

State of Nevada

Purchasing Division

Request for Proposal: 1995

For

FIRE FUELS REDUCTION SERVICES

Release Date: August 15, 2012

Deadline for Submission and Opening Date and Time: September 19, 2012 @ 2:00 PM

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VENDOR INFORMATION SHEET FOR RFP 1995

Vendor Must:

- A) Provide all requested information in the space provided next to each numbered question. The information provided in Sections V1 through V6 will be used for development of the contract;
- B) Type or print responses; and
- C) Include this Vendor Information Sheet in Tab III, State Documents of the Technical Proposal.

V1	Firm Name	<i>Healthy Trees</i>	
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V2	Street Address	<i>2578 S Curry Street #5</i>	
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V3	City, State, ZIP	<i>Carson City, NV 89703</i>	
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V4	Telephone Number		
	Area Code: <i>775</i>	Number: <i>224-3827</i>	Extension:

V5	Facsimile Number		
	Area Code: <i>775</i>	Number: <i>882-0959</i>	Extension:

V6	Toll Free Number		
	Area Code:	Number:	Extension:

V7	<i>Contact Person for Questions / Contract Negotiations, including address if different than above</i>		
	Name: <i>Tom Henderson</i>		
	Title: <i>President</i>		
	Address: <i>P.O. Box 2885, Carson City, NV 89702</i>		
Email Address: <i>healthytrees@att.net</i>			

V8	Telephone Number for Contact Person		
	Area Code: <i>775</i>	Number: <i>224-3827</i>	Extension:

V9	Facsimile Number for Contact Person		
	Area Code: <i>775</i>	Number: <i>882-0959</i>	Extension:

V10	<i>Name of Individual Authorized to Bind the Organization</i>		
	Name: <i>Thomas H. Henderson</i>	Title: <i>President</i>	

V11	Signature (<i>Individual must be legally authorized to bind the vendor per NRS 333.337</i>)		
	Signature:		Date:

Scope of Work

Forest Management Hand Crew Services. Healthy Trees can deploy a team of sawyers to locations in western Nevada for fuel reduction services, and including erosion control and wildlife habitat improvements. This type of work tends to be seasonal and temporary and our response would require recruitment of a seasonal crew to provide these services. That crew would likely be supervised by one of our key staff members, whose resumes are included in this technical proposal. Healthy Trees serves the Eastern Sierra for forest management hand crew services.

Healthy Trees will not remove forest materials for commercial purposes. Therefore no price concession can be offered for moving logs out from a work area. Rather, it is better from the perspective of Healthy Trees for the State of Nevada to negotiate directly with saw mills or to sell wood resulting from fuel reduction as firewood, as it has done for many years in the vicinity of Hobart Reservoir at Lake Tahoe Nevada State Park. We have determined through bidding other recent projects that hauling logs to remote saw mills is not financially viable.

We currently use a 2001 Ford F-650 for a chipper-dump truck and a 2001 Morbark 2070XL for chipping slash. We would likely lease or purchase a second chipper if slash chipping becomes necessary for an extended period. Handling of slash material could be stacking for burn piles or chipping and hauling chips, or discharging on to the ground. Depending on density of material to be cut in a forest, lopping and scattering slash may also be an option that would require minimal handling. We have provided post fire restoration services to Washoe County near Alum Creek, southwest of Reno, where lopping and scattering was necessary due to steep terrain.

Each of our key staff members has experience working in a forest setting for extended periods, providing fuel reduction and forest conservation services. Any of these key persons are capable of recruiting and leading a crew for fuel reduction and conservation work in remote locations for extended periods. Our key persons are well trained in safety protocols and productivity goals.

Because Healthy Trees has no information on specifics of terrain, vegetation or tree density, or tree size, we must offer in our cost proposal a fee based upon our costs per person-hour. We cannot bid a on a per acre basis without that information.

Large Tree Removal. Most of our experience with large tree removal involves dismantling a tree in pieces in confined residential areas. However, each of our key persons is competent in felling large trees in unconfined forests. Occasionally, Healthy Trees will lease equipment such as a crane and operator, or an aerial lift, to expedite the removal of large trees.

For individual trees, we generally limit our geographic reach to the Carson City area, which includes Washoe and Pleasant Valleys, Dayton Valley, Carson Valley and Lake Tahoe. For extensive removal of large trees, Healthy Trees can mobilize to all areas in the Eastern Sierra.

