

# Thomson Reuters Westlaw & CLEAR

## State of Nevada Statewide Agreement Proposal

### SUBMITTED TO THE State of Nevada

Attn: Nancy Feser  
Nevada State Purchasing Division  
515 E. Musser St., Suite 300  
Carson City, NV 8970135

**SUBMITTAL DATE**  
May 4, 2018

**SUBMITTED BY**  
**Thomson Reuters**  
(West Publishing Corporation)

Kris Wendorff  
Senior Contracts Counsel

Phone: 651.687.4391  
Email: kris.wendorff@thomsonreuters.com

Kay Engler  
Government Account Manager

Phone: 480.275.0875  
Email: kay.engler@thomsonreuters.com



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#### Confidentiality Statement

This proposal includes proprietary information that shall not be duplicated, used, or disclosed outside of the State of Nevada—in whole or in part—for any purpose other than evaluating this proposal. This information is deemed proprietary because it contains pricing and confidential corporate information that is of critical value to Thomson Reuters in a highly competitive market.

## Contractor Information

### Proposal Support

For any questions, forwarding of amendments or modifications, or if our response requires further clarification, contact Kris Wendorff at 651.687.4391 or kris.wendorff@thomsonreuters.com.

### Contractor Information

Any contract resulting from this proposal will be with West Publishing Corporation, d/b/a West, a Thomson Reuters business:

<b>Legal Contracting Entity:</b>	West Publishing Corporation
<b>Doing Business As (DBA):</b>	West, a Thomson Reuters business
<b>Corporate Address:</b>	610 Opperman Drive, Eagan, MN 55123
<b>Remittance Address:</b>	P.O. Box 6292, Carol Stream, IL 60197-6292
<b>Federal Tax ID #:</b>	41-1426973
<b>DUNS #:</b>	14-850-8286
<b>Cage Code:</b>	89101
<b>Company Size:</b>	Large

ALR, Am Jur, *Black's Law Dictionary*, CLEAR, *Corpus Juris Secundum*, Drafting Assistant, Graphical Statutes, KeyCite, KeySearch, Most Cited Cases, National Reporter System, Smart Tools, *Supreme Court Reporter*, ULA, *Uniform Laws Annotated*, *United States Code Annotated*, USCA, *U.S. Code Congressional and Administrative News*, West, WestClip, West Key Number System, Westlaw, Westlaw 50 State Surveys, Westlaw Profiler, and West's are registered trademarks of West Publishing Corporation.

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## Offer Summary

West Publishing Corporation, d/b/a West, a Thomson Reuters business is pleased to provide the State of Nevada (hereinafter "State") with the enclosed proposal.

West appreciates the State's goal of seeking competitive pricing for legal and investigative research services. To accommodate this goal, West is offering a variety of packages for Nevada state agencies and Nevada state and local government (hereinafter "eligible agencies"). Our offer contains multiple legal research packages for Nevada agencies to select from. Our offer also contain West's investigative research service, CLEAR, print, and custom packages to meet agency-specific legal/investigative research and other agency needs.

West is confident that the State will find that our packages are responsive, complete, and flexible, allowing Nevada agencies access to premium legal and investigative research products at a cost-effective price. Every agency will find a solution that best fits its needs.

Below is a summary of West's key offerings under this contract.

### PRODUCT OFFERINGS AND FUNCTIONALITY

West is offering a variety of packages for eligible agencies to select from. Our offer contains multiple legal research packages for Nevada agencies. Our offer also contains West's investigative research service, CLEAR, print, and custom packages to meet agency-specific legal/investigative research and other agency needs.

### LEGAL RESEARCH SERVICES– THOMSON REUTERS WESTLAW

We draw attention to several distinguishing aspects of our offer that highlight why Westlaw provides unequivocal value to legal researchers in the state of Nevada:

- **Accurate Primary Law.** Westlaw provides the most current version of Nevada statutes and regulations.
  - **Westlaw is current**—Westlaw resources are updated frequently so that information is kept current. For example, full-text U.S. Supreme Court opinions, including concurrences or dissents, are generally available on Westlaw within five (5) minutes of the time they are issued.
  - **Westlaw is accurate and reliable**—West employs a rigorous editorial process to ensure that every opinion available on Westlaw is correct and properly classified. West's attorney-editors use consistent language when writing synopses and headnotes. They also add synonyms, acronyms, terms of art, names of acts, generic names, and other research terms to ensure that Westlaw searches retrieve relevant cases that might otherwise be missed by searching just the text of the court opinion.
- **Broader Coverage.** Westlaw provides access to multiple Nevada resources, including:
  - Courtroom Handbook on Nevada Evidence
  - Statutes Index – Nevada and All 50 States
  - Corpus Juris Secundum
  - Complete American Jurisprudence Library
  - Complete American Law Reports
  - Complete Restatements of the Law
  - Wright & Miller Federal Practice & Procedure



- **Organized and Connected.** More than five million links are added every year to documents on Westlaw, and nearly every word in Westlaw documents is a possible search indexing term. WestSearch, a search engine designed specifically for law, incorporates more than a century of proprietary analysis of the law, and exclusive tools like the Key Number System and Notes of Decisions, make it easier to find, validate, and interpret the law.

## **INVESTIGATIVE RESEARCH – THOMSON REUTERS CLEAR**

CLEAR provides comprehensive data sources with current and historical data, enhanced functionality, and exclusive offerings that comprise the most comprehensive investigative platform available. CLEAR increases the efficiency and the effectiveness of due diligence and investigations by providing:

- An easy-to-use online interface with dashboard presentation of results, including Quick Analysis Flags.
- Access to vast collections of public records, publicly available information, and proprietary records on persons and businesses.
- Live gateways to real-time data from primary sources.
- Data especially critical in locating people, such as extensive cell phone data and utilities records.
- Tools to optimize use of the data, such as mapping, link charts, customizable reports, compatibility with i2 Analyst's Notebook and other leading analytical platforms.
- Immediate search results and efficient report compilation.

CLEAR helps agencies locate people faster, conduct due diligence more efficiently, and save valuable time and resources during investigations.

## **PRINT**

West will provide print discounts and print programs to eligible Nevada agencies, with or outside of a Westlaw subscription. Agencies must work with their local sales representative to receive print discounts. Please see page 43 for complete details.

## **CUSTOM PACKAGES**

We have included a custom package option for those agencies who need a combination of content and features that extends beyond the pre-packaged content options listed in our offers. This option maximizes flexibility for customers who need a more tailored package.

## **SERVICE AND SUPPORT**

In addition to our superior content offering, we are committed to the training and support of our customers. From on-site and customized training sessions to 24-hour customer support and research assistance, Nevada agency users will find the help they need to get the most out of their West products—at no additional charge.

Nevada agencies will also have access to onsite training from a licensed attorney who is an expert in Westlaw and West solutions products. These sessions will be scheduled at the convenience of individual agencies at no additional cost and may qualify for continuing legal education (CLE) credit.

## **CONCLUSION**

West brings together the capabilities necessary for successfully helping our customers achieve success. We combine the highest-quality products with insight into the industries we serve, and a strong focus on



listening to our customers and providing exceptional customer service. We understand that our solutions are tools to improve agencies' ability to fulfill their missions, and our offer is designed to provide comprehensive and flexible offerings that allow each agency to find a solution that best fits its needs.

The following pages provide detailed information on the content, features, and services available to Nevada under this contract.



## Content Offerings

West Publishing Corporation, d/b/a West, a Thomson Reuters business proposes to meet the online research needs of the State of Nevada (hereinafter the "State") by providing users with access to Westlaw, print, and CLEAR. Complete product details are provided in the following pages. Please see West's Price Proposal for complete pricing details.

### WEST CONTENT OFFERINGS SUMMARY

Recognizing that Nevada state and local agencies have diverse and unique legal research needs, West offers multiple options and packages, thus providing purchasing agencies with flexibility to pick and choose the option and/or package that is best suited to their specific end users' needs.

#### LEGAL RESEARCH SERVICES: WESTLAW

- **Legal Research.** This option provides Nevada agencies the ability to pick and choose from multiple different legal research packages (Options 1A-1C).
- **Print.** West will provide print discounts and print programs to eligible Nevada agencies, with or outside of a Westlaw subscription. Agencies must work with their local sales representative to receive these print discounts or programs.
- **Custom Packages.** The custom packages offered as part of this option recognize that Nevada agencies may have diverse and unique needs that cannot be met by the pre-packaged content sets provided by West's Options 1A-1C. These custom packages provide maximum flexibility to purchase custom packages of legal and/or investigative products or solutions that are specifically tailored to the unique research needs of individual agencies and end users.

Custom packages may also include other Thomson Reuters supplementary products and technology solutions, such as legal drafting, practical law/legal know-how, case management, court management, practice management, continuing legal education (CLE), e-discovery, document automation, legal practice, and matter management.

#### INVESTIGATIVE RESEARCH SOLUTIONS: CLEAR

- **Law Enforcement and Investigative Research.** This option provides for access to Thomson Reuters CLEAR and related research tools. CLEAR helps law enforcement and investigative agencies locate people faster, conduct due diligence more efficiently, and save valuable time and resources during investigations.
- **Custom Packages.** The custom packages offered as part of this option recognize that Nevada agencies may have diverse and unique needs that cannot be met by the pre-packaged content sets provided by West's Option 2A. These custom packages provide maximum flexibility to purchase custom packages investigative products or solutions that are specifically tailored to the unique research needs of individual agencies and end users.

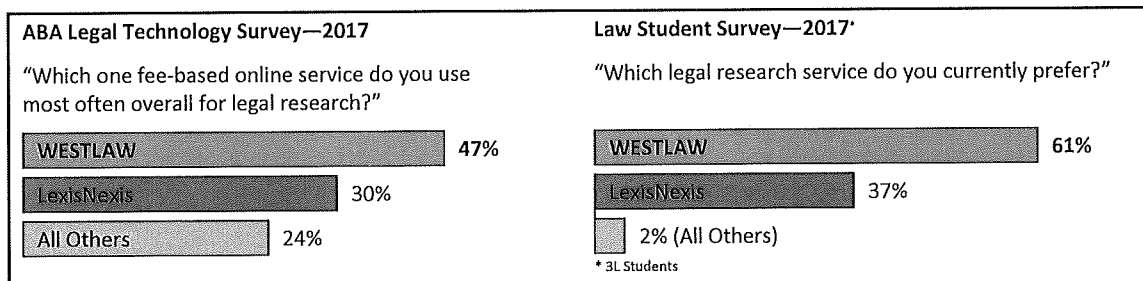
Under this plan, agencies can enhance their law enforcement and investigative research subscription with premium tools, features, and services. For example, CLEAR offers additional data delivery modes including batch processing for high-volume searching, system-to-system capability (which integrates query and result retrieval directly into internal user applications), and other investigative tools. Having numerous search options provides organizations with needed flexibility to meet unique search, retrieval, and integration requirements.



## WESTLAW OVERVIEW

Westlaw is our online legal, news, and business information research service. Westlaw provides editorially enhanced legal research materials; unparalleled coverage of news, business, financial, and general information; and a comprehensive collection of public records.

- **Westlaw is comprehensive**—Coverage includes legal information, news and business information, and public records.
  - Legal information—Westlaw’s comprehensive legal resources include federal and state case law, statutes, regulations, and administrative codes, as well as law review articles, and journals.
  - News and business information—News and business resources include newspapers, newswires, magazines, networks, and other news publications.
  - Public records—Public records on Westlaw provide extensive and well-organized public records, courthouse documents, and private-vendor sources.
- **Westlaw is current**—Westlaw resources are updated frequently so that information is kept current. For example, full-text U.S. Supreme Court opinions, including concurrences or dissents, are generally available on Westlaw within five (5) minutes of the time they are issued.
- **Westlaw is accurate and reliable**—We employ a rigorous editorial process to ensure that every opinion available on Westlaw is correct and properly classified. Our attorney-editors use consistent language when writing synopses and headnotes. They also add synonyms, acronyms, terms of art, names of acts, generic names, and other research terms to ensure that Westlaw searches retrieve relevant cases that might otherwise be missed by searching just the text of the court opinion.
- **Westlaw is powerful**—More than 80 million links are added every year to documents on Westlaw, and nearly every word in Westlaw documents is a possible search indexing term. WestSearch, a search engine designed specifically for law, incorporates more than a century of proprietary analysis of the law and exclusive tools like the West Key Number System, KeyCite, headnotes, notes of decisions, indexes, and secondary sources to deliver documents relevant to a search query.
- **Westlaw is mobile**—Westlaw offers users the flexibility to access legal research on-the-go using our mobile-friendly website and free apps, including our award-winning iPad app, and iPhone app. Users can use WestSearch to search all core content, utilize KeyCite, access and add documents to folders, and more. Westlaw Mobile automatically synchronizes with the Westlaw website, so research begun in one place can easily be accessed and continued anywhere.
- **Westlaw is preferred**—Both current and future legal professionals prefer to conduct research using Westlaw.





## WESTLAW EXCLUSIVES

We are the foremost provider of integrated information solutions to the U.S. legal market and have been providing research materials to the legal and professional community for more than 145 years. During this time, our attorney-editors have been analyzing, summarizing, and classifying the law. By developing proprietary innovations, we make legal information better organized and connected so that it's easier for researchers to find, validate, and interpret the law. The following list describes a portion of the content, features, and services **available exclusively on Westlaw**. (Please see the Included Content section for the content included in your offer.)

### EXCLUSIVE CONTENT

- **Editorial Enhancements**—For more than a century, our attorney-editors have been providing editorial enhancements to case law, statutes, regulations, and other legal materials, which includes providing the most exhaustive verification and correction process in the legal publishing and information industry. No other research service can match our editorial experience.
- **West Key Number System**—The West Key Number System is the master classification system of U.S. law and is widely regarded as the cornerstone of effective legal research. It helps users to quickly locate and identify cases with the same or similar legal concepts and principals in any jurisdiction in the U.S. utilizing the West National Digest System, which contains editorial summaries commonly referred to as headnotes.
- **National Reporter System**—Since 1879, West's National Reporter System has compiled and organized federal and state case law into a cohesive body of law that can be researched within and across jurisdictions.
- **Regulations with Editorial Enhancements**—Westlaw offers a comprehensive and efficient federal regulatory research system that provides researchers with the tools to complete their regulations research more efficiently and with complete confidence. These editorial enhancements help researchers stay fully informed on any regulatory issue with editorial summaries of case law decisions, KeyCite notification of changing and proposed regulations, version history, citing references and more.
- **PastStat Locator**—With PastStat Locator, users can view prior versions of sections in USCA, as well as prior versions of statutes for select states. In all jurisdictions, PastStat Locator can rebuild the Table of Contents and show how it existed on a particular date. It can also identify when a statute or amendment has a future activation date, or when a statute or amendment is due to lapse. Additionally, PastStat Locator also tracks renumbered statute sections.
- **Graphical Statutes/Interactive Timeline**—Graphical Statutes revolutionizes statute research by charting legislative changes and linking related documents in an easy-to-read display. From a single screen, researchers can easily track changes in the law, locate relevant legislative history materials, read important case law, and check for possible amendments. Graphical Statutes is available for USCA and the statutes for select states.
- **National Reporter Images**—National Reporter Images provides cost effective, easy access to an exact electronic copy of a National Reporter System case through Westlaw. Because these images are tied directly to West's National Reporter System cases, no other online providers can provide a comparable product.
- **Complete Restatements of the Law**—The Restatements of the Law are principles of black letter law distilled from case law. The restatement libraries on Westlaw provide a section's black letter law, reporter's notes, commentary, illustrations, and annotations in one document. First Restatements of the Law, available exclusively on Westlaw, are provided for several areas of law (e.g., contracts, torts).



The First Restatements can help researchers trace the evolution of a law, or an area of law. They also aid in the interpretation of older cases that rely on first Restatement sections.

- **Uniform Laws Annotated (ULA)**—ULA provides an extensive reference to the text of uniform laws, prepared under the sponsorship of the National Conference of Commissioners on Uniform State Laws and the American Law Institute. ULA examines acts recommended for adoption in all states, as well as pinpoints state variations. It also includes annotations to cases decided in adopting jurisdictions.
- **Corpus Juris Secundum (CJS)**—CJS, available exclusively on Westlaw, helps researchers understand unfamiliar areas of law by providing links to cases, statutes, regulations, Restatements of the Law, and more. CJS covers the full breadth and depth of the law and is cited to tens of thousands times by the courts. It provides quick overviews of topics with Black Letter Summaries and is also fully integrated with the West Key Number System.
- **Briefs on Westlaw**—Westlaw provides access to an extensive and exclusive collection of appellate briefs at both the federal and state levels. As of March 2018, Westlaw contains more than 3.45 million separate documents and the number of briefs is growing monthly. Many of the briefs libraries, such as U.S. Supreme Court Petitions for Certiorari, are added to Westlaw shortly after being filed with the court.
- **Practical Law**—Practical Law provides legal know-how that gives lawyers a better starting point. Attorney-editors create and maintain thousands of up-to-date, practical resources. We go beyond primary law and traditional legal research to give lawyers the resources needed to practice more efficiently.
- **KeyCite Citator Service**—KeyCite is a full-service citator that helps users determine whether a proposition is good law by tracing the history of a case, statute, patent, or federal administrative decision. KeyCite also retrieves all citing references, which include cases, statutes, administrative materials, and secondary sources. Westlaw is also the only citatory serve that has the Federal Notice of Appeal flag which indicates when a case has an appeal pending in the U.S. Court of Appeals or the U.S. Supreme Court.

## EXCLUSIVE FEATURES AND SERVICES

- **WestSearch**—WestSearch, a search engine designed specifically for law, incorporates more than a century of proprietary analysis of the law and exclusive tools to deliver relevant documents, even if the documents use phrasing that is different from the search query. WestSearch emulates the best practices of experienced legal researchers. It incorporates the following key components:
  - **West Key Number System**—The West Key Number System is the foundation of WestSearch. Because thousands of our attorney-editors have read, summarized, and classified the law by topic for more than a century, WestSearch can identify the topics of law best represented by the terms of a search and return highly relevant documents for those topics, even if the documents don't have the terms that were put into the search box.
  - **KeyCite**—KeyCite maps the citation network among all federal and state cases in West's National Reporter System, unpublished cases, federal and state statutes, and thousands of secondary source publications. WestSearch analyzes the rich connections among documents, making results more inclusive and bringing the most relevant documents to the top of the list.
  - **West Secondary Sources**—With thousands of practice guides, legal encyclopedias, and authoritative treatises, WestSearch can find primary law that is heavily discussed in each jurisdiction and detect similar phrases that apply to the concepts in question.



WestSearch employs our editorial assets much like an expert researcher would—only faster—to find the best documents for a search.

- **Research Recommendations**—Westlaw makes recommendations by detecting legal-issue patterns in users’ document interactions during research sessions. Users can find additional relevant cases, statutes, secondary sources, and key numbers recommended from our editorial tools and common usage patterns. Users can easily access the stored results.
- **Westlaw Answers**—Westlaw provides specific answers to common types of legal questions, including elements of a cause of action, statutes of limitations, and judicially defined terms. Users can click on links to authoritative court decisions. They can also view questions appearing in a type-ahead display, with the answers appearing above the search results.
- **Snapshots**—Users can access information on legal professionals (i.e., attorneys, judges, and experts), companies, and popular statutes.
- **Folder Analysis**—Westlaw makes suggestions by identifying the legal issues present through automatic analysis of cases and statutes in a folder. Users can view additional recommended cases and statutes, see a visual representation of issues, and navigate documents by issue.
- **Research Report**— Westlaw assembles professional reports, summarizing research in users’ folders. Users can navigate reports with Table of Contents links, display all notations (including shared notes), and edit notes from the summary screen. Reports can be emailed, printed, or downloaded.
- **Best Portion**—Westlaw provides a navigation tool that identifies the “best” portion of a document when running a plain language search in up to four sections in a document. Researchers use Best Portion as a guide to determine the relevancy of a document.
- **Visual Indicators**—Westlaw helps researchers easily determine when they’ve already viewed or worked with a document. Icons for Already Viewed, Folders, and Notes help researchers to avoid retracing their steps.
- **System Availability**—Our expertly trained staff helps ensure that uninterrupted Westlaw service is provided 24 hours a day, 7 days a week, 365 days a year.
- **Reference Attorneys**—Bar-admitted legal research experts are available to assist users with any stage of legal research by providing time-saving guidance.

## OPTION 1A: NEVADA STATE PRIMARY

The Nevada Primary Library covers the entire body of Nevada State law including:

- **Nevada Case law**—Cases appear as officially published and contain West’s editorial enhancements. Examples of West’s Nevada case law databases include Nevada Supreme Court cases, Nevada Workers’ Compensation cases, Nevada Taxation cases, Nevada Civil Rights cases, and Nevada Criminal Justice Cases.
- **Nevada Statutes**—Westlaw has complete coverage of current Nevada statutes and archival statutes back to 1988. Coverage includes the Nevada Revised Statutes Annotated, Nevada Revised Statutes-Unannotated, legislative service, historical legislative service (1991-Present) Nevada Court Orders, and Nevada Court Rules.
- **Nevada Regulations**—Westlaw provides extensive coverage of Nevada administrative rules and regulations, including the Nevada Administrative Code, Nevada Attorney General Opinions, and Nevada Blue Sky Regulations.



- **Nevada Journals and Law Reviews**—Westlaw provides access to a variety of Nevada journals and law reviews, including the Nevada Law Journal, Nevada Lawyer, and UNLV Gaming Law Journal.

## OPTION 1B: NATIONAL PRIMARY

The National Primary library provides access to federal and state case law, statutes, and administrative materials in a single, integrated research tool.

- **Case and Judicial Materials**
  - **Federal.** Westlaw has complete coverage of all published federal case law, as well as many unpublished opinions. Cases appear as officially published and contain our editorial enhancements. Federal case law libraries include U.S. Supreme Court cases, U.S. Court of Appeals cases, U.S. District Court cases, Tax Court cases, and Bankruptcy Court cases.
  - **State.** Westlaw has complete case law coverage for all state court opinions published in West's National Reporter System. Westlaw also contains many unpublished state appellate court opinions and selected state trial court opinions.
- **Statutes and Legislative Materials**
  - **Federal.** Westlaw has complete coverage of current federal statutes and archival statutes back to 1990. Federal statutes libraries include the *United States Code Annotated*, which contains annotations to the *United States Code*, as well as court rules, appendices, and the Popular Name Table.
  - **State.** Westlaw has annotated statutes for all 50 states, the District of Columbia, Guam, Puerto Rico, and the Virgin Islands. Statutes without annotations are also available.
- **Administrative Law and Regulations**
  - **Federal.** Westlaw provides extensive coverage of federal administrative rules and regulations, including documents from all 50 titles in the *Code of Federal Regulations* and recent changes; documents from the *Federal Register*; and other administrative and executive materials such as comptroller general decisions, U.S. attorney general opinions, and presidential documents.
  - **State.** Westlaw has the administrative codes for all 50 states and the District of Columbia and provides KeyCite information for all codes. Other available administrative materials include attorney general opinions, workers' compensation decisions, and insurance and environmental regulations.

## OPTION 1C: WESTLAW CORRECTIONAL

The following content is available via Westlaw Correctional.

### PRIMARY LAW LIBRARY

The Primary Law Library provides access to federal and state case law, statutes, and administrative materials in a single, integrated research tool.

- **Case and Judicial Materials**
  - **Federal.** Westlaw has complete coverage of all published federal case law, as well as many unpublished opinions. Cases appear as officially published and contain our editorial enhancements.



Federal case law libraries include U.S. Supreme Court cases, U.S. Court of Appeals cases, U.S. District Court cases, Tax Court cases, and Bankruptcy Court cases.

- **State.** Westlaw has complete case law coverage for all state court opinions published in West’s National Reporter System. Westlaw also contains many unpublished state appellate court opinions and selected state trial court opinions.

- **Statutes and Legislative Materials**

The most accurate and up-to-date versions of statutes and regulations are on Westlaw. Also, the statutes are annotated with more notes of decisions, which are organized under more precise topical categories that make it easier to quickly find cases that interpret exact issues.

- **Federal.** Westlaw has complete coverage of current federal statutes and archival statutes back to 1990. Federal statutes libraries include the *United States Code Annotated*, which contains annotations to the *United States Code*, as well as court rules, appendices, and the Popular Name Table.
- **State.** Westlaw has annotated statutes for all 50 states, the District of Columbia, Guam, Puerto Rico, and the Virgin Islands. Statute databases without annotations are also available.

- **Administrative Law and Regulations**

- **Federal.** Westlaw provides extensive coverage of federal administrative rules and regulations, including documents from all 50 titles in the *Code of Federal Regulations* and recent changes; documents from the *Federal Register*; and other administrative and executive materials such as comptroller general decisions, U.S. attorney general opinions, and presidential documents.
- **State.** Westlaw has the administrative codes for all 50 states and the District of Columbia and provides KeyCite information for all codes. Other available administrative materials include: attorney general opinions, workers’ compensation decisions, and insurance and environmental regulations.

