



SUBJECT: Amendment No. 01 to Invitation to Bid No.8382

DATE OF AMENDMENT: October 22, 2015

DATE OF BID RELEASE: October 9, 2015

REQUISITION NO.: 083-NDHQ13316 AND 083-NDHQ13416

DATE AND TIME OF OPENING: November 3, 2015 @ 2:00 PM.

CONTACT: Sharon Knigge, Buyer

The following shall be a part of ITB No. **8382 for Marco Polo Drawstring Backpack with Imprint**. If a vendor has already returned a response and any of the information provided below changes that proposal, please submit the changes along with this amendment. You need not re-submit an entire bid prior to the opening date and time.

1. We are unable to open or download the logo/imprint file. Can you please email to us?

***If you are unable to open the logo/imprint file, please send an email request to:
sknigge@admin.nv.gov***

2. When you write 2 reflective strips, does that mean total - 1 per side - or 2 per side, for a total of 4 strips?

There is a total of 2 strips. The back of the backpack does not have strips.

3. Must the strip(s) be 360 degrees around the pack, or just to/near the end of each side/seam?

The strips must be 180 degrees, they must be seam to seam.

4. Section 3.1 What thickness of non-woven is the bag? (example: 80gsm? 100gsm?)

Non-woven thickness must be 80 gsm.

5. To what email address can I send a virtual sample for review?

No virtual sample should be sent. Nothing can be reviewed until the bid is opened. You may include a photograph or pdf copy with your bid response.

6. Attached is an example of the backpack. We used yellow color, because orange is not an option. Is this what you are looking for?

This question cannot be answered. Refer to the sample in question 12.

7. Should the logo be placed any higher or lower?

This question cannot be answered. Refer to the sample in question 12.

8. Are the side margins correct on the printing? Do you want to provide measurements for those margins?

This question cannot be answered. Refer to the sample in question 12.

9. Does everything look correct?

This question cannot be answered. Refer to the sample in question 12.

10. All 40,000 pieces will have the same printing. Is that correct?

Yes, that is correct.

11. What pages do we need to fax to you?

All pages need to be returned.

12. Do you have the pic of the bag? Or website? Detailed specification?



backpack.jpg

13. Which brand?

Marco Polo

14. No substitution?

This is the only brand we have had in the past. Not sure how other bags would compare. As long as the bag meets or exceeds all specifications listed in the bid document and this Amendment 1, it may be considered.

15. We can't open the artwork file.

See response to question 1.

16. Will the State consider RED color for the backpacks? (Inventory available to fulfill 40,000 quantities in a 40-45 day window) Samples will be provided for review.

No, the color must be bright, Yellow or Orange.

17. If the State requires either Yellow or Orange color will a 16 -18 week delivery be acceptable?

Yes.

18. When do the bags should be delivered?

March or April 2016. We are flexible if we get the product/color we need.

19. Is it possible to provide me with a price tabulation?



083-NDHQ23114.pdf

20. The imprint area is 8” height by 6” width. Please look at the attached layout. You can see how the printing will look. Is this what you want for this project?

We need the art to look just like the file provided.

21. If you shift the word “move” to the next line, the printing will be a little larger. A thinner font might be easier to read. What are your thoughts?

See the response to question 20.

22. To be as competitive as possible, could you tell me what type of credit card your department prefers to use for these types of purchase orders? Knowing that can help me reduce my overall price.

The State will be issuing two (2) separate Purchase Orders. The State does not use credit cards.

23. Would your department take advantage of a 1% discount net 15 via credit card if those terms were made available?

No, the State prefers NET 30 terms.

24. What is the required on-dock date?

Refer to question 18.

25. What is the Font size for the Artwork?

Not sure what the font size is, please refer to the file that was provided.

26. Is white an acceptable color for the bag?

Refer to question 16.

27. Is red an acceptable color for the bag?

Refer to question 16.

28. The imprint area for this backpack is 6" wide by 8" height. You have a lot of information to print. If you shift the word "move" to the next line, the printing will be a little larger. A different font might be easier to read. What are your thoughts?

See response to question 21.

29. Has the Bag been bid out before and if so the Last Winning Bid?

Refer to question 19.

30. Is there a desired delivery date?

Refer to question 18.

31. Is this brand specific or you will you accept equivalent with other brand meeting the required specification?

See response to question 14.

32. Please provide the required specs such as the thread count/ wts etc?

Unsure of thread count. Please provide the thread count Marco Polo uses.

33. Can you provide a picture of the required bags?

Refer to question 12.

34. Is there any preference for the NV certified small business?

No.

35. Is this to be shipped as needed or some other way?

The order will be shipped all at one time.

ALL ELSE REMAINS THE SAME.

Vendor shall sign and return this amendment with bid submittal.

NAME OF VENDOR _____

AUTHORIZED SIGNATURE _____

TITLE _____ DATE _____

This bid amendment shall be made part of the
entire bid document.