The equipment for removing large trees is most often ropes, harnesses, chain saws and rigging devices. For very large trees that are accessible, we will lease a crane. Use of a crane saves time and is generally safer and could actually result in lower costs.

1.1 VENDOR INFORMATION

1.1.1 Vendors must provide a company profile in the table format below.

Question	Response
Company name:	<i>Healthy Trees</i>
Ownership (sole proprietor, partnership, etc.):	<i>Corporation</i>
State of incorporation:	<i>Nevada</i>
Date of incorporation:	<i>November 2003</i>
# of years in business:	<i>nine</i>
List of top officers:	<i>Thomas Henderson/ Valerie Perkins</i>
Location of company headquarters:	<i>Carson City, Nevada</i>
Location(s) of the company offices:	<i>Carson City, Nevada</i>
Location(s) of the office that will provide the services described in this RFP:	<i>Carson City, Nevada</i>
Number of employees locally with the expertise to support the requirements identified in this RFP:	<i>Five, plus seasonal as needed</i>
Number of employees nationally with the expertise to support the requirements in this RFP:	<i>N/A</i>
Location(s) from which employees will be assigned for this project:	<i>Carson City, Nevada</i>

Question	Response
Nevada Business License Number:	<i>NV20031522725</i>
Legal Entity Name:	<i>Healthy Trees</i>

Is "Legal Entity Name" the same name as vendor is doing business as?

Yes	<i>x</i>	No	
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If “No”, provide explanation.

- 1.1.2 Has the vendor ever been engaged under contract by any State of Nevada agency?

Yes	<i>x</i>	No	
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If “Yes”, complete the following table for each State agency for whom the work was performed. Table can be duplicated for each contract being identified.

Nevada State Contracts

Question	Response
Name of State agency:	<i>Division of Buildings and Grounds</i>
State agency contact name:	<i>Marty Phillips</i>
Dates when services were performed:	<i>1 August 2011-present</i>
Type of duties performed:	<i>Tree pruning & removal</i>
Total dollar value of the contract:	<i>\$25,000</i>

Question	Response
Name of State agency:	<i>Division of Buildings and Grounds</i>
State agency contact name:	<i>Marty Phillips</i>
Dates when services were performed:	<i>10 July 2007-31 July 2011</i>
Type of duties performed:	<i>Tree pruning & removal</i>
Total dollar value of the contract:	<i>\$20,000</i>

Question	Response
Name of State agency:	<i>Division of State Parks</i>
State agency contact name:	<i>Peter Maholland</i>
Dates when services were performed:	<i>May 2008-November 2008</i>
Type of duties performed:	<i>Forestry Project Manager</i>
Total dollar value of the contract:	<i>\$30,799</i>

Question	Response
Name of State agency:	<i>Purchasing Division</i>
State agency contact name:	<i>Teri Smith</i>
Dates when services were performed:	<i>15 November 2007-28 February 2010</i>

Question	Response
Type of duties performed:	<i>Forest hand crew services, large tree removal</i>
Total dollar value of the contract:	<i>\$4,156,250</i>

Question	Response
Name of State agency:	<i>Purchasing Division</i>
State agency contact name:	<i>Teri Smith</i>
Dates when services were performed:	<i>9 February 2010-28 February 2012</i>
Type of duties performed:	large tree removal
Total dollar value of the contract:	<i>\$4,156,250</i>

Question	Response
Name of State agency:	<i>Division of State Parks</i>
State agency contact name:	<i>Eldon Chouinard</i>
Dates when services were performed:	<i>January 2007-15 May 2007</i>
Type of duties performed:	<i>Tree Risk Assessment</i>
Total dollar value of the contract:	<i>\$2,750</i>

1.1.3 Are you now, or have you been within the last two (2) years, an employee of the State of Nevada, or any of its agencies, departments, or divisions?

Yes		No	<i>x</i>
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1.1.4 Disclosure of any significant prior or ongoing contract failures, contract breaches, civil or criminal litigation in which the vendor has been alleged to be liable or held liable in a matter involving a contract with the State of Nevada or any other governmental entity. Any pending claim or litigation occurring within the past six (6) years which may adversely affect the vendor's ability to perform or fulfill its obligations if a contract is awarded as a result of this RFP must also be disclosed.

Does any of the above apply to your company?

Yes		No	<i>x</i>
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If “Yes”, please provide the following information. Table can be duplicated for each issue being identified.