## ANALYTICAL LIBRARY

The Analytical Library combines expert legal analysis with treatises, forms, jury instructions, and more. This collection of titles helps researchers quickly review specific points in familiar areas of law and cover unfamiliar ground with confidence and speed. This library provides several analytical sources, including the following:

- American Law Reports
- All AMJUR Library
- Black’s Law Dictionary
- Federal Practice and Procedure
- Forms
- State Materials.

## OPTION 1D: WESTLAW CUSTOM PACKAGE

West is providing the State with a custom package option. Custom packages are offered in recognition that Nevada agencies may have diverse and unique needs that cannot be met by the pre-packaged content sets provided by Options 1A-1C. These custom packages provide maximum flexibility to purchase custom packages of legal and/or investigative products and solutions that are specifically tailored to the unique research needs of individual agencies and end users. Offering customized packages allows an agency to



enjoy the best value, in terms of both price and content. Custom packages also provide for additional discounts and pricing incentives based on product volume, a multi-year commitment and/or other factors.

Custom packages may also include other Thomson Reuters supplementary products and technology solutions, such as legal drafting, practical law/legal know-how, case management, court management, practice management, continuing legal education (CLE), e-discovery, document automation, legal practice, and matter management.

Please contact your local West government representative for more information regarding any of these additional products or solutions, and for more information about these custom plans and to obtain your discount.

## PRINT

West will provide authorized Nevada agencies a discount of 10% off the purchase of eligible new print titles, with or outside of a Westlaw subscription. Agencies must work with their local sales representative at the time of purchase to receive the discount.

**Note:** Certain agencies may be eligible for additional discounts and/or print programs based on available promotions, existing subscriptions, the quantity purchased, and a multi-year commitment.

## Westlaw Features and Services

In addition to the content libraries included in our offer, we also provide a robust collection of features and services, including WestSearch, KeyCite Citator Service, and our exclusive editorial enhancements. See below for complete details.

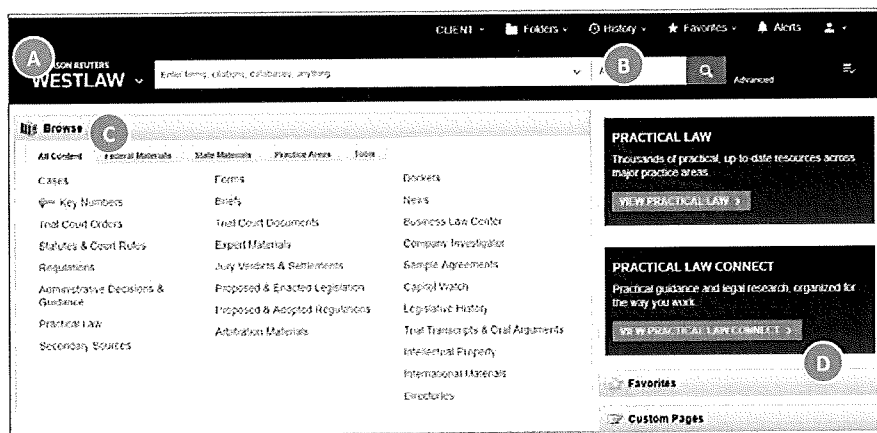
### WESTLAW PLATFORM

Westlaw provides legal researchers with access to exclusive resources, proprietary tools, and technology that no other research provider can offer, such as the following:

- **Authoritative content**—With the most trusted primary law resources and leading analytical titles that are cited most often in court—all in one place and always available—researchers have access to all of the relevant information they need to answer a legal question.
- **Attorney-editor enhancements**—For more than a century, our attorney-editors have been analyzing, summarizing, and classifying the law. By developing proprietary innovations like the West Key Number System, KeyCite, headnotes, and notes of decisions, we make the content better organized and connected so it's easier for researchers to find accurate answers quickly.
- **Industry-defining technology**—Our research innovations, such as WestSearch, an award-winning mobile app, Folder Analysis, Research Recommendations, Westlaw Answers, and Graphical Statutes connect content and our proprietary analysis of the law in unparalleled ways so that legal professionals can conduct research faster and with more accuracy. Advanced, yet intuitive, easy-to-use functionality also helps researchers be more efficient.
- **Best-in-class legal expertise**—With our long history of expertise and award-winning innovation in the industry, Westlaw is the gold standard of legal research, consistently preferred over all other legal research systems year after year.



With Westlaw, researching is more complete, accurate, and faster.



- A. The header at the top of the page is available from any Westlaw page. It includes the search box that lets users enter searches and more.
- B. Researchers can easily access previous research and change client IDs to reflect their current research activity.
- C. The Browse Content section lets researchers browse to specific content instead of using the search box.
- D. Researchers can quickly access their research in folders, favorites, and frequently used items.

## WESTSEARCH

WestSearch, a search engine designed specifically for law, incorporates more than a century of proprietary analysis of the law and exclusive tools such as the West Key Number System, KeyCite, headnotes, notes of decisions, indexes, and secondary sources to deliver documents relevant to a search query.

WestSearch provides easy-to-use features, including the following:

- **Language**—WestSearch addresses the legal research challenges of language variety and language commonality. It delivers relevant documents even when the legal term of art that is used to describe the particular legal concept, fact pattern, or issue in a jurisdiction is not known (language variety). WestSearch also helps researchers get relevant results even when the search contains common language (language commonality) by identifying legal issues, following connections between documents, and returning highly relevant documents—even if they use phrasing different from the query. This is something no other search engine can do.
- **Research Recommendations**—Westlaw makes recommendations by detecting legal-issue patterns in users' document interactions during research sessions. Users can find additional relevant cases, statutes, secondary sources, and key numbers recommended from our editorial tools and common usage patterns. Users can easily access the stored results.
- **Westlaw Answers**—Westlaw provides specific answers to common types of legal questions, including elements of a cause of action, statutes of limitations and judicially defined terms. Users can click on links to authoritative court decisions. They can also view questions appearing in a type-ahead display, with the answers appearing above the search results.
- **Snapshots**—Users can access information on legal professionals (i.e., attorneys, judges, and experts), companies, and popular statutes.



- **Search Box**—The multi-functional search box at the top of every Westlaw page recognizes plain language, Terms and Connectors, citations, KeyCite commands, party names, and category page names. Researchers simply type their legal issue in the search box and select a jurisdiction. WestSearch delivers relevant results even if they don't include the search terms entered in the search box.

The screenshot shows the Westlaw search interface. At the top, the search box contains 'family medical leave' and the jurisdiction is set to 'MN (State & Fed.)'. Below the search bar, there is a 'VIEW:' section on the left with a list of 16 content categories and their corresponding counts. The main area displays an 'Overview (15)' section with a 'Select all Rows' checkbox and a 'Cases' section listing two cases: 'Hudson v. Tyson Fresh Meats, Inc.' and 'Kobus v. College of St. Scholastica, Inc.'. Each case entry includes a brief description of the legal issue and the court/citation.

VIEW:	Count
Overview	15
Cases	767
Key Numbers	13
Trial Court Orders	58
Statutes	318
Regulations	239
Administrative Decisions & Guidance	1,441
Practical Law	11
Secondary Sources	13,893
Forms	271
Briefs	1,582
Trial Court Documents	887
Expert Materials	16
Jury Verdicts & Settlements	5
Proposed & Enacted Legislation	25
Proposed & Adopted Regulations	3
Arbitration Materials	0
All Results	15,511

The left column provides the search results (including the number of documents found) for each of the core content categories from the jurisdiction selected. You can drill down into a category by clicking it.

The right column contains the Overview content. This content shows the most relevant documents from each of the content categories, which helps you see documents from content categories that might normally have been overlooked. The gray shaded boxes contain a short description of the documents to help you determine quickly if the document is what you are looking for. Your search terms are also highlighted to help you evaluate the relevance of the document to your legal research issue.

A search on Westlaw searches all of the content included in Westlaw's 16 categories of core content:

- Cases
- Key Numbers
- Trial Court Orders
- Statutes and Court Rules
- Regulations
- Administrative Decisions and Guidance
- Practical Law
- Secondary Sources
- Forms
- Briefs
- Trial Court Documents
- Expert Materials
- Jury Verdicts and Settlements
- Proposed and Enacted Legislation
- Proposed and Adopted Regulations
- Arbitration Materials

Westlaw also provides access to public records, dockets, news, business and company information, sample agreements, legislative history, trial and oral argument transcripts, patents, international materials, and directories.



## Exploring Search Results

The left column of a search result provides the results for each of the content categories from the jurisdiction selected. Researchers can drill down further into a category by clicking it.

The screenshot shows the Thomson Reuters Westlaw search results page. The search criteria are 'family medical leave' in 'MN (State & Fed)'. The left sidebar shows a list of content categories with counts: Cases (767), Statutes (318), Regulations (209), Administrative Decisions & Guidance (1,441), Practical Law (11), Secondary Sources (10,009), Forms (271), Briefs (1,502), Total Court Documents (687), Exped Materials (14), Jury Verdicts & Settlements (5), Proposed & Enacted Legislation (25), Proposed & Adopted Regulations (3), All Results (15,911). The main area shows a list of cases, with the first case, *Hudson v. Tyson Fresh Meats, Inc.*, highlighted. The case summary includes the court (United States Court of Appeals, Eighth Circuit), date (May 22, 2015), and citation (787 F.3d 661, 2015 WL 2434933). The summary text discusses the Family Medical Leave Act (FMLA) and the employee's claim of discrimination. The right sidebar shows related documents and secondary sources, including '5720 ALABAMA Family and Medical Leave Handbook' and '910 SAMPLE FAMILY AND MEDICAL LEAVE FORMS'.

- Clicking the **Cases** category in the left column shows just the results list for cases. The results page for any category is divided into three columns:
- The **left column** provides an expanded categorical results list that lets you narrow your search results within the selected category (in this case, Cases).
- The **middle column** lists the cases along with the case summary and highlighted terms in context. By default, cases are sorted by relevance, but you can also sort by other factors such as date.
- The **right column** shows the most relevant results from other content categories, such as secondary sources and briefs.

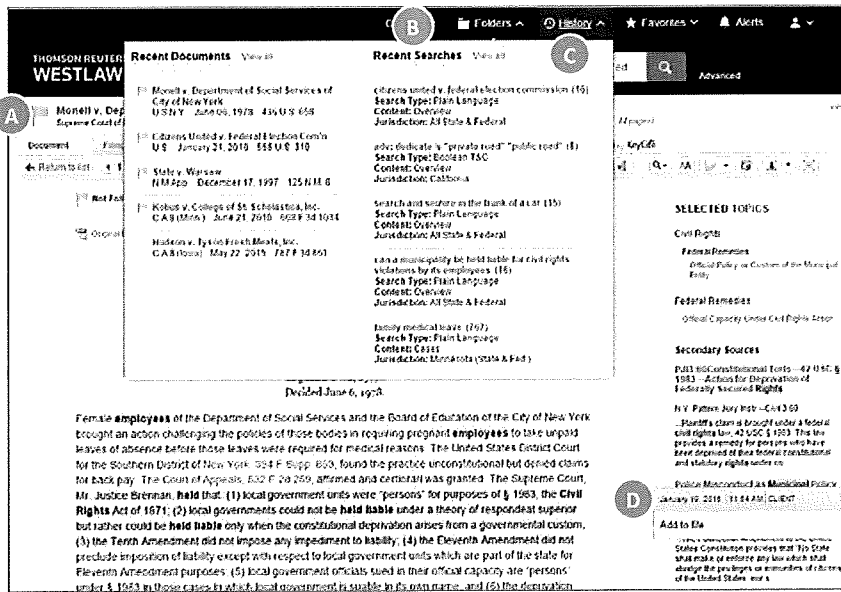
## Viewing and Navigating Search Results

Westlaw lets researchers easily customize the type of information presented to them, including how much information is presented on the results page.

The screenshot shows the full-page view of the case *Hudson v. Tyson Fresh Meats, Inc.* The case title is prominently displayed at the top. Below the title, the court information is shown: United States Court of Appeals, Eighth Circuit. The parties are identified as Delbert E. HUDSON, Plaintiff-Appellant, and TYSON FRESH MEATS, INC., Defendant-Appellee. The case number is No. 14-1854, and it was submitted on Feb. 19, 2015, and filed on May 22, 2015. The synopsis section provides a brief overview of the case: "Background: Employee brought wrongful termination action against his employer, claiming that the employer interfered with employee's Family Medical Leave Act (FMLA) rights and retaliated against him for taking FMLA leave. The United States District Court for the Northern District of Iowa (Iowa R. Reider, Chief Judge, 2014 WL 762147, granted summary judgment to employer, and denied employee's motions to alter or amend the judgment and for relief from judgment. 2014 WL 1316323. Employee appealed." The right sidebar contains selected topics such as Labor and Employment, Time Off Leave, and Pension and Benefit Plans, as well as secondary sources like 'Establishing Employer's Discriminatory Motive in Action by Recovery for Employee's Retaliation for Employee's Exercise of Rights Under Family and Medical Leave Act in Violation of § 1055a) of Act (25 U.S.C.A. § 26155(a))'.

Documents on Westlaw are presented in a full-page format. The addition of white space dramatically increases readability.

- The **tabs** provide easy access to information related to the document, such as filings and KeyCite.
- The **tool bar** simplifies navigation within results. You can easily move between and within documents.
- The **right column** provides access to related issues for this document.
- The **Full Screen Mode** icon lets you see the document in an easy-to-read, full-screen format.



Westlaw enables you to work smarter and faster with intuitive analytical and organizational tools.

- A. **Most Negative Treatment** citation provides details about the most negative treatment that generated a red or yellow KeyCite flag, right on the face of the document.
- B. **Research History** gives you quick access to your previous work up to one year later.
- C. **Research Folders** allow you to drag-and-drop key documents and text snippets into folders, which you can share with team members across the office or across the country—in real time.
- D. **Annotation Tools** let you highlight text online and add a note to a document or snippet of highlighted text for later reference.

## RELATED DOCUMENTS

Westlaw significantly improves the thoroughness and accuracy of online legal research by searching “behind the scenes” to present related information throughout a research session. When viewing the search results for a specific content category (e.g., cases), the right column shows the most relevant documents from secondary sources, briefs, and other resources. Westlaw’s search engine identifies the significant issues within the document being viewed and then captures additional results that are relevant to that issue. This makes it very easy to probe more deeply into a specific issue identified from one of the on-point documents. Some of the key factors that assist in this powerful search tool are the key numbers and specific noun phrases in the document, documents cited within the document, and all citing references for the document. (**Please note:** Related Documents is included in our proposed pricing for included content only. Accessing content via Related Documents that is outside of the proposed content set will be billed as excluded charges.)

## ORGANIZING RESEARCH

### Folders

Westlaw allows users to organize and manage their research by storing their documents and text snippets in dedicated folders by issue, client, or topic. Users have complete control of the folders on Westlaw, including the folder name. They can save the document they are viewing with a few mouse clicks, or they can highlight portions of document and save that selected text to a folder. Users can even use drag-and-drop to add documents to a folder. Folders can be quickly accessed on all pages of Westlaw by clicking the folder icon. This simplifies the effort in returning to previous research.

Folders also provide the following:

- **Folder Analysis**—Westlaw makes suggestions by identifying the legal issues present through automatic analysis of cases and statutes in a folder. Users can view additional recommended cases and statutes, see a visual representation of issues, and navigate documents by issue.

- **Research Report**—Westlaw assembles professional reports, summarizing research in users' folders. Users can navigate reports with Table of Contents links, display all notations (including shared notes), and edit notes from the summary screen. Reports can be emailed, printed, or downloaded.

### Notes and Highlighting

Westlaw's Notes and Highlighting features allow users to highlight text online as they do with print materials. This helps researchers to refocus on their previous research when they return to a document. Additionally, users can type their own personal notes on a particular case for future reference, make a note to themselves to follow up on something, and overall, keep their thought process going and productively captured.

### CUSTOM PAGES

The Custom Pages feature on Westlaw allows users to build a page tailored to their specific research needs. Custom Pages can include frequently searched content and tools, such as Find a Citation and Folders. Users can create as many pages as they like and can set one of these pages as their Home page on Westlaw.

### CURRENT AWARENESS SERVICES

#### Alerts

Users can easily set up, manage, and edit their alerts from one location. Alerts, which include WestClip, KeyCite Alert, and other alert types, automatically run on a regular basis (e.g., daily, weekly) and deliver results to the user's selected destination (e.g., RSS, email). Alerts provide users with a competitive advantage by allowing them to stay abreast of the most current legal, political, legislative, and business developments. Alerts use Westlaw's powerful search engine to:

- Stay apprised of legal development and changes in the law.
- Monitor the press and media for references to their agency, a particular court, or specific case.
- Track new legislation, regulations, standards, and case law.
- Stay on top of issues or areas of law relevant to their practice.
- Search thousands of news and business sources for news and related information from around the world, including late-breaking, industry-specific news stories.
- Monitor litigation content relating to their practice.
- Create customized newsletter from selected alerts and have them delivered in one organized document.

#### Alert Management Center

The Alert Management Center on Westlaw makes it easy to manage alerts across an organization. It provides enhanced alert and newsletter functionality. Alert administrators can create and monitor alerts for others in their organization. Alert administrators can also easily retrieve detailed Alert Summary Reports. The Alert Management Center is fully integrated with Alerts on Westlaw.

### PRINTING AND DOWNLOADING

Westlaw provides users with many online and offline printing and downloading features. Unlimited printing and downloading of retrieved documents is included in the fixed rate for no additional charge. If a user requests a document that is not included in the monthly fixed rate, a message will be displayed that gives the user an option to retrieve the document for an additional charge.

## PRINT FORMATS

- **Single Column**—Statutes and law review articles are printed in a single column format similar to how they appear in print.
- **Dual-Column**—Case law documents are printed in two columns, similar to West reporters.

## PRINT SERVICES

Users can deliver documents to a printer or email address, or download files. In addition, Westlaw delivery provides features such as printing Star Pages, highlighted search terms, KeyCite flags, and notes.

## WESTLAW AND MOBILE DEVICES

Westlaw features award-winning mobile apps and systems that work on a variety of phones, tablets, and personal digital assistant devices. A subscription to Westlaw provides access to the following:

- **iPad and iPhone App**—The award-winning Westlaw mobile app provides access to research—anytime, anywhere.
- **Android Tablet and Phone App**—The Westlaw Android app provides flexibility to work no matter where or when the need arises.
- **Westlaw Mobile**—Westlaw Mobile, available at [m.next.westlaw.com](http://m.next.westlaw.com), provides mobile access to Westlaw using a Westlaw user name and password.

Westlaw Apps and Westlaw Mobile allow users to:

- Run searches with WestSearch and filter the results.
- Save, annotate, and view documents online and offline.
- Access KeyCite information, research history, favorites, and frequently used content.
- Organize and share research with folders.
- Get customized current awareness updates and news for practice areas.
- Add notes and highlighting to documents.
- Receive Westlaw Alerts within the app.

Westlaw apps run on iPhone 4S or later (iOS 9.0 or later); iPad 2<sup>nd</sup> generation or later (iOS 9.0 or later); and Android 4.0 or later (OS 4.0 or later) operating systems. Westlaw Mobile runs on BlackBerry (Device software version 4.6 or later); iPhone (OS 3.0 or later); and Android (OS 1.5 or later) operating systems.

## KEYCITE CITATOR SERVICE




KeyCite is our online citation research service. It is a full-service citator that helps users trace the history of a case, statute, patent, trademark, administrative decision, or regulation to determine whether it is still good law. KeyCite also retrieves citing references, which include cases, statutes, pending legislation, administrative materials, and secondary sources.





KeyCite is also a case finder. KeyCite integrates editorially-enhanced case law, the full text of headnotes, notes of decision, and topic and key numbers to provide maximum case-finding power. Search results can be limited using the topic and key number, the master classification system of U.S. law.

- **KeyCite is accurate**—All cases added to KeyCite undergo rigorous editorial analysis. Experienced attorney-editors analyze all case history and negative references and describe the direct history in terms used by the citing court in its opinions—not arcane editorial codes.
- **KeyCite is comprehensive**—KeyCite is available for cases, statutes, regulations, patents, trademarks, and a vast collection of secondary sources and administrative material.



- **KeyCite is current**—The same day a reported case appears on Westlaw, it is represented in KeyCite. For example, direct history, which traces a case through the appellate process and includes prior and subsequent history, is added to KeyCite within 24 hours of the opinion being loaded to Westlaw. Severe negative indirect history, such as overrulings, is identified on KeyCite by attorney-editors within 24 hours. Other negative indirect references are added within a few days. Citing references are available in KeyCite when a case or statute is added to Westlaw.
- **KeyCite is easy to use**—KeyCite uses visual elements to help users identify and evaluate information.

<b>Status Flags</b> — A KeyCite status flag indicates that information for a document is available in KeyCite.	
	<b>Case Law:</b> Warns that a case/administrative decision is no longer good law for at least one of the points it contains. <b>Statutes:</b> Warns that a statute/regulation has been amended, repealed, or superseded, or that it has been found to be unconstitutional/preempted.
	<b>Case Law:</b> Warns that a case/administrative decision has negative history, but that it hasn't been reversed or overruled. <b>Statutes:</b> Warns that a statute/regulation was renumbered or transferred, had its validity called into doubt, or is affected by pending legislation.
	<b>Case Law:</b> Warns that a case has been appealed to the U.S. Court of Appeals or the U.S. Supreme Court (excluding appeals originating from agencies).

<b>Depth of Treatment Bar</b> —KeyCite uses the depth of treatment bar to reveal how much one case discusses another.				
	<b>Examined:</b> The citing case contains an extended discussion of the cited case, usually more than a printed page of text.			
	<b>Discussed:</b> The citing case contains a substantial discussion of the cited case, usually more than a paragraph but less than a printed page.			
	<b>Cited:</b> The citing case contains a discussion of the cited case, usually less than a paragraph.			
	<b>Mentioned:</b> The citing case contains a brief reference to the cited case, usually in a string citation.			
<b>Quotation Marks</b> —KeyCite uses quotation marks to show where one case quotes another. Users can jump to the quoted text within the citing reference.				
<table border="1"> <tr> <td><b>Title</b></td> </tr> <tr> <td>1. Brief of Plaintiff-Appellee 11</td> </tr> <tr> <td>UNITED STATES OF AMERICA, Plaintiff-Appellee, v. Armando ALMEVA-RODRIGUEZ, Defendant-Appellant</td> </tr> </table>		<b>Title</b>	1. Brief of Plaintiff-Appellee 11	UNITED STATES OF AMERICA, Plaintiff-Appellee, v. Armando ALMEVA-RODRIGUEZ, Defendant-Appellant
<b>Title</b>				
1. Brief of Plaintiff-Appellee 11				
UNITED STATES OF AMERICA, Plaintiff-Appellee, v. Armando ALMEVA-RODRIGUEZ, Defendant-Appellant				

## KEYCITE COVERAGE

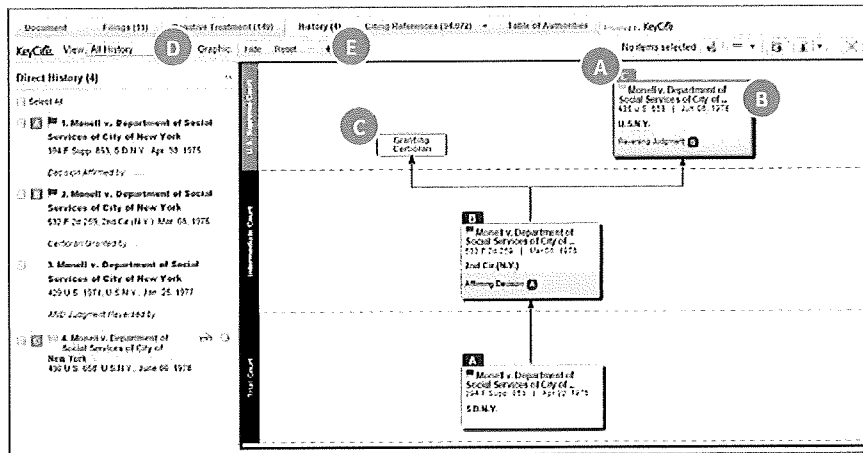
KeyCite information is available for federal and state cases, including every case in West’s National Reporter System and many unpublished cases; federal statutes and regulations; state statutes, regulations, and administrative codes from all 50 states; patents issued by the U.S. Patent and Trademark Office; *American Law Reports* (ALR) annotations; law review articles; and administrative decisions of selected federal agencies.

## DIRECT CASE HISTORY AND STATUS—GRAPHICAL VIEW

KeyCite provides comprehensive case history, showing the complete appellate history of a case and its final disposition on appeal. With KeyCite, users can display the direct history of a case, which traces the case through the appellate process, in an easy-to-read graphical view. With the graphical view of direct history, every reversal, rehearing, reconsideration, denial of certiorari, or other action in a case is placed in context. As a result, the graphical view can save users valuable time when they are checking the procedural history of a case.



