA rates for both in- and out-of-state travel. Current GSA rates can be viewed at www.gsa.gov/travelers. (Refer to **Section 11.3.3** for further instructions.)

**ATTACHMENT J – COST PROPOSAL CERTIFICATION OF COMPLIANCE
WITH TERMS AND CONDITIONS OF RFQ**

I have read, understand and agree to comply with *all* the terms and conditions specified in this Request for Qualifications.

YES XX I agree to comply with the terms and conditions specified in this RFQ.

NO _____ I do not agree to comply with the terms and conditions specified in this RFQ.

If the exception and/or assumption require a change in the terms in any section of the RFQ, the contract, or any incorporated documents, vendors *must* provide the specific language that is being proposed in the tables below. If vendors do not specify in detail any exceptions and/or assumptions at time of proposal submission, the State will not consider any additional exceptions and/or assumptions during negotiations. *Note: Only cost exceptions and/or assumptions should be identified on this attachment. Do not restate the technical exceptions and/or assumptions on this attachment.*

Strategic Progress, LLC

Company Name

Signature



Print Name

Cynthia Marie Gustafson

April 18, 2013

Date

Vendors MUST use the following format. Attach additional sheets if necessary.

EXCEPTION SUMMARY FORM

EXCEPTION #	RFQ SECTION NUMBER	RFQ PAGE NUMBER	EXCEPTION (Complete detail regarding exceptions must be identified)

ASSUMPTION SUMMARY FORM

ASSUMPTION #	RFQ SECTION NUMBER	RFQ PAGE NUMBER	ASSUMPTION (Complete detail regarding assumptions must be identified)

This document must be submitted in Tab III of vendor's cost proposal.
This form **MUST NOT** be included in the technical SOQ.