Question	Response	
Date of alleged contract failure or breach:		
Parties involved:		
Description of the contract failure, contract breach, or litigation, including the products or services involved:		
Amount in controversy:		
Resolution or current status of the dispute:		
If the matter has resulted in a court case:	Court	Case Number
Status of the litigation:		

- 1.1.5 Vendors must review the insurance requirements specified in *Attachment E, Insurance Schedule for RFP 1995*. Does your organization currently have or will your organization be able to provide the insurance requirements as specified in *Attachment E*?

Yes	<i>x</i>	No	
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COMPANY BACKGROUND/HISTORY

Healthy Trees is a Nevada Corporation founded in November 2003. This company was established to provide care for woody plants and forests. Our current team is comprised of professionals with experience in forest health and “fuel reduction,” a term used by fire fighters for forest treatments which lessen the intensity of wildland fires by removing

vegetative material. We have also developed expertise in the dismantling of large trees in confined areas on urban properties. In the forest environment, we have skilled technical tree fellers capable of landing trees in a very narrow drop zone.

Healthy Trees invests in training and professional development for each team member. Recently, team members attended the annual conference of the International Society of Arboriculture in Portland, Oregon. The entire team will attend workshops throughout the year to enlarge our understanding of tree care and forest health. Our next training event is on 27 September 2012, where we will learn about tree risk assessment and forest fire appraisals. Each member of our team is an ISA Certified Arborist or is in a study program to attain that credential.

Much of the urban forest work we do is pruning and removing trees. We also provide tree health consultations and treatments for insect control using systemic insecticides. Our services include removal of stumps, chipping brush, and distributing arborist wood chip mulch to our clients. We are proud of our record of keeping biomass material from entering a landfill. All arborist wood chip mulch is placed on the soil or is delivered for composting. Most logs are donated for firewood or to wood turners who create art.

In its urban forest work, Healthy Trees serves the greater Carson City region, which includes Carson Valley, Washoe Valley, Dayton Valley, and the Nevada side of the Lake Tahoe Basin. We have the capability of marshalling resources to more distant locations, provided there is a month or more of service for a crew. For the purposes of this RFP, we are best suited for serving the Eastern Sierra range of forests.

Our equipment consists of a Ford F-250 dump truck and a 2001 Morbark chipper. We also have a fleet of chain saws and a Vermeer stump cutter, Model SC252. Occasionally, Healthy Trees will lease an aerial lift or crane for pruning or dismantling large and accessible trees. In the business of arboriculture and forest health, we face high insurance costs for workers compensation. Healthy Trees maintains a business line of credit through its bank to provide flexibility in start-up costs for larger projects. Our company has been profitable since its founding, showing a positive net income in every year.

In the summer and fall of 2008, Healthy Trees managed a hand crew for forest thinning at Lake Tahoe Nevada State Park. This work was conducted near Hobart Reservoir, where approximately 30 acres of forest were thinned. Our crew moved all resulting slash to burn piles and stacked wood for firewood sales. This forest crew operated concurrently with our urban forestry work. Healthy Trees provided under separate contract a coordinator for the daily operations of several hand crews and other contractors in the area for Nevada State Parks.

The distinguishing feature of Healthy Trees is the quality of persons on our team. The resumes contained in this proposal are mere abstracts of work history and education. We feel the character and attributes of the individuals of our staff define the culture of our company. More details about our company and its culture may be found on our web page www.healthytreesonline.com.

Reference #:	1		
Company Name:	<i>Healthy Trees</i>		
<i>Identify role company will have for this RFP project (Check appropriate role below):</i>			
	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;"><i>VENDOR</i></td> <td style="width: 50%; text-align: center;"><i>SUBCONTRACTOR</i></td> </tr> </table>	<i>VENDOR</i>	<i>SUBCONTRACTOR</i>
<i>VENDOR</i>	<i>SUBCONTRACTOR</i>		
Project Name:	<i>Burgundy Hills, Incline Village</i>		
Primary Contact Information			
Name:	<i>Jeff Haas</i>		
Street Address:	<i>901 S Stewart St, Suite 5003</i>		
City, State, Zip	<i>Carson City, NV 89701</i>		
Phone, including area code:	<i>775-684-2743</i>		
Facsimile, including area code:	<i>775-684-2721</i>		
Email address:	<i>jhaas@lands.nv.gov</i>		
Alternate Contact Information			
Name:			
Street Address:			
City, State, Zip			
Phone, including area code:			
Facsimile, including area code:			
Email address:			
Project Information			
Brief description of the project/contract and description of services performed, including technical environment (i.e., software applications, data communications, etc.) if applicable:	<i>Fell or dismantle 55 pine trees on three-acre parcel. Limb trees and chip limbs. Buck trunks and remove all wood and chips from site. Treat stumps with borax.</i>		
Original Project/Contract Start Date:	<i>19 September 2011</i>		
Original Project/Contract End Date:	<i>28 September 2011</i>		
Original Project/Contract Value:	<i>\$9,750.00</i>		
Final Project/Contract Date:	<i>yes</i>		
Was project/contract completed in time originally allotted, and if not, why not?	<i>yes</i>		
Was project/contract completed	<i>yes</i>		