## KeyCite Direct History (Graphical View)



- A. The case you are checking in KeyCite is clearly marked.
- B. Click the case name to view the full text of the case.
- C. Click Granting Certiorari to view the full text of the case granting certiorari.
- D. Navigate to other useful information, such as negative history or all citing references.
- E. Use the plus and minus buttons or the drop-down list to enlarge or reduce the size of the display.

## WESTLAW ADVANTAGE—Graphical KeyCite

Graphical KeyCite allows you to see a “picture” of the direct history of a case, so you can quickly determine how a case has moved through the court system. It is simply the fastest way to understand the direct history of a case. Everything you need to see is on one, easy-to-read display, so you save the time it takes to scroll through text.

### A picture is worth a thousand words.

- Graphical KeyCite visually depicts how a case has moved through the court system; lowest courts are at the bottom and highest court at the top.
- Case opinions and court documents are linked directly to Westlaw; just click a case or court document link, view it, and click right back to the graphical view.
- Graphical KeyCite clearly labels the original case. A case's citation, title, jurisdiction, date, and history treatments are displayed in each case box.
- For a closer look at a procedural box, just point to it and the case title and cite information is displayed.

## KEYCITE ALERT

KeyCite Alert helps users stay current on their research by monitoring the status of KeyCite information for cases, statutes, patents, trademarks, administrative decisions, regulations, and law reviews. KeyCite Alert automatically sends notices when the information in KeyCite changes. Users can specify how often they want KeyCite Alert to check for new information (e.g., daily, weekly, monthly), as well as how the updates are to be delivered (e.g., Word document, PDF, In-line HTML).

## OTHER CITATOR FEATURES AND SERVICES

In addition to KeyCite, the following citator features and services are available:

- **Table of Authorities**—The Table of Authorities service lists the cases cited by a case. It is a useful tool for finding hidden weaknesses in a case because it not only lists the cases on which the case relies, but also shows whether those cases have significant negative history.
- **WestCheck**—The WestCheck feature in Drafting Assistant – Essential, available with a Westlaw subscription, is our citation-checking service on the web. It extracts citations from a document and verifies their status using KeyCite. In addition to verifying the accuracy of citations, WestCheck lets users retrieve KeyCite results, Table of Authorities results, and even Westlaw documents in full-text form.



WestCheck can extract and verify federal and state statutes, federal and state court rules, federal regulations, treatises, patents, and the U.S. Constitution, in addition to cases. And because WestCheck is a web-based service, the publications list is always up-to-date. To access WestCheck, go to [drafting.westlaw.com](http://drafting.westlaw.com).

## EDITORIAL ENHANCEMENTS

In addition to providing its customers with access to the most comprehensive collection of legal resources, we also provide exclusive editorial enhancements and the certainty that the information available in our resources is accurate.

Our exclusive editorial enhancements have been relied upon for more than a century. These enhancements allow users searching for legal concepts to increase the number of relevant documents that are retrieved. The use of standardized terms in close proximity and terms describing legal relationships has a direct impact on the number of relevant cases retrieved in a Westlaw search.

The following are among the many editorial enhancements provided by our attorney-editors:

- **Synopses**—Each case synopsis (more than 45,000 created annually) summarizes the main holdings of a case and brings into close proximity the legal principles, procedural history, and related facts in the case. At a glance, users can determine whether a case is potentially relevant to their research.
- **Headnotes**—Our attorney-editors write headnotes for every distinct point of law in each case, resulting in more than 445,000 headnotes created annually. These headnotes, which are classified to the West Key Number System, help users find more relevant cases faster and include terms describing legal relationships and standard, consistent terminology.
- **Key Numbers**—The West Key Number System, available exclusively on Westlaw, is the master classification system of U.S. law and is widely regarded as the cornerstone of effective legal research. Key numbers are assigned to every point of law in every published case, and these key numbers help users to quickly find other cases that address the exact point of law being researched.
- **Added Search Terms**—Case synopses and headnotes contain terms that may not have been used by the authoring judge. These additional terms include synonyms, acronyms, terms of art, and the popular names of statutes, as well as words that describe the legally significant relationships between the parties (e.g., *landlord* and *tenant*, *husband* and *wife*). As a result, a Westlaw search can retrieve relevant cases that an opinion-only search would miss.

Court's Terms	Terms Added by West Attorney Editors
Smith	Landlord
Defendant	Buyer
Bank	Mortgagee
Plaintiff was injured	Products liability
Firestone	Tire manufacturer
42 U.S.C. § 12111	Americans with Disabilities Act

- **Statute Annotations**—The *United States Code Annotated* (USCA) and annotated state statutes on Westlaw give users valuable assistance in applying and interpreting statutes. The annotations include statutory credits, historical and statutory notes, library references, and notes of decision.



- **Parallel Citations**—More than 500,000 parallel citations are added to Westlaw each year to help ensure accurate and convenient research.

## VERIFICATION AND CORRECTION PROCESS

Our attorney-editors provide the most exhaustive verification and correction process in the legal publishing and information industry today, greatly improving the quality of our content. In fact, we are the only legal information provider to engage in these quality control steps to ensure the accuracy and reliability of the data; other legal research services and information providers merely put the raw opinions online and might never correct mistakes.

WESTLAW ADVANTAGE—Better Search Results	
<p>After an opinion is handed down by a court, a team of attorney-editors is analyzing and dissecting it, trying to make it easy to find and easy to understand.</p> <p>Our attorney-editors have, on average, more than ten years of experience in the profession.</p>	<p><b>Better results faster.</b></p> <p>Our editorial enhancements help you overcome the limitations imposed by opinion-only research and the inexactness of the English language.</p> <ul style="list-style-type: none"> <li>▪ <b>Added search terms</b>—Headnotes and synopses often contain terms that do not appear in the opinion; without such additions, you could miss relevant cases.</li> <li>▪ <b>Proximity of facts and legal terms</b>—Headnotes and synopses bring together facts and law that may be scattered throughout the opinion.</li> <li>▪ <b>Corrected spelling</b>—Misspellings in raw text sources on the web can lead to missing relevant cases. Our attorney-editors correct 100,000+ case law mistakes annually.</li> <li>▪ <b>Classification of ambiguous terms</b>—The presence of ambiguous terms in opinion-only libraries often leads to the retrieval of irrelevant documents. Editorial enhancements reduce the number of irrelevant documents that are retrieved.</li> </ul>

## TRAINING

To assist users in fully realizing their Westlaw research potential, we provide Westlaw training at no additional charge. Our account managers and representatives will work with customers to determine the training options and schedules to meet their specific training needs.

### SELF-PACED TRAINING

Free online courses, which can help researchers get more from their Westlaw subscription, are available at [legalsolutions.com/support](http://legalsolutions.com/support). These modular courses with short lessons let users learn exactly what they want at their own pace, whenever it's convenient. Titles include:

- What Content Is in My Westlaw Plan?
- Using KeyCite
- Using WestSearch
- Using Copy with Reference
- Terms & Connectors

### TELEPHONE TRAINING

Our telephone trainers are attorneys who provide initial and advanced training to our customers on the use of Westlaw and our other products and services. Personalized one-on-one training sessions based on a customer's practice area or level of expertise are available. Telephone trainers have extensive experience





and receive on-going training to keep abreast of new teaching methods, software and hardware developments, advances in information processing, competitors' products, and current legal trends. Telephone Training Support is available 7:00 a.m. to 7:00 p.m. Central Time, Monday through Friday. More information regarding our telephone training can be obtained by calling 1.800.328.0109.

## **ON-SITE TRAINING**

Customized training sessions are available for small groups at a customer's site. These training sessions are taught by our professional training staff. These training representatives are experts at gauging their students' specific skill levels and customizing the training session to meet the students' specific research needs. Trainers can also customize the training sessions to cover topical subjects relevant to a customer's areas of practice.

## **WESTLAW USER GUIDES**

To get the most out of Westlaw, users can access guides covering topics such as quick tips, folders, searching, and alerts. Also available are answers to frequently asked questions. Users can access this information at [legalsolutions.com/support](http://legalsolutions.com/support).

## **SUPPORT**

We provide users with unparalleled customer and technical support. Our customer support, which has set the industry standard for response time and customer satisfaction, is available to customers at no additional charge.

## **TECHNICAL ASSISTANCE**

Technical assistance is provided by a team of highly trained professionals dedicated to quality customer support, customer advocacy, and product improvement. Our technical support experts:

- Answer questions pertaining to product technical issues and access.
- Document comments and suggestions regarding product enhancements.
- Provide other technical or administrative information regarding Westlaw.

Technical support representatives possess outstanding communication skills, customer support acumen, and a demonstrated level of experience troubleshooting technical and computers issues. They receive extensive on-going training, and are capable of supporting Westlaw in a variety of hardware, network, and software environments.

Technical support representatives are available 24 hours a day, 7 days a week, and can be reached by calling 1.800.WESTLAW (1.800.937.8529) or via email at [techsupport@thomsonreuters.com](mailto:techsupport@thomsonreuters.com).

## **CONTENT SUPPORT**

Adding value to our unparalleled content, Reference Attorneys utilize their legal backgrounds to partner with our customers in effective use of Westlaw. Their diverse research experience and expertise allows them to provide guidance in a wide range of research situations and topics. Reference Attorneys receive extensive on-going training to ensure they stay current with our vast array of content and features.

Reference Attorneys enhance customers' use of our products, solutions, and services by providing efficient and knowledgeable guidance. They can be reached by calling 1.800.REF-ATTY (1.800.733.2889) or through our live, web-based chat option, which can be accessed via the Live Chat link at the bottom of every Westlaw page. Live Chat is available Monday-Friday from 7:00 a.m.– 12:00 a.m. Central Time.



## ONLINE ASSISTANCE AND RESOURCES

In addition to the help available from the Customer Support and Reference Attorney staff, we also have online assistance resources.

- **Online Help Screens**—Our products include online help information that provides immediate assistance with the products. For example, help pages in Westlaw are accessible by clicking the Help link on the appropriate screen.
- **Customer Support Online**—Users can get fast, up-to-date, in-depth, searchable answers to their questions at [legalsolutions.com/support](http://legalsolutions.com/support).
- **Product Information Online**—At [legalsolutions.com](http://legalsolutions.com) customers can order print and online products, as well as free Westlaw documentation and brochures. (Many of the documentation pieces are available in PDF format for immediate download.) Customers can also use the website to view current promotions and to locate a sales representative.

WESTLAW ADVANTAGE—Maximum Efficiency, Productivity, and Greater Accuracy	
<p>We have been providing research materials to the legal and professional community for more than 145 years. Our close relationship with our customers over this time has allowed us to develop numerous research tools to assist them in their research tasks.</p> <p>We are committed to helping researchers find reliable, accurate answers to their legal research questions in the most efficient way possible.</p>	<p><b>Make the most of your research sessions.</b></p> <p>We know that your time is valuable and work to make your research as efficient as possible. To make the most of your research time, you can</p> <ul style="list-style-type: none"> <li>▪ Use <b>key numbers</b> to quickly retrieve similar cases.</li> <li>▪ Use <b>Search within Results</b> to browse for specific terms within your search result.</li> <li>▪ Let <b>Research Recommendations</b> help you find additional relevant sources.</li> <li>▪ Use <b>History</b> to return to your previous research.</li> <li>▪ Consult a <b>Reference Attorney</b>.</li> <li>▪ Download free <b>reference materials</b> at <a href="http://legalsolutions.com">legalsolutions.com</a>.</li> </ul>

## SYSTEM REQUIREMENTS

Westlaw is a browser-based internet product that requires no additional hardware or software to use. It is also available on mobile devices. The table below provides the system requirements necessary to access Westlaw.

Operating Systems	Internet Browsers	Other Requirements	Mobile Apps		
<ul style="list-style-type: none"> <li>▪ Windows 7</li> <li>▪ Windows 8.1</li> <li>▪ Windows 10</li> <li>▪ Windows Vista</li> <li>▪ Mac OS 10.5 or later</li> </ul>	<ul style="list-style-type: none"> <li>▪ Internet Explorer 11 or later <small>WINDOWS ONLY</small></li> <li>▪ Mozilla Firefox current version or Extended Support Release version</li> <li>▪ Safari 10.0 or later</li> <li>▪ Chrome current version</li> </ul>	<ul style="list-style-type: none"> <li>▪ 1024x768 or higher screen resolution recommended</li> <li>▪ Adobe Acrobat Reader 9.0 or later (some print functionality is lost with older versions)</li> </ul>	<table style="width: 100%; border: none;"> <tr> <td style="vertical-align: top;"> <p><b>iPhone</b></p> <ul style="list-style-type: none"> <li>▪ iOS 9.0 or later</li> <li>▪ iPhone 4S or later</li> </ul> <p><b>Android</b></p> <ul style="list-style-type: none"> <li>▪ 4.0 or later</li> <li>▪ Android 4.0 or higher</li> </ul> </td> <td style="vertical-align: top;"> <p><b>iPad</b></p> <ul style="list-style-type: none"> <li>▪ iOS 9.0 or later</li> <li>▪ iPad 2<sup>nd</sup> generation or later</li> </ul> </td> </tr> </table>	<p><b>iPhone</b></p> <ul style="list-style-type: none"> <li>▪ iOS 9.0 or later</li> <li>▪ iPhone 4S or later</li> </ul> <p><b>Android</b></p> <ul style="list-style-type: none"> <li>▪ 4.0 or later</li> <li>▪ Android 4.0 or higher</li> </ul>	<p><b>iPad</b></p> <ul style="list-style-type: none"> <li>▪ iOS 9.0 or later</li> <li>▪ iPad 2<sup>nd</sup> generation or later</li> </ul>
<p><b>iPhone</b></p> <ul style="list-style-type: none"> <li>▪ iOS 9.0 or later</li> <li>▪ iPhone 4S or later</li> </ul> <p><b>Android</b></p> <ul style="list-style-type: none"> <li>▪ 4.0 or later</li> <li>▪ Android 4.0 or higher</li> </ul>	<p><b>iPad</b></p> <ul style="list-style-type: none"> <li>▪ iOS 9.0 or later</li> <li>▪ iPad 2<sup>nd</sup> generation or later</li> </ul>				

**Note:** These system requirements are current as of December 2017.



## SYSTEM RELIABILITY AND SECURITY

We take every precaution to guarantee the safety of computer equipment and data. To ensure uninterrupted Westlaw service, we operate two separate, redundant data centers. Each of these data centers has enough capacity to handle a site outage for the majority of our users. In addition, we maintain a separate electrical power grid that ensures an uninterrupted power supply for our systems and facilities in the event that public utility power to the facility is lost. These precautions ensure that we lead the industry in system reliability.

Our expertly trained staff helps ensure that uninterrupted Westlaw service is provided 24 hours a day, 7 days a week, 365 days a year. In contrast, other online legal research providers shut down their systems regularly (e.g., nightly, weekly) for maintenance and updating.

We also have several security measures in place to protect data, including the following:

- Westlaw passwords and client IDs are automatically encrypted using Transport Layer Security (TLS) software. Users can also choose to make their entire Westlaw session secure.
- Westlaw data is stored in a separate and secure server. A firewall between the internet and the Westlaw servers provides additional security.
- Back-ups of Westlaw data occur nightly.

We provide customers with unmatched system reliability, accessibility, and security.

WESTLAW ADVANTAGE—24/7/365 Availability	
<p>We take system availability very seriously. If our service isn't up and running, your research can't be done. To help ensure that Westlaw is available when you need it, we operate two redundant data centers totaling 120,000 square feet (more than two acres), one of which is bunkered at ground level for extra protection.</p> <p>Westlaw is available 24 hours a day, 7 days a week, 365 days a year. No other online legal research provider can match the availability of Westlaw.</p>	<p><b>Reliability you can depend on.</b></p> <p>To ensure Westlaw availability, our data centers employ the following measures:</p> <ul style="list-style-type: none"> <li>▪ <b>Flood protection</b> that includes a six-foot moat beneath the raised floors and externally routed plumbing.</li> <li>▪ <b>Fire protection</b> that includes automatic heat and smoke detection and fire suppression above and below the raised floor, with 24/7 surveillance monitoring.</li> <li>▪ <b>Power-loss protection</b> that includes redundant power feeds from separate utility switches, emergency battery systems that come online in the event of a brownout or power loss, and 10 electrical diesel generators—enough to power 17,000 homes—that can power the data centers indefinitely.</li> <li>▪ <b>Data-loss protection</b> that includes backing up critical data at each data center every 24 hours and creating a duplicate copy that is stored in a remote vault.</li> </ul>

## QUICKVIEW+

QuickView+ is a free, Internet-based billing and reporting service that allows subscribers to estimate their Westlaw charges before they receive an actual monthly bill. Users can track their usage and charges for a particular account, client, user, or billing date. They can customize their reports to include only the fields they want and sort the information in the order they specify. In addition, report information can be sent to subscribers automatically (e.g., daily, weekly) and can be downloaded to a spreadsheet for modification and analysis. QuickView+ uses Secure Socket Layer (SSL) encryption to ensure that billing information remains confidential as it is sent from our servers to a customer's computer.



## MY ACCOUNT

The My Account feature is a secure, web-based feature that helps users manage their accounts with us. Available at [myaccount.thomsonreuters.com/westlaw](http://myaccount.thomsonreuters.com/westlaw) or from [legalsolutions.com](http://legalsolutions.com), My Account lets users perform routine account management tasks, such as managing Westlaw users and accessing billing and ordering information. My Account provides access to the following account management information:

- **Billing information**—View account balances, make online payments, create custom remittance notices, and check the status of recent payments.
- **Order information**—Check shipping dates, view tracking information, request shipments, initiate returns, and verify the credit status of recently returned items.
- **Account information**—View and update billing and shipping addresses.
- **Westlaw information**—View a list of registered users; change or deactivate existing users; request access for new users; and request Westlaw invoices, billing summaries, and usage reports.
- **Administration information**—View or modify who has access to My Account features.
- **Web profile information**—View or modify a web profile, including email, name, and user name.

## ACCESSIBILITY

As the foremost provider of integrated information solutions to the U.S. legal market, we recognize our responsibility to develop information and communication technology (ICT) products and services that are accessible and usable by all people, including those with disabilities. Our efforts to accommodate the needs of our customers with disabilities and to promote the accessibility of our products and services are described in full at [legalsolutions.com/accessibility](http://legalsolutions.com/accessibility). Additional information about our accessibility efforts can be obtained by contacting [westaccessibility@thomsonreuters.com](mailto:westaccessibility@thomsonreuters.com). Accessibility Conformance Reports (or VPATs) for applicable products are available upon request.



## CLEAR

West Publishing Corporation, d/b/a West, a Thomson Reuters business proposes to meet the investigative research service needs of the State of Nevada (hereinafter the "State") by providing users with access to CLEAR. Complete details about the offers are provided in the following pages. Please refer to our Pricing Proposal for complete pricing information.

### CLEAR OVERVIEW

CLEAR provides comprehensive and current data sources, functionality, and exclusive offerings that comprise the most comprehensive online investigative research platform available. CLEAR helps organizations conduct due diligence and investigations more quickly and with better results. Here are some of the features that save customers time and resources on their investigative research.

- Secure access to vast collections of reliable information, including public records, publicly available information, and proprietary records on people and businesses.
- Live gateways to real-time data from primary sources, for the most up-to-date data available.
- Comprehensive coverage of key locator data, such as cell phone data from carriers, and utilities records, which are updated daily.
- Immediate search results with Vital Statistics summary of key data and Dashboard view with investigative tools, such as Quick Analysis Flags and Address Map.
- Customizable report options and ability to create report templates for future use.
- Workspace feature for saving search and report data, visualizing data in link charts.
- Compatibility with IBM i2 Analyst's Notebook and other leading analytical platforms.
- Account Tools to help users manage their login credentials and preferences, and to help administrators manage their users' activity.
- Training and support throughout the contract, at no additional charge.

CLEAR helps agencies locate people faster, conduct due diligence more efficiently, and save valuable time and resources during investigations.

A description of the package available under this option is provided below.

### OPTION 2A: CLEAR INVESTIGATIONS BASIC

The CLEAR Investigations Basic plan provides access to CLEAR's standard searching, reporting, and functionality. CLEAR standard search types include: Person, Business, Phone, Property, Vehicles, Watercraft, License, and Court. CLEAR Basic includes comprehensive Individual and Company reports, as well as more streamlined Contact and Basic reports. The dashboard display of results provides access to standard dashboard tools, such as Quick Analysis Flags and Address Mapping, and the Workspace feature provides link chart and mapping capabilities. (Excluded content: CLEAR Basic does not include the TransUnion credit header gateway, Vehicles gateway, Web Analytics feature, or Dashboard Tools, including Graphical Display, Negative News, Associate Analytics, Map Analytics, or Company Family Tree.)



## OPTION 2B: CLEAR CUSTOM PACKAGE

When an agency's law enforcement and investigative research needs differ from or extend beyond the package outlined in Option 2A, West can work with individual purchasing agencies to create custom special packages that are specific to an agency's investigative research needs.

Under this plan, agencies can enhance their law enforcement and investigative research subscription with premium tools, features, and services. For example, CLEAR offers additional data delivery modes including batch processing for high-volume searching, system-to-system capability (which integrates query and result retrieval directly into internal user applications), and other investigative tools. Having numerous search options provides organizations with needed flexibility to meet unique search, retrieval, and integration requirements.

Please contact your local West government representative for more information about these custom plans and to obtain your discount.



## CLEAR Features and Services

### SEARCH FEATURES

CLEAR includes several functional features that allow users flexibility in their search criteria.

- Soundex phonetic searching helps with unusual or difficult spellings.
- Advanced Name Search options in the Person Search include:
  - Last names that sound similar
  - First names that sound similar
  - First name begins with
  - Include first names that sound similar
  - Return only exact match
- Partial information can be used as search criteria in several instances:
  - Partial street name (versus entire street address)
  - Option to include street names that sound similar (Person Search and Business Search)
  - Partial email address in the Person Search
  - Date of birth may be entered in any of the following formats: MM/DD/YYYY, MMDDYYYY, MMYYYY, YYYY, MMDD, or MM.
  - Phone numbers may be entered as 7 or 10 digits.
  - License plate options in the Vehicle Search:
    - Full plate
    - Starts with
    - Ends with
    - Contains
  - Address type (mailing or property) can be specified in the Property Search.

### SEARCH RESULTS

CLEAR uses Entity Resolved Database (ERD) technology to efficiently find all public records pertaining to a subject. CLEAR's ERD technology uses multiple data elements and identifiers to match records, and can overcome partial and incomplete data, misspellings, and other errors often found in public data. CLEAR's ERD technology also factors demographic statistics into the matching process. CLEAR's ERD technology ensures that users obtain the full complement of available data on a subject.

CLEAR users can select how the search results are displayed: as a list of Search Results, Dashboard Results, or a split view. Either way, CLEAR users quickly get a good overview of their subject in the search results. The figure below shows a split screen for viewing results. The left panel presents the list of Search Results, along with Vital Statistics for the selected result. Search results are streamlined to show the key data points, and the Vital Statistics box presents a convenient summary of information from multiple sources.

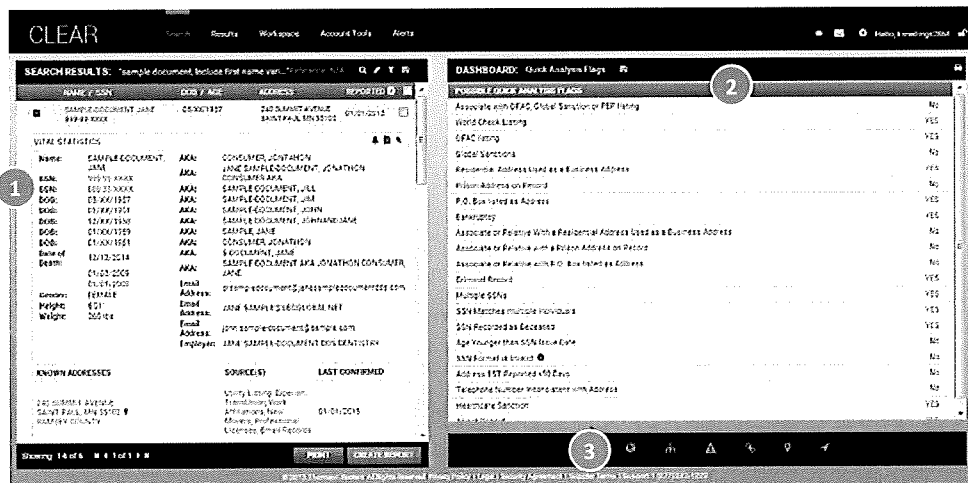
In the Search Results listing, CLEAR also shows the sources and the reported dates of the respective records, providing maximum transparency to the user. The Vital Statistics panel includes all of the unique versions of attributes such as name, AKAs, Social Security number (SSN), date of birth, email address,



employer, physical characteristics, addresses, and phone numbers. This convenient summary may eliminate the need to run a report in some instances.

Within the Search Results view, Search Filtering can be easily applied to further narrow search results. Filtering options include: relevance, name, SSN, date of birth, age, address, and reported date. Filter operators include: quotation marks for exact phrasing, Boolean logic, and wildcards.

Also in this view, Linked Searching allows users to dive deeper into returned data by searching on selected attributes that are hyperlinked within the returned data. Clicking the link launches the appropriate search on that attribute, making follow-up searching convenient and efficient. Users can define and save their preferences for the default search type used for each linked data element.



1. The Vital Statistics panel provides a summary of unique attributes and flags of potential risk.
2. The Dashboard displays results using any of several investigative tools. Shown here are the Quick Analysis Flags.
3. The thumbnail icons allow users to easily choose which investigative tool to view in the dashboard.

## INTERACTIVE DASHBOARD DISPLAY AND INVESTIGATIVE TOOL OPTIONS

In the right-hand panel, CLEAR's Dashboard Results feature allows users to view results using investigative tools that provide a better overview of the subject faster than simply viewing the results data.

### Dashboard Interface

The dashboard provides a cohesive approach to searching and working with results.

Thumbnail icons for various dashboard tools provide easy access to specialized data and functionality and allow users to customize reports with this information. These features are briefly described below.





## Quick Analysis Flags

The Quick Analysis Flags feature provides a checklist of data sets that can be potential red flags for a person, business or both, to help users determine where to focus investigative efforts. Where records have been flagged “yes,” users may click on the link to access underlying documents or information associated with that flag. Data fields included are:

- OFAC listing
- Global sanctions
- Bankruptcy
- Associate or relative with a high-risk address
- Criminal/felony record
- NASD sanction
- Other listings linked to business phone
- Other businesses linked to business address
- Other businesses linked to same FEIN
- Key nature of suit
- Address first reported within 90 days
- Associate analytics (associates with OFAC or global sanctions)
- Multiple SSNs
- SSN matches multiple individuals
- SSN recorded as deceased
- Age younger than SSN issue date
- SSN format is invalid
- Telephone number inconsistent with address
- Healthcare sanction
- Arrest record
- Pending class action
- Change in principal leadership
- Going concern
- MSB listing
- Possible high-risk address (e.g., residential address used as a business, prison address on record, PO Box as address)

## Address Map

The Address Map feature presents addresses associated with the subject via Google Maps, providing the user with geographic context for a subject address, including information on the surroundings of a particular address.

## Web Analytics (Optional Add-on)

Web Analytics searches various social network sites, blogs, and chat rooms to return information not typically found through public records alone. No other public records provider combines the deep web data with public records in one search. Users may enter any of a variety of search criteria (e.g., name, screen name, business name, etc.) to search Web Analytics.

Web results are now grouped by person, so instead of having to peruse a long list of results for items about an individual, users quickly see the items pertaining to the same person. Web results can be categorized and filtered, which further allows users to more rapidly identify results of interest.

## Associate Analytics (Optional Add-on)

The Associate Analytics feature is designed to allow users to quickly scan a list of the subject’s associates for Arrest Records, Criminal Records, Bankruptcy, OFAC, or Global Sanctions records. Where records have been flagged “yes,” users may click on the link to access underlying documents or information associated with that flag. Therefore, users can quickly assess potentially negative affiliations with people and businesses and can search from within the module for more information on an associate.

## Company Family Tree (Optional Add-on)

The Company Family Tree feature allows users to easily visualize relationships between parent and subsidiary companies and to better understand the level of ownership involved. Users can run searches directly from this module.



## Data Sources

CLEAR leverages a vast collection of public and proprietary records that allows customers to uncover more about people and their connections for use in investigations and fraud prevention.

### PERSON SEARCH

- Address Compilation
- Arrest Records
- Canadian Phones
- Criminal Records
- Driver License
- Experian
- Equifax
- Global Sanctions
- Historical Credit Bureau
- Hunting and Fishing Licenses/Permits
- Household Listings
- New Movers
- Obituary Records
- OFAC
- Phone Records
- SSA Death
- State Death
- New Movers
- TransUnion
- Utility
- Voter Registration Records
- Work Affiliations

### BUSINESS SEARCH

- Business Phones
- Business Profile Records
- Canadian Business Phones
- Corporations
- Dun & Bradstreet
- Executive Affiliation Records
- Executive Bios
- Executive Profile Records
- Federal Employer Identification Number (FEIN)
- Fictitious Business Names (FBN)
- Global Sanctions
- OFAC
- Phone Records
- SEC Filings
- Worldbase

### LICENSE SEARCH

- Driver License
- Licenses
- Healthcare Licenses
- NPI

### PHONE SEARCH

- Real-Time Reverse Phone Number Gateway
- Business Phones
- Canadian Business Phones
- Canadian Phones
- Dun & Bradstreet
- Experian
- Household Listings
- Phone Records
- TransUnion
- Utility
- Worldbase

### VEHICLES SEARCH

- Vehicles
- Real-Time Motor Vehicles Gateway

### PROPERTY SEARCH

- Real Property

### WATERCRAFT SEARCH

- State Watercraft
- U.S. Coast Guard Watercraft

### COURT SEARCH

- Bankruptcy
- Arrest Records
- Criminal
- Fugitives
- Infractions
- Warrants
- Global Sanctions
- Lawsuits
- Liens and Judgments
- State and Federal Sanctions
- Uniform Commercial Code

### INTELLECTUAL PROPERTY SEARCH

- U.S. Copyrights
- State Trademarks
- U.S. Federal Trademarks
- International Trademarks
- U.S. Patents and Applications
- International Patent Records

### DATA HIGHLIGHTS

- Real-Time Gateways
- Locator Data
- Global Business Information



### Graphical Display (Optional Add-on)

The Graphical Display feature allows users to visualize connections between people and businesses. Data sources include people data, court-related records (e.g., dockets, bankruptcy, Uniform Commercial Code), extensive business data (e.g., corporate data, executive affiliations and bios, stock, business finder), asset data (e.g., real property, aircraft, watercraft, unclaimed assets), and license data (e.g., professional, marriages, divorces). Users may actively search from within the graphical display and can link to as many as 10 extensions from the original subject.

### Negative News (Optional Add-on)

Negative News allows the user to search thousands of news sources for a person or business. Users may choose to focus searches on negative news or to see all news on a person or business. In addition to the standard search options for news content that are available to users, users also now have the ability to create up to 10 custom news queries with their own search terms. The account tool My Preferences allows users to select their preferences for standard (default) news searching and for creating custom news searches, including use of Boolean logic.

The news content is global, including sources from more than 100 countries, and includes active U.S. newspapers, international newspapers, newswires, and transcripts. Unlike typical links to news articles when using a standard search engine, which frequently archives articles, CLEAR provides access to both historical and current articles. Many publications go back 10 years, and some of the oldest articles date to the 1970s. Users are able to filter and sort the news results, such as by date, publication name, and article title. When ready to view an article, users simply click the news link. Users may print search results, including printing single or multiple articles.

### Map Analytics (Optional Add-on)

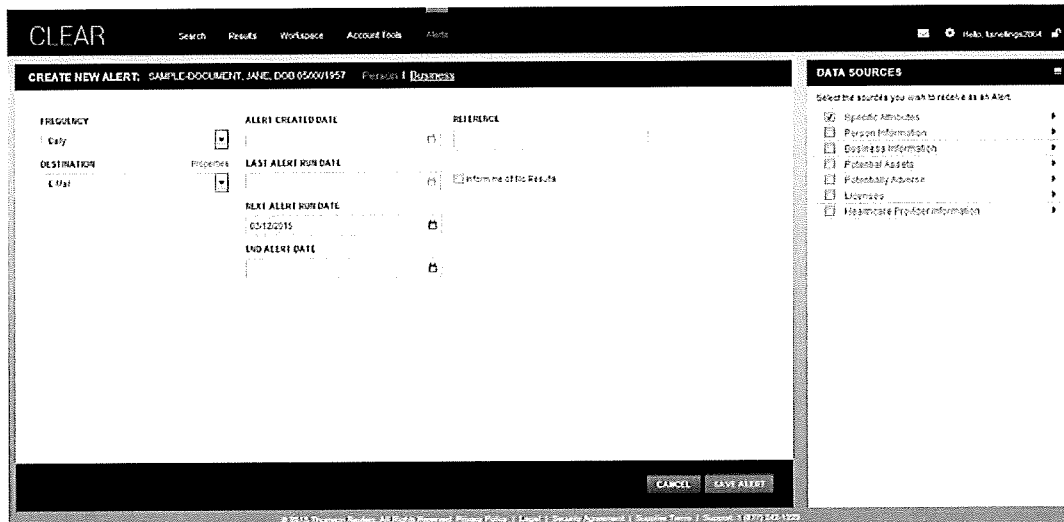
The Map Analytics tool plots a subject's address on a map and allows a view of surrounding businesses by type, including medical facility, attorney's office, or automotive mechanic shop. Users may also view details of businesses on the map.

## ALERTS

Alerting capability allows users to be notified if any key information on a subject changes. Alerts may be created for persons or companies. Users select the time interval (e.g., daily or weekly) for monitoring the status of selected attributes or subjects. Alerts are categorized in the following types: specific attributes, person information, business information, potential assets, potentially adverse information, and licenses. When new information is added or information changes for a selected attribute or category, CLEAR sends a notification to keep the user updated with the most current information. Users may choose to be notified by email or upon their next login to CLEAR.

Each customer account is allowed five alerts per user, included in the monthly rate. For additional alerts, a customer must purchase the add-on plan for this feature, which allows for a specified number of active alerts (e.g., 100) across the entire account.





Creating a CLEAR alert allows users to be automatically notified when new information on a subject is found in CLEAR's public records data. No need to re-run searches to check for changes in information.

## REPORT TYPES INCLUDED IN CLEAR

CLEAR offers comprehensive reports for an individual or a company, as well as more streamlined reports. In addition to the content from all relevant data sets, each of these reports allows users to include information on relatives, associates, and neighbors, as well as information from the dashboard tools available for that customer, such as Quick Analysis Flags, Address Map, or other tools that may be included in a subscription.

Following are descriptions of the report types available in CLEAR.

### Individual Report

The Individual Report is a comprehensive report on a person. This report returns the subject's name, aliases, reported dates of birth, Social Security numbers associated with the subject, current and previous addresses, phone numbers, death records, and work affiliations, as well as provides live gateway access to credit header data, and return of utility data, businesses registered at the subject's address, driver's license information, infractions, information related to various assets (vehicles, real property and deed transfers, foreclosures, watercraft, FAA aircraft registrations, and unclaimed assets), criminal records and traffic citations, arrests, infractions, UCC filings, bankruptcies, liens and judgments, lawsuits, dockets, professional licenses, other licenses, business affiliations, significant shareholders, political donors, voter registrations, marriages, divorces, and licensed drivers at subject's address. The Individual Report also can be customized to include additional information regarding relatives, neighbors, and associates, and information from available dashboard tools.

### Company Report

The Company Report sections include corporate record filings, information on private companies, small businesses, D&B records, business profile records, executive profile records, executive affiliations, executive bios, fictitious business names, employer ID numbers (FEIN), licenses, bankruptcies, liens and judgments, UCC filings, infractions, lawsuits, vehicles, real property, watercraft, people associated with the business, other businesses linked to the business address, and phone listings. Users also may choose to include information from available dashboard tools in the Company Report.

## Contact Report

The Contact Report is streamlined to focus on information to assist in contacting an individual. In addition to the subject's name, aliases, date of birth, and Social Security numbers associated with the subject, the report returns the current address and the last two previous addresses (based on reported date), phone numbers, and work affiliations. Applicable death records are also included. The report can also be customized to include information regarding relatives, neighbors, and associates, and information from available dashboard tools.

## Basic Report

The Basic Report contains subject information and related address information from the major consumer reporting bureaus, including live gateway calls (as available) that return the most up-to-date information available for the subject. Along with the information contained in the Contact Report, the Basic Report includes additional sections, such as utility records, businesses registered at the subject's address, driver's license information, and infractions. The Basic Report can also be customized to include additional information regarding relatives, neighbors, and associates, and information from available dashboard tools.

## CUSTOMIZING REPORTS

When users order reports, they have several options available for customizing a report. In addition to being able to select which sections to include in the report being ordered, users have options related to the scope of the following report sections (sections may vary with the type of report being ordered):

- **Include Relatives**—Users choose degree of separation and whether to display full details.
- **Include Associates**—Users choose whether all addresses or 3 most current, time frame, and whether to display full details.
- **Neighbors**—Users choose whether all addresses or 3 most current, and time frame.
- **Addresses Associated with the Subject**—Users choose all addresses or 3 most current.
- **Businesses Registered at Subject's Address**—Users choose all addresses or 3 most current.
- **Licensed Drivers at Subject's Addresses**—Users choose all addresses or 3 most current.
- **Property Owners at Subject's Addresses**—Users choose all addresses or 3 most current.
- **Vehicles Registered at Subject's Addresses**—Users choose all addresses or 3 most current, and time frame.
- **Quick Analysis Flags**—Users may choose to include, if available on their subscription.
- **Associate Analytics Chart**—Users may choose to include, if available on their subscription.
- **News**—Users may choose to include, if available on their subscription.
- **Web Analytics**—Users may choose to include, if available on their subscription.

## CUSTOMIZING THE REPORT DISPLAY

CLEAR provides easy report navigation and options that allow the user to rearrange the sequence of report sections in order to highlight selected areas of a report, and to remove sections of a report when those sections are not meaningful or would be distracting. Removed sections can be easily restored.



## EXPORTING/PRINTING RESULTS AND REPORTS

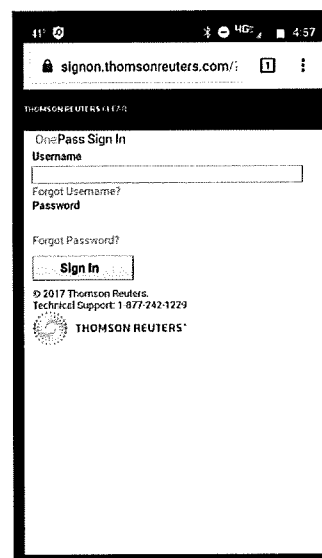
Search results can be printed or exported in CSV format for easy upload into a spreadsheet or database. Reports can be exported in Word, PDF, or XML format. Users may print reports and can select specific sections of reports for printing.

## USING THE WORKSPACE FEATURE

Results and report data can be saved to the Workspace feature within CLEAR. Workspace allows data to be visualized in a link chart or on a map, which provides users with a richer context for selected data. Data saved to Workspace is saved indefinitely, until the user chooses to delete the data. Users can select entire reports or choose to save only a portion of a report to Workspace. Working with results from multiple subjects in Workspace allows users to more readily discern connections than would be possible simply by reviewing discrete results. Data in Workspace can be exported in Microsoft Word or PDF.

## CLEAR MOBILE

CLEAR users also have access to the updated CLEAR interface from their mobile devices—at no additional charge—so users can access critical data on their smart phones and other mobile devices. CLEAR Mobile provides the same comprehensive data and search capability as in CLEAR for Person Search, Business Search, Phone Search, Vehicle Search, Watercraft Search, and CLEAR reports. CLEAR Mobile does not restrict data returns, so users have access to the same results information that they would on their computers, including Vital Statistics in search results. CLEAR automatically detects a user's mobile device type and seamlessly logs in the user to a streamlined, mobile version. CLEAR Mobile enables users to access critical investigative data at the point of need, allowing field personnel to make rapid, informed decisions without delay.



## CLEAR TRAINING AND SUPPORT

CLEAR offers numerous training and support options to help users maximize the efficiency and effectiveness of their online research.

### TRAINING

We offer training to our customers' authorized users at no charge for the term of the contract. West offers various options to support a customer's specific training requirements, including webinars, convenient, self-paced tutorials from within the CLEAR interface, personalized training by phone for specific issues, regional seminars in various locations, and, in some circumstances, on-site training at the customer's location. The on-site training sessions can be customized to meet the particular needs of an organization and its users, from basic to advanced levels. These classes are best held in facilities where each student has computer and Internet access, in order to accommodate hands-on exercises. As part of the training experience, we provide a full range of training materials, including user manuals, quick-start guides, and quick reference cards. Additionally, CLEAR's Online Help feature provides useful information regarding features, data, and functionality, as well as a link to training information.

## SUPPORT

Live assistance is available 24/7 at our toll-free phone number for CLEAR support (877-242-1229). CLEAR customer support also can be reached via e-mail at [CLEAR@thomsonreuters.com](mailto:CLEAR@thomsonreuters.com). Additionally, we provide a dedicated relationship manager to assist each customer with technical and general support.

## SETTINGS

The Settings icon provides several options for CLEAR users to obtain additional information: History, Summary, Online Help, and Training. Training and Online Help, as well as CLEAR customer support have been discussed above.

### History

The History link allows users to view a history of their searches and reports for the current user session, and to select an item to see the corresponding search results or report.

### Summary

The Summary link provides a listing of all of the searches and reports conducted during a single session. Users may print or export the summary of their session activity. (Detailed usage reports and billing information are not included in the session summary, but can be obtained through the Account Tools, described below.)

## ACCOUNT TOOLS

CLEAR's Account Tools provide convenience in managing user accounts, and in usage reporting, to help the agency account administrator review usage activity, verify that usage is for intended purposes, etc.

- **OnePass** allows all users to manage their login credentials (e.g., change a password, update a security question and answer, or look up a forgotten username).
- **My Account** allows account supervisors and administrators to manage user access, such as by activating and deactivating users, adding new users, and resetting by issuing temporary passwords when users have forgotten theirs.
- **QuickView<sup>+</sup>** allows supervisors and administrators to generate usage reports for a specified time period. Usage reports can be sorted by user, date, or reference. Reports can be downloaded in multiple file formats, including Excel.
- **My Preferences** allows users to create and manage their preferences for several functions and features, including permissible purpose, user profile, linked searching, and batch. This account maintenance tool also allows users to create templates for reports and batch.

## TECHNICAL REQUIREMENTS

Because CLEAR is a Web-based application, there is no software installation needed. Authorized users access CLEAR through login at [www.clear.thomsonreuters.com](http://www.clear.thomsonreuters.com). Microsoft Internet Explorer (version 11.0 or higher) is the supported browser. The recommended minimum setting for monitor resolution is 1024 x 768. Additionally, the visualization capability in CLEAR's My Workspace requires Java 7 (JRE 7.0, 1.7.0\_0x).

## ACCESSIBILITY

As the foremost provider of integrated information solutions to the U.S. legal market, we recognize our responsibility to develop information and communication technology (ICT) products and services that are accessible and usable by all people, including those with disabilities. Our efforts to accommodate the needs

of our customers with disabilities and to promote the accessibility of our products and services are described in full at [legalsolutions.com/accessibility](http://legalsolutions.com/accessibility). Additional information about our accessibility efforts can be obtained by contacting [westaccessibility@thomsonreuters.com](mailto:westaccessibility@thomsonreuters.com). Accessibility Conformance Reports (or VPATs) for applicable products are available upon request.

## **WEST'S COMMITMENT TO CUSTOMERS**

West, a Thomson Reuters business, is well recognized for providing exceptional products and customer service to investigative and due diligence efforts across all levels of government and across multiple industries in corporate and legal sectors. West customers appreciate the quality of our public record information, technologies, analytics, and customer service. Our products are currently used by thousands of customers, many of whom have repeatedly chosen our products to serve their needs. We believe that our long-term customers are testimony not only to our products but also to our exemplary customer service. West is committed to providing both the highest quality tools in the most cost-effective and efficient manner and the training and support to assist your users in optimizing the benefits of those tools.





# Company Information

## WEST BACKGROUND

West, part of Thomson Reuters, is the foremost provider of integrated information solutions to the U.S. legal market. We have been providing the highest-quality legal, regulatory and business information, and the most innovative technology tools to manage it, for more than 145 years.

Many of our innovations have become synonymous with the successful practice of law.

- The **National Reporter System** has compiled and organized federal and state case law into a cohesive body of law that can be researched within and across jurisdictions since 1879.
- The **West Key Number System** is the master classification system of U.S. law.
- **Westlaw** is our online legal, news and business information research service containing editorially enhanced resources.
- **KeyCite**, our revolutionary online citation research service, instantly verifies whether a case, statute, administrative decision, or regulation is good law, and finds citing references to support and strengthen a legal argument.

In addition to Westlaw, we annually publish millions of books for legal and compliance professionals and law students. More information about West can be found at [legalsolutions.com](http://legalsolutions.com).

## ABOUT THOMSON REUTERS

Thomson Reuters is the world’s leading source of intelligent information for businesses and professionals. We combine industry expertise with innovative technology to deliver critical information to leading decision makers in the financial and risk, legal, tax and accounting, and media markets, powered by the world's most trusted news organization. With headquarters in Toronto and major operations in London and Eagan, Minnesota, Thomson Reuters employs more than 46,100 people in more than 100 countries. In 2017, revenues were US \$11.3 billion. More information about Thomson Reuters can be found at [thomsonreuters.com](http://thomsonreuters.com).

WESTLAW ADVANTAGE— Unmatched Experience			
<p>Throughout our history, we have been a leading innovator in its field. Today, our products and services are considered the world standard for supporting the business and practice of law.</p> <ul style="list-style-type: none"> <li>▪ Founded 1872 by John B. West                             <ul style="list-style-type: none"> <li>– More than 145 years of experience</li> </ul> </li> <li>▪ Headquartered in Eagan, MN                             <ul style="list-style-type: none"> <li>– Campus covers more than 270 acres (that’s the same as 57.6 football fields)</li> </ul> </li> <li>▪ Acquired by Thomson in 1996                             <ul style="list-style-type: none"> <li>– Part of the Thomson Reuters Legal segment</li> </ul> </li> </ul>	<p><b>Resources to help you succeed.</b></p> <p>Thomson Reuters Legal is a leading provider of integrated workflow solutions to legal, government, and business professionals around the world. Major brands include Westlaw, Elite, FindLaw, Sweet &amp; Maxwell, and Carswell.</p> <table border="0"> <tr> <td style="vertical-align: top;"> <p><b>Key Products and Solutions</b></p> <ul style="list-style-type: none"> <li>▪ Westlaw</li> <li>▪ Case Notebook</li> <li>▪ CLEAR</li> <li>▪ Deadline Assistant</li> <li>▪ Drafting Assistant</li> <li>▪ Practical Law</li> <li>▪ Practical Law Connect</li> <li>▪ Law Books &amp; Legal Materials</li> </ul> </td> <td style="vertical-align: top;"> <p><b>Accolades</b></p> <ul style="list-style-type: none"> <li>▪ Yellow Ribbon Company (est. 2011)</li> <li>▪ World’s Most Admired Companies (<i>FORTUNE</i>, 2009-2017)</li> <li>▪ Corporate Equality Index—Top Rating (2013-2018)</li> <li>▪ CODie Award Winner (Software &amp; Information Industry Assoc)</li> </ul> </td> </tr> </table>	<p><b>Key Products and Solutions</b></p> <ul style="list-style-type: none"> <li>▪ Westlaw</li> <li>▪ Case Notebook</li> <li>▪ CLEAR</li> <li>▪ Deadline Assistant</li> <li>▪ Drafting Assistant</li> <li>▪ Practical Law</li> <li>▪ Practical Law Connect</li> <li>▪ Law Books &amp; Legal Materials</li> </ul>	<p><b>Accolades</b></p> <ul style="list-style-type: none"> <li>▪ Yellow Ribbon Company (est. 2011)</li> <li>▪ World’s Most Admired Companies (<i>FORTUNE</i>, 2009-2017)</li> <li>▪ Corporate Equality Index—Top Rating (2013-2018)</li> <li>▪ CODie Award Winner (Software &amp; Information Industry Assoc)</li> </ul>
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## Pricing Terms and Conditions

The following terms and conditions apply to any contract resulting from this proposal (hereinafter “contract”).

- **Eligibility**—Available only to authorized Nevada state and local agencies as agreed upon by the terms of the Master Service Agreement negotiated between the Nevada State Purchasing Division and West Publishing Corporation (“West”). The rates set forth hereunder are available only to government personnel accessing West products for government purposes.
- **Agency/Purchasing Entity Locations**—Each agency location must subscribe separately. Access is limited to the agency’s personnel at that location. Purchasing agencies/entities with multiple locations may purchase under the Custom Packages.
- **Authorized Users**—Only users authorized to use Westlaw by the agency may access and use Westlaw under the terms of the fixed-rate agreement, and such use must be solely for purposes directly related to the agency’s research and work.
- **Passwords**—Each Westlaw user must be assigned a separate Westlaw password. Westlaw passwords may only be used by the person to whom the password is issued. Sharing of Westlaw passwords between or among users is STRICTLY PROHIBITED. West reserves the right to issue additional passwords to the agency if West learns that Westlaw has been used by a person other than the person to whom the password has been issued.
- **Password Rates**—The Monthly Charge per User under the Per Password option will NOT be prorated. Requests for passwords by new Subscribers or requests for additional passwords by current Subscribers that are processed by West by the last day of a month will be billed the entire Monthly Charge per User for each password request during such month. The Monthly Charge per User for Subscribers that elect to change from one option to another will be effective on the first day of the month following receipt and approval of the appropriate documentation by West.
- **Included and Excluded Charges**—Purchasing agencies will receive the content package as described in their Order Form. Access to and usage of all other content, features, and services is excluded and will be billed separately as excluded charges. The excluded content, features, and services will be charged at the applicable rates (including applicable transaction, communications, and other associated charges, if any) for each library, feature, or service accessed according to the then-current terms and conditions as set forth in the then-current Schedule A to Subscriber Agreement Plan 2 Government Service.