within or under the original budget/ cost proposal, and if not, why not?	
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Reference #:	2
Company Name:	<i>Healthy Trees</i>
<i>Identify role company will have for this RFP project (Check appropriate role below):</i>	
<i>X</i>	<i>VENDOR</i>
	<i>SUBCONTRACTOR</i>
Project Name:	<i>Prim Estate, Glenbrook</i>
Primary Contact Information	
Name:	<i>Dave Fairbank</i>
Street Address:	<i>1806 Highway 50</i>
City, State, Zip	<i>Glenbrook, NV 89413</i>
Phone, including area code:	<i>775-589-8803</i>
Facsimile, including area code:	
Email address:	<i>dwfairbank@aol.com</i>
Alternate Contact Information	
Name:	
Street Address:	
City, State, Zip	
Phone, including area code:	
Facsimile, including area code:	
Email address:	
Project Information	
Brief description of the project/contract and description of services performed, including technical environment (i.e., software applications, data communications, etc.) if applicable:	<i>Dismantle nine mature pine trees . Limb trees and chip limbs. Buck trunks and remove all wood and chips from site.</i>
Original Project/Contract Start	<i>7 February 2012</i>

Date:	
Original Project/Contract End Date:	<i>9 February 2012</i>
Original Project/Contract Value:	<i>\$5,400.00</i>
Final Project/Contract Date:	<i>9 February 2012</i>
Was project/contract completed in time originally allotted, and if not, why not?	<i>yes</i>
Was project/contract completed within or under the original budget/ cost proposal, and if not, why not?	<i>yes</i>
Reference #:	3
Company Name:	<i>Healthy Trees</i>
<i>Identify role company will have for this RFP project (Check appropriate role below):</i>	
	<i>VENDOR</i>
	<i>SUBCONTRACTOR</i>
Project Name:	<i>Ramsdell Estate</i>
Primary Contact Information	
Name:	<i>Mitchell Tufts</i>
Street Address:	<i>7299 Franktown Road</i>
City, State, Zip	<i>Carson City, NV 89704</i>
Phone, including area code:	<i>775- 544-8399</i>
Facsimile, including area code:	
Email address:	<i>mtufts1@gmail.com</i>
Alternate Contact Information	
Name:	<i>Dorothy & Rob Ramsdell</i>
Street Address:	<i>7299 Franktown Road</i>
City, State, Zip	<i>Carson City, NV 89704</i>
Phone, including area code:	<i>775- 720-4875</i>
Facsimile, including area code:	
Email address:	
Project Information	
Brief description of the project/contract and description of services performed, including	<i>Dismantle and fell two mature dead jeffrey pines. Chip slash and move out all wood and chips. Treat stumps with</i>

technical environment (i.e., software applications, data communications, etc.) if applicable:	<i>borax.</i>
Original Project/Contract Start Date:	<i>30 August 2012</i>
Original Project/Contract End Date:	<i>31 August 2012</i>
Original Project/Contract Value:	<i>\$2,750.00</i>
Final Project/Contract Date:	<i>31 August 2012</i>
Was project/contract completed in time originally allotted, and if not, why not?	<i>yes</i>
Was project/contract completed within or under the original budget/ cost proposal, and if not, why not?	<i>yes</i>

PROPOSED STAFF RESUMES

COMPANY NAME:	<i>Healthy Trees</i>		
<input checked="" type="checkbox"/> Contractor	<input type="checkbox"/> Subcontractor		
Name:	<i>Thomas H. Henderson</i>	Key Personnel	
Classification:	<i>President</i>	# of Years in Classification:	<i>9</i>
Brief Summary: of Experience:	Business development, client relations, planning, administration		
# of Years with Firm:	<i>9</i>		
RELEVANT PROFESSIONAL EXPERIENCE			