West may, at its option, make certain content, features, and services excluded charges if West is contractually bound or otherwise required to do so by a contributor of data to West, or if the content, features, and services are enhanced or released after the effective date of any contract awarded to West pursuant to this proposal.

- **Non-FCRA Use**—CLEAR is intended for due diligence and investigative purposes, activities not regulated by the Fair Credit Reporting Act (FCRA). Thomson Reuters is not a consumer reporting agency, and customers must not use any of the content, information, or services provided on our sites as a factor in establishing a consumer’s eligibility for credit or insurance to be used primarily for personal, family, or household purposes; for employment purposes; in consumer debt-collection decisions, or for any other purpose authorized under section 1681b of the Fair Credit Reporting Act (15 USCA §1681b).
- **New Content, Features, Services, and Platforms**—West reserves the right to charge for any new content, features, services, or platforms released during the term of this contract (whether “third-

party” content or not), and such charges may be separate from and in addition to the Fixed Monthly Charge. Such charges (if any) shall not be greater than the charges at which such content, features, services, or platforms are made available to West’s other government subscribers under West’s then-current Government Price Plan.

If, however, any new content, features, services, or platforms released during the term of this contract are made generally available to government subscribers as part of their fixed rate agreement, West will also make these same new content, features, services, or platforms available to the agency at no extra cost.

- **Ordering Documents**—The attached West Order Form and license agreements (General Terms and Conditions—Thomson Reuters Legal Products and Services and Product-Specific Terms) provide complete details regarding West’s offer. These documents (included at the end of this pricing proposal) will be incorporated by reference into and made part of any contract awarded to West pursuant to this proposal.
- **Signature Requirements**—The applicable Order Form and all related documentation must be signed by an authorized representative.
- **Order Processing**—Orders will be processed as follows:
  - **Options 1A-1C & 2A**—Service will begin 5-7 days following receipt of a fully executed, clean, and process-able Order Form.
  - **Options 1D & 2B**—Service will begin the first day of the first month following receipt of the fully executed contract (or delivery order), provided adequate time is available for implementing the contract. In general, to implement a contract West must receive the fully executed contract no later than five business days prior to the end of the month preceding the start of Westlaw/CLEAR service.
- **Credentiaing Documents**—Access to and usage of CLEAR/PeopleMap requires completion of the then-current Account Validation and Certification (AVC) Form. (A sample of this document is included at the end of this pricing proposal.)

- **Contractor Information**—Any contract resulting from this proposal will be with:

<b>Legal Contracting Entity:</b>	West Publishing Corporation
<b>Doing Business As (DBA):</b>	West, a Thomson Reuters business
<b>Corporate Address:</b>	610 Opperman Drive, Eagan, MN 55123
<b>Remittance Address:</b>	P.O. Box 6292, Carol Stream, IL 60197-6292
<b>Federal Tax ID #:</b>	41-1426973
<b>DUNS #:</b>	14-850-8286
<b>Cage Code:</b>	89101
<b>Company Size:</b>	Large

- **Survivability**—At the time of expiration or cancellation of the Master Service Agreement, any existing multi-year agreement between West and a purchasing agency will remain in effect and continue to exist under the terms and conditions of the Master Service Agreement, including payment for services, until the term expires as set forth in the multi-year agreement.
- **Offer Acceptance Period**—The terms of this price proposal are valid for 60 days from the submittal date of this proposal.



## OPTION 1C: WESTLAW CORRECTIONAL

This package provides the State with access to Westlaw Correctional.

Included Content:	▪ Westlaw Correctional with All Primary and Analytical (40169676)				
Monthly/Per Terminal/Per Facility/Location Pricing					
# of Terminals	Year 1	Year 2	Year 3	Year 4	Year 5
1-6 Terminals	\$741	\$741	\$778	\$817	\$858
6+ Terminals	Please contact your local West representative for pricing for additional terminals.				

See page 9 for a description of the content/features/services included in this option.

## OPTION 1D: WESTLAW CUSTOM PACKAGES

West is providing the State with a custom package option. Custom packages are offered in recognition that Nevada agencies may have diverse and unique needs that cannot be met by the pre-packaged content sets provided by Options 1A-1C. These custom packages provide maximum flexibility to purchase custom packages of legal and/or investigative products and solutions that are specifically tailored to the unique research needs of individual agencies and end users. Offering customized packages allows an agency to enjoy the best value, in terms of both price and content. Custom packages also provide for additional discounts and pricing incentives based on product volume, a multi-year commitment and/or other factors.

Custom packages may also include other Thomson Reuters supplementary products and technology solutions, such as legal drafting, practical law/legal know-how, case management, court management, practice management, continuing legal education (CLE), e-discovery, document automation, legal practice, and matter management.

Please contact your local West government representative for more information about these custom plans and to obtain your discount.

## PRINT

West will provide authorized Nevada agencies a discount of 10% off the purchase of eligible new print titles, with or outside of a Westlaw subscription. Agencies must work with their local sales representative at the time of purchase to receive the discount.

**Note:** Certain agencies may be eligible for additional discounts and/or print programs based on available promotions, existing subscriptions, the quantity purchased, and a multi-year commitment.

## Pricing Proposal

West is the foremost provider of integrated information solutions to the U.S. legal market. West has been providing legal, government, law enforcement, and information professionals with the highest quality legal, news, business, public records, and law enforcement information, and the most innovative technology solutions and tools to manage them, for more than 140 years. We are confident that West's array of content offerings will continue to provide the State of Nevada with the highest quality online research subscription services in the most cost-effective and efficient manner. Complete pricing details are provided in the following pages of this Pricing Proposal.

## West's Content Offerings Summary

### LEGAL RESEARCH SERVICES: WESTLAW

- **Legal Research.** This option provides Nevada agencies the ability to pick and choose from multiple different legal research packages (Options 1A-1C).
- **Print.** West will provide print discounts and print programs to eligible Nevada agencies, with or outside of a Westlaw subscription. Agencies must work with their local sales representative to receive these print discounts or programs.
- **Custom Packages.** The custom packages offered as part of this option recognize that Nevada agencies may have diverse and unique needs that cannot be met by the pre-packaged content sets provided by West's Options 1A-1C. These custom packages provide maximum flexibility to purchase custom packages of legal and/or investigative products or solutions that are specifically tailored to the unique research needs of individual agencies and end users.

Custom packages may also include other Thomson Reuters supplementary products and technology solutions, such as legal drafting, practical law/legal know-how, case management, court management, practice management, continuing legal education (CLE), e-discovery, document automation, legal practice, and matter management.

### INVESTIGATIVE RESEARCH SOLUTIONS: CLEAR

- **Law Enforcement and Investigative Research.** This option provides for access to Thomson Reuters CLEAR and related research tools. CLEAR helps law enforcement and investigative agencies locate people faster, conduct due diligence more efficiently, and save valuable time and resources during investigations.
- **Custom Packages.** The custom packages offered as part of this option recognize that Nevada agencies may have diverse and unique needs that cannot be met by the pre-packaged content sets provided by West's Option 2A. These custom packages provide maximum flexibility to purchase custom packages investigative products or solutions that are specifically tailored to the unique research needs of individual agencies and end users.

Under this plan, agencies can enhance their law enforcement and investigative research subscription with premium tools, features, and services. For example, CLEAR offers additional data delivery modes including batch processing for high-volume searching, system-to-system capability (which integrates query and result retrieval directly into internal user applications), and other investigative tools. Having numerous search options provides organizations with needed flexibility to meet unique search, retrieval, and integration requirements.

## Pricing

West's content offerings provide Nevada state and local agencies with cost-effective pricing for access to an extensive variety of packages of online information and functionality that assist users in their research. Given the extensive variety of options and packages available, it may be helpful to speak to a West representative who is specifically trained to help assess your agency's unique needs. To discuss content and price options best suited to your agency's needs, please contact your West government sales representative.

### **AGENCY ORDERING INSTRUCTIONS**

Nevada state and local agencies may purchase products off the contract by contacting their West government representative and completing the applicable West Order Form with the content/pricing option selected by the agency. Note that all POs must reference the Contract number.



## LEGAL RESEARCH SERVICES: WESTLAW

### OPTION 1A: NEVADA PRIMARY

This package provides the State with access to the Nevada Primary Library.

Included Content:	▪ Nevada Primary (40973849)				
Monthly Per User Per Agency Location Pricing					
No. of Users	Year 1	Year 2	Year 3	Year 4	Year 5
1	\$51	\$53	\$55	\$57	\$59

### PACKAGE DESCRIPTION

Following is a brief description of the content included in Option 1A. See page 8 for complete details.

#### Content

- **Nevada Case law**—Cases appear as officially published and contain West’s editorial enhancements. Examples of West’s Nevada case law databases include Nevada Supreme Court cases, Nevada Workers’ Compensation cases, Nevada Taxation cases, Nevada Civil Rights cases, and Nevada Criminal Justice Cases.
- **Nevada Statutes**—Westlaw has complete coverage of current Nevada statutes and archival statutes back to 1988. Coverage includes the Nevada Revised Statutes Annotated, Nevada Revised Statutes-Unannotated, legislative service, historical legislative service (1980-Present) Nevada Court Orders, and Nevada Court Rules.
- **Nevada Regulations**—Westlaw provides extensive coverage of Nevada administrative rules and regulations, including the Nevada Administrative Code, Nevada Attorney General Opinions, and Nevada Blue Sky Regulations.
- **Nevada Journals and Law Reviews**—Westlaw provides access to a variety of Nevada journals and law reviews, including the Nevada Law Journal, Nevada Lawyer, and UNLV Gaming Law Journal.

#### Features and Services

- ✓ Training (Initial and on-going at no additional charge)
- ✓ Service availability (24/7/365)
- ✓ Technical support (24/7/365)
- ✓ Research assistance (24/7/365)
- ✓ Unlimited access/usage of included content
- ✓ Unlimited download, email, print of included content
- ✓ Editorial Enhancements
- ✓ Online full-service citator and citation verification service (KeyCite, WestCheck)
- ✓ Research tools (Research Recommendations, Westlaw Answers, Snapshots)
- ✓ Analytical and organizational tools (Folder Analysis, Research Report, Custom Pages)
- ✓ Alerts and Current Awareness services (KeyCite Alert, WestClip) *\*[Excludes daily and continuous alerts.]*
- ✓ Online account management tools (My Account, QuickView+)
- ✓ Mobile access



## OPTION 1B: NATIONAL PRIMARY

This package provides the State with access to the National Primary Library.

Included Content:	▪ National Primary (40443517)				
	Monthly Per User Per Agency Location Pricing				
No. of Users	Year 1	Year 2	Year 3	Year 4	Year 5
1	\$92	\$94	\$97	\$100	\$103

## PACKAGE DESCRIPTION

Following is a brief description of the content included in Option 1B. See page 9 for complete details.

### Content

- **Case and Judicial Materials**
  - **Federal.** Westlaw has complete coverage of all published federal case law, as well as many unpublished opinions. Cases appear as officially published and contain our editorial enhancements. Federal case law libraries include U.S. Supreme Court cases, U.S. Court of Appeals cases, U.S. District Court cases, Tax Court cases, and Bankruptcy Court cases.
  - **State.** Westlaw has complete case law coverage for all state court opinions published in West's National Reporter System. Westlaw also contains many unpublished state appellate court opinions and selected state trial court opinions.
- **Statutes and Legislative Materials**
  - **Federal.** Westlaw has complete coverage of current federal statutes and archival statutes back to 1990. Federal statutes libraries include the *United States Code Annotated*, which contains annotations to the *United States Code*, as well as court rules, appendices, and the Popular Name Table.
  - **State.** Westlaw has annotated statutes for all 50 states, the District of Columbia, Guam, Puerto Rico, and the Virgin Islands. Statutes without annotations are also available.
- **Administrative Law and Regulations**
  - **Federal.** Westlaw provides extensive coverage of federal administrative rules and regulations, including documents from all 50 titles in the *Code of Federal Regulations* and recent changes; documents from the *Federal Register*; and other administrative and executive materials such as comptroller general decisions, U.S. attorney general opinions, and presidential documents.
  - **State.** Westlaw has the administrative codes for all 50 states and the District of Columbia and provides KeyCite information for all codes. Other available administrative materials include attorney general opinions, workers' compensation decisions, and insurance and environmental regulations.

### Features and Services

- ✓ Training (Initial and on-going at no additional charge)
- ✓ Service availability (24/7/365)
- ✓ Technical support (24/7/365)
- ✓ Research assistance (24/7/365)
- ✓ Unlimited access/usage of included content
- ✓ Unlimited download, email, print of included content
- ✓ Editorial Enhancements
- ✓ Online full-service citator and citation verification service (KeyCite, WestCheck)
- ✓ Research tools (Research Recommendations, Westlaw Answers, Snapshots)
- ✓ Analytical and organizational tools (Folder Analysis, Research Report, Custom Pages)
- ✓ Alerts and Current Awareness services (KeyCite Alert, WestClip) *\*[Excludes daily and continuous alerts.]*
- ✓ Online account management tools (My Account, QuickView+)
- ✓ Mobile access



## INVESTIGATIVE RESEARCH SOLUTIONS: CLEAR

### OPTION 2A: CLEAR GOVERNMENT INVESTIGATIONS BASIC

This option provides the State with access to CLEAR Investigations Basic.

Included Content:	▪ CLEAR Investigations Basic				
Monthly Per User Per Agency Location Pricing					
No. of Users	Year 1	Year 2	Year 3	Year 4	Year 5
1	\$112	\$115	\$118	\$122	\$126

### PACKAGE DESCRIPTION

Following is a brief description of the content included in Option 2A. See page 26 for complete details.

#### Content

**CLEAR Investigations Basic**—provides access to CLEAR’s standard searching, reporting, and functionality. CLEAR standard search types include: Person, Business, Phone, Property, Vehicles, Watercraft, License, and Court. CLEAR Basic includes comprehensive Individual and Company reports, as well as more streamlined Contact and Basic reports. The dashboard display of results provides access to standard dashboard tools, such as Quick Analysis Flags and Address Mapping, and the Workspace feature provides link chart and mapping capabilities. (Excluded content: CLEAR Basic does not include the TransUnion credit header gateway, Vehicles gateway, Web Analytics feature, or Dashboard Tools, including Graphical Display, Negative News, Associate Analytics, Map Analytics, or Company Family Tree.)

#### Features and Services

- ✓ Training (Initial and on-going at no additional charge)
- ✓ Service availability (24/7/365)
- ✓ Technical support (24/7/365)
- ✓ Download, email, print of included content
- ✓ Analytical and organizational tools (My Workspace)
- ✓ Online account management tools (My Account, QuickView+)
- ✓ Mobile access

### OPTION 2B: CLEAR GOVERNMENT INVESTIGATIONS CUSTOM PACKAGES

When an agency’s law enforcement and investigative research needs differ from or extend beyond the package outlined in Option 2B, West can work with individual purchasing agencies to create custom special packages that are specific to an agency’s investigative research needs.

Under this plan, agencies can enhance their law enforcement and investigative research subscription with premium tools, features, and services. For example, CLEAR offers additional data delivery modes including batch processing for high-volume searching, system-to-system capability (which integrates query and result retrieval directly into internal user applications), and other investigative tools. Having numerous search options provides organizations with needed flexibility to meet unique search, retrieval, and integration requirements.

# Attachments

## LICENSE AGREEMENTS AND ORDER FORMS

For procurement efficiency, West is including samples of our contracting documents.

The following contracting documents govern the access to and usage of various products that are offered under this proposal. These agreements will be incorporated by reference and made part of any contract awarded to West pursuant to this proposal.

**Note:** The appearance of Contractor's Order Forms and supporting forms that are actually used may vary in appearance from the samples provided depending upon the product ordered, and availability of electronic ordering systems.

### License Agreement Terms

Governing terms applicable to all products offered herein.

- General Terms and Conditions [Document 1]

Product-specific terms that may be applied to select orders.

- Product-Specific Terms [Document 2]

### Westlaw Options

Ordering documents, account credentialing form, and Plan 2 (transactional) rate schedule.

- West Order Form [Document 3]
- Account Validation and Certification (AVC) Form (account credentialing form required by law for access to Westlaw Public Records, PeopleMap, and CLEAR) [Document 4]
- Schedule A Plan 2 Westlaw Government Service (transactional rates for access to and usage of excluded content, features, and services) [Document 5]

### CLEAR Options

Ordering documents, account credentialing forms, and Plan 2 (transactional) rate schedule. Note that access to these services may require completion of additional forms, as required by law.

- West Order Form—CLEAR [Document 6]
- Account Validation and Certification (AVC) Form (account credentialing form required by law for access to Westlaw Public Records, PeopleMap, and CLEAR) [Document 7]
- Addendum to Account Validation and Certification Form – Unmasked Data Request (account credentialing form required by law for access to Social Security Numbers, Date of Birth, and/or Driver's License information for CLEAR) [Document 8]
- CLEAR Services Schedule A (transactional rates for access to and usage of excluded content, features, and services) [Document 9]

### Custom Packages Only

Ordering documents applicable for purchases under custom packages only (document type varies on product(s) purchased, complexity and/or cost of services, and other variables).

- Special Offer Order Form (for select Westlaw, CLEAR, or other custom packages) [Document 10]
- Westlaw Order Form—ProFlex [Document 11]



- CLEAR Order Form—ProFlex [Document 12]
- Addendum to Account Validation and Certification (AVC) Form (for multiple agency locations; new subscribers of CLEAR or Westlaw Public Records) [Document 13]

#### **Print Purchases Only**

Samples of the applicable West Order Forms used for print purchases and print programs.

- West Order Form – For Print Products Only [Document 14]
- West Order Form – For Assured Print Pricing Service [Document 15]
- West Order Form – For West Complete Print and ProView eBook Products Only [Document 16]

#### **Trial Access Agreements**

The following are samples of agreements that would be completed in order for an agency to receive temporary (trial) access to West products and/or services.

- Westlaw Short Term Lapse Agreement [Document 17]
- CLEAR Short Term Lapse Agreement [Document 18]

# Westlaw Proposal

West's Response to Request for Proposal No. 1821 to Provide  
Online Legal and Public Records Research to State of Nevada Agencies

## PART II: COST PROPOSAL

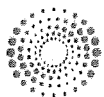
Submitted to the  
**State of Nevada Purchasing Division**

Attn: Lyn Callison, Services Purchasing  
State of Nevada, Purchasing Division  
515 E. Musser Street, Suite 300  
Carson City, NV 89701

**Submittal Date**  
November 2, 2009

Submitted by  
**West, a Thomson Reuters business**  
(West Publishing Corporation)

Thomas Hamilton  
Contracts Counsel  
Phone: 651.687.5744  
E-mail: [thomas.hamilton@thomsonreuters.com](mailto:thomas.hamilton@thomsonreuters.com)



THOMSON REUTERS

BETTER RESULTS FASTER

Westlaw®

# Contents

COST PROPOSAL ..... 1



# Cost Proposal

West Publishing Corporation (West, a Thomson Reuters business, hereinafter "West") proposes to provide on-line Legal and public records research Services to the State of Nevada and its participating agencies (hereinafter 'agency'). The pricing proposal is as follows:

## Option 1

<b>Proposed Content:</b>	Westlaw Legal Databases (Please see the attached included/excluded list on page 5 of this cost proposal for a listing of included content)	
<b>User Limit:</b>	Price is based on per user per month (PUPM)	
<b>Usage Limit:</b>	Unlimited Simultaneous Usage	
<b>Fixed Monthly Charge</b>		
\$180 per user per month	Year 1:	January 12, 2010, through December 31, 2010
\$185 per user per month	Year 2:	January 1, 2011, through December 31, 2011
\$190 per user per month	Optional Year 3:	January 1, 2012, through December 31, 2012
\$195 per user per month	Optional Year 4:	January 1, 2013, through December 31, 2013

## Option 2

<b>Proposed Content:</b>	WestlawPRO® Libraries
<b>User Limit:</b>	Determined by the required number of users and locations at a specific agency
<b>Usage Limit:</b>	Unlimited Simultaneous Usage
<b>Fixed Monthly Charge</b>	
Throughout the duration of this contract West offers the State of Nevada and all participating agencies 20% off the then-current retail rates of its complete library of WestlawPRO® packages. Additional discounts are available for multi-year agreements. For a current list of available WestlawPRO® packages please see <a href="http://www.west.thomson.com">www.west.thomson.com</a> or contact your local West government sales representative	

## Option 3

<b>Proposed Content:</b>	Agency Specific Special Offers
<b>User Limit:</b>	Determined by the required number of users at a specific agency
<b>Usage Limit:</b>	Unlimited Simultaneous Usage
<b>Fixed Monthly Charge</b>	
Legal research needs vary widely from agency to agency depending on the nature of the work performed and the unique legal research needs of the end users. When an agency's needs cannot be met by the pricing options outlined in Options 1 or 2, West can create special packages that are tailored to an agency's unique legal research needs. This will allow an agency to enjoy the best value, in terms of both price and content. Per West's special offer program rules, any participating agency must meet a \$1,000 monthly minimum in order to participate. But, any current customer that has an existing agency specific special offer under the \$1,000 monthly minimum will be grandfathered in as they met the rules of the program at the time they first contracted with West. West may adjust charges on an annual basis during the term of the contract, which will be specified in the agency specific special offer agreement. The fixed monthly charge for additional contract years will not exceed more than 5% the fixed monthly charge of the prior year of the contract.	



#### Option 4

<b>Proposed Content:</b> CLEAR Nevada Flat Rate
<b>User Limit:</b> Determined by the required number of users at a specific agency
<b>Usage Limit:</b> Unlimited Simultaneous Usage
<b>Fixed Monthly Charge</b>
West can create CLEAR monthly flat rate packages that are tailored to an agency's unique needs. This allows an agency to enjoy the best value, in terms of both price and content. Packages are customized and are uniquely priced based on the content selected by the agency and the number of agency users.

#### Option 5

<b>Proposed Content:</b> CLEAR Transactional Rate Plan																																												
<b>Usage:</b> The agencies accessing CLEAR shall be billed the rates set forth below for access to all employees of the agency. CLEAR may be purchased as a stand alone or in conjunction with any of the other Plans, according to their terms.																																												
<b>CLEAR Transactional Charges</b>																																												
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## WHY WESTLAW? Complete Research Service

Westlaw is...

- **Comprehensive.** Coverage includes legal, news, business, and public records.
- **Current.** Databases are updated regularly so that data is kept as current as possible.
- **Accurate.** Our rigorous editorial process ensures that opinions on Westlaw are correct.
- **Powerful.** More than five million links are added each year to documents on Westlaw.
- **Easy to use.** Innovative features help researchers get the search results they demand with surprisingly little effort.

### All the features and services you need.

In addition to the superior and timely content available on Westlaw, the following features are included\* with every Westlaw offer:

- **KeyCite Citator Service**
  - More Citing References
  - Pending Legislation
  - Depth-of-Treatment Stars
  - Graphical KeyCite
- **Searching**
  - Natural Language
  - Terms & Connectors
  - KeySearch
  - Find
- **Content Retrieval**
  - Westlaw StatutesPlus
  - Research Trail
- **Current Awareness Services**
  - WestClip
  - KeyCite Alert
- **Content Delivery**
  - Unlimited Printing
  - Unlimited Downloading

\*These features are included for usage associated with included databases only.

## Terms and Conditions

The following terms and conditions apply to any contract resulting from this proposal (hereinafter "contract").

- **Contract Term.** The proposed contract term is for two years beginning January 12, 2010 and ending December 31, 2011 (Years 1-2).
- **Renewal Option.** Any contract resulting from this proposal may be renewed for one additional two-year period (Years 3-4) by mutual agreement of West and the agency, subject to available funding.
- **Authorized Users.** Only users authorized to use Westlaw by the State of Nevada may access and use Westlaw under the terms of this agreement, and such use must be solely for purposes directly related to the agency's research and work.
- **Passwords.** Each Westlaw user must be assigned a separate Westlaw password. Westlaw passwords may only be used by the person to whom the password is issued. Sharing of Westlaw passwords between or among users is STRICTLY PROHIBITED. West reserves the right to issue additional passwords to the agency if West learns that Westlaw has been used by a person other than the person to whom the password has been issued.
- **Included and Excluded Charges.** The Summary of Content, Features, and Services on page 5 of this proposal outlines the content, features, and services that are included and excluded from the proposed fixed monthly charge in Option 1 of West's Cost Proposal. Access to and usage of any of the excluded content will be billed separately as excluded charges. The excluded content, features, and services will be charged at the applicable rates (including applicable transaction, communications, and other associated charges, if any) for each database, feature, or service accessed according to the then-current terms and conditions as set forth in Schedule A to Westlaw Subscriber Agreement Plan 2 Government Service (included in this pricing proposal following page 5).

West may, at its option, make certain databases, features, and services excluded charges if West is contractually bound or otherwise required to do so by a contributor of data to West, or if the databases, features, and services are enhanced or released after the effective date of any contract awarded to West pursuant to this proposal.

- **Westlaw Subscriber Agreement/West Government Services Service Agreement.** All access to and usage of Westlaw (via westlaw.com) under Options 1 and 3 are governed by the Westlaw Subscriber Agreement. All access to and usage of Westlaw (via westlaw.com) under Option 2 is governed by the Subscriber Agreement for Westlaw® and CD-ROM Libraries. All access of CLEAR under Options 4 and 5 are governed by the West Government Services Subscriber Application, Order Form, and Service Agreement. These agreements are provided in this pricing proposal following page 5 and will be incorporated by reference into and made part of any contract awarded to West pursuant to this proposal.





- **Contracting with West.** Any contract resulting from this proposal will be with West Publishing Corporation. Westlaw service will begin the first day of the first month following receipt of the fully executed contract, provided adequate time is available for implementing the contract. In general, to implement a contract West must receive the fully executed contract no later than five business days prior to the end of the month preceding the start of Westlaw service.

**Remittance Address:** P.O. Box 6292, Carol Stream, IL 60197-6292

- **Offer Acceptance Period.** The terms of this price proposal are valid for ninety (90) days from the submittal date of this proposal.



**Summary of Content, Features, and Services**

The following table provides a summary of the core content, features, and services that are provided by West under Option 1 of this cost proposal. The content, features, and services marked as **Included (✓)** are included in West’s price proposal; all transactional and communication charges associated with the included content, features, and services are also included in the price proposal. The content, features, and services marked as **Excluded (✗)** are not included in West’s price proposal, but are available at an additional cost. Please refer to “Included and Excluded Charges” on page 3 for more information. (An listing of included databases is available upon request; databases not included in this list are excluded.)

✓=Included ✗=Excluded			✓=Included ✗=Excluded		
<p><b>LEGAL INFORMATION</b> (more than 8,900 included databases)</p> <ul style="list-style-type: none"> <li>✓ <b>Federal and State Materials</b> <ul style="list-style-type: none"> <li>- Cases &amp; Judicial Materials</li> <li>- Statutes &amp; Legislative Materials</li> <li>- Court Rules &amp; Orders</li> <li>- Administrative Law &amp; Regulations</li> <li>- Attorney General Opinions</li> </ul> </li> <li>✓ <b>Analytical Materials</b> <ul style="list-style-type: none"> <li>- Law Reviews &amp; Journals</li> <li>- Treatises and Legal Texts</li> <li>- All Restatements of the Law</li> <li>- Legal Newspapers &amp; Newsletters</li> </ul> </li> <li>✗ American Law Reports</li> <li>✗ American Jurisprudence 2d</li> <li>✗ All Other AMJUR Databases</li> <li>✗ All Texts and Periodicals Library</li> <li>✗ Briefs on Westlaw</li> <li>✗ Corpus Juris Secundum</li> <li>✗ 50 State Surveys</li> <li>✗ BNA databases</li> <li>✗ ENFLEX databases</li> <li>✗ Expert Witness Filings</li> <li>✗ Personnet</li> <li>✗ RIA Materials</li> <li>✗ Trial Documents on Westlaw</li> <li>✗ ALM VerdictSearch</li> <li>✗ LRP Non-Jury Verdict Databases</li> <li>✗ American Tribal Law Databases</li> <li>✗ Premier Databases</li> <li>✗ Specialty Databases</li> </ul>			<p><b>FEATURES</b></p> <ul style="list-style-type: none"> <li>✓ <b>Citator Services<sup>1</sup></b> <ul style="list-style-type: none"> <li>- KeyCite</li> <li>- WestCheck</li> <li>- Graphical KeyCite</li> <li>- Table of Authorities</li> <li>- KeyCite Notes</li> <li>- KeyCite Locate</li> </ul> </li> <li>✓ <b>Current Awareness Services<sup>2</sup></b> <ul style="list-style-type: none"> <li>- WestClip</li> <li>- KeyCite Alert</li> </ul> </li> <li>✓ <b>Searching<sup>1</sup></b> <ul style="list-style-type: none"> <li>- Terms &amp; Connectors</li> <li>- Natural Language</li> <li>- Multiple Databases</li> <li>- Fields</li> </ul> </li> <li>✓ <b>Content Retrieval<sup>1</sup></b> <ul style="list-style-type: none"> <li>- StatutesPlus</li> <li>- Key Number Service</li> </ul> </li> <li>✓ <b>Content Delivery<sup>1</sup></b> <ul style="list-style-type: none"> <li>- Printing</li> <li>- Downloading</li> </ul> </li> <li>✓ <b>westlaw.com</b> <ul style="list-style-type: none"> <li>- Research Trail</li> <li>- Custom Digest</li> <li>- Personalization</li> <li>- Smart Database Entry</li> </ul> </li> <li>✓ <b>Editorial Enhancements</b></li> <li>✓ <b>QuickView+</b> <ul style="list-style-type: none"> <li>✗ PastStat Locator</li> <li>✗ RegulationsPlus</li> <li>✗ Graphical Statutes</li> <li>✗ Graphical Bills</li> <li>✗ Dockets Alert</li> <li>✗ Dun &amp; Bradstreet Alert</li> <li>✗ BNA Clip</li> <li>✗ West Reporter Images</li> <li>✗ Westlaw Profiler (&amp; Alert)</li> <li>✗ Westlaw CourtExpress</li> <li>✗ Leased Line Charges</li> <li>✗ PDF Image Charges (e.g., Briefs, Investext, Patent Images, Dockets)</li> <li>✗ QUOTE Service</li> <li>✗ West LegalEdcenter</li> <li>✗ LiveNote</li> <li>✗ CiteAdvisor</li> <li>✗ West BriefTools</li> <li>✗ West km</li> <li>✗ Westlaw Calendaring</li> </ul> </li> </ul>		
<p><b>NEWS &amp; BUSINESS INFORMATION</b></p> <ul style="list-style-type: none"> <li>✗ Company Profile databases</li> <li>✗ Investext Reports</li> <li>✗ NewsRoom on Westlaw</li> </ul>					
<p><b>PUBLIC RECORDS</b></p> <ul style="list-style-type: none"> <li>✗ Arrest Records</li> <li>✗ CLEAR</li> <li>✗ Credit Bureau Header Databases</li> <li>✗ Criminal Records</li> <li>✗ Deed Images</li> <li>✗ Delaware Corporate Records</li> <li>✗ Disclosure Company Index</li> <li>✗ Dockets Databases</li> <li>✗ Driver’s Licenses—Wallet Data</li> <li>✗ Dun &amp; Bradstreet Databases</li> <li>✗ EDGAR—SEC Filings</li> <li>✗ Parcel Maps</li> <li>✗ PeopleMap</li> <li>✗ People Finder Credit Header (PEOPLE-CH)</li> <li>✗ Real Property Reports</li> <li>✗ Westlaw Public Records</li> <li>✗ World Watch List Profiles</li> </ul>					
			<p><b>CUSTOMER SERVICES</b></p> <ul style="list-style-type: none"> <li>✓ <b>Training</b></li> <li>✓ <b>Customer and Technical Support</b></li> <li>✓ <b>Research Assistance</b></li> <li>✓ <b>Online Support</b></li> <li>✓ <b>Documentation</b></li> </ul>		

<sup>1</sup> These features are included for usage associated with included databases only. Usage of these features for excluded databases will be charged at the then-current applicable rates. Please see Included and Excluded Charges on page 3 for more information.

<sup>2</sup> Excludes continuous frequency scanning.



# Westlaw® Subscriber Agreement



AGREEMENT entered into between \_\_\_\_\_ ("Subscriber") and WEST, a Thomson Reuters business ("West") regarding Westlaw, its computer assisted legal research service, as follows:

## 1. License.

a. **Grant.** Subscriber is granted a non-exclusive, non-transferable, limited license to access Westlaw. Westlaw consists of various West-owned and third party databases, services, functions and remotely-accessed gateways (collectively "Features") which may change from time to time. Access to certain Features may be restricted. Subscriber is licensed to use data made available on Westlaw ("Data," which includes "Downloaded Data" as defined below) solely in the regular course of legal and other research and related work. Certain Features are licensed subject to paragraphs 2 through 4 or subject to "Additional Terms" (as defined below), all of which take precedence over the license granted in this paragraph. Except as otherwise provided with respect to certain Data, the license includes the right to download and temporarily store insubstantial portions of Data ("Downloaded Data") to a storage device under Subscriber's exclusive control solely (i) to display internally such Downloaded Data and (ii) to quote and excerpt from such Downloaded Data (appropriately cited and credited) by electronic cutting and pasting or other means in memoranda, briefs and similar work product created by Subscriber in the regular course of its research and work. Subscriber may also create printouts of Data for internal use and for distribution to third parties for purposes that are consistent with the terms and conditions of this Agreement if such third parties agree not to further distribute the printouts. Subscriber may, on an occasional basis and via Westlaw functionality, direct West to transmit individual documents in electronic format to individual internal user(s). Direct transmission of electronic copies by Subscriber is prohibited, except as provided in the electronic brief terms of paragraph 2 herein.

b. **Limitations.** Subscriber may not copy, download, scrape, store, publish, transmit, retransmit, transfer, distribute, disseminate, broadcast, circulate, sell, resell or otherwise use the Data, or any portion of the Data, in any form or by any means, except (i) as expressly permitted by this Agreement, (ii) with West's prior written permission, or (iii) if not expressly prohibited by this Agreement or by the "Additional Terms", as allowed under the fair use provision of the Copyright Act (17 U.S.C.A. § 107). Downloaded Data shall not be stored or used in an archival database or other searchable database except as expressly permitted by this Agreement or as quoted in Subscriber's work product. Subscriber shall not sell, license or distribute Data (including printouts and Downloaded Data) to third parties or use Data as a component of or as a basis for any material offered for sale, license or distribution.

c. **Rights in Data.** Except for the license granted in this Agreement, all rights, title and interest in Data, in all languages, formats and media throughout the world, including all copyrights, are and will continue to be the exclusive property of West and other contributors ("Contributors").

d. **Additional Terms.** Certain third-party Features are governed by terms and conditions which are different from those set forth in this Agreement ("Additional Terms"). Subscriber will be given an opportunity to review Additional Terms by receiving notice of such Additional Terms in writing or online. Additional Terms may be modified effective upon West giving Subscriber notice (in writing or online) of the modification. By using Features governed by Additional Terms, Subscriber agrees to, and will be obligated to comply with, all such Additional Terms as well as the terms and conditions in this Agreement. All Additional Terms will be considered part of this Agreement.

2. **West Proprietary Data.** Subscriber may, via Westlaw functionality, direct West to transmit West-proprietary documents (i.e., documents not licensed by West from third parties) in electronic format to internal user(s) or to a third party who is an individual if such third party agrees not to further disseminate such documents. Subscriber acknowledges its responsibility in assuring compliance with the foregoing by any third party to whom Subscriber transmits West-proprietary documents pursuant to the preceding sentence. Direct transmission of electronic copies by Subscriber is prohibited, except as provided in the electronic brief terms set forth herein. West further grants a non-exclusive, non-transferable, limited license to individual Westlaw users within Subscriber entities to store and use West-proprietary Downloaded Data (as defined above) in a searchable database maintained in connection with an ongoing project of the user ("Project Database"). Such database must consist preponderantly of users' work product with access limited to those internal users actively working on the project. The West-proprietary Downloaded Data may be maintained in the Project Database so long as the project remains active or until any termination of this Agreement, whichever occurs first. Retention of Downloaded Data in a Project Database after the project ends, in an archival database as used as a research tool or in a database accessible to external users is prohibited. West further grants to Subscriber a limited, non-exclusive, non-transferable license to include West-proprietary Downloaded Data in briefs prepared for a specific cause of action for a specific court in an electronic format. Distribution or dissemination of such West-proprietary Downloaded Data in connection with or as part of a brief is limited to the court before which the cause of action is to be heard, the parties to the cause of action, or their representatives. Any further distribution is prohibited without written permission of West. West-proprietary Downloaded Data included in such briefs must retain West copyright notices and indicate that use of, distribution and dissemination to the permitted parties is with the permission of West.

3. **West Legal Directory™.** Subscriber may use Data contained in West Legal Directory ("WLD") internally in the regular course of Subscriber's business. Subscriber may also create printouts of insubstantial portions of Data consisting of individual WLD listings or selected names and addresses for its own use. Use of WLD to create mailing or marketing lists for commercial purposes or for distribution to third parties is prohibited.

4. **Usage Restrictions.** Subscriber shall not use any Data and shall not distribute any Data to a third party for use in a manner contrary to or in violation of any applicable federal, state, or local law, rule or regulation. West is not a consumer reporting agency, and Subscriber certifies that it will not use any Data as a factor in establishing a consumer's eligibility for credit or insurance to be used primarily for personal, family, or household purposes, for employment purposes or for any other purpose authorized under section 1681b of the Fair Credit Reporting Act (15 U.S.C.A. § 1681b). Subscriber acknowledges that access to certain Data available on Westlaw, including but not limited to credit header Data, motor vehicle Data, driver license Data, and voter registration Data is regulated by state or federal laws, such as the Gramm Leach Bliley Act ("GLBA"), the Driver's Privacy Protection Act ("DPPA"), or other state or federal laws and regulations, or is subject to Contributor restrictions. Contributor agrees not to access such Data for any purpose that is not allowed by the GLBA, by the DPPA, by any other applicable state or federal laws or regulations, or that is contrary to Contributor restrictions. West retains the right to temporarily or permanently block access to certain Data if West, in its sole discretion, believes that the Data may be used for an improper purpose or otherwise in violation of the terms of this Agreement, or that the terms of West's Contributor agreements requires West to block such access. By accessing Data, Subscriber acknowledges that from time to time, West and its Contributors and/or various government entities may require Subscriber to identify a permissible use and may inquire as to Subscriber's compliance with applicable laws or this Agreement. Subscriber agrees to cooperate with any inquiry, subject to any attorney-client confidentiality. Subscriber shall report to West any misuse, abuse, or compromise of Data of which Subscriber becomes aware.

5. **Charges and Modification of Charges.** Charges payable by Subscriber for access to Westlaw ("Westlaw Charges") will commence on the date West processes Subscriber's order. Westlaw Charges will be as stated in the Schedule A Price Plan elected by Subscriber or as otherwise agreed upon in writing by the parties. Westlaw Charges may be modified upon at least 30 days prior notice to Subscriber in writing or online. Charges are exclusive of sales, use, value added tax (VAT) or equivalent, ad valorem, personal property and other taxes, which are the responsibility of Subscriber. Subscriber will pay all invoices in full within 30 days from date of invoice. If full payment is not made, Subscriber may be charged up to the maximum legal interest on any unpaid balance.

## 6. Westlaw Software and westlaw.com™.

a. **Westlaw Software.** West may make available to Subscriber, on a subscription basis, software for use in connection with Westlaw. Such software, including new versions and the accompanying user documentation, may be referred to collectively as "Software." All Software will be licensed to Subscriber under a license agreement which will accompany the Software. By using the Software and taking such other action as may be referenced in the Agreement as constituting acceptance, Subscriber agrees to be bound by the terms and conditions of the accompanying license agreement. If Subscriber does not so agree, Subscriber must return any tangible copies of the Software in its possession or control.

b. **westlaw.com.** westlaw.com is an Internet-based service that provides access to Westlaw. West grants Subscriber a non-exclusive, non-transferable, limited license to use westlaw.com (including all versions and updates). Subscriber may not reverse engineer, decompile, disassemble or otherwise attempt to discern the source code of the components of westlaw.com nor may Subscriber reproduce all or any portion of the components of westlaw.com. Subscriber may use Data cached in Subscriber's local disk drive solely in support of its use of westlaw.com. Certain software used by Subscriber may not be capable of supporting westlaw.com. The performance of westlaw.com varies with the manufacturers' equipment with which it is used.

7. **Disclaimer of Warranties and Limitation of Liability.** EXCEPT AS SPECIFICALLY PROVIDED IN THIS AGREEMENT, ANY SCHEDULE OR LICENSE AGREEMENT, WESTLAW, FEATURES, DATA, SOFTWARE AND WESTLAW.COM ARE PROVIDED "AS IS," WITHOUT WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF PERFORMANCE, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, ACCURACY, OMISSIONS, COMPLETENESS, CURRENTNESS AND DELAYS. SUBSCRIBER'S EXCLUSIVE REMEDY AND WEST'S, ITS AFFILIATES AND/OR CONTRIBUTORS' ENTIRE LIABILITY UNDER THIS AGREEMENT, IF ANY, FOR ANY CLAIM(S) FOR DAMAGES RELATING TO WESTLAW, FEATURES, DATA, SOFTWARE OR WESTLAW.COM WHICH ARE MADE AGAINST THEM, INDIVIDUALLY OR JOINTLY, WHETHER BASED IN CONTRACT OR NEGLIGENCE, SHALL BE LIMITED TO THE AGGREGATE AMOUNT OF WESTLAW CHARGES PAID BY SUBSCRIBER RELATIVE TO THE SPECIFIC FEATURE (i.e., DATABASE, SERVICE, FUNCTION OR GATEWAY), THE SOFTWARE OR WESTLAW.COM, AS APPLICABLE, WHICH IS THE BASIS OF THE CLAIM(S) DURING THE 12 MONTH PERIOD PRECEDING THE EVENT GIVING RISE TO SUCH CLAIM. IN NO EVENT SHALL WEST, ITS AFFILIATES AND/OR CONTRIBUTORS BE LIABLE TO SUBSCRIBER FOR ANY CLAIM(S) RELATING IN ANY WAY TO (i) SUBSCRIBER'S INABILITY OR FAILURE TO PERFORM LEGAL OR OTHER RESEARCH OR RELATED WORK OR TO PERFORM SUCH LEGAL OR OTHER RESEARCH OR WORK PROPERLY OR COMPLETELY, EVEN IF ASSISTED BY WEST, ITS AFFILIATES OR CONTRIBUTORS, OR ANY DECISION MADE OR ACTION TAKEN BY SUBSCRIBER IN RELIANCE UPON DATA; (ii) ANY LOST PROFITS OR OTHER CONSEQUENTIAL, EXEMPLARY, INCIDENTAL, INDIRECT OR SPECIAL DAMAGES RELATING IN WHOLE OR

IN PART TO SUBSCRIBER'S RIGHTS UNDER THIS AGREEMENT OR USE OF, OR INABILITY TO USE, WESTLAW, FEATURES, DATA, SOFTWARE OR WESTLAW.COM, EVEN IF WEST, ITS AFFILIATES AND/OR CONTRIBUTORS HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES; OR (iii) THE PROCURING, COMPILING, INTERPRETING, EDITING, WRITING, REPORTING, OR DELIVERING DATA. FURTHER, WEST SHALL HAVE NO LIABILITY WHATSOEVER TO SUBSCRIBER FOR ANY CLAIM(S) RELATING IN ANY WAY TO ANY THIRD PARTY FEATURE. NEITHER WEST NOR CONTRIBUTORS MAKE ANY WARRANTY THAT ACCESS TO WESTLAW WILL BE UNINTERRUPTED, SECURE, COMPLETE OR ERROR FREE. NOR DOES WEST MAKE ANY WARRANTY AS TO THE LIFE OF ANY URL OR THIRD PARTY WEB SERVICE. SUBSCRIBER ACKNOWLEDGES THAT PROVISION OF WESTLAW ENTAILS THE LIKELIHOOD OF SOME HUMAN AND MACHINE ERRORS, DELAYS, INTERRUPTIONS AND LOSSES, INCLUDING THE INADVERTENT LOSS OF DATA OR DAMAGE TO MEDIA.

8. **Responsibility for Certain Matters.** Subscriber may access Westlaw from additional Subscriber locations upon prior notice of such location. Subscriber is responsible for notifying West in writing of persons to whom Westlaw passwords are to be issued or from whom passwords are to be revoked. Subscriber is solely responsible for maintaining security of Westlaw passwords. Subscriber is also responsible for all access to and use of Westlaw, including Features, Software and westlaw.com by Subscriber's personnel or Westlaw passwords, whether or not Subscriber has knowledge of or authorizes such access and use.

9. **Limitation of Claims.** Except for claims relating to Westlaw Charges or improper use of Westlaw, Features, Software or westlaw.com, no claim, regardless of form, which in any way arises out of this Agreement, may be made, nor such claim brought, under this Agreement more than one year after the basis for the claim becomes known to the party desiring to assert it.

10. **Term and Termination.** This Agreement will become effective upon approval and acceptance by West in St. Paul, Minnesota, and will continue in force until terminated by either party upon at least 30 days prior written notice of termination to the other party; provided, however, that this Agreement may not be terminated prior to one year after the date Subscriber first accesses Westlaw unless otherwise provided in a Special Offer Amendment to the Westlaw Subscriber Agreement. Notwithstanding the foregoing, (i) West may terminate this Agreement immediately upon giving written notice of termination to Subscriber if Subscriber commits a material breach of any obligation to West under any other agreement between the parties; (ii) West may terminate this Agreement immediately upon giving written notice of termination to Subscriber if West reasonably believes that Subscriber's use of Data violates any applicable law or regulation, this Agreement or may result in a risk to public safety, including but not limited to the safety of private individuals; (iii) Subscriber may terminate this Agreement immediately upon giving written notice of termination to West after receiving notice of an amendment (as permitted under paragraphs 1(d) and 11) which contains new terms that materially alter the terms of this Agreement and are unacceptable to Subscriber; and (iv) either party may terminate this Agreement immediately upon giving written notice of termination to the other party if the other party commits a material breach of this Agreement.

11. **Effect of Agreement.** This Agreement (which includes all current and future Schedules, Additional Terms and license agreements and the like) embodies the entire understanding between the parties with respect to the subject matter of this Agreement and supersedes any and all prior understandings and agreements, oral or written, relating to the subject matter. Except as otherwise provided in this Agreement, West may amend the terms and conditions of this Agreement by giving Subscriber at least 30 days prior written or online notice. Any other amendment must be in writing and signed by both parties.

12. **Force Majeure.** West's performance under this Agreement is subject to interruption and delay due to causes beyond its reasonable control, such as acts of God, acts of any government, war or other hostility, civil disorder, the elements, fire, explosion, power failure, equipment failure, industrial or labor dispute, inability to obtain necessary supplies and the like.

13. **Notices.** Except as otherwise provided herein, all notices must be in writing to West at 610 Opperman Drive, P.O. Box 64833, St. Paul, Minnesota 55164-1803, Attention: Customer Service, and to Subscriber at the address set forth below.

14. **General Provisions.** This Agreement will be governed by and construed under the law of the state of Minnesota, U.S.A. without regard to conflicts of law provisions. The parties agree that the state and federal courts sitting in Minnesota will have exclusive jurisdiction over any claim arising out of this Agreement and each party consents to the exclusive jurisdiction of such courts. Neither this Agreement nor any part or portion may be assigned, sublicensed or otherwise transferred by Subscriber without West's prior written consent. Should any provision of this Agreement be held to be void, invalid, unenforceable or illegal by a court, the validity and enforceability of the other provisions will not be affected thereby. Failure of any party to enforce any provision of this Agreement will not constitute or be construed as a waiver of such provision or of the right to enforce such provision. The headings and captions contained in this Agreement are inserted for convenience only and do not constitute a part of this Agreement. West, as used herein, applies to West Publishing Corporation, Thomson Reuters Applications Inc., West Services Inc., Thomson Reuters (Legal) Inc., and their affiliates.

15. **Ideas and Concepts.** Any and all title, ownership rights, and intellectual property rights concerning any ideas, concepts, suggestions, materials and the like that Subscriber provides to West regarding Westlaw, westlaw.com or Westlaw Software shall become the exclusive property of West and may be used for its business purposes in its sole discretion without any payment, accounting, remuneration or attribution to Subscriber.

**SUBSCRIBER**

Signature \_\_\_\_\_

Name (please print) \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Firm Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Contact \_\_\_\_\_

Telephone \_\_\_\_\_

Sales Representative \_\_\_\_\_

**Westlaw PASSWORDS (optional) – Attach list for additional names.**

NAME	PASSWORD	ATTORNEY	
Please Print (last, first)	ISSUE	YES	NO

Contact: \_\_\_\_\_

E-mail for password delivery: \_\_\_\_\_

If Subscriber is a non-Westlaw Special Offer subscriber, the applicable Schedule A Price Plan \_\_\_\_\_ (must be completed) is attached hereto.