<p>Required Information:</p> <p>MMYYYY to Present: Vendor Name: Client Name: Client Contact Name: Client Address, Phone Number, Email: Role in Contract/Project: Details and Duration of Contract/Project:</p>	<p>10/2003 to present Healthy Trees Tom Henderson, President P.O. Box 2885, Carson City, NV 89702 775-224-3827, healthytrees@att.net President Founder and president of a corporation providing service and care for woody plants. Two years as climbing arborist and sawyer. Currently responsible for business development, client relations, strategic planning and administrative tasks. Thoroughly invested in developing a team of 4-5 motivated, competent arborists to care for urban trees and wild land forests. 9 years.</p>
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<p>Required Information:</p> <p>MMYYYY to MMYYYY: Vendor Name: Client Name: Nevada Health Division Client Contact Name: Client Address, Phone Number, Email: Role in Contract/Project: Grant Analyst Details and Duration of Contract/Project:</p>	<p>11/2002 to 07/2003 Nevada Health Division Yvonne Silva 4150 Technology Way Carson City, Nevada 89706 (775) 684-4200 Administration of grant to assist in public health preparedness and response to bioterrorism—9 months</p>
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<p>Required Information:</p> <p>10/1997 to 12/2001: Vendor Name: Client Name: Morgan Stanley Client Contact Name: Client Address, Phone Number, Email: Role in Contract/Project: Details and Duration of Contract/Project: 4 yrs</p>	<p>10/1997 to 12/2001 Morgan Stanley Randy Woldberg 5390 Kietzke Lane Reno, NV 89511 (775) 827-6635 Financial Advisor Advised private clients in investing for long term wealth—4 years</p>
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EDUCATION

<p>Institution Name: City: State: Degree/Achievement: Certifications:</p>	<p>Brigham Young University, Provo, UT, B.S. Urban & Regional Planning University of Southern California, Los Angeles, CA, Master Public Admin. ISA Certified Arborist, WE-6729A Certified Tree Risk Assessor, CTRA 1561</p>
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REFERENCES

<p><i>Minimum of three (3) required, including name, title, organization, phone number, fax number and email address</i></p>	<p>Molly Sinnott, Consulting Arborist, Sinnott Consulting, 775-721-1231, 775-882-4921 fax, sincon@sbcglobal.net Todd Anderson, Park Ranger, Nevada State Parks, 775-831-0494, Fax: (775) 831-2514, toddattahoe@yahoo.com Jeff Haas, Forester, Nevada State Lands, 775-684-2743, 775-684-2721 fax, jhaas@lands.nv.gov</p>
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A resume must be completed for all proposed contractor staff and proposed subcontractor staff.

COMPANY NAME:		Healthy Trees	
<input checked="" type="checkbox"/> Contractor		<input type="checkbox"/> Subcontractor	
Name:	Keith Jermalowicz		<input checked="" type="checkbox"/> Key Personnel
Classification:	Arborist, sawyer	# of Years in Classification:	9
Brief Summary of Experience:	Supervising crew of arborists and sawyers		
# of Years with Firm:	6.5		
RELEVANT PROFESSIONAL EXPERIENCE			
<p>Required Information:</p> <p>MMYYYY to Present:</p> <p>Vendor Name:</p> <p>Client Name:</p> <p>Client Contact Name:</p> <p>Client Address, Phone Number, Email:</p> <p>Role in Contract/Project:</p> <p>Details and Duration of Contract/Project:</p>	<p>02/2006 Healthy Trees Tom Henderson 2578 S Curry Street #5 Carson City, NV 89703 775-224-3827, 775-882-0959 fax healthytrees@att.net Crew Leader Direct a team of arborists in maintaining urban trees. Prune, fell and stump trees. Direct rigging methods and safety procedures. Move rounds, logs, brush to staging areas. Technical and directional trees felling for fuels reduction. 6.5 years</p>		