# Subscriber Agreement for Westlaw® and CD-ROM Libraries



AGREEMENT entered into between "Subscriber" as set forth on the West order form ("Order Form") and West, a Thomson Reuters business ("West"), regarding Westlaw and/or CD-ROM Libraries, as follows:

1. **Westlaw and CD-ROM Libraries.** Subscriber may subscribe to Westlaw, West's computer assisted legal research service, via certain packaged Westlaw Schedule A price plans, and/or CD-ROM libraries ("Libraries") by submitting a then-current Order Form. All references herein to CD-ROM, CD-ROM Libraries or Libraries shall also include the DVD-ROM format/media. All Library subscriptions shall include access to Westlaw. Westlaw and CD-ROM Libraries are licensed to Subscriber subject to the terms and conditions of this Agreement, the Order Form, the applicable Schedule A or as otherwise agreed by the parties in writing. This Agreement supplements but does not supersede any Westlaw Subscriber Agreement in effect between Subscriber and West as of the effective date of this Agreement ("Existing Westlaw Agreement").

## 2. License.

(a) **Grant.** Subscriber is granted a non-exclusive, non-transferable, limited license to access Westlaw and the CD-ROM Library(ies) to which Subscriber subscribes. Such license includes the right to access data made available on Westlaw ("Westlaw Data") and data contained in the CD-ROM Library(ies) ("CD-ROM Data," collectively "Data" which includes "Downloaded Data" as defined below). Subscriber may use the Data internally solely in the regular course of legal and other research and related work. Except as otherwise provided with respect to certain Westlaw Data, the license includes the right to download and temporarily store insubstantial portions of Data ("Downloaded Data") to a storage device under Subscriber's exclusive control solely (i) to display internally such Downloaded Data and (ii) to quote and excerpt such Downloaded Data (appropriately cited and credited) by electronic cutting and pasting or other means in memoranda, briefs and similar work product created by Subscriber in the regular course of its research and work. Subscriber may also create printouts of Data for internal use and for distribution to third parties for purposes that are consistent with the terms and conditions of this Agreement if such third parties agree not to further distribute the printouts.

(b) **Limitations.** Subscriber may not copy, download, scrape, store, publish, transmit, retransmit, transfer, distribute, disseminate, broadcast, circulate, sell, resell or otherwise use the Data or any portion of the Data, in any form or by any means, except (i) as expressly permitted by this Agreement, (ii) with West's prior written permission, or (iii) if not otherwise expressly prohibited by this Agreement or by the "Additional Terms" (as defined below), as allowed under the fair use provision of the Copyright Act (17 U.S.C.A. § 107). Downloaded Data shall not be stored or used in an archival database or other searchable database except as expressly permitted by this Agreement or as quoted in Subscriber's work product. Subscriber shall not sell, license or distribute Data (including printouts or Downloaded Data) to third parties or use Data as a component of or as a basis for any material offered for sale, license or distribution.

(c) **Westlaw.** Westlaw consists of various West-owned and third party databases, services, functions and remotely-accessed gateways (collectively "Features"), which may change from time to time. Access to certain Features may be restricted. Certain Features are licensed subject to paragraphs 3, 6 and 7, which take precedence over the license granted in this paragraph, or additional terms ("Additional Terms"), which apply to certain third-party Features and may be different from those set forth in this Agreement. Subscriber will be given an opportunity to review Additional Terms by receiving notice of such Additional Terms in writing or online. Additional Terms may be modified effective upon West giving Subscriber notice (in writing or online) of the modification. By using Features governed by Additional Terms, Subscriber agrees to, and will be obligated to comply with, all such Additional Terms as well as the terms and conditions in this Agreement. All Additional Terms will be considered part of this Agreement. Subscriber may, on an occasional basis and via Westlaw functionality, direct West to transmit individual documents in electronic format to internal user(s) or transmit West-proprietary documents (i.e. documents not licensed by West from third-parties) to internal user(s) or to a third party who is an individual if such third party agrees not to further disseminate such documents. Subscriber acknowledges its responsibility in assuring compliance with the foregoing by any third party to whom Subscriber transmits documents pursuant to the preceding sentence. Direct transmission of electronic copies by Subscriber is prohibited, except as provided in the electronic brief terms of paragraph 3 herein.

(d) **CD-ROM Libraries.** Each Library is licensed for use at a single Subscriber office location ("Site"). In addition, Subscriber's personnel who work at or are assigned to a licensed Site may access the Libraries by remote dial-in access to the Site or off-Site on stand-alone PCs. Each Library is licensed for use on stand-alone PCs or on a single local area network ("LAN") installed at a licensed Site that is electronically linked and capable of sharing the use of one or more CD-ROMs. The Order Form will indicate the number of concurrent users authorized to access each Library licensed for use on a LAN. Each such Library will be licensed with a proprietary control file, which Subscriber may install only on the single LAN. Subscriber may transfer the CD-ROM Data contained in the Library to a single storage drive under Subscriber's exclusive control and to maintain such CD-ROM Data as a searchable CD-ROM Software (as defined herein) compatible database subject to the terms and conditions of this Agreement. Subscriber may also use, only at the Site, West-proprietary Data available as part of a Library as set forth in paragraph 3. Access to

Data through wide area networks, multiple LANs, multiple sites or similar arrangements is strictly prohibited.

(e) **Rights in Data.** Except for the license granted in this Agreement, all right, title and interest in the Data, in all languages, formats and media throughout the world, including all copyrights, are and will continue to be the exclusive property of West and other contributors ("Contributors"). The CD-ROM Data architecture, including the format, layout and data structures, are proprietary. Subscriber may not reverse engineer or otherwise attempt to discern such proprietary architecture. The CD-ROMs and West Software, as defined herein, are and will remain the exclusive property of West, its affiliates and software owners.

3. **West Proprietary Data.** West grants a non-exclusive, non-transferable, limited license to individual users within Subscriber entities to store and use West-proprietary Downloaded Westlaw Data and CD-ROM Data (i.e., documents not licensed by West from third parties) in a searchable database maintained in connection with an ongoing project of the user ("Project Database"). Such database must consist preponderantly of users' work product with access limited to those internal users actively working on the project. The West-proprietary Downloaded Data may be maintained in the Project Database so long as the project remains active or until any termination of this Agreement, whichever occurs first. Retention of Downloaded Data in a Project Database after the project ends, in an archival database as used as a research tool or in a database accessible to external users is prohibited. West further grants to Subscriber a limited, non-exclusive, non-transferable license to include West-proprietary Downloaded Data in briefs prepared for a specific cause of action for a specific court in an electronic format. Distribution or dissemination of such West-proprietary Downloaded Data in connection with or as part of a brief is limited to the court before which the cause of action is to be heard, the parties to the cause of action, or their representatives. Any further distribution is prohibited without written permission of West. West-proprietary Downloaded Data included in such briefs must retain West copyright notices and indicate that use of, distribution and dissemination to the permitted parties is with the permission of West.

## 4. West Software and westlaw.com™.

(a) **West Software.** West may make available to Subscriber, on a subscription basis, software for use in connection with Westlaw ("Westlaw Software") or to access third party gateway services and certain Westlaw Features not available when accessing Westlaw with CD-ROM software ("CD-ROM Software" including, but not limited to PREMISE®, LawDesk and Folio® used to access the Libraries). Subscriber hereby subscribes to Westlaw Software and CD-ROM Software (collectively "West Software") and updates and accompanying documentation as indicated on the Order Form. West Software will be licensed under a license agreement, which will accompany the West Software. By using the West Software (including each update) and taking such other action as may be referenced in the license agreement as constituting acceptance, Subscriber agrees to be bound by the terms and conditions of the accompanying license agreement. If Subscriber does not so agree, Subscriber must return any tangible copies of the West Software in its possession or control.

(b) **westlaw.com.** westlaw.com is an Internet-based service that provides access to Westlaw. West grants Subscriber a non-exclusive, non-transferable, limited license to use westlaw.com (including all versions and updates). Subscriber may not reverse engineer, decompile, disassemble or otherwise attempt to discern the source code of the components of westlaw.com, nor may Subscriber reproduce all or any portion of the components of westlaw.com. Subscriber may use Westlaw Data cached in Subscriber's local disk drive solely in support of its use of westlaw.com. Certain software used by Subscriber may not be capable of supporting westlaw.com. The performance of westlaw.com varies with the manufacturers' equipment with which it is used.

5. **Charges and Modification of Charges.** Charges payable for access to Westlaw ("Westlaw Charges") will be as stated on the Order Form and the applicable Schedule A or as otherwise agreed upon in writing by the parties. Westlaw Charges shall commence on the date Subscriber first accesses Westlaw or any Feature or as otherwise stated on the Schedule A or Order Form. Westlaw Charges may be modified upon at least 30 days prior notice to Subscriber in writing or online or pursuant to the terms stated on the Order Form (for the Monthly WestlawPRO Charges associated with the WestlawPRO products elected by Subscriber on the Order Form). The charges currently payable by Subscriber for each Library are as set forth on the Order Form ("CD-ROM Charges"). CD-ROM Charges also include, without limitation, charges for Library additions and Features introduced after the effective date of this Agreement. CD-ROM Charges will be determined by West and may be modified at any time without notice. Modification of any charges shall not be considered as an amendment to this Agreement that permits termination of this Agreement pursuant to paragraph 11 herein. All charges are exclusive of sales, use, value added tax (VAT) or equivalent, ad valorem, personal property and other taxes, which are the responsibility of Subscriber. Subscriber will pay all invoices in full within 30 days from date of invoice. If full payment is not made, Subscriber may be charged up to the maximum legal interest on the unpaid balance.

6. **Usage Restrictions.** Subscriber shall not use any Data and shall not distribute any Data to a third party for use in a manner contrary to or in violation of any applicable federal, state, or local law, rule or regulation. West is not a consumer reporting agency, and Subscriber certifies that it will not use any Data as a factor in establishing a consumer's eligibility for credit or insurance to be used primarily for personal, family, or household purposes, for employment purposes or for any other purpose authorized under section 1681b of the Fair Credit Reporting Act (15 U.S.C.A. § 1681b). Subscriber acknowledges that access to certain Data available on Westlaw, including but not limited to credit header Data, motor vehicle Data, driver license Data, and voter registration

Data is regulated by state or federal laws, such as the Gramm Leach Bliley Act ("GLBA"), the Driver's Privacy Protection Act ("DPPA"), or other state or federal laws and regulations, or is subject to Contributor restrictions. Subscriber agrees not to access such Data for any purpose that is not allowed by the GLBA, by the DPPA, by any other applicable state or federal laws or regulations, or that is contrary to Contributor restrictions. West retains the right to temporarily or permanently block access to certain Data if West, in its sole discretion, believes that the Data may be used for an improper purpose or otherwise in violation of the terms of this Agreement, or that the terms of West's Contributor agreements requires West to block such access. By accessing Data, Subscriber acknowledges that from time to time, West and its Contributors and/or various government entities may require Subscriber to identify a permissible use and may inquire as to Subscriber's compliance with applicable laws or this Agreement. Subscriber agrees to cooperate with any inquiry, subject to any attorney-client confidentiality. Subscriber shall report to West any misuse, abuse, or compromise of Data of which Subscriber becomes aware.

7. **West Legal Directory™.** Subscriber may use Westlaw Data and CD-ROM Data contained in West Legal Directory ("WLD") internally in the regular course of Subscriber's business. Subscriber may also create printouts of insubstantial portions of Data consisting of individual WLD listings or selected names and addresses for its own use. Use of WLD to create mailing or marketing lists for commercial purposes or for distribution to third parties is prohibited.

8. **Responsibility for Certain Matters.** Subscriber may access Westlaw from additional Subscriber locations upon prior notice of such location. Subscriber is responsible for notifying West in writing of persons to whom Westlaw passwords are to be issued or from whom passwords are to be revoked. Subscriber is solely responsible for maintaining security of Westlaw passwords. Subscriber is also responsible for all access to and use of Libraries, CD-ROM Data, CD-ROM Software, Westlaw, Westlaw Data, West Software and westlaw.com (collectively the "Deliverables") by Subscriber's personnel or Westlaw passwords, whether or not Subscriber has knowledge of or authorizes such access and use.

9. **Disclaimer of Warranties and Limitation of Liability.** EXCEPT AS SPECIFICALLY PROVIDED HEREIN, THE DELIVERABLES ARE PROVIDED "AS IS," WITHOUT WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF PERFORMANCE, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, ACCURACY, OMISSIONS, COMPLETENESS, CURRENTNESS AND DELAYS. SUBSCRIBER'S EXCLUSIVE REMEDY AND WEST'S AND/OR CONTRIBUTORS' ENTIRE LIABILITY UNDER THIS AGREEMENT, IF ANY, FOR ANY CLAIM(S) FOR DAMAGES RELATING TO THE DELIVERABLES WHICH ARE MADE AGAINST THEM, INDIVIDUALLY OR JOINTLY, WHETHER BASED IN CONTRACT OR NEGLIGENCE, SHALL BE LIMITED TO THE AGGREGATE AMOUNT OF CHARGES PAID BY SUBSCRIBER RELATIVE TO THE LIBRARY, WESTLAW FEATURE OR THE WEST SOFTWARE, AS APPLICABLE, WHICH IS THE BASIS OF THE CLAIM(S) DURING THE 12 MONTH PERIOD PRECEDING THE EVENT GIVING RISE TO SUCH CLAIM. IN NO EVENT SHALL WEST OR CONTRIBUTORS BE LIABLE TO SUBSCRIBER FOR ANY CLAIM(S) RELATING IN ANY WAY TO (i) SUBSCRIBER'S INABILITY OR FAILURE TO PERFORM LEGAL OR OTHER RESEARCH OR RELATED WORK OR TO PERFORM SUCH LEGAL OR OTHER RESEARCH OR WORK PROPERLY OR COMPLETELY, EVEN IF ASSISTED BY WEST, OR ITS CONTRIBUTORS, OR ANY DECISION MADE OR ACTION TAKEN BY SUBSCRIBER IN RELIANCE UPON WESTLAW DATA AND CD-ROM DATA; (ii) ANY LOST PROFITS OR OTHER CONSEQUENTIAL, EXEMPLARY, INCIDENTAL, INDIRECT OR SPECIAL DAMAGES RELATING IN WHOLE OR IN PART TO SUBSCRIBER'S RIGHTS HEREUNDER OR USE OF, OR INABILITY TO USE, THE DELIVERABLES, EVEN IF WEST OR CONTRIBUTORS HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES; OR (iii) THE PROCURING, COMPILING, INTERPRETING, EDITING, WRITING, REPORTING OR DELIVERING WESTLAW DATA AND CD-ROM DATA. FURTHER, WEST SHALL HAVE NO LIABILITY WHATSOEVER FOR ANY CLAIM(S) RELATING IN ANY WAY TO ANY THIRD PARTY FEATURE. NEITHER WEST NOR CONTRIBUTORS MAKE ANY WARRANTY THAT ACCESS TO WESTLAW WILL BE UNINTERRUPTED, SECURE, COMPLETE OR ERROR FREE. NOR DOES WEST MAKE ANY WARRANTY AS TO THE LIFE OF ANY URL OR THIRD PARTY WEB SERVICE. SUBSCRIBER ACKNOWLEDGES THAT PROVISION OF WESTLAW.COM ENTAILS THE LIKELIHOOD OF SOME HUMAN AND MACHINE ERRORS, DELAYS, INTERRUPTIONS AND LOSSES, INCLUDING THE INADVERTENT LOSS OF WESTLAW DATA OR DAMAGE TO MEDIA.

10. **Limitation of Claims.** Except for claims relating to Westlaw Charges or CD-ROM Charges, or improper use of the Deliverables, no claim, regardless of form, which in any way arises out of this Agreement may be made, nor action based upon such claim brought under this Agreement more than one year after the basis for the claim becomes known to the party desiring to assert it.

11. **Effect of Agreement.** This Agreement (which includes all applicable Order Forms, any Existing Westlaw Agreement, current and future Schedules and Additional Terms, license agreements and the like) embodies the entire understanding between the parties with respect to the subject matter of this Agreement and except as otherwise provided herein supersedes any and all prior understandings and agreements, oral or written, relating to the subject matter. Except as otherwise provided in this Agreement, West may amend the terms and conditions of this Agreement by giving Subscriber at least 30 days prior written or online notice. Any other amendment must be in writing and signed by both parties.

12. **Term and Termination.** This Agreement and each Order Form may not be terminated prior to a Minimum Term of one year after the date West processes this Agreement and that Order Form. In the event Subscriber requests a Minimum Term in excess of one year as set forth in the Order Form, this Agreement may not be terminated prior to the expiration of such Minimum Term. Upon expiration of the Minimum Term or any Renewal Term set forth in the Order Form, either party may terminate this Agreement by providing the other party 30 days prior written notice of such termination. Notwithstanding the foregoing, (i) West may terminate a Library subscription upon 30 days prior written notice if such Library is no longer commercially available; (ii) Subscriber may terminate this Agreement immediately by giving written notice of termination after receiving notice of any amendment (as permitted under paragraphs 2(c) and 11), which contains new terms that materially alter the terms of this Agreement and are unacceptable to Subscriber; (iii) West may terminate this Agreement immediately upon giving written notice of termination to Subscriber if Subscriber commits a material breach of any obligation to West under any other agreement between the parties; (iv) West may terminate this Agreement immediately upon giving written notice of termination to Subscriber if West reasonably believes that Subscriber's use of Data violates any applicable law or regulation, this Agreement or may result in a risk to public safety, including but not limited to the safety of private individuals; and (v) either party may terminate this Agreement immediately upon giving written notice of termination to the other party if the other party commits a material breach of this Agreement. Upon termination of any Library subscription by either party, Subscriber shall immediately destroy the terminated Library(ies) and destroy all CD-ROM Data maintained on a permanent storage drive. Upon any termination of this Agreement, the West Software licenses shall also terminate.

13. **Force Majeure.** West's performance under this Agreement is subject to interruption and delay due to causes beyond its reasonable control, such as acts of God, acts of any government, war or other hostility, civil disorder, the elements, fire, explosion, power failure, equipment failure, industrial or labor dispute, inability to obtain necessary supplies and the like.

14. **Notices.** Except as otherwise provided in this Agreement, all notices must be given in writing to West at 610 Opperman Drive, P.O. Box 64833, St. Paul, Minnesota 55164-0833, Attention: Customer Service, and to Subscriber at the address on the Order Form.

15. **General Provisions.** This Agreement will be governed by and construed under the law of the state of Minnesota, U.S.A. without regard to conflicts of law provisions. The parties agree that the state and federal courts sitting in Minnesota will have exclusive jurisdiction over any claim arising out of this Agreement and each party consents to the exclusive jurisdiction of such courts. Neither this Agreement nor any part or portion hereof may be assigned, sublicensed or otherwise transferred by Subscriber without West's prior written consent. Should any provision of this Agreement be held to be void, invalid, unenforceable or illegal by a court, the validity and enforceability of the other provisions will not be affected. Failure of either party to enforce any provision of this Agreement will not constitute or be construed as a waiver of such provision or of the right to enforce such provision. The headings and captions contained in this Agreement are inserted for convenience only and do not constitute a part hereof. West, as used herein, applies to West Publishing Corporation, Thomson Reuters Applications Inc., West Services Inc., Thomson Reuters (Legal) Inc., and their affiliates.

16. **Ideas and Concepts.** Any and all title, ownership rights, and intellectual property rights concerning any ideas, concepts, suggestions, materials and the like that Subscriber provides to West regarding Westlaw, westlaw.com or Westlaw Software or Libraries shall become the exclusive property of West and may be used for its business purposes in its sole discretion without any payment, accounting, remuneration or attribution to Subscriber.

# Schedule A to Westlaw® Subscriber Agreement



## Plan 2 Government Service

Available only to government personnel accessing Westlaw for government purposes.

Upon accessing Westlaw, a user may elect either per minute or transactional billing in the Options Directory. Such billing election will be effective for all subsequent sessions unless the election is changed. The SUBSCRIBER Database lists the per minute billing classifications, transactional charges and per document charges for each database.

### 1. Per Minute Charges

A. Per Minute Database Charges	Per Minute Rate
i. Combination Databases	\$1.30
ii. Highlights Databases	2.18
iii. Basic Databases	2.49
iv. Westlaw Standard Databases	4.74
v. Westlaw Standard Databases-Codes	5.68
vi. Deluxe Databases	5.95
vii. Specialty Databases	6.58
viii. Premium Databases	6.85
ix. Allfile Databases	7.39
x. Multi-Search Databases	8.46
xi. Super Allfile Databases	8.34
xii. Select Databases	11.03
xiii. Super Premium Databases	16.38
xiv. Super Select Databases	13.83
xv. ResultsPlus™ Standard Databases	6.16
xvi. ResultsPlus Premium Databases	8.91
xvii. ResultsPlus Allfiles Databases	9.61
xviii. ResultsPlus Super Allfiles Databases	10.85
xix. ResultsPlus Select Databases	14.01
xx. ResultsPlus Super Premium Databases	21.43
xxi. Westlaw Tax Time Class Databases	8.25-23.38

Usage charges begin when Subscriber's password is transmitted and end when Subscriber's telecommunications link is disconnected.

### B. Communications Charges. \$.22 per minute.

Communications charges begin when a password is transmitted and end when the telecommunications link is disconnected -- they apply to the entire Westlaw session, excluding offline transmission, offline automated citation checking, Dockets™ and the SUBSCRIBER Database (when accessing Westlaw via transactional billing).

### 2. Transactional Charges

#### A.

##### i. Search Charges

Each search query will incur a search charge. Search charges range from \$0 to \$167 per search. The search charge applicable to each database is available in the SUBSCRIBER Database. For sales tax purposes only, a percent of each search charge is allocated to communications.

Search charges for multiple database searches are discounted as follows:

1 database	No discount
2-3 databases	10% discount
4-10 databases	20%
11+ databases	N/A

##### ii. Westlaw Legal Calendaring \$20.00 per transaction

##### iii. PeopleMap

Search	\$50.00 per transaction
Comprehensive Report	149.00 per report *
Core, Asset or Adverse Report	100.00 per report *
Document Find	25.00 per transaction
Graphical Expansion	25.00 per transaction
Neighbors/Relatives (Past & Current)	5.00 per transaction

\* includes search charges

### B. Online Find Charges \*

	Charge Per Document
Find (Primary Law)	\$8
Find (Secondary Law/Regulations Finds/Display)	16
Find (BNA, RIA)	25
Find (PastStat Loc, State LH, NetScan & StateNet)	25
Find (ResultsPlus)	50
Find (ResultsPlus Briefs/Trial Documents)	80
Find (Briefs and Trial Documents)	65
Find (State Survey)	200
Find (Expert Witness)	50-125
Find (Dockets)	15
Find (Westlaw Tax)	12-22
Find by Title**	N/A

\* Includes Find Charges for Previous Section/Next Section

\*\*Find by Title creates a search query which will result in a search charge. No separate Find transactional charge will apply. See SUBSCRIBER Database for detailed pricing.

### C. Online Citation Checking Charges

KeyCite™	\$6.25 per citation
RIA-Cite	6.25 per citation
West CiteAdvisor	
Citation Formatter	45.00 per document
TOA Builder	45.00 per document
TOA Builder (with use of formatter)	34.00 per document
BriefTools	
Links	30.00 per document
Flags	6.50 per citation

QuickCite® creates a search query which will result in a search charge. No separate online citation checking charges apply. No offline transmission charges apply.

### D. QUOTE Charges \$ .15 per entry

### E. Document Display

Reports Viewed	\$75-\$300 per report viewed
Documents Viewed	5-600 per transaction

### 3. Subscription Charge. \$125 per month per agency

### 4. Offline Transmission Charges

A user may elect either per line or per document offline transmission billing in the Options Directory. Such election will be effective for all subsequent sessions unless the election is changed. Offline transmission charges apply to all printing and downloading to storage devices and facsimile machines, unless otherwise indicated.

	Rate Per Line	Rate Per Document
Westlaw Public Records Databases	\$.04	\$5
Briefs	.04	20
Selected databases	up to .65	up to 50
All other databases	.04	10

### 5. WestCheck® and find&print.com Charges

Citation Service	Charge Per Citation
KeyCite	\$6.25
Table of Authorities	1.00
QuoteRight®	7.00
Find	13.00 – 225.00
Find (Selected databases)	23.00 – 70.00
Content Verification	.50

No offline transmission charges apply.

**6. Training Charges**

Onsite training and training at West Information Centers will be provided at no charge.

**7. Alert Services Charges**

WestClip®	
Non-continuous Clipping	\$0
Continuous Clipping	4.50 per day per search
BNA Clipping	14.00 per transaction
KeyCite Alert	
Non-continuous Clipping	7.00 per transaction
Continuous Clipping	9.00 per day per transaction
KeyRules Alert	6.00 per transaction
CapWatch	5.00 per transaction

Database charges apply to the online display of WestClip and Dockets Alert results. Find charges and charges associated with documents viewed from KeyCite Alert and Dockets Alert results shall apply. Connect time and communications charges do not apply during transactional billing sessions. Offline transmission charges do not apply to WestClip cite lists (excluding BNA) or KeyCite Alert.