Required Information:	
MMYYYY to MMYYYY:	09/2005 to 01/2006
Vendor Name:	Basin and Range Forestry
Client Name:	Reno, NV
Client Contact Name:	Forest Technician
Client Address, Phone Number, Email:	Member on a 9 person saw crew that performed hazard tree removal/fuel reduction to provide defensible space for communities at the wildland-urban interface in Northern Nevada. Duties included using a chainsaw to reduce fuels and promote forest health by selectively removing trees and brush. 4 months
Role in Contract/Project:	
Details and Duration of Contract/Project:	
Required Information:	
MMYYYY to MMYYYY:	05/2005 to 08/2005
Vendor Name:	Nevada Conservation Corps
Client Name:	Nevada Division of Forestry
Client Contact Name:	16750 Mt. Rose Hwy.
Client Address, Phone Number, Email:	Reno, NV 89511
Role in Contract/Project:	Phone: 775.674.5475
Details and Duration of Contract/Project:	Fax: 775.674.5499
	jkeir@thegreatbasininstitute.org
	Crew leader on a saw team that implemented hazard tree removal and fuel reduction for the Nevada Division of Forestry. Duties included reducing fuels and thinning pines and furs to promote forest health in Spooner State Park. Acquired skills in leadership and cutting large hazard trees/snags. 3 months
EDUCATION	
Institution Name:	University of Idaho , Moscow, Idaho, B.S. in Environmental Science, May 2003
City:	ISA (International Society of Arboriculture) Certified Arborist, WE-7820A
State:	Living With Fire Fuel Reduction Certification
Degree/Achievement:	Completion of Forest Service Chainsaw Training Course
Certifications:	
REFERENCES	
Minimum of three (3) required, including name, title, organization, phone number, fax number and email address	Molly Sinnott, Consulting Arborist, Sinnott Consulting, 775-721-1231, 775-882-4921 fax, sincon@sbcglobal.net Suzanne Sturdevant, Park Ranger, Nevada State Parks, 775-783-9417, 775-782-2590 fax, mormonstation@parks.nv.gov David Ruf, owner, Greenhouse Garden Center, 775-882-8600, 775-882-7285, david@greenhousegardencenter.com

A resume must be completed for all proposed contractor staff and proposed subcontractor staff.

COMPANY NAME:	Healthy Trees		
<input checked="" type="checkbox"/> Contractor		<input type="checkbox"/> Subcontractor	
Name:	Thomas L. Wion	<input checked="" type="checkbox"/> Key Personnel	
Classification:	Climbing Arborist	# of Years in Classification:	3
Brief Summary: of Experience:	Fuels reduction and aerial tree maintenance		
# of Years with Firm:	3		
RELEVANT PROFESSIONAL EXPERIENCE			
Required Information:			
MMYYYY to Present:		07/2009 to present	
Vendor Name:		Healthy Trees	
Client Name:		Tom Henderson	
Client Contact Name:		2578 S Curry Street #5	
Client Address, Phone Number, Email:		Carson City, NV 89703	
Role in Contract/Project:		775-224-3827, 775-882-0959 fax	
Details and Duration of Contract/Project:		healthytrees@att.net Climbing Arborist Ascend trees without use of climbing spikes to maintain tree health. Deploy climbing and rigging systems with rope, harness and friction devices for protection of property and co-workers. Maintain chain saws and equipment. Prune, remove and plant trees, shrubs and vines. 3 years	
Required Information:			
MMYYYY to MMYYYY:		07/2006 to 10/2006	
Vendor Name:		North Tahoe Fire Protection District	
Client Name:		Peter Poe	
Client Contact Name:		222 Fairway Dr, Tahoe City, CA 96145	
Client Address, Phone Number, Email:		(530) 583-6913	
Role in Contract/Project:		Fax (530) 583-6909	
Details and Duration of Contract/Project:		poe@ntfire.net Chipping Crew Member- Provided biomass chipping and removal service to NTFPD. Duties included community defensible space inspections for high risk urban interface areas, educational programs, and occasional thinning project work. 3 months	

Required Information: MMYYYY to MMYYYY: Vendor Name: Client Name: Client Contact Name: Client Address, Phone Number, Email: Role in Contract/Project: Details and Duration of Contract/Project:	11/2006 to 04/2007 Soda Springs Ski Resort 10244 Soda Springs Road Soda Springs, CA 95728 530-426-3901 Info@skisodasprings.com Ski Patrol--Worked solo on weekdays supervising all mountain medical and safety concerns, while coordinating one professional patroller and 3-8 volunteer patrollers on weekends. 5 months
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EDUCATION

Institution Name: City: State: Degree/Achievement: Certifications:	B.S. Outdoor Recreation: Indiana University , Bloomington, IN ISA (International Society of Arboriculture) Certified Arborist, WE-9320A Living With Fire Fuel Reduction Certification
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REFERENCES

Minimum of three (3) required, including name, title, organization, phone number, fax number and email address	Reggie Kyle, Grounds keeper, Nevada Department of Transportation, 775-721-7903, 775-888-7373 fax, rkile@dot.state.nv.us Suzanne Sturdevant, Park Ranger, Nevada State Parks, 775-783-9417, 775-782-2590 fax, mormonstation@parks.nv.gov David Ruf, owner, Greenhouse Garden Center, 775-882-8600, 775-882-7285, david@greenhousegardencenter.com
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A resume must be completed for all proposed contractor staff and proposed subcontractor staff.

COMPANY NAME:	Healthy Trees		
<input checked="" type="checkbox"/> Contractor		<input type="checkbox"/> Subcontractor	
Name:	Andrew E. Krysiak	ξ Key Personnel	
Classification:	Arborist, sawyer	# of Years in Classification:	4.5
Brief Summary: of Experience:	Forestry conservation and tree removal		
# of Years with Firm:	2.5		
RELEVANT PROFESSIONAL EXPERIENCE			

Required Information: MMYYYY to Present: Vendor Name: Client Name: Client Contact Name: Client Address, Phone Number, Email: Role in Contract/Project: Details and Duration of Contract/Project:	04/2010 to present Healthy Trees Tom Henderson 2578 S Curry Street #5 Carson City, NV 89703 775-224-3827; 775-882-0959 fax healthytrees@att.net Arborist sawyer Duties include felling, stump grinding, chipping, and rigging on the ground, as well as removals and pruning aloft, forest and urban trees. 2.5 years
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Required Information: MMYYYY to MMYYYY: Vendor Name: Client Name: Client Contact Name: Client Address, Phone Number, Email: Role in Contract/Project: Details and Duration of Contract/Project:	04/2006 to 10/2008 Nevada Conservation Corps U. S. Forest Service, Nevada Dept of Wildlife, BLM 16750 Mt. Rose Hwy. Reno, NV 89511 Phone: 775.674.5475 Fax: 775.674.5499 jkeir@thegreatbasininstitute.org Restoration Crew Supervisor -- harvesting lodgepole for fences, construction of fences around urban lots, restoration of forest area in urban settings, and invasive species control and prevention. 3 seasons of 6 months
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Required Information: MMYYYY to MMYYYY: Vendor Name: Client Name: Client Contact Name: Client Address, Phone Number, Email: Role in Contract/Project: Details and Duration of Contract/Project:	
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EDUCATION

Institution Name: City: State: Degree/Achievement: Certifications:	Truckee Meadows Community College Reno, Nevada Studies in Natural Resources Environmental Science International Society of Arboriculture Certified Arborist, WE-9584A
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REFERENCES

<p><i>Minimum of three (3) required, including name, title, organization, phone number, fax number and email address</i></p>	<p>Matthew Haro, Sales representative Davey Tree Experts 702-570-4695; 702-513-7689 Keith Jermalowicz, Crew Leader, Healthy Trees, P.O. Box 2885, Carson City, NV 89702, 208-310-1659; 775-882-0959 fax, jermaowicz@yahoo.com Reggie Kyle, Grounds keeper, Nevada Department of Transportation, 775-721-7903, 775-888-7373 fax, rkile@dot.state.nv.us</p>
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PROPOSED STAFF RESUME

COMPANY NAME:	Healthy Trees		
<input checked="" type="checkbox"/> Contractor		<input type="checkbox"/> Subcontractor	
Name:	Ronald C. Petrie	ξ Key Personnel	
Classification:	Tree climber	# of Years in Classification:	3
Brief Summary: of Experience:	Working aloft in trees, trails construction & maintenance, erosion control		
# of Years with Firm:	1/4		