**8. Westlaw Public Records Charges**

The Scope screen for each Westlaw Public Records Database lists its database classification for per minute billing. The search charge applicable to each Westlaw Public Records Database is available in the SUBSCRIBER Database. Additional charges for third-party services may apply. The following transaction charges apply in addition to the per minute and transactional charges:

	<b>Charge Per Detail Record Viewed</b>
Delaware Corporate Records	\$9.00
	<b>Charge Per Entry</b>
D&B Alert	\$5.00

The following charges apply in lieu of per minute and transactional charges:

	<b>Charge Per Document</b>
Duns Business Records Plus*	
Business Record & Full Financial	\$128.90
Business Information Report (domestic)	110.00
Business Information Report (international)	
Africa	443.00
Middle East	443.00
Asia Pacific	443.00
Latin America	340.00
Europe	288.00
Canada	144.00
Comprehensive Report	129.50
Family Tree Report	60.10
Business Record & Financial Abstract	60.10
Business Record	35.70
Business Abstract	23.35
Family Member Profile	9.80
Company Relations	2.35
Per company - 250 companies maximum (250 companies or more - no additional charge)	
Branch Locations	2.35
Per location - 250 locations maximum (250 locations or more - no additional charge)	

\*Minimum fee of \$15.75 per search.

**9. Company Profiles Database Charges**

Index Search	\$0
Company Profile	35 per report
ResultsPlus	40 per report

Offline transmission charges apply to citations list but do not apply to Company Profiles reports themselves.

**10. Dockets Charges**

The following charges apply in lieu of per minute and transactional charges:

Search	\$7 – 14	per transaction
View document	5	per document
Update document	2 – 8	per document
Dockets Alert *	5	per transaction
Multi-Base Searches	20 – 145	per transaction
Docket Tracking *	2 – 10	per transaction
Case Calendaring		
Information Update	2	per transaction
Tracking Service	1	per transaction
Integration Service	1	per transaction
Document retrieval services	At then-current rates	

\* Limit of 99 alerts/tracks per password

**11. PDF Charges**

Attorney Medical Advantage	\$225.00	per image
Blaussen Medical Illustration		
Standard Collection	250.00	per image
Premier Collection	275.00	per image
Experian Reports	8.00-44.95	per report
Briefs/Trial Docs/State Surveys	65.00	per image
DE Chancery Docket	65.00	per image
Deed Image	25.00	per image
Dockets PDF	4.00	per image
Expert Witness/Courtroom Transcripts	65.00	per image
Investext	9.95	per page
Legal Due Diligence Reports	200.00	per image
Patent Image	3.00	per image
Real Property Parcel Maps	15.00	per image
ResultsPlus Investext	14.95	per 1 <sup>st</sup> page
(Each additional page)	9.95	per page

No offline transmission charges apply.

**12. West Reporter Images**

West Reporter Images	\$16.00	per image
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No offline transmission charges apply.

**13. Rise of American Law**

Rise of American Law – Time	\$33.33	per minute
Rise of American Law – Search	500.00	per transaction
Rise of American Law – Finds	300.00	per transaction
Rise of American Law – Images	300.00	per image

**14. West Batch Processing.** Charges of \$ .05 - \$2.00 per row shall apply in lieu of per minute or transactional charges.

Any users of West Batch Processing must be credentialed prior to accessing. West Batch Processing is available for Name & Validation, Telephone Number Finder, SSN Finder (for properly credentialed government users only), Address Finder and Bankruptcy Details searches.



West Publishing Corporation d/b/a West Government Services ("WEST")  
 West Order Form  
 610 Opperman Drive, P.O. Box 64833  
 St. Paul, MN 33164-1803  
 Tel: 651/687-8000

**WEST PUBLISHING CORPORATION D/B/A WEST GOVERNMENT SERVICES  
 SUBSCRIBER APPLICATION, ORDER FORM AND SERVICE AGREEMENT**

**NOTE: INCOMPLETE OR INCORRECT INFORMATION MAY RESULT IN A DELAY OR DENIAL OF  
 YOUR APPLICATION**

To submit your form:

1. Please type or print all information requested and fax to \_\_\_\_\_
2. For questions, please call: Representative Name \_\_\_\_\_  
 Phone \_\_\_\_\_ ID# \_\_\_\_\_

The information submitted on this Subscriber Application, Order Form and Service Agreement ("Agreement") will be used to determine eligibility in accessing information provided by West Publishing Corporation d/b/a West Government Services ("West"). West reserves the right to reject this Agreement for any reason whatsoever without explanation or recourse against West and/or its employees or officers. Additionally, the applicant hereby authorizes West to independently verify the information provided herein.

**ORGANIZATION INFORMATION (ALL ITEMS ARE MANDATORY)**

PURCHASE ORDER #:

AGENCY NAME:

MAIN OFFICE PHONE (NOT EXT.):

MAIN FAX:

WEBSITE (IF APPLICABLE):

CURRENT PHYSICAL ADDRESS (P.O. BOX OR PRIVATE MAIL BOX NOT PERMITTED):

CITY:

STATE:

ZIP CODE:

IF LOCATED AT THE ABOVE ADDRESS LESS THAN 90 DAYS, PROVIDE MOST RECENT PRIOR ADDRESS BELOW

PHYSICAL ADDRESS (P.O. BOX OR PRIVATE MAIL BOX NOT PERMITTED):

CITY:

STATE:

ZIP CODE:

**INDUSTRY TYPE (CHECK ONE ITEM THAT BEST DESCRIBES YOUR ORGANIZATION)**

LAW  
ENFORCEMENT

FEDERAL  
GOVERNMENT

STATE  
GOVERNMENT

LOCAL  
GOVERNMENT

OTHER (SPECIFY):

HOW WILL YOU BE USING THE INFORMATION PROVIDED THROUGH OUR SERVICE?

WHAT IS THE NATURE OF YOUR AGENCY?

DOES YOUR BUSINESS REQUIRE ACCESS TO FULL SSN, DOB AND/OR DL#?  YES  NO

**ACCOUNT CONTACT INFORMATION**

LAST NAME:

FIRST NAME:

TITLE:

PHONE (NOT CELL PHONE):

CELL PHONE (IF APPLICABLE):

E-MAIL:

ARE YOU AUTHORIZED BY YOUR AGENCY TO ORDER REPORTS ON THEIR BEHALF:  YES  NO

BILLING INFORMATION			
BILLING CONTACT NAME:			
TITLE:		E-MAIL:	
BILLING ADDRESS:			
CITY:		STATE:	ZIP CODE:
PHONE:		FAX:	E-MAIL:

	<b>West Government Services Products</b>	
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**Fixed Rate Pricing**

Product	# of UserIds	Monthly Fixed Rate	Other	Total Monthly Charges

**Notes:**

**Total Monthly Charges: \$ \_\_\_\_\_**

Total Monthly Charges ("Charges") begin on the first of the month following the date that West processes Subscriber's order and fully credentials Subscriber ("Activation Date") and continue for a minimum of 12 months ("Minimum Term"). If the subscriber elects a longer Minimum Term the Charges will be billed as set forth herein. Upon conclusion of the Minimum Term, Charges are billed thereafter at up to then-current rates. Charges and Excluded Charges (after the Minimum Term) may be modified as set forth in the Service Agreement.

\_\_\_\_\_ **Subscriber's Initials for 24 Month Minimum Term** Subscriber agrees to commit to a Minimum Term of 24 months and the Charges for the second 12 months not to increase by more than \_\_\_\_\_% over the Charges for the initial 12 months.

\_\_\_\_\_ **Subscriber's Initials for 36 Month Minimum Term** Subscriber agrees to commit to a Minimum Term of 36 months and the Charges for the second 12 months not to increase by more than \_\_\_\_\_% over the Charges for the initial 12 months and the Charges for the third 12 months not to increase by more than \_\_\_\_\_% over the Charges for the second 12 months.

	<b>Additional Provisions</b>	
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**1. Multiple Locations/Branches/Subsidiaries**

In the event that you will be accessing the services from multiple locations, branches, or subsidiaries, please check the foregoing box and complete the **Addendum to West Government Services Order Form – Multiple Location/Branch/Subsidiary Form**.

2. **Logging of Accounts**

Authorized law enforcement agencies may request that account log in information be “blind logged”. If you have questions regarding this option, you may contact your account representative. Authorized law enforcement agencies choosing blind logging initial where indicated for **Blind Logging**. All other entities should initial where indicated for **Standard Logging**.

\_\_\_\_\_ Subscriber’s Initials for Standard Logging

\_\_\_\_\_ Subscriber’s Initials for Blind Logging (THIS CHOICE IS PERMITTED FOR AUTHORIZED LAW ENFORCEMENT AGENCIES ONLY)

Please provide below the external internet protocol (IP) address, addresses or range of IPs you will use to access services. If you have multiple IP addresses, please provide each IP address. Or, if your IP address is a contiguous range of IP addresses, please provide the full range. Failure to provide all IP addresses may result in problems accessing data.

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If you do not know your company’s external IP address(es), try the following:

1. Contact your network administration, firewall or security team
2. Contact your Internet Service Provider, ISP (i.e. Cable, DSL, Satellite, etc.)
3. Go to the following URL in your browser: <http://tools.whois.net/yourip/> or <http://www.whatismyip.com> to find out your external IP address (NOTE: If you have multiple IP addresses, this tool will only detect one IP address)

3. **Number of Users**

\_\_\_\_\_ Subscriber’s initials \_\_\_\_\_ CLEAR/ATXP users are employed by the Subscriber at the location(s) identified herein. If West learns that the number of Subscriber’s CLEAR/ATXP users exceeds this number, West reserves the right to restrict Subscriber’s number of users or increase Subscriber Monthly ATXP/CLEAR Charges as applicable.

## SERVICE AGREEMENT

This Agreement is entered into between West Publishing Corporation d/b/a West Government Services and its affiliates and subsidiaries ("WEST"), and the entity first set forth herein ("Subscriber").

1. **SERVICE.** WEST provides nationwide public record information, document retrieval and related services ("Services") using its proprietary databases and information obtained from third parties ("Third Parties"). Subscriber hereby subscribes to Services for use as a factor in making its business decisions and agrees to pay to WEST the applicable rates and charges set forth herein. If you are an existing customer, AutoTrackXP services will not be available after September 30, 2009.
2. **PERFORMANCE.** WEST will use reasonable efforts to deliver Services requested by Subscriber and to access, update, augment and maintain its compilation of information gathered from selected public records and other sources used in the provision of Services hereunder. Subscriber accepts all information "AS IS." WEST, may, at its option, exclude certain databases and information from the Services set forth herein if WEST is contractually bound or otherwise required to do so by a Third Party or if the databases and information are enhanced or released after the effective date of this agreement. Subscriber's access to and use of any such excluded databases and information shall be billed to Subscriber at then current rates in addition to the Subscriber's Total Monthly Charges.
3. **SUBSCRIBER CREDENTIALS.** Subscriber acknowledges and understands that WEST will only allow Subscriber to access the Services if Subscriber's credentials can be verified in accordance with WEST internal credentialing procedures, including completion of a Vendor Reference Release Form. Subscriber shall notify WEST immediately of any changes to the information on Subscriber's application for Services and, if at any time Subscriber no longer meets such procedures, WEST may terminate this Agreement.
4. **CHARGES TO SUBSCRIBER.** Subscriber shall be responsible for payment for all Services obtained through Subscriber's access identification code. Payment by Subscriber is due and payable thirty (30) days from the date of invoice. If payments are past due more than thirty (30) days from the date of invoice, WEST may terminate this Agreement. Subscriber is responsible for payment of all collection costs and attorney fees incurred by WEST through its efforts to collect on balance(s) owed by Subscriber. All remittances shall be sent to the "remit to" address on the invoice. Subscriber is responsible for all excluded charges as incurred which currently includes but is not limited to Premium Reports such as National and Florida criminal records and motor vehicle accident reports (MVRs), InfoUSA Reports, and Dun & Bradstreet Reports ("Excluded Charges"). WEST will review Subscriber's actual monthly charges based upon then-current usage charges. In the event Subscriber's actual charges during a month exceed the then-current fixed rate monthly charges by more than three times, WEST may limit access to live gateways for the remainder of the month.
5. **OWNERSHIP.** Subscriber acknowledges that WEST and/or Third Parties retain all right, title, and interest under applicable contractual, copyright and related laws in the databases and information contained therein and used to provide Services hereunder. Subscriber shall use such information consistent with such right, title and interest and notify WEST of any threatened or actual infringement thereof.
6. **SUBSCRIBER USE LIMITATIONS - END USER.** Subscriber acknowledges that this Agreement grants Subscriber a limited license in exchange for payment of the fees and charges set forth herein, and Subscriber shall keep confidential and not reproduce, retransmit, republish or otherwise transfer for commercial purpose any information that Subscriber receives from Services, except to employees in the United States of America whose duties reasonably relate to the legitimate business purposes for which the information is requested. Subscriber warrants that it is the end user of the information, and agrees to limit use and dissemination of information from Services solely to the business use(s) stated by Subscriber in the application and online. Subscriber acknowledges that WEST is providing data to support Subscriber's own processes and decisions, and Subscriber should not deny any service or access based solely on data or results provided by WEST. Subscriber is responsible for any denial of services or access and Subscriber will not deny such service or access without first conducting an appropriate review and adjudication process.
7. **SUBSCRIBER USE LIMITATIONS - FAIR CREDIT REPORTING ACT.** Subscriber agrees not to use any WEST Services for consumer credit purposes, consumer insurance underwriting, employment purposes, tenant screening purposes, or for any other purpose(s) covered by the federal Fair Credit Reporting Act (15 U.S.C. Sec. 1681 et seq) ("FCRA") or similar state statute.
8. **SUBSCRIBER USE LIMITATIONS - DRIVER'S PRIVACY PROTECTION ACT.** Subscriber agrees to use any WEST data, which is the subject of this Agreement, in strict conformance with the Federal Drivers Privacy Protection Act (18 U.S.C. Section 2721 et seq.) and similar state statutes, if applicable and will certify its permissible purpose to WEST.
9. **SUBSCRIBER USE LIMITATIONS - GRAMM-LEACH-BLILEY ACT.** Subscriber agrees to use any WEST data, which is the subject of this Agreement, in strict conformance with the Gramm-Leach Bliley Act (U.S.C. Title 15, Chapter 94, Section 6801 et seq.) and similar state statutes, if applicable and will certify its permissible purpose to WEST.
10. **MVR INFORMATION.** If Subscriber is permitted to purchase motor vehicle records ("MVR Data") from WEST, without in any way limiting Subscriber's obligations to comply with all state and federal laws governing use of MVR Data, the following specific restrictions apply and are subject to change:
  1. Subscriber shall not use any WEST-provided MVR Data, or portions of information contained therein to create or update a file to the end that Subscriber develops its own source of driving history information.
  2. As requested by WEST, Subscriber shall complete any state forms that WEST is legally or contractually bound to obtain from Subscriber before serving Subscriber with state MVR Data.
  3. WEST (and certain Third Party vendors) may conduct reasonable and periodic audits of Subscriber's use of MVR Data. Subscriber shall maintain for a period of 3 years a complete and accurate record, including identity and purpose, of every access to any personal information in MVR Data in its system. Further, in response to any audit, Subscriber must be able to substantiate the reason for each MVR Data order.
11. **MISUSE OF SERVICES OR INFORMATION.** Subscriber agrees to take appropriate measures so as to protect against the misuse and/or unauthorized access of WEST's Services through any methods, including unauthorized access through or to Subscriber's user identification numbers or passwords ("Account ID's"). Such misuse or unauthorized access shall include any disclosure, release, viewing or other unauthorized access to information such as social security numbers, driver's license numbers or dates of birth. Subscriber agrees that WEST may temporarily suspend Subscriber's access for up to ten (10) business days pending an investigation of Subscriber's use or access. Subscriber agrees to cooperate fully with any and all investigations. If any misuse or unauthorized access is found, WEST may immediately terminate this Agreement without notice or liability of any kind.
12. **SUBSCRIBER ACCOUNT MAINTENANCE.** Subscriber is responsible for the administration and control of Account ID's by its employees and third parties, and shall identify a security administrator to coordinate with WEST. Subscriber shall manage all Account ID's, and

notify WEST promptly if any Account ID becomes inactive or invalid. Subscriber shall follow the policies and procedures of WEST with respect to account maintenance as same may be communicated to Subscriber from time to time.

13. **SECURITY EVENT.** In the event that Subscriber learns or has reason to believe that WEST data has been disclosed or accessed by an unauthorized party, Subscriber will immediately give notice of such event to WEST. Furthermore, in the event that Subscriber has access to or acquires individually identifiable information (e.g., social security numbers, driver's license numbers or dates of birth) in relation to the Agreement, the following shall apply: Subscriber acknowledges that upon unauthorized acquisition of such individually identifiable information (a "Security Event"), Subscriber shall, in compliance with law, notify the individuals whose information was disclosed that a Security Event has occurred. Also, Subscriber shall be responsible for any other legal obligations which may arise under applicable law in connection with such a Security Event and shall bear all additional costs associated with resolving the Security Event.
14. **CHANGES IN USE OR ACCESS.** WEST may, at any time, impose restrictions and/or prohibitions on the Subscriber's use of or access to the Services or certain data. Subscriber understands that such restrictions or changes in access may be the result of a modification in WEST policy, a modification of Third Party agreements, a modification in industry standards, a Security Event or a change in law or regulation. Upon written notification by WEST of such restrictions, Subscriber agrees to comply with such restrictions.
15. **INVESTIGATIONS.** Subscriber agrees to cooperate fully with any and all investigations that WEST may conduct as a result of an actual or alleged breach of this Agreement. Violations discovered in any review by WEST will be subject to immediate action including, but not limited to, termination of the account, legal action, and/or referral to federal or state regulatory agencies.
16. **TERM OF CONTRACT.** This Agreement may be terminated by WEST without cause by providing thirty (30) days written notice to Subscriber. Any provision or condition required for the interpretation of this Agreement or necessary for the full observation and performance by each party hereto of all rights and obligations arising prior to the date of expiration or termination, shall survive such expiration or termination.
17. **INDEMNIFICATION.** Except as otherwise prohibited by law and without waiving any defenses to which it may be entitled, Subscriber hereby agrees to protect, indemnify, defend and hold harmless WEST and all Third Parties from and against any and all costs, claims, demands, damages, losses and liabilities (including actual attorneys' fees) arising from or in any way related to (i) the use, access or misuse of information by Subscriber (or any third party receiving such information from or through Subscriber), and (ii) Subscriber's breach of any representation, warranty or other provisions of this Agreement.
18. **LIABILITY/WARRANTY.** NEITHER WEST NOR THIRD PARTIES SHALL BE LIABLE TO SUBSCRIBER OR TO ANY PERSON CLAIMING THROUGH SUBSCRIBER OR TO WHOM SUBSCRIBER MAY HAVE PROVIDED SERVICE-RELATED INFORMATION FOR ANY LOSS OR INJURY ARISING OUT OF OR CAUSED IN WHOLE OR IN PART BY WEST'S OR THIRD PARTIES' NEGLIGENT ACTS OR OMISSIONS IN PROCURING, COMPILING, COLLECTING, INTERPRETING, REPORTING, COMMUNICATING, OR DELIVERING SERVICES OR IN OTHERWISE PERFORMING THIS AGREEMENT. SUBSCRIBER ACKNOWLEDGES THAT EVERY BUSINESS DECISION INVOLVES ASSUMPTION OF A RISK, AND THAT NEITHER WEST NOR ANY THIRD PARTY UNDERWRITES THAT RISK IN ANY MANNER WHATSOEVER. IF, NOTWITHSTANDING THE FOREGOING, LIABILITY CAN BE IMPOSED ON WEST OR A THIRD PARTY, THEN SUBSCRIBER AGREES THAT WEST'S AND/OR THIRD PARTIES' AGGREGATE LIABILITY FOR ANY AND ALL LOSSES OR INJURIES ARISING OUT OF ANY ACT OR OMISSION OF WEST AND/OR THIRD PARTIES IN CONNECTION WITH ANYTHING TO BE DONE OR FURNISHED UNDER THIS AGREEMENT, REGARDLESS OF THE CAUSE OF THE LOSS OR INJURY (INCLUDING NEGLIGENCE) AND REGARDLESS OF THE NATURE OF THE LEGAL OR EQUITABLE RIGHT CLAIMED TO HAVE BEEN VIOLATED, SHALL NEVER EXCEED THE COST OF THE SERVICE OR SERVICES TO WHICH A GIVEN CLAIM RELATES AND WHICH WAS CHARGED TO SUBSCRIBER, AND SUBSCRIBER COVENANTS AND PROMISES THAT IT WILL NOT SUE WEST AND/OR THIRD PARTIES FOR AN AMOUNT GREATER THAN SUCH SUM EVEN IF WEST AND/OR THIRD PARTIES WERE ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND THAT IT WILL NOT SEEK PUNITIVE DAMAGES IN ANY SUIT AGAINST WEST AND/OR THIRD PARTIES, ALL IN CONSIDERATION OF THE RECEIPT BY SUBSCRIBER OF SERVICES AT THE RATES CHARGED BY WEST HEREUNDER, WHICH ARE FAR LOWER THAN WOULD BE AVAILABLE TO SUBSCRIBER ABSENT THE WAIVERS AND DISCLAIMERS CONTAINED HEREIN. WEST AND THIRD PARTIES DO NOT MAKE AND HEREBY DISCLAIM ANY WARRANTY, EXPRESS OR IMPLIED. WEST AND/OR THIRD PARTIES DO NOT GUARANTEE OR WARRANT THE CORRECTNESS, COMPLETENESS, CURRENTNESS, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OF THE SERVICES OR THE COMPONENTS THEREOF. IN NO EVENT SHALL WEST OR THIRD PARTIES BE LIABLE FOR ANY INDIRECT, INCIDENTAL, PUNITIVE OR CONSEQUENTIAL DAMAGES, HOWEVER ARISING, INCURRED BY SUBSCRIBER FROM RECEIPT OR USE OF INFORMATION DELIVERED HEREUNDER, OR THE UNAVAILABILITY THEREOF.
19. **ASSIGNMENT.** This Agreement and the rights and obligations of each party hereto shall not be assigned without the prior written consent of the other party which consent shall not be unreasonably withheld. Consent shall not be required, however, in connection with an assignment to a subsidiary or affiliate of WEST.
20. **PUBLICITY.** Subscriber will not name WEST or refer to its use of the Services in any press releases, advertisements, promotional or marketing materials, or make any other third party disclosures regarding WEST or Subscriber's use of the Services.
21. **AGREEMENT ENTIRETY.** This Agreement, as amended, sets forth the entire understanding and agreement between WEST and Subscriber regarding the subject matter herein and supersedes any prior or contemporaneous oral or written agreements or representations, except that access to and use of Third Party services may be governed by terms and conditions different than or in addition to those herein. By receipt of such Third Party Services, Subscriber agrees to, and shall comply with, such different and/or additional terms of Third Parties and such changes to this Agreement as WEST shall make from time to time by notice to Subscriber via on-line click wrap amendments or Subscriber bulletins. This Agreement shall be interpreted in accordance with the internal laws of the State of Minnesota.

**APPROVAL AND SIGNATURE.** I certify that I am authorized to execute this Agreement on behalf of the Subscriber listed above. Further, I certify on behalf of such Subscriber, that the above statements are true and correct and agree for the Subscriber to the terms and conditions set forth in the Agreement.

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

**WEST GOVERNMENT SERVICES  
VENDOR REFERENCE RELEASE**

As part of our credentialing process, we are contractually required by our data partners to gather certain information regarding our customers to ensure that we're providing data only to legitimate businesses. To do that, we may need to contact a vendor that you use to verify your business relationship with the vendor. This form serves as written consent giving permission for ChoicePoint, our credentialing partner, to contact your listed vendors.

**1. Complete the following information for your company. Be sure to include your signature:**

Date: \_\_\_\_\_ Account Number: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
  
X Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**2. Please list at least 1 current Business to Business Vendor Reference for verification:**

Company Name: \_\_\_\_\_ Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Account Number (if applicable): \_\_\_\_\_  
  
Company Name: \_\_\_\_\_ Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Account Number (if applicable): \_\_\_\_\_

**3. Please return this form with your service agreement or fax this completed form to: (678-893-9732)**

*The sole use of this information is for credentialing purposes only. This information will not be sold to or shared with outside businesses or be used in any of our data products or for any marketing purposes.*

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**FOR COMPLETION BY BUSINESS TO BUSINESS VENDOR**

**The company listed in #1 (above) has provided your name as a business reference. Please complete and sign this section of the form and fax it to:** \_\_\_\_\_

**Vendor contact name (printed):** \_\_\_\_\_

**Vendor signature:** \_\_\_\_\_

**Do you have a business relationship with the company shown above? (Please check one)  Yes  No**

**Confidentiality Notice:** This message is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged and confidential. If the reader of this message is not the intended recipient or an agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by return fax.

**User List For  
West Government Services Products  
Single Location**

**Agency/Account Name:** \_\_\_\_\_

Last Name	First name	E-mail Address	Phone Number