RELEVANT PROFESSIONAL EXPERIENCE

<p>Required Information:</p> <p><i>07/2012 to Present:</i> Vendor Name: Client Name: Healthy Trees Client Contact Name: Client Address, Phone Number, Email: Role in Contract/Project: Details and Duration of Contract/Project:</p>	<p>07/2012 to Present Healthy Trees Tom Henderson 2578 S Curry Street #5 Carson City, NV 89703 775-224-3827, 775-882-0959 fax healthytrees@att.net tree climber Ascend trees to provide maintenance services, including safely operating chain saw aloft. Deploy rope, harness, and rigging devices for mobility aloft and for protection of ground workers and property. Work with cooperative team to attain daily production goals. Prune, remove and plant trees, shrubs, vines and native vegetation.</p>
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Required Information:	
MMYYYY to MMYYYY:	08/2009 to 11/2011
Vendor Name:	Asplundh Tree Experts
Client Name:	NV Energy
Client Contact Name:	Coby Porter
Client Address, Phone Number, Email:	708 Blair Mill Rd. Willow Grove, PA 775-354-3201
Role in Contract/Project:	Patrolled Lake Tahoe region to identify trees presenting potential hazards to electrical facilities. Addressed hazard trees by ascending into crowns and rigging (lowering) pieces to the ground, if needed. Developed technical felling capability. Received line clearance certification June 2010.
Details and Duration of Contract/Project:	
Required Information:	
MMYYYY to MMYYYY:	04/2006 to 06/2008
Vendor Name:	California Conservation Corps
Client Name:	Dan Ferreira
Client Contact Name:	Meyers, CA
Client Address, Phone Number, Email:	530-721-1101
Role in Contract/Project:	Supervised crew engaged in conservation projects, including erosion control and habitat improvement.
Details and Duration of Contract/Project:	Taught team building traits including productivity, safety and discipline. Earned Class B Felling license from U. S. Forest Service & Timber Operator license from Cal Fire. Completed California introductory Standardized Emergency Management Training System. 3 seasons
EDUCATION	
Institution Name:	John Muir Charter, High School or equivalent December 2001
City:	
State:	
Degree/Achievement:	
Certifications:	
REFERENCES	
Minimum of three (3) required, including name, title, organization, phone number, fax number and email address	Cameron Averson, Supervisor, National Park Service, 47050 Generals Highway, Three Rivers, CA, 559-284-5613. Dan Ferreira, Supervisor, California Conservation Corps, Meyers, CA, 530-721-1101. Keith Jermalowicz, Crew Leader, Healthy Trees, P.O. Box 2885, Carson City, NV 89702, 208-310-1659; 775-882-0959 fax, jermaowicz@yahoo.com

Part II – Cost Proposal	
RFP Title:	Fire Fuels Reduction Services
RFP:	1995
Vendor Name:	<i>Healthy Trees</i>
Address:	<i>P.O. Box 2885, Carson City, NV 89702</i>
Proposal Opening Date:	September 19, 2012
Proposal Opening Time:	2:00 PM

Cost Proposal

Forest Management Hand Crew Services

\$ Per person-hour

A. Tree cutting (felling, limbing, bucking)	\$58
B. Burn pile stacking	\$58
C. Pile burning	\$58
D. Brushing	\$58
E. Chipping	\$58
F. Fire line construction	\$58

Costs include all use of equipment and personnel. Travel costs for lodging and meals are additional costs at current approved State rates.

Large Tree Removal Services

2. Class A: Any tree that can be laid down with a clear path on said property. (e.g., A 200' tree or a 30' tree regardless of the height and diameter, if the tree has a clear path to fall and can be easily topped and limbed. This job would require one (1) or more people).
3. Class B: Any tree needing to be climbed, trimmed, topped and pieced out. (This job requires a climber/faller and one or more ground person).
4. Class C: Mechanical involvement required. (e.g., Crane job – 100' crane. This job would require two (2) or more people).

Each of the above services offered at **\$68 per person/hour**.

For Class C services, additional fees of \$250.00 per hour apply for crane and operator. If an aerial lift is to be used, an additional fee for rental will apply.

Travel costs for lodging and meals are additional costs at current approved State rates.

**ATTACHMENT J – COST PROPOSAL CERTIFICATION OF COMPLIANCE
TERMS AND CONDITIONS OF RFP**

I have read, understand and agree to comply with the terms and conditions specified in this Request for Proposal.

YES X I agree to comply with the terms and conditions specified in this RFP.

NO I do not agree to comply with the terms and conditions specified in this RFP.

In order for any exceptions and/or assumptions to be considered they **MUST** be documented in detail in the tables below. The State will not accept additional exceptions and/or assumptions if submitted after the proposal submission deadline. Vendors must be specific. Nonspecific exceptions or assumptions may not be considered. If the exception or assumption requires a change in the terms or wording of the contract, the scope of work, or any incorporated documents, vendors must provide the specific language that is being proposed in the tables below.

Healthy Trees

Company Name

Signature

Thomas H. Henderson

Print Name

Date

Vendors MUST use the following format. Attach additional sheets if necessary.

EXCEPTION SUMMARY FORM

EXCEPTION #	RFP SECTION NUMBER	RFP PAGE NUMBER	EXCEPTION (Complete detail regarding exceptions must be identified)

ASSUMPTION SUMMARY FORM

ASSUMPTION #	RFP SECTION NUMBER	RFP PAGE NUMBER	ASSUMPTION (Complete detail regarding assumptions must be identified)

**This document must be submitted in Tab III of vendor's cost proposal.
This form MUST NOT be included in the technical proposal